



# MUNICIPAL LOT OVERNIGHT RESIDENTIAL PARKING PERMIT

Permits are valid for six (6) months for the following periods: January 1 – June 30 and July 1 – December 31.  
 The fee is \$300 per permit per cycle, due upon application approval (prorated monthly after the cycle begins).  
 Meridia Parking Rate: \$100 Indoor Parking / per month / 1 space | **One Thompson:** Parking rates depend on the property

Application Date: _____		<input type="checkbox"/> NEW <input type="checkbox"/> RENEWAL
Resident Name: _____		Phone: _____
Address, Including Unit/Apt: _____		
Email: _____		
<b>Desired Lot:</b> <input type="checkbox"/> Lot A <input type="checkbox"/> Lot A1 <input type="checkbox"/> Upper lot B <input type="checkbox"/> Lower Lot B <input type="checkbox"/> F <input type="checkbox"/> Legion <input type="checkbox"/> H <input type="checkbox"/> River Street		
<b>Vehicle Type:</b> Sedan/Coupe <input type="checkbox"/> Minivan <input type="checkbox"/> Van <input type="checkbox"/> SUV <input type="checkbox"/> Truck <input type="checkbox"/> Other: _____		
REQUIRED DOCUMENTS	CONDITIONS	
<ol style="list-style-type: none"> <li>1. <b>Driver's License:</b> <i>(current Dover address must be listed, or the DMV letter reflecting address change must be included with request).</i></li> <li>2. <b>Vehicle Registration:</b> <i>(vehicle must be registered in the state of New Jersey and reflect the current Dover address).</i></li> <li>3. <b>Vehicle Insurance:</b> <i>(current and unexpired).</i></li> <li>4. <b>Certificate of Compliance:</b> <i>Must match name on application, you do not need to provide we will verify on our end</i></li> </ol> <p><b>Proof of residency</b></p> <ul style="list-style-type: none"> <li>• <b>Owner Occupied:</b> <i>Deed as to owners of real property or tax bill</i></li> <li>• <b>Tenants:</b> <i>A copy of the lease agreement must be submitted. If no lease agreement exists, a notarized letter verifying the tenancy is required</i></li> <li>• <b>Utility Bill:</b> <i>A copy shall be required</i></li> </ul> <p><b>Hours:</b> 8 pm-8 am daily, after this time you must pay the meter</p>	<ul style="list-style-type: none"> <li>• The Driver's License, Vehicle Registration and Utility bill must all match the current Dover address listed on the Application.</li> <li>• If more than one (1) residential parking permit is requested, vehicle registration MUST be submitted for each vehicle, clearly reflecting ownership.</li> <li>• 1 permit is needed for each vehicle, decals are non-transferable</li> <li>• If you live in a apartment building the parking fee will match the fee from the complex (contact property management first for availability )</li> <li>• It's the resident/tenant's responsibility to notify the Town of the following: <i>Change of vehicle new/used, license change, and moved or new residence/tenants.</i></li> <li>• Decals must be displayed on the driver's side upper left corner of the rear window.</li> <li>• All vehicles are required to park head-on to properly display the decal. <i>(failure to properly display decal may result in a summons and or revocation of permit).</i></li> <li>• During snow events, vehicles must be relocated to Lot B (Crescent Field) to allow snow removal.</li> <li>• If the vehicle belongs to a family member living in the household and documents do not match, a signed letter from the homeowner verifying residency is required.</li> </ul>	
Applicant Signature: _____		
**DO NOT WRITE BELOW THIS LINE - OFFICIAL USE ONLY**		
Date Received: _____		
DOCUMENTS RECEIVED & ATTACHED		
Block: _____	Lot: _____	
<input type="checkbox"/> Driver's License <input type="checkbox"/> Vehicle Registration <input type="checkbox"/> Vehicle Insurance <input type="checkbox"/> Deed/Tax Bill <input type="checkbox"/> Lease <input type="checkbox"/> C of C <input type="checkbox"/> Utility Bill		
<input type="checkbox"/> Approved <input type="checkbox"/> Denied    Application Received by <i>(print and sign)</i> : _____		
Signature: _____		Expires End of Cycle: <input type="checkbox"/> One/June 31st <input type="checkbox"/> Two/December 31st
		Permit #: _____