

REORGANIZATION MEETING
OF THE
BOARD OF ADJUSTMENT

January 9, 2008

The Reorganization meeting of the Board of Adjustment was held in Town Hall, 37 North Sussex Street, Dover, New Jersey, in the Council Chambers.

CALL TO ORDER

Clerk/Secretary Regina Nee called the meeting to order at 7:04 P.M.

ROLL CALL: Present: Commissioner Bowles, Scarneo, Frister, Donaghy, Bisset,
Franco, Cook, Alternate I Hann, Alternate II Bocchino
Absent: None

ALSO PRESENT: Attorney Kurt Senesky and Town Engineer/Planner Michael Hantson

PLEDGE OF ALLEGIANCE TO THE FLAG was recited.

ADEQUATE NOTICE was read by Clerk/Secretary Nee.

Kurt Senesky sworn in Commissioners Frister, Bisset, and Bocchino.

ELECTION OF CHAIRMAN

Clerk/Secretary Nee asked for a nomination for Chairman.

Commissioner Frister nominated Commissioner Cook as Chairman of the Board of Adjustment seconded by Commissioner Franco.

A motion to close the nominations was made by Commissioner Bowles and seconded by Commissioner Bisset.

Secretary Nee cast the unanimous vote for William Cook as Chairman.

Secretary Nee turned the meeting over to Chairman Cook...

ELECTION OF VICE-CHAIRMAN

Commissioner Bowles nominated Commissioner Franco for Vice-Chairman of the Board of Adjustment seconded by Commissioner Frister.

A motion to close the nominations was made by Commissioner Bisset and seconded by Commissioner Bowles.

Secretary Nee cast the unanimous vote for Commissioner Franco as Vice-Chairman.

APPOINTMENT OF ATTORNEY

Vice-Chairman Franco nominated Kurt Senesky as Attorney for the Board of Adjustment seconded by Commissioner Bowles.

Vice-Chairman Frister moved the resolution appointing Attorney Senesky, seconded by Vice-Chairman Franco and followed with a Roll Call vote.

ROLL CALL: Ayes: Commissioner Bowles, Scarneo, Frister, Donaghy, Bisset, Hann,
Bocchino, Vice-Chairman Franco, Chairman Cook
Nays: None

APPOINTMENT OF PLANNER/ENGINEER

Commissioner Frister nominated Michael Hantson as Planner/Engineer for the Board of Adjustment seconded by Commissioner Donaghy. There were no other nominations. Commissioner Bowles moved the Resolution of appointment seconded by Commissioner Scarneo.

Roll Call: Ayes: Commissioner Bowles, Scarneo, Frister, Donaghy, Bisset, Hann,
Bocchino, Vice-Chairman Franco, Chairman Cook
Nays: None

APPOINTMENT OF CLERK/SECRETARY

Commissioner Scarneo nominated Regina Nee as Clerk/Secretary for the Board of Adjustment seconded by Commissioner Bocchino. No other nominations were made.

Commissioner Bowles moved the Resolution, seconded by Vice-Chairman Franco.

Roll Call: Ayes: Commissioner Bowles, Scarneo, Frister, Donaghy, Bisset, Hann,
Bocchino, Vice-Chairman Franco, Chairman Cook
Nays: None

OFFICIAL NEWSPAPER

Any newspaper can be chosen, but the most important consideration should be that by law, it must be local and the amount of publication (daily). Timing issues are also a definite consideration. The newspaper should be readily available in the town.

Commissioner Bisset made a motion to designate *The Daily Record* as the official newspaper for the Board of Adjustment, seconded by Commissioner Scarneo and followed with a Roll Call vote.

Roll Call: Ayes: Commissioner Bowles, Scarneo, Frister, Donaghy, Bisset, Hann,
Bocchino, Vice-Chairman Franco, Chairman Cook
Nays: None

SELECTION OF MEETING DATES THROUGH JANUARY 2009

Commissioner Bowles made a motion to hold the Board of Adjustment meetings on the second Wednesday of every month commencing at 7:30PM. The motion was seconded by Commissioner Scarneo and passed with a Roll Call Vote.

Roll Call: Ayes: Commissioner Bowles, Scarneo, Frister, Donaghy, Bisset, Hann,
Bocchino, Vice-Chairman Franco, Chairman Cook
Nays: None

January 9, 2008
February 13, 2008
March 12, 2008
April 9, 2008
May 14, 2008
June 11, 2008

July 9, 2008
August 13, 2008
September 10, 2008
October 8, 2008
November 12, 2008
December 10, 2008

January 14, 2009

SET FEES FOR MAILING AGENDAS & COPIES OF DOCUMENTS

Clerk/Secretary reviewed the fees for mailing of the agendas and copies of documents that would be the same as last year.

A motion to accept the fees adopted by Ordinance was made by Commissioner Scarneo, seconded by Vice-Chairman Franco and followed with a Roll Call vote.

Roll Call: Ayes: Commissioner Bowles, Scarneo, Frister, Donaghy, Bisset, Hann,
Bocchino, Vice-Chairman Franco, Chairman Cook
Nays: None

JOIN NEW JERSEY FEDERATION OF PLANNING OFFICIALS AND SUBSCRIPTION TO ZONING BULLETIN

Chairman Cook advised that this Board joins, with the Planning Board, for a membership in the Federation. The Clerk/Secretary stated that this year's fee is \$340.00 and that each Board pays half; \$170.00.

A motion to join the Federation was made by Commissioner Bisset, seconded by Commissioner Bowles and followed with a Roll Call vote.

Roll Call: Ayes: Commissioner Bowles, Scarneo, Frister, Donaghy, Bisset, Hann,
Bocchino, Vice-Chairman Franco, Chairman Cook
Nays: None

Copies of the Zoning Bulletin will be available to Board members.

NEW BUSINESS:

Mandatory Training:

The new members have 18 months to take the mandatory training classes.

ADJOURNMENT

Vice-Chairman Franco made a motion to adjourn the Reorganization Meeting at 7:21PM with all present in agreement.

Respectfully Submitted,

A handwritten signature in black ink that reads "Regina Nee". The signature is written in a cursive style with a large initial 'R' and a long, sweeping underline.

Regina Nee
Clerk/Secretary