



**TOWN OF DOVER**  
**MAYOR AND BOARD OF ALDERMEN**  
**CAUCUS MEETING MINUTES**  
**April 22, 2014 7:00 PM**

The Caucus Meeting of the Mayor and Board of Aldermen was held in council chambers, 37 N. Sussex Street, Dover, New Jersey.

Mayor Dodd called the meeting to order at 7:00 pm

All joined in the Pledge of Allegiance to the Flag.

**ROLL CALL:**

Present: Aldermen Visioli, Picciallo, Romaine, Blackman, Rutan, Yzarnotegui, MacDonald and Mayor Dodd

Absent: Alderwoman Noriega

Also present were Interim Administrator/Municipal Clerk Margaret Verga and Attorney Downs

Clerk Verga stated adequate notice was given to the official newspaper

**SUNSHINE LAW STATEMENT**

In accordance with the provisions set forth in the Open Public Meeting Law, notification of this meeting has been sent to all officially designated Town newspapers and notice is posted in the Town Hall.

**PROCLAMATION: RELAY FOR LIFE (CENTRAL MORRIS COUNTY) - BONNIE ROSENTHAL**

Mayor Dodd recognized Ms. Bonnie Rosenthal the chair of the Relay for Life Program in Morris County. He expressed that she has done an awesome job. Mayor Dodd read the proclamation.

Ms. Rosenthal thanked Mayor Dodd for joining her and six other Mayors on March 20<sup>th</sup>. She explained that relay is not a relay race and wants everyone to feel comfortable to join them on Saturday, May 31<sup>st</sup> into Sunday, June 1<sup>st</sup>. She noted that they have key moments throughout the event; they celebrate the cancer survivors (Survivors Lap), remember those people who have lost their lives to the disease (Luminaria Ceremony) and they fight back against the disease (Fight Back Ceremony). She explained that one of her goals was to unite the seven communities because it can be costly to put on an event in every different town. She was able to achieve her goal and renamed the relay to Central Morris County. She has received the okay to recognize the seven mayors at the event and hopes to see everyone there.

**PROCLAMATION: EAGLE SCOUT – DANIEL L. EVANS**

Mayor Dodd recognized Daniel Evans who has achieved the rank of Eagle Scout which is the highest achievement in the Boy Scouts of America organization. Mayor Dodd read the proclamation.

Daniel expressed that the proclamation was, “for lack of a more efficient sounding word, AWESOME” and would display it in special place. Daniel expressed that ever since he was a Cub Scout he knew that the ultimate position was to become an Eagle Scout. He noted that the entire journey has definitely changed him. He expressed that even though he has received the highest achievement, it’s not over for him and he will continue to give back to the community.

**MUNICIPAL CORRESPONDENCE:**

1. Resolution from the Township of Franklin Re: Urging our Legislature to implement a water tax to fund the loss of land equity for property owners in the Highland Region
2. Notice from Jersey Central Power & Light (JCP&L) re: Proposed Relocation of JCP&L Morristown Business Office

**CONSENT AGENDA**

1. Resolution Approving Tax Redemption for 74-76 First Street, Block 1810 Lot 5
2. Resolution Approving Salary Resolution
3. Resolution Authorizing the Submission of a Strategic Plan for Municipal Alliance Grant for fiscal year 2015
4. Resolution Approving Mayor & Board of Aldermen Meeting Minutes for March 25, 2014
5. Resolution Approving Volunteer Fire Department Member

**ORDINANCE FOR SECOND READING/PUBLIC HEARING**

1. Ord. #11-2014 – Amending and Supplementing Ordinance, Entitled Limiting and Restricting Parking on Various Street within the Town of Dover - Chestnut Street/Ald. Visioli

**AGENDA ITEMS:**

**RESOLUTIONS**

1. Resolution Approving Bills List
2. Resolution Approving Limos - Schedule A
3. Resolution Approving Mayor & Board of Aldermen Meeting Minutes for March 11, 2014
4. Resolution Approving the Dover Flea Market, Inc. Agreement for 2014

Mayor Dodd explained that the Dover Flea Market has been in the town for quite a few years and there have been some concerns from the board to relocate the flea market off of Blackwell Street to allow the town to get back to normal traffic flow. Mayor Dodd and Alderman Visioli met with the owners of the flea market and they have agreed to relocate to the Crescent Field parking lot. Mayor Dodd wished Mr. and Mrs. Brumale much success. It was noted that the flea market would start on May 11<sup>th</sup> and end in October.

## REGULAR MEETING MINUTES

April 22, 2014

The Regular Meeting of the Mayor and Board of Aldermen was held in council chambers, 37 N. Sussex Street, Dover, New Jersey.

The meeting was called to order by Mayor Dodd at 7:17 pm

### ROLL CALL

Present: Aldermen Visioli, Picciallo, Romaine, Blackman, Rutan, Yzarnotegui, MacDonald and Mayor Dodd

Absent: Alderwoman Noriega

Also present were Attorney Downs and Municipal Clerk Verga

Municipal Clerk Verga stated adequate notice was given to the official newspaper.

Mayor Dodd opened the meeting to the public on any agenda items.

Seeing no hands and hearing no voices, Mayor Dodd closed the meeting to the public.

**MAYOR'S REPORT:** Mayor Dodd provided an update on the following projects:

1. King Field Project: He expressed that Mother Nature has played a role in the delay of the baseball field project. The sod will be installed tomorrow and hopefully in a few weeks the fields will pop. He believes that within a month the teams can start to play baseball on the field.
2. Pavilion at Hurd Park: There has been a minor setback on the project but still anticipates a completion date of May 1<sup>st</sup>. Mayor Dodd noted that there were no footing underneath the columns and the entire structure had to be removed.
3. Finance (budget) meetings: The meetings with department heads are almost complete. The next step would be to meet with the finance committee and the CFO.
4. There have been multiple meetings with DPW.
5. Princeton and Baker Avenue project should be completed in 3 to 4 weeks.
6. The interviews for the administrator's position continue with the first round wrapping up tomorrow night.

**ATTORNEY REPORT:** Mr. Downs will reserve his report until the issues involving personnel, policy creation and litigations are ready for public consumption. He continues to work with the interim administrator on several issues.

### CONSENT AGENDA

### RESOLUTION

**WHEREAS**, at the Municipal Tax Sale held on December 5, 2013, a lien was sold on Block 1810 Lot 5, also known as 74-76 First Street, Dover, New Jersey for delinquent 2012 water and sewer fees; and,

**WHEREAS**, this lien, known as Tax Sale Certificate 12-00015 was sold to Sunshine State Certificates IV, LLLP; and,

**WHEREAS**, redemption fees for Certificate No.12-00015 were received in full.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Board of Aldermen, Town of Dover, County of Morris, State of New Jersey that the Treasurer is authorized to issue a check in the amount of \$394.61 for redemption payment and Premium paid at sale, payable to Sunshine State Certificates IV, LLLP, 7900 Miami Lakes Drive West, Miami Lakes, Florida 33016.

**BE IT FURTHER RESOLVED** that two certified copies of this resolution be returned to the Tax Collector.

**Alderwoman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo and passed by the following roll call vote.**

**Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, Rutan, Yzarnotegui, MacDonald & Mayor Dodd**

**Nays: None      Absent: Alderwoman Noriega      Abstained: None**

### SALARY RESOLUTION

**BE IT RESOLVED** by the Mayor and Board of Aldermen of the Town of Dover, County of Morris, State of New Jersey as follows:

1. That the annual, hourly salaries and wages as set forth hereunder be and hereby are established for the officials and listed employees of the Town of Dover at the respective sums shown following their names and or position designation following their name listed below.

2. This resolution directs the Treasurer of the Town of Dover to withhold such monies from individual salaries and wages so there is no advance payment of salaries and wages and annual sums may be adjusted through December 31, 2014.

Gerard Smith, Chief Judge                      \$ 83,640.00      4/28/14

**Alderwoman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo and passed by the following roll call vote.**

**Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, Rutan, Yzarnotegui, MacDonald & Mayor Dodd  
Nays: None      Absent: Alderwoman Noriega      Abstained: None**

**Governor’s Council on Alcoholism and Drug Abuse**  
**Fiscal Grant Extension July 2014 - June 2019**

**WHEREAS**, the Governor’s Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey; and

**WHEREAS**, the Town of Dover Mayor and Board of Aldermen of the Town of Dover, County of Morris, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and

**WHEREAS**, the Town of Dover Mayor and Board of Aldermen further recognizes that is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and

**WHEREAS**, the Town of Dover Mayor and Board of Aldermen has applied for funding to the Governor’s Council on Alcoholism and Drug Abuse through the County of Morris;

**NOW, THEREFORE, BE IT RESOLVED** that the Town of Dover, County of Morris, State of New Jersey hereby recognizes the following:

1. The Mayor and Board of Aldermen does hereby authorize the submission of a strategic plan for the Dover/Victory Gardens Municipal Alliance grant for the fiscal year 2015 in the amount of:

DEDR	\$ 23,361.00
Cash Match	\$ 5,840.25
In-Kind	\$ 17,520.75

2. The Town of Dover Mayor and Board of Aldermen acknowledge the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

**Alderwoman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo and passed by the following roll call vote.**

**Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, Rutan, Yzarnotegui, MacDonald & Mayor Dodd  
Nays: None      Absent: Alderwoman Noriega      Abstained: None**

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN**  
**OF THE TOWN OF DOVER FOR APPROVAL OF MINUTES**

**WHEREAS**, In accordance with the provisions set forth in the Open Public Meeting Law, annual notice has been provided for all Mayor and Board of Aldermen meetings; and

**WHEREAS**, The Mayor and Board of Aldermen of the Town of Dover held their Public Meetings, and minutes of those meetings were transcribed.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey for approval the minutes for the following meetings:

**March 25, 2014 – Caucus & Regular**

**Alderman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo and passed by the following roll call vote.**

**Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, Rutan, Yzarnotegui, MacDonald & Mayor Dodd  
Nays: None Absent: Alderman Noriega Abstained: None**

**RESOLUTION APPROVING VOLUNTEER FIRE DEPARTMENT RESCUE SQUAD MEMBERS**

**WHEREAS**, the Town of Dover Fire Department has received an application for membership in the Rescue Squad from Paige Schoch and Ashley Gonzalez-Colon; and

**WHEREAS**, they have met all the requirements as stated in Chapter 20-4, Volunteer Fire Department; and

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Board of Aldermen of the Town of Dover approve the membership of Paige Schoch and Ashley Gonzalez-Colon to the Dover Rescue Squad.

**Alderman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo and passed by the following roll call vote.**

**Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, Rutan, Yzarnotegui, MacDonald & Mayor Dodd  
Nays: None Absent: Alderman Noriega Abstained: None**

**ORDINANCE FOR SECOND READING**

**ORDINANCE NO.11-2014**

**AN ORDINANCE OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS AND STATE OF NEW JERSEY AMENDING AND SUPPLEMENTING ORDINANCE, ENTITLED AN ORDINANCE LIMITING AND RESTRICTING PARKING ON VARIOUS STREETS WITHIN THE TOWN OF DOVER (No. 27-1980)**

**BE IT ORDAINED**, by the Mayor and Board of Aldermen of the Town of Dover that Ordinance No. 12-1980 providing for TWO (2) Hour Limitation on parking between certain hours be hereby amended and supplemented to read as follows:

**SECTION 1.** Ordinance No. 27-1980 entitled “An ordinance limiting and restricting parking on various streets within the Town of Dover as follows:

<b>LOCATION</b>	<b>DESCRIPTION</b>
Chestnut Street; North Side	For the full length between Prospect St. and Thompson Ave. For the full length between Thompson Ave. and Orchard St. Beginning at the Easterly intersection of Orchard St. in an Easterly direction for a distance of 592 feet
Chestnut Street; South Side	For the full length between Prospect St. and Thompson Ave. Beginning at the Easterly intersection of Thompson Ave. in an Easterly direction for a distance of 742 feet.

**SECTION 2.** The two hour parking limit on the above described street shall only be in effect from 8:00 a.m. through 6:00 p.m.

**SECTION 3.** The effectiveness of this Ordinance is contingent upon signs being erected as required by law.

**SECTION 4.** To the extent that this ordinance repeals, amends or alters any or all of the Town Code, the language of this ordinance shall be controlling and in full force and effect. All ordinances or rules or regulations of the Town of Dover, which are inconsistent with the provisions of this ordinance, are hereby repealed to the extent of such inconsistency.

**SECTION 5.** If any Chapter, Article, Section or Subsection, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid by any court of competent jurisdiction such decisions shall not effect the remaining portions of this Ordinance.

**SECTION 6.** This Ordinance shall take effect in accordance with law.

**Alderman Visioli has moved the ordinance be adopted and duly seconded by Alderwoman Romaine and passed for second reading by the following roll call vote.**

Mayor Dodd opened the meeting to the public for public input on Ordinance 11-2014. Seeing no hands and hearing no voices, Mayor Dodd closed the meeting to the public.

**Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, Rutan, Yzarnotegui, MacDonald & Mayor Dodd  
Nays: None Absent: Alderwoman Noriega Abstained: None**

**RESOLUTIONS**

**WHEREAS**, the Mayor and Board of Aldermen of the Town of Dover have examined all bills presented for payment; and

**WHEREAS**, the Chief Financial Officer has certified that there are sufficient funds in the account(s) to which respective bills have been charged.

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Board of Aldermen of the Town of Dover do hereby approve the bills as listed; and

**BE IT FURTHER RESOLVED** that the proper officials are hereby authorized to sign the checks for payment of same.

RESERVE ACCT claims in the amount of:	\$6,029.04
CURRENT ACCT claims in the amount of:	\$1,268,138.72
GENERAL CAPITAL ACCT claims in the amount of:	\$111,138.76
WATER UTILITY ACCT claims in the amount of:	\$14,610.17
WATER UTILITY RESERVE ACCT claims in the amount of:	\$0.00
WATER CAPITAL ACCT claims in the amount of:	\$0.00
PARKING UTILITY ACCT claims in the amount of:	\$1,186.21
PARKING UTILITY RESERVE ACCT claims in the amount of:	\$0.00
PARKING CAPITAL ACCT claims in the amount of:	\$0.00
ANIMAL CONTROL TRUST ACCT claims in the amount of:	\$117.00
EVIDENCE TRUST ACCT claims in the amount of:	\$0.00
RECYCLING TRUST ACCT claims in the amount of:	\$0.00
COUNTY FORFEITED ASSETS TRUST ACCT claims in the amount of:	\$0.00
FEDERAL FORFEITED ASSETS ACCT claims in the amount of:	\$0.00
TRUST/OTHER ACCT claims in the amount of:	\$3,485.85
COAH TRUST Acct claims in the amount of:	\$0.00
<b>TOTAL CLAIMS TO BE PAID</b>	<b>\$1,404,705.75</b>

**BE IT FURTHER RESOLVED** that the following claims have been paid prior to the Bill List Resolution in the following amounts:

CURRENT ACCT claims in the amount of:	\$305,336.83
WATER UTILITY ACCT claims in the amount of:	\$24,608.49
PARKING UTILITY ACCT claims in the amount of:	\$3,184.86
PAYROLL AGENCY ACCT claims in the amount of:	\$162,585.74

UNEMPLOYMENT TRUST ACCT claims in the amount of:	\$163.77
TOTAL CLAIMS PAID	\$495,879.69
TOTAL BILL LIST RESOLUTION	\$1,900,585.44

**Alderman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo and passed by the following roll call vote.**

**Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, Rutan, Yzarnotegui & MacDonald**  
**Nays: None      Absent: Alderman Noriega      Abstained: Mayor Dodd**

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER**  
**APPROVING TAXIS/LIMOS TO BE LICENSED IN THE TOWN OF DOVER**

**WHEREAS**, the following companies, have applied for a license to operate the vehicle(s) listed below on Schedule A hereto and made a part hereof as taxicab(s)/limo(s) in the Town of Dover; and

**WHEREAS**, the appropriate municipal departments have reviewed the application(s) as required and have no objections to same being licensed as taxicabs/limos;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey that the taxicab(s)/limo(s) listed below are hereby approved for taxi/limo license(s) in the Town of Dover.

**Schedule A**

**FIRST CLASS OF DOVER, INC.**

'01 Honda	2HKRL18681H006744	OL4626J	NEW
'03 Lincoln	1LNHM82W83Y622516	OL4627J	NEW

**Alderman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo and passed by the following roll call vote.**

**Ayes: Aldermen Picciallo, Romaine, Blackman, Rutan, Yzarnotegui, MacDonald & Mayor Dodd**  
**Nays: Alderman Visioli      Absent: Alderman Noriega      Abstained: None**

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN**  
**OF THE TOWN OF DOVER FOR APPROVAL OF MINUTES**

**WHEREAS**, In accordance with the provisions set forth in the Open Public Meeting Law, annual notice has been provided for all Mayor and Board of Aldermen meetings; and

**WHEREAS**, The Mayor and Board of Aldermen of the Town of Dover held their Public Meetings, and minutes of those meetings were transcribed.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey for approval the minutes for the following meetings:

**March 11, 2014 – Caucus & Regular**

**Alderman Rutan has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo and passed by the following roll call vote.**

**Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, Rutan, Yzarnotegui, MacDonald & Mayor Dodd**  
**Nays: None      Absent: Alderman Noriega      Abstained: None**

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER**  
**APPROVING THE DOVER FLEA MARKET, INC. AGREEMENT FOR 2014**

**WHEREAS**, the Town of Dover entered into a contract for the operation of a Flea Market with the Dover Marketplace, Inc. commencing May 11, 2014 through October 20, 2014; and

**WHEREAS**, the agreement calls for annual review and approval by the Mayor and Board of Aldermen; and

**WHEREAS**, the Mayor and Board of Aldermen have reviewed the renewal request and find it to be in the interest of the Town to continue the Flea Market but with the below set forth changes;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey that the renewal of the agreement with Dover Marketplace, Inc. is hereby approved with the following amendments:

1. The footprint shall be as follows: Crescent Field Parking Lot.
2. The fee will be \$800.00 per week due to the reduced footprint of the flea market.
3. The Dover Marketplace shall provide its own barriers.

**Alderman Visioli has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo and passed by the following roll call vote.**

**Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, Rutan, Yzarnotegui, MacDonald & Mayor Dodd  
Nays: None    Absent: Alderwoman Noriega    Abstained: None**

**PUBLIC COMMENTS**

**Cleotilde Castellanos** – 100 Prospect Street – Ms. Castellanos wanted to discuss the proposed snow/parking restriction ordinance.

Mayor Dodd explained that he has made comments and statements that the town will have several public information sessions on the proposed snow/parking restriction but expressed that the current ordinance is still in draft form. It's a policy that is being designed by the board and engineering department along with input from several departments. He noted that nothing is written in stone and nothing has been presented to the public. Mayor Dodd is trying to prevent redundancies and expressed that the Daily Record published a notice that the board would be discussing the ordinance tonight which is not true. Mayor Dodd noted that he wants to hear from the public and encourages them to write a letter or send an email with their concerns but at the current time he will not discuss the ordinance which is still in draft form. Mayor Dodd noted that the ordinance has been discussed because it's a serious safety concern.

**Nancy Seifer** – 17 E. Cooper Street – Ms. Seifer wanted to know if the new ordinance (snow/parking restriction) would be in effect, only when it snows or year around. She also wanted to know what are the parking restrictions concerning residential streets year around. Mayor Dodd noted that every area of town is different. She expressed that she tried, one year, to get a copy of an ordinance and was unsuccessful. Clerk Verga explained that there is no ordinance for East Cooper Street and that is the reason she never received a copy. Mayor Dodd explained that she can park on both sides because there is no ordinance on file limiting parking on East Cooper Street. She expressed that the public needs to be educated because residents do not use their driveways. The Mayor and board agreed with her statement.

**Jon Sperry** – 67 N. Bergen Street – He expressed that this year has been tough, he has had three instances where the sewer has backed up. He noted that people are dumping things (grease) into the sewer system which is causing it to back up affecting several homes in the area. Mayor Dodd asked for an opportunity to research it and noted that his first instinct would be to install check valves. Mayor Dodd asked for some time because he just doesn't want to put a band aid on the problem.

**Motion to adjourn made by Alderman Rutan at 7:38 pm,  
and duly seconded by Alderwoman Romaine passed by the following voice vote.**

**Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, Rutan, Yzarnotegui, MacDonald and Mayor Dodd  
Nays: None    Absent: Alderwoman Noriega    Abstained: None**

**Respectfully submitted,**

**Margaret J. Verga, Municipal Clerk**