

**DOVER BOARD OF HEALTH**  
**Reorganization / Regular Meeting via Teleconferencing**  
**January 11, 2021 6:02 pm**

**MEETING CALLED TO ORDER / SUNSHINE STATEMENT**

Presiding Officer, Trevor Weigle, Health Officer (HO), called the meeting to order and read the following Sunshine Law Statement:

This meeting is being held in accordance with the Open Public Meetings Act, also known as the Sunshine Law, N.J.S.A. 10:4-6. Notice of the meeting was duly posted and advertised in the Daily Record and the Citizen.

Until the new President of the Board of Health is elected, Trevor Weigle, Health Officer, called the Reorganization Meeting to order.

Presiding Officer, Trevor Weigle, HO, called the ROLL.

**ROLL CALL**

<b>Name</b>	<b>Present</b>	<b>Absent</b>	<b>Excused</b>
<b>Darlene Kasko</b>	<b>X</b>		
<b>Alessandra Scarneo</b>	<b>X</b>		
<b>Rosita Scinto</b>	<b>X</b>		
<b>Rhoda Myles</b>	<b>X</b>		
<b>Javier Mauricio Herrera</b>	<b>X</b>		
<b>Janice Anthony, Alternate</b>	<b>X</b>		

**ALSO PRESENT**

<b>Trevor Weigle, Health Officer</b>
<b>Derrick Webb, Ass't Health Officer</b>
<b>Judith Rugg, Alderman/Liaison</b>
<b>John Schmidt, Town Clerk</b>
<b>Ary Orama-Galloza, Dep. Registrar</b>
<b>Donald Costanzo, Assistant</b>

**OATH OF OFFICE / OATH OF ALLEGIANCE**

John Schmidt, Town Clerk, administered the Oath of Office/Allegiance to:

- **Javier Mauricio Herrera:**      **new appointment**

asking Mr. Herrera to repeat the following oath:

**I, Javier Herrera, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of New Jersey, and that I will bear true faith and allegiance to the same and to the governments established in the United States and in this State, under the authority of the people: and ...**

**I do further solemnly swear that I will impartially and justly perform all of the duties of the office as a member of the Board of Health, according to the best of my ability, so help me God.**

**Javier Herrera responded “I do.”**

John Schmidt, Town Clerk, administered a 2<sup>nd</sup> Oath of Office/Allegiance to:

- **Janice Anthony, Alternate:**      **new appointment**

asking Ms. Anthony to repeat the following oath:

**I, Janice Anthony, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of New Jersey, and that I will bear true faith and allegiance to the same and to the governments established in the United States and in this State, under the authority of the people: and ...**

**I do further solemnly swear that I will impartially and justly perform all of the duties of the office as an alternate member of the Board of Health, according to the best of my ability, so help me God.**

**Janice Anthony responded “I do.”**

## ELECTION OF OFFICERS

### PRESIDENT:

Trevor Weigle, Health Officer, entertained nominations for President.

**Rosita Scinto made a motion to nominate Darlene Kasko for President of the Board of Health. The motion was seconded by Rhoda Myles.**

### **Roll Call Vote for Nominations for President**

Name	Motion	Second	Ayes	Noes	Abstain
Darlene Kasko			X		
Alessandra Scarneo			X		
Rosita Scinto	X		X		
Rhoda Myles		X	X		
Javier Mauricio Herrera			X		
Janice Anthony, Alternate			X		
			X		

No other nominations for President were made by the Board.

**A motion to close nominations for President was made by Alessandra Scarneo and duly seconded by Rosita Scinto.**

### **Roll Call Vote for Closing Nominations for President**

Name	Motion	Second	Ayes	Noes	Abstain
Darlene Kasko			X		
Alessandra Scarneo	X		X		
Rosita Scinto		X	X		
Rhoda Myles			X		
Javier Mauricio Herrera			X		
Janice Anthony, Alternate			X		
			X		

### VICE PRESIDENT:

Trevor Weigle, Health Officer, turned over the meeting to the newly elected President of the Board of Health, Darlene Kasko. Ms. Kasko proceeded with the election of the Vice-President.

**Rhoda Myles made a motion to nominate Alessandra Scarneo for Vice President of the Board of Health. The motion was seconded by Rosita Scinto.**

**Roll Call Vote for Nominations for Vice President**

Name	Motion	Second	Ayes	Noes	Abstain
Darlene Kasko			X		
Alessandra Scarneo			X		
Rosita Scinto		X	X		
Rhoda Myles	X		X		
Javier Mauricio Herrera			X		
Janice Anthony, Alternate			X		
			X		

No other nominations for Vice President were made by the Board.

**A motion to close nominations for Vice President was made by Rosita Scinto and duly seconded by Alessandra Scarneo.**

**Roll Call Vote for Closing Nominations for Vice President**

Name	Motion	Second	Ayes	Noes	Abstain
Darlene Kasko			X		
Alessandra Scarneo		X	X		
Rosita Scinto	X		X		
Rhoda Myles			X		
Javier Mauricio Herrera			X		
Janice Anthony, Alternate			X		
			X		

Following the election of officers by the Board of Health, Trevor Weigle, Health Officer, memorialized the board's actions in the form of a resolution.

**RESOLUTION DECLARING ELECTION OF OFFICERS  
DOVER BOARD OF HEALTH**

**BE IT RESOLVED** that after an election of officers of the Dover Board of Health held pursuant to its rules, the following officers to wit:

President: Darlene Kasko  
Vice President: Alessandra Scarneo

are hereby declared to have been duly elected to serve in the capacities indicated.

Affirmed this 11<sup>th</sup> day of January, 2021, and passed by the following vote:

**Roll Call Vote for Declaring Election of Officers**

Name	Motion	Second	Ayes	Noes	Abstain
Darlene Kasko	X		X		
Alessandra Scarneo			X		
Rosita Scinto		X	X		
Rhoda Myles			X		
Javier Mauricio Herrera			X		
Janice Anthony, Alternate			X		
			X		

**SCHEDULE OF MEETINGS**

Presiding Officer, Trevor Weigle, HO, proceeded with the subject of the schedule of regular meetings for Year 2021 and the Reorganization meeting in January 2022.

**After completion of discussion, a motion to approve the following schedule of meeting dates for Year 2021 and the Reorganization Meeting in January 2022 and the location of meetings, was made by Darlene Kasko and duly seconded by Alessandra Scarneo.**

**Roll Call Vote for Approval of Annual Schedule of Meetings**

Name	Motion	Second	Ayes	Noes	Abstain
Darlene Kasko	X		X		
Alessandra Scarneo		X	X		
Rosita Scinto			X		
Rhoda Myles			X		
Javier Mauricio Herrera			X		
Janice Anthony, Alternate			X		
			X		

The resolution declaring the annual schedule of meetings of the Dover Board of Health reads as follows:

**RESOLUTION DECLARING ANNUAL SCHEDULE OF MEETINGS OF THE  
DOVER BOARD OF HEALTH**

**BE IT RESOLVED** that the Town of Dover Board of Health adopts the following schedule of Regular Meetings for the year 2021 and Reorganization meeting in 2022:

<b>April 12</b>	<b>(2<sup>nd</sup> Monday)</b>	<b>[TELECONFERENCE]</b>
<b>June 14</b>	<b>(2<sup>nd</sup> Monday)</b>	<b>[TELECONFERENCE]</b>
<b>October 18</b>	<b>(3<sup>rd</sup> Monday)</b>	<b>[Water Works Park]</b>
<b>January 10, 2022</b>	<b>Reorganization &amp; Regular Meeting (2<sup>nd</sup> Monday; Water Works Park)</b>	

The Board of Health will hold its Regularly Scheduled Meetings at 6:00 PM. The Reorganization Meeting also begins at 6:00 PM immediately followed by the Regularly Scheduled Meeting. The April 12 and June 14 meetings will be held via teleconference call. The Dial-In number is 978-990-5000. The access code is 3049458. The October 18 and January 10, 2022, meetings will be held at Water Works Park, 100 Princeton Avenue, Dover.

Affirmed this 11<sup>th</sup> day of January, 2021, and passed by the following vote:

**Roll Call Vote for Declaring Annual Schedule of Meetings**

<b>Name</b>	<b>Motion</b>	<b>Second</b>	<b>Ayes</b>	<b>Noes</b>	<b>Abstain</b>
<b>Darlene Kasko</b>	<b>X</b>		<b>X</b>		
<b>Alessandra Scarneo</b>		<b>X</b>	<b>X</b>		
<b>Rosita Scinto</b>			<b>X</b>		
<b>Rhoda Myles</b>			<b>X</b>		
<b>Javier Mauricio Herrera</b>			<b>X</b>		
<b>Janice Anthony, Alternate</b>			<b>X</b>		
			<b>X</b>		

**Reorganization Concluded**

**The regular order of business immediately proceeded.**

Darlene Kasko commenced the regular portion of the meeting by asking the Vice President to call roll.

Vice President Alessandra Scarneo called the **ROLL**.

Name	Present	Absent	Excused
Darlene Kasko	X		
Alessandra Scarneo	X		
Rosita Scinto	X		
Rhoda Myles	X		
Javier Mauricio Herrera	X		
Janice Anthony, Alternate	X		

President Kasko asked for a motion to accept the minutes from the October 19, 2020, regular meeting of the Board of Health.

Rosita Scinto stated that her comments regarding receiving a flu shot from Zufall were incorrect. Ms. Scinto clarified that she had attended St. John's for a COVID antibody test and not the Zufall Health Center for a flu immunization.

**A motion to accept the minutes from the October 19, 2020, regularly scheduled meeting subject the above correction was made by Rosita Scinto and duly seconded by Rhoda Myles.**

Name	Motion	Second	Ayes	Noes	Abstain
Darlene Kasko			X		
Alessandra Scarneo			X		
Rosita Scinto	X		X		
Rhoda Myles		X	X		
Javier Mauricio Herrera			X		
Janice Anthony, Alternate			X		
			X		

#### **UNFINISHED BUSINESS:**

- A Rabies Vaccination Program was conducted differently last year due to COVID. The program was done by voucher and ran from Oct. 26 to Nov 21. Pet owners picked up a voucher from town hall and took their dogs/cats to Hodes Veterinary Group in Mine Hill for a vaccination. 54 dogs and 24 cats were vaccinated at a cost of \$546 (\$7 per vaccination) billed to the Dover Health Department.

- Free COVID tests were conducted at a Dover Health Department Health Fair on Saturday, Nov. 28<sup>th</sup>. The testing program was held at Dover High School. 366 persons were tested for COVID; 28% were positive. The 28% were most likely asymptomatic illuminating how asymptomatic person can unknowingly spread the disease.

Javier Herrera asked the HO if the tests administered at the program were antibody tests. The HO responded that they were not antibody tests.

### **NEW BUSINESS:**

- The Health Officer provided the board with the following COVID-19 update providing statistical information regarding current confirmed cases (1,926); patients in isolation (159); confirmed deaths (65); and data regarding probable cases and probable deaths attributed to COVID.

Alessandra Scarneo asked the HO if you are a Dover resident and tested for COVID in another town, will the results come back to Dover. The HO responded that if the test results are positive, they would come back to Dover, where there are follow-up activities; i.e. contact tracing, etc.

- The HO provided the Board an update on shared health services. A new public health services contract is in negotiation. Nursing services will not be part of the agreement with Mt. Olive Township. Saint Clare's Hospital will be providing nursing services under the new arrangement.
- COVID-19 **testing** is being offered on a regular basis in Dover by Zufall Health. The public testing site is the Father Connolly Parish Center and is open on Tuesdays from 1:00 pm to 5:00 pm; and Fridays from 9:00 am to 1:00 pm. You must schedule an appointment by visiting the web site: [www.zufallhealth.org](http://www.zufallhealth.org). The testing program will remain active for several months.
- The health department will be handling dog and cat licensing responsibilities as requested by administration commencing 2021.
- The health department has a new, part-time employee. Tina Ayala will be working ½ days to provide assistance with department activities.



**THE MEETING WAS OPENED TO MEMBERS OF THE BOARD**

Rosita Scinto informed the board that she was moving to a new address in Dover at 26 Princeton Avenue.

**THE MEETING WAS OPENED TO MEMBERS OF THE GENERAL PUBLIC:**

No members of the general public were present.

**ADJOURNMENT:**

A motion to adjourn the meeting was made by Rosita Scinto and seconded by Alessandra Scarneo.

<b>Name</b>	<b>Motion</b>	<b>Second</b>	<b>Ayes</b>	<b>Noes</b>	<b>Abstain</b>
Darlene Kasko			X		
Alessandra Scarneo		X	X		
Rosita Scinto	X		X		
Rhoda Myles			X		
Javier Mauricio Herrera			X		
Janice Anthony, Alternate			X		
			X		

**MEETING ADJOURNED**  
6:50 pm