

TOWN OF DOVER SHADE TREE COMMISSION
Regular Meeting September 14, 2023, 7:30PM

AGENDA

1. **CALL MEETING TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **STATEMENT OF ADEQUATE NOTICE [Sunshine Law Compliance]**
Notice of this meeting of the Shade Tree Commission of the Town of Dover was published in the Daily Record and Star Ledger on June 25, 2023; notice was posted in the municipal building and filed in the Office of the Municipal Clerk in accordance with the Open Public Meetings Act. Formal action may be taken at this Meeting.
4. **ROLL CALL**
Commissioner Antonio Acosta, Vice Chair
Commissioner Andy Dujack
Commissioner Kathi Gilbert, Chair
Commissioner Susan Savoy
Commissioner Travis Savoy
Commissioner Jilary Guaman Calle [Alternate 1]
Commissioner Maribel Garland [Alternate 2]

Alderwoman Karol Ruiz, Shade Tree Commission Liaison
Jeff Guevara, Public Works Superintendent
Robin Kline, Shade Tree Commission Secretary
5. **APPROVAL OF MINUTES**
August 10, 2023 Special Meeting and August 10, 2023 Regular Meeting
6. **PUBLIC HEARING & DETERMINATION**
Town Property known as Block 1706, Lots 22 and 24, West Munson Avenue, Removal of Trees
7. **SUBCOMMITTEE ACTIVITY REPORTS**
 - 1) **Arbor Day Subcommittee**
Setting of Date for Arbor Day Celebration - Selection of tree species to plant; designation of public land location for planting; commitment from commissioners to attend & participate in the program.
 - 2) **Grant Subcommittee**
 - I. Status Update - Pending grant applications:
 - a) NJDA Spotted Lantern Fly Program - Grant award to be announced in September
 - b) TD Bank Tree Planting Grant - Grant award to be announced in September
 - c) NJSTF William J. Porter Community Trees Grant - Grant award to be announced in September
 - d) Trees for Schools program – School district submitted grant proposal July 15th
 - e) NJ Urban Community Stewardship Grant – Grant submitted on August 25th
 - II. New grants
 - 3) **Code Enforcement Subcommittee**
 - a) Status update - Survey for Bowlby Street re Tree Removal & 2 Bowlby Street encroachment
 - b) Status update - Notice of Violation for Park Avenue Condominium Tree Removals
 - c) New matters
 - 4) **Plantings/Removals Subcommittee**
 - a) Status update - JFK Commons Park Tree & Bench dedication ceremony
 - b) Status update – Jon Sperry donation. Norway Spruce to be planted at JFK Commons Park
 - c) Status update – Style, color, placement, and number of signs to be posted at Hurd Park to deter visitors from climbing and harming cherry trees.
 - d) Tree planting recommendations
8. **REPORTS**
 - 1) **Alderwoman Karol Ruiz, STC Liaison**
 - a) Status update – Tree Preservation and Protection ordinance
 - 2) **Public Works Superintendent Jeff Guevara**
 - a) Hazardous trees reported
 - b) Tree work completed
9. **OLD BUSINESS**
 - 1) Mission Statement (Commissioner Acosta)
 - 2) Status update - Outlook email shadetree@dover.nj.us; STC Facebook page; Webpage
 - 3) Commissioner registrations for CORE training/Continuing Education Units
10. **NEW BUSINESS**
Site Plan review
11. **ADJOURNMENT**
The next meeting of the Dover Shade Tree Commission will be held on October 12, 2023, 7:30PM