

Town of Dover Historic Preservation Commission

- Paul Mc Dougall Chairman
- Stanley Schoonmaker Vice
- Robert Wagner
- Richard Gratacos
- Eric Berg

COUNTY OF MORRIS
37 NORTH SUSSEX STREET
DOVER, NEW JERSEY 07801
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- Rafael Rivera – Alternate I
- George Laurie – Alternate II
- Michael Hantson – Administrative Officer
- Roger Thomas - Commission Attorney
- Regina Nee - Clerk/Secretary

Meeting Minutes FIRST ORGANIZATIONAL MEETING OF THE HISTORIC PRESERVATION COMMISSION January 28, 2008 at 7:00 PM

The meeting was called to order at 7:00 PM by Michael Hantson Administration Officer of the Historic Preservation Commission
Attorney Roger Thomas swore in all the members of the commission

ROLL CALL

Present: Commissioners, Wagner, McDougall, Schoonmaker, Gratacos, Berg, Rivera, and Laurie

Absent none

PLEDGE OF ALLEGIANCE was recited by all.

ADEQUATE NOTICE was read by Michael Hantson

Mayor James Dodd addressed the commission and expressed his pleasure with this commission finally coming together. And he wished all the Commissioners a productive year ahead.

ELECTION OF OFFICERS

A. Chairman Michael Hantson asked for a nomination for Chairman
Commissioner Wagner nominated Commissioner Mc Dougall seconded by Commissioner Berg, with all in favor.

B. Vice-Chairman Commissioner Wagner nominated Commissioner Schoonmaker seconded by Chairman McDougall with all in favor

- **Appointment of Secretary**
Commissioner Gratacos nominated Regina Nee seconded by Commissioner Wagner
With all in favor
- **Appointment of Attorney**
Commissioner Laurie nominated Roger Thomas for attorney seconded by Commissioner Wagner with all in favor
- **Other Appointments by Chairman**

Chairman McDougall expressed his desire to appoint a sub committee to meet on applications minor in nature during the day and on short notice, since this commission only meets once a month and it is not the desire of this Commission to keep the public waiting if possible. This will be discussed at the regular meeting and possibility at that time a sub committee will be appointed.

Chairman McDougall asked Mr. Hantson if he could meet with him and Vice Chairman Schoonmaker this week to go over the budget since the commission is working on a temporary budget and on has to be set. Mr. Hantson answered in the affirmative.

DATE AND TIME OF REGULAR MEETINGS

Chairman Mc Dougall explained the commission must have a minimum of ten meetings per year and it would be easier to establish a routine day of the month instead of jumping all around. At least one member he is aware of has a conflict for the meetings to be the fourth Monday. Attorney Thomas can meet the fourth Monday. Chairman McDougall asked the commissioners to check their schedule so at the next meeting a date can be obtained.

OFFICIAL NEWSPAPER

It was decide the official newspaper would be the Citizen as only the meeting dates have to be published not the business of the meeting.

ADJOURNMENT

Commissioner Wagner made a motion to adjourn at 7:38 PM seconded by Commissioner Gratacos with all in favor

**REGULAR MEETING OF THE
HISTORIC PRESERVATION COMMISSION
January 28, 2008 (Immediately Following Organizational Meeting)**

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

ADEQUATE NOTICE

APPLICATIONS - None

OLD BUSINESS

NEW BUSINESS

- **Review of reference material handout**
- **Review and Adoption of proposed Application Form**
- **Discussion of Expedited Process for signs, canopies and/or other minor changes**
- **Discussion of Historic Preservation Consultant**
- **Presentation by Administrative Officer & Attorney of Commissions Responsibilities**
- **Next month's agenda items**
- **Other New Business**

ADJOURNEMENT