

# *Town of Dover Planning Board*

- Paul McGrath - Chairman
- William Gilbert - Vice Chairman
- Rafael Rivera
- Jerry Hoffman
- William Shauer
- Brian Kurz
- William Isselin

COUNTY OF MORRIS  
Mailing address  
37 NORTH SUSSEX STREET  
DOVER, NEW JERSEY 07801  
Office address  
100 Princeton Avenue  
Water Works Park

- James Dodd - Mayor
- Cindy Romaine Mayor's Rep.
- James Visioli - Alderman
- Dave Lenox - Alternate I
- Ed Ridner - Alternate II
- Glenn Kienz - Board Attorney
- Michael Hantson - Town Engineer/Planner
- Regina Nee - Clerk/Secretary

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## **REORGANIZATION MEETING OF THE PLANNING BOARD JANUARY 23, 2013 at 6:30 PM**

The Reorganization meeting of the Planning Board was held in Town Hall, 37 North Sussex Street, Dover, New Jersey, in the Council Chambers.

**CALL TO ORDER** Clerk/Secretary Regina Nee called the meeting to order at 6:55 P.M.

**ROLL CALL: PRESENT:** Commissioner Isselin, Hoffman, Romaine, McGrath, Gilbert, Shauer, Lenox, Ridner, Alderman Visioli  
**ABSENT:** Commissioner Kurz, Rivera

**ALSO PRESENT:** also present is Attorney Glenn Kienz and Town Engineer/Planner Michael Hantson

**PLEDGE OF ALLEGIANCE** was recited by all.

**ADEQUATE NOTICE OF MEETING** was read by Secretary Nee

### **ELECTION OF CHAIRMAN**

Clerk/Secretary Nee asked for a nomination for Chairman.

Alderman Visioli nominated Commissioner McGrath as Chairman of the Planning Board seconded by Commissioner Shauer.

Secretary Nee cast the unanimous vote for Paul McGrath as Chairman, and wished him well in the year ahead.

### **ELECTION OF VICE-CHAIRMAN**

Chairman McGrath nominated William Gilbert for Vice-Chairman of the Planning Board seconded by Alderman Visioli.

Secretary Nee cast the unanimous vote for William Gilbert as Vice-Chairman and wished him well in the year ahead.

### **APPOINTMENT OF CLERK/SECRETARY**

Commissioner Romaine nominated Regina Nee as Clerk/Secretary for the Planning Board and seconded by Commissioner Isselin. **With all in favor**

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**APPOINTMENT OF ATTORNEY**

Commissioner Romaine nominated Glenn Kienz as Planning Board Attorney, Seconded by Alderman Visioli.

**With all in favor**

**APPOINTMENT OF PLANNER/ENGINEER**

Chairman McGrath nominated Michael Hantson as Planner/Engineer for the Planning Board and seconded by Commissioner Shauer.

**With all in favor**

Michael Hantson was sworn in for the entire year by Board Attorney Glenn Kienz.

**APPOINTMENT OF COMMITTEES**

**Site Plan:**

1. Commissioner Shauer as Chairman
2. Commissioner Isselin

**Subdivision:**

1. Vice-Chairman Gilbert as Chairman
2. Alderman Visioli

**SELECTION OF MEETING DATES AND TIME THROUGH JANUARY 2010**

Chairman McGrath made a motion to hold the Planning Board meetings on the fourth Wednesday of every month workshop commencing at 6:30PM regular meeting starting at 7:30PM. Everyone received copies of the dates. The motion was seconded by Commissioner Romaine.

**With all in favor**

**OFFICIAL NEWSPAPER**

Vice Chairman Gilbert made a motion to designate *The Daily Record, Star Ledger, and The Citizen of Morris County* – Proposal to name all three (3) as the official newspaper for the Planning Board, seconded by Commissioner Romaine.

**With all in favor**

**JOIN NEW JERSEY FEDERATION OF PLANNING OFFICIALS AND SUBSCRIPTION TO ZONING BULLETIN**

Chairman McGrath advised that this Board joins, with the Board of Adjustment, for a membership in the Federation. The Clerk/Secretary stated that this year's fee is \$360.00 and that each Board pays half; \$180.00.

A motion to join the Federation was made by Chairman McGrath, seconded by Vice Chairman Gilbert.

**With all in favor**

Copies of the Zoning Bulletin will be available to Board members.

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**ADJOURNMENT**

Chairman McGrath made a motion to adjourn the Reorganization Meeting at 7:01 PM and second by Commissioner Romaine.

Respectfully submitted,

A handwritten signature in black ink that reads "Regina Nee". The signature is written in a cursive style with a large initial 'R' and a long, sweeping tail on the 'e'.

Regina Nee  
Clerk/Secretary  
Planning Board