



# TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

REGULAR MEETING AGENDA  
ELECTRONIC MEETING  
JANUARY 19, 2021 7:00 P.M.

*This Agenda is in Accordance with Town Code §2-6 F (3)*

**Please Be Advised That This Meeting Will Be Simulcasted on the Town of Dover's  
YouTube Channel found online here:**

**[https://www.youtube.com/channel/UC7DBVyMoQEXu1U0Z\\_BkaBHA](https://www.youtube.com/channel/UC7DBVyMoQEXu1U0Z_BkaBHA)**

**Zoom Information – Phone**  
**Phone: 929-205-6099**  
**Meeting ID: 948 8546 8386**  
**Passcode: 874772**

**Zoom Information - Computer**  
**Meeting ID: 948 8546 8386**  
**Passcode: jbD146**

**A) CALL MEETING TO ORDER / SUNSHINE STATEMENT** – Mayor Carolyn Blackman to call meeting to order and read the Sunshine Statement:

“This meeting is being held in accordance with the Open Public Meetings Act, also known as the Sunshine Law, N.J.S.A. 10:4-6. Notice of the meeting was sent to the Daily Record and Star Ledger on January 10, 2021 and published in the Record and Ledger on January 13, 2021. Notice was also posted on the Bulletin Board, in the Lobby and Entrance Doors of the Municipal Building and on the Town of Dover website.”

**B) PLEDGE OF ALLEGIANCE** – Mayor Carolyn Blackman to lead those in attendance in the Pledge of Allegiance to the Flag

**C) ROLL CALL** – Acting Municipal Clerk to Conduct Roll Call:

<b>Name</b>	<b>Present</b>	<b>Absent</b>	<b>Excused</b>
Alderman Correa			
Alderman Tapia			
Alderman Ballesteros			
Alderwoman Rugg			
Alderwoman Cruz			
Alderman Valencia			
Alderman Quinones			
Alderwoman Wittner			
Mayor Blackman			

**D) APPROVAL OF MINUTES**

1) December 29, 2020

**December 29, Regular Meeting Minutes**

	A.M. Correa	A.M. Tapia	A.M. Ballesteros	A.M. Rugg	A.M. Cruz	A.M. Valencia	A.M. Quinones	A.M. Wittner	Mayor Blackman
<b>Motion</b>									
<b>Second</b>									
<b>Yes</b>									
<b>No</b>									
<b>Abstain</b>									

**E) REPORT OF COMMITTEES**

**F) PRESENTATIONS, MUNICIPAL CORRESPONDENCE**

- 1) Correspondence from Acting Municipal Clerk Regarding Fire Department Ceremony and 2020 Police Officer of the Year
- 2) Correspondence from JIF - 2020-2021 Elected Officials Risk Management Seminar: Employment Practices Liability
- 3) Presentation by Water Commission Regarding Water Procedures and Billings

**G) ORDINANCES FOR FIRST READING**

**H) ORDINANCES FOR SECOND READING, PUBLIC HEARING AND ADOPTION**

**I) APPROVAL OF BILLS**

- 1) Approval of Bills List (Res. 47-2021)

**Resolution 47-2021**

	A.M. Correa	A.M. Tapia	A.M. Ballesteros	A.M. Rugg	A.M. Cruz	A.M. Valencia	A.M. Quinones	A.M. Wittner	Mayor Blackman
<b>Motion</b>									
<b>Second</b>									
<b>Yes</b>									
<b>No</b>									
<b>Abstain</b>									

**J) APPROVAL OF RESOLUTIONS**

**1) CONSENT AGENDA RESOLUTIONS**

- 1) Res. 48-2021 – Res. Confirming the Appointment of Firefighter Bryan Falato
- 2) Res. 49-2021 – Res. Appointing Firefighter Thomas M. McAndrew
- 3) Res. 50-2021 – Res. Approving a Curb Opening Permit for 61 Watson Drive
- 4) Res. 51-2021 – Res. Approving Taxis/Limos to be Licensed in the Town of Dover
- 5) Res. 52-2021 – Res. Authorizing Lien Redemption Regarding Block 1329, Lot 5, also known as 25 Hudson St. in the Town of Dover, Certificate No. 19-00007
- 6) Res. 53-2021 – Res. Authorizing Lien Redemption Regarding Block 1412, Lot 1.01, also known as 63 Guy Street in the Town of Dover, Certificate No. 19-00009
- 7) Res. 54-2021 – Res. Approving David Pennella of David C. Pennella Esq., as Special Council with a Contract Not to Exceed \$17,000

8) Res. 55-2021 – Res. Appointing Henry J. Freidel of Henry J. Freidel Architect LLC to Provide Consulting Architectural Services for the Year 2021 Through the Fair and Open Process in Accordance with N.J.S.A. 19:44A-20.5 et. seq.

9) Res. 56-2021 – Res. Amending Res. 31-2021

10) Res. 57-2021 – Res. Authorizing Lien Redemption Regarding Block 1402, Lot 3, also known as 44 Parking Street in the Town of Dover, Certificate No. 19-00008

**Resolutions 48 to 57 2021**

	A.M. Correa	A.M. Tapia	A.M. Ballesteros	A.M. Rugg	A.M. Cruz	A.M. Valencia	A.M. Quinones	A.M. Wittner	Mayor Blackman
<b>Motion</b>									
<b>Second</b>									
<b>Yes</b>									
<b>No</b>									
<b>Abstain</b>									

**2) RESOLUTIONS FOR DISCUSSION AND CONSIDERATION**

1) Res. 58-2021 – Resolution Condemning the January 6, 2021 Siege on the U.S. Capitol Building.

**Resolution 58-2021**

	A.M. Correa	A.M. Tapia	A.M. Ballesteros	A.M. Rugg	A.M. Cruz	A.M. Valencia	A.M. Quinones	A.M. Wittner	Mayor Blackman
<b>Motion</b>									
<b>Second</b>									
<b>Yes</b>									
<b>No</b>									
<b>Abstain</b>									

2) Res. 59-2021 – Resolution Authorizing a Shared Service Agreement with the Township of West Orange for the Years 2021 and 2022 for Chief Financial Officer Services – Financial Administration

**Resolution 59-2021**

	A.M. Correa	A.M. Tapia	A.M. Ballesteros	A.M. Rugg	A.M. Cruz	A.M. Valencia	A.M. Quinones	A.M. Wittner	Mayor Blackman
<b>Motion</b>									
<b>Second</b>									
<b>Yes</b>									
<b>No</b>									
<b>Abstain</b>									

3) Res. 60-2021 – Resolution Authorizing the Competitive Contracting Process for Various Services – Computer Network and Hardware Maintenance; Human Capital Management Services (Payroll, Time Management, etc); Financial Management of Police Extra Duty Employment.

**Resolution 60-2021**

	A.M. Correa	A.M. Tapia	A.M. Ballesteros	A.M. Rugg	A.M. Cruz	A.M. Valencia	A.M. Quinones	A.M. Wittner	Mayor Blackman
<b>Motion</b>									
<b>Second</b>									
<b>Yes</b>									
<b>No</b>									
<b>Abstain</b>									

4) Res. 61-2021 – Resolution Appointing Construction Official

**Resolution 61-2021**

	A.M. Correa	A.M. Tapia	A.M. Ballesteros	A.M. Rugg	A.M. Cruz	A.M. Valencia	A.M. Quinones	A.M. Wittner	Mayor Blackman
<b>Motion</b>									
<b>Second</b>									
<b>Yes</b>									
<b>No</b>									
<b>Abstain</b>									

**K) OLD BUSINESS**

1) 2021 Committees

<u>Committee</u>	<u>Chair</u>	<u>Member</u>	<u>Member</u>	<u>Member</u>
<b>Finance</b>	<b>Ald. Correa</b>	<b>Ald. Rugg</b>	<b>Mayor Blackman</b>	
<b>Police</b>	<b>Ald. Rugg</b>	<b>Ald. Quinones</b>	<b>Ald. Correa</b>	
<b>Fire</b>	<b>Ald. Quinones</b>	<b>Ald. Valencia</b>	<b>Ald. Ballesteros</b>	
<b>Public Works</b>	<b>Ald. Tapia</b>	<b>Ald. Valencia</b>	<b>Ald. Ballesteros</b>	
<b>Recreation, Education, Library</b>	<b>Ald. Quinones</b>	<b>Ald. Cruz</b>	<b>Ald. Tapia</b>	
<b>Health</b>	<b>Ald. Rugg</b>	<b>Ald. Wittner</b>	<b>Ald. Cruz</b>	
<b>Economic Development and Redevelopment</b>	<b>Ald. Correa</b>	<b>Ald. Wittner</b>	<b>Ald. Valencia</b>	
<b>Personnel</b>	<b>Mayor Blackman</b>	<b>Ald. Valencia</b>	<b>Ald. Correa</b>	<b>Ald. Rugg</b>
<b>Engineering, Zoning, Construction and Code Enforcement</b>	<b>Ald. Wittner</b>	<b>Ald. Quinones</b>	<b>Ald. Tapia</b>	

**L) NEW BUSINESS**

**1) NEW BUSINESS ITEMS**

1) Administrator’s Report

**2) ITEMS REQUESTED FOR DISCUSSION BY INDIVIDUAL ALDERMEN**

## **M) PUBLIC COMMENT:**

The Town of Dover highly values the input of residents in making important decisions that affect the residents of our community. We also believe in the rights of residents to observe Governing Body Meetings. To ensure that all of our residents have the opportunity to offer comment, each statement/comment shall be held to a time period of five (5) minutes. Public comment has been solicited via the following manners:

**All comments must include your name and residential address at the beginning of your comment.**

- 1) By hand delivery - Comments may be submitted by hand deliver at Town Hall, located at 37 N. Sussex Street, Dover, NJ 07801 addressed to Acting Municipal Clerk John P. Schmidt. Comments may be dropped off during normal business hours, which are 8:30a.m. to 4:30p.m. up until 1:00 p.m. the day of the meeting.
- 2) By mail - Comments may be submitted by mail to Town Hall, 37 N. Sussex Street, Dover, NJ 07801 addressed to Acting Municipal Clerk John P. Schmidt. Comments must be received by 1:00 p.m., on the day of the meeting.
- 3) By email – Comments may be submitted until 1:00p.m. on the day of the meeting via email to [publiccomment@dover.nj.us](mailto:publiccomment@dover.nj.us). The Subject of the Email Should be as follows “Public Meeting Comment” followed by the date of the meeting and Name. Example: **Public Comment 1/19/2021 John Public.**
- 4) All comments submitted in writing must include your name and residential address at the beginning of your comment.
- 5) Members of the public may also comment during the public comment portion by raising their hands via the Zoom platform, or if participating via phone by dialing \*9 on your telephonic device. After commenting, please dial \*9 again to lower your hand. All members of the public who wish to comment must state their name and residential address after being recognized to speak.

Public comment portions of our agenda are not structured as question and answer sessions, but rather they are offered as opportunities to share your thoughts with the Mayor and Board of Aldermen. The Mayor and Board will attempt to engage in dialogue but may not be able to respond to all public comments. However, all comments are considered and will be investigated and addressed as appropriate.

If you have a question that we are unable to answer at the Meeting, feel free to submit your questions to the Interim Town Administrator or the Office of the Municipal Clerk, in writing, and include your name, address and telephone number where you can be contacted. The email address of the Interim Town Administrator is [jbennett@dover.nj.us](mailto:jbennett@dover.nj.us) and the email address of the Clerk’s Office is [doverclerk@dover.nj.us](mailto:doverclerk@dover.nj.us). Questions will be answered within a reasonable time.

Please be courteous and mindful of the rights of others when providing comments. Comments may not be abusive, obscene or threatening. All members of the public attending Mayor and Board of Aldermen Meetings must treat each other and the Mayor and Board of Aldermen with respect. Individuals offering comments are not permitted to make personal attacks on any Town Employees, the Mayor or any Member of Town Government, other testifiers or members of the public.

## **ADJOURNMENT**



# TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

## RESOLUTION NO. 47-2021 BILL LIST RESOLUTION

**WHEREAS**, the Mayor and Board of Aldermen of the Town of Dover have examined all bills presented for payment; and

**WHEREAS**, the Chief Financial Officer has certified that there are sufficient funds in the account(s) to which respective bills have been charged.

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Board of Aldermen of the Town of Dover do hereby approve the bills as listed; and

**BE IT FURTHER RESOLVED** that the proper officials are hereby authorized to sign the checks for payment of same.

CURRENT APPROPRIATIONS RESERVE ACCT claims in the amount of:	\$193,879.19
CURRENT APPROPRIATIONS ACCT claims in the amount of:	\$19,895.61
GENERAL CAPITAL ACCT claims in the amount of:	\$22,412.26
WATER UTILITY RESERVE ACCT claims in the amount of:	\$56,954.58
WATER UTILITY ACCT claims in the amount of:	\$1,227.58
WATER CAPITAL ACCT claims in the amount of:	\$280,656.78
PARKING UTILITY RESERVE ACCT claims in the amount of:	\$2,312.91
PARKING UTILITY ACCT claims in the amount of:	\$36.00
PARKING CAPITAL ACCT claims in the amount of:	\$0.00
ANIMAL CONTROL TRUST ACCT claims in the amount of:	\$0.00
EVIDENCE TRUST ACCT claims in the amount of:	\$0.00
RECYCLING TRUST ACCT claims in the amount of:	\$156.60
COUNTY FORFEITED ASSETS TRUST ACCT claims in the amount of:	\$0.00
FEDERAL FORFEITED ASSETS ACCT claims in the amount of:	\$0.00
TRUST/OTHER ACCT claims in the amount of:	\$477.29
COAH TRUST ACCT claims in the amount of:	\$0.00
<b>TOTAL CLAIMS TO BE PAID</b>	<b>\$578,008.80</b>

**BE IT FURTHER RESOLVED** that the following claims have been paid prior to the Bill List Resolution in the following amounts:

TRUST/OTHER ACCT claims in the amount of:	\$0.00
CURRENT APPROPRIATIONS ACCT claims in the amount of:	\$559,443.33
PARKING UTILITY ACCT claims in the amount of:	\$5,964.75
WATER UTILITY OPERATING claims in the amount of:	\$82,231.46
<b>TOTAL CLAIMS PAID</b>	<b>\$647,639.54</b>

### **TOTAL BILL LIST RESOLUTION**

**\$1,225,648.34**

ATTEST:

TOWN OF DOVER, COUNTY OF MORRIS

\_\_\_\_\_  
John P. Schmidt, Acting Municipal Clerk

\_\_\_\_\_  
Carolyn Blackman, Mayor

ADOPTED: 1/19/2021



# TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

## RESOLUTION NO. 48-2021

### RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY CONFIRMING APPOINTMENT OF FIREFIGHTER BRYAN FALATO

**WHEREAS**, a vacancy existed in the Fire Department due to a resignation; and

**WHEREAS**, Bryan Falato was qualified and had passed the Civil Service Test; and

**WHEREAS**, a hiring process was conducted in accordance with Civil Service Rules and Regulations; and

**WHEREAS**, upon the recommendation of Fire Chief Filosa Bryan Falato was hired to fill the vacant position; and

**WHEREAS**, a resolution of the Municipal Governing Body is confirming the appointment of Bryan Falato is required for the New Jersey Firefighter Relief Association; and

**NOW, BE IT RESOLVED** by the Mayor and Board of Aldermen of the Town of Dover, in the County of Morris, State of New Jersey, that the appointment of Bryan Falato occurred and is confirmed.

ATTEST:

TOWN OF DOVER, COUNTY OF MORRIS

\_\_\_\_\_  
John P. Schmidt, Acting Municipal Clerk

\_\_\_\_\_  
Carolyn Blackman, Mayor

**ADOPTED:** \_\_\_\_\_

#### CERTIFICATION

I, John P. Schmidt, Acting Municipal Clerk of the Town of Dover in the County of Morris, State of New Jersey, do hereby Certify that the foregoing Resolution is a true copy of the Original Resolution duly passed and adopted by the Mayor and Board of Aldermen of the Town of Dover at its meeting on January 19, 2021.

\_\_\_\_\_  
John P. Schmidt  
Acting Municipal Clerk





# TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

## RESOLUTION NO. 49-2021

### RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY APPOINTING THOMAS M. MCANDREW AS A FIREFIGHTER FOR THE TOWN OF DOVER

**WHEREAS**, a request was made to hire a 15<sup>th</sup> Firefighter in the Career Division; and

**WHEREAS**, after consultation with Fire Chief Filosa, the Business Administrator, Mayor and Fire Committee believe that it is in the best interest of the Department and in the best interest for the health and safety of the public that the request be granted; and

**WHEREAS**, a hiring process was conducted in accordance with Civil Service Rules and Regulations; and

**WHEREAS**, following the interview process Fire Chief Filosa has recommended the appointment of Thomas M. McAndrew; and

**NOW, BE IT RESOLVED** by the Mayor and Board of Aldermen of the Town of Dover, in the County of Morris, State of New Jersey, that Thomas M. McAndrew be and hereby is appointed as a Firefighter in the Town of Dover; and

**BE IT FURTHER RESOLVED** that Thomas M. McAndrew will be paid a starting salary of \$38,400.

ATTEST:

TOWN OF DOVER, COUNTY OF MORRIS

\_\_\_\_\_  
John P. Schmidt, Acting Municipal Clerk

\_\_\_\_\_  
Carolyn Blackman, Mayor

**ADOPTED:** \_\_\_\_\_

#### CERTIFICATION

I, John P. Schmidt, Acting Municipal Clerk of the Town of Dover in the County of Morris, State of New Jersey, do hereby Certify that the foregoing Resolution is a true copy of the Original Resolution duly passed and adopted by the Mayor and Board of Aldermen of the Town of Dover at its meeting on January 19, 2021.

\_\_\_\_\_  
John P. Schmidt  
Acting Municipal Clerk



# TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

## RESOLUTION NO. 50-2021

### RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY APPROVING A CURB OPENING PERMIT FOR 61 WATSON DRIVE

**WHEREAS**, the Town of Dover received a request for a curb cut from the owner of 61 Watson Drive; and

**WHEREAS**, this request has been evaluated by the Town Engineer and has been deemed compliant with Chapter 337-20, et seq. of the Code of the Town of Dover; and

**WHEREAS**, as a condition of approval the application must be approved by the Mayor and Board of Aldermen; and

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey that a curb cut is hereby approved for 61 Watson Drive pursuant to the recommendation of the Municipal Engineer and in accordance with Chapter 337-20, et seq. of the Code of the Town of Dover.

ATTEST:

TOWN OF DOVER, COUNTY OF MORRIS

\_\_\_\_\_  
John P. Schmidt, Acting Municipal Clerk

\_\_\_\_\_  
Carolyn Blackman, Mayor

**ADOPTED:** \_\_\_\_\_

#### CERTIFICATION

I, John P. Schmidt, Acting Municipal Clerk of the Town of Dover in the County of Morris, State of New Jersey, do hereby Certify that the foregoing Resolution is a true copy of the Original Resolution duly passed and adopted by the Mayor and Board of Aldermen of the Town of Dover at its meeting on January 19, 2021.

\_\_\_\_\_  
John P. Schmidt  
Acting Municipal Clerk



# TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

## RESOLUTION NO. 51-2021

### RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY APPROVING TAXIS/LIMOS TO BE LICENSED IN THE TOWN OF DOVER

WHEREAS, the following companies, have applied for a license to operate the vehicle(s) listed below on Schedule A hereto and made a part hereof as taxicab(s)/limo(s) in the Town of Dover; and

WHEREAS, the appropriate municipal departments have reviewed the application(s) as required and have no objections to same being licensed as taxicab(s)/limo(s); and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey that the taxicab(s)/limo(s) listed below are hereby approved for taxi/limo license(s) in the Town of Dover.

#### FIRST CLASS OF DOVER (RENEWAL)

2011 Toyota Wagon	OT552E	5TDKK3DCXBS033550	Taxi #70
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#### PREMIER CAR SERVICES CORP (RENEWAL)

2018 Toyota Rav	OT566E	JTMRJREV9JD247234	Taxi #75
2013 Honda Civic	OT444C	19XFB2F87DE215644	Taxi #76

#### CARMEN TAXI SERVICE INC. (RENEWAL)

2010 Chrysler Town Country	OT431C	2A4RR5D10AR194141	Taxi #31
2010 Chrysler Wagon	OT436C	2A4RR5D15AR148613	Taxi #45
2010 Dodge Wagon	OT433C	2D4RN5D11AR433037	Taxi #42

ATTEST:

TOWN OF DOVER, COUNTY OF MORRIS

\_\_\_\_\_  
John P. Schmidt, Acting Municipal Clerk

\_\_\_\_\_  
Carolyn Blackman, Mayor

ADOPTED: \_\_\_\_\_

#### CERTIFICATION

I, John P. Schmidt, Acting Municipal Clerk of the Town of Dover in the County of Morris, State of New Jersey, do hereby Certify that the foregoing Resolution is a true copy of the Original Resolution duly passed and adopted by the Mayor and Board of Aldermen of the Town of Dover at its meeting on January 19, 2021.

\_\_\_\_\_  
John P. Schmidt  
Acting Municipal Clerk



# TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

## RESOLUTION NO. 52-2021

### RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY AUTHORIZING LIEN REDEMPTION REGARDING BLOCK 1329, LOT 5, ALSO KNOWN AS 25 HUDSON STREET IN THE TOWN OF DOVER, CERTIFICATE NUMBER 19-00007

**WHEREAS**, at the Municipal Tax Sale held on December 30, 2020, a lien was sold on Block 1329 Lot 5, also known as 25 Hudson Street, Dover, New Jersey for delinquent 2019 taxes; and,

**WHEREAS**, this lien, known as Tax Sale Certificate 19-00007 was sold to Fedigan LLC; and,

**WHEREAS**, redemption fees for Certificate No.19-00007 were received in full; and

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Board of Aldermen, Town of Dover, County of Morris, State of New Jersey that the Treasurer is authorized to issue a check in the amount of \$10,760.41 for redemption payment and premium made at time of sale, payable to Fedigan LLC, 474 Mary Allen Way, Mountainside, NJ 07092.

**BE IT FURTHER RESOLVED** that two certified copies of this resolution be returned to the Tax Collector.

ATTEST:

TOWN OF DOVER, COUNTY OF MORRIS

\_\_\_\_\_  
John P. Schmidt, Acting Municipal Clerk

\_\_\_\_\_  
Carolyn Blackman, Mayor

**ADOPTED:** \_\_\_\_\_

### CERTIFICATION

I, John P. Schmidt, Acting Municipal Clerk of the Town of Dover in the County of Morris, State of New Jersey, do hereby Certify that the foregoing Resolution is a true copy of the Original Resolution duly passed and adopted by the Mayor and Board of Aldermen of the Town of Dover at its meeting on January 19, 2021.

\_\_\_\_\_  
John P. Schmidt  
Acting Municipal Clerk



# TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

## RESOLUTION NO. 53-2021

### RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY AUTHORIZING LIEN REDEMPTION REGARDING BLOCK 1412, LOT 1.01, ALSO KNOWN AS 63 GUY STREET IN THE TOWN OF DOVER, CERTIFICATE NUMBER 19-00009

**WHEREAS**, at the Municipal Tax Sale held on December 30, 2020, a lien was sold on Block 1412 Lot 1.01, also known as 63 Guy Street, Dover, New Jersey for delinquent 2019 taxes; and,

**WHEREAS**, this lien, known as Tax Sale Certificate 19-00009 was sold to PRO CAP 8 LLC; and,

**WHEREAS**, redemption fees for Certificate No.19-00009 were received in full.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Board of Aldermen, Town of Dover, County of Morris, State of New Jersey that the Treasurer is authorized to issue a check in the amount of \$8,707.30 for redemption payment and premium made at time of sale, payable to Pro Cap 8 LLC/US Bank Cust., Pro Cap 8/Pro Capital Mgmt II, 50 South 16<sup>th</sup>, Suite 2050, Philadelphia, PA 19102.

**BE IT FURTHER RESOLVED** that two certified copies of this resolution be returned to the Tax Collector.

ATTEST:

TOWN OF DOVER, COUNTY OF MORRIS

\_\_\_\_\_  
John P. Schmidt, Acting Municipal Clerk

\_\_\_\_\_  
Carolyn Blackman, Mayor

**ADOPTED:** \_\_\_\_\_

### CERTIFICATION

I, John P. Schmidt, Acting Municipal Clerk of the Town of Dover in the County of Morris, State of New Jersey, do hereby Certify that the foregoing Resolution is a true copy of the Original Resolution duly passed and adopted by the Mayor and Board of Aldermen of the Town of Dover at its meeting on January 19, 2021.

\_\_\_\_\_  
John P. Schmidt  
Acting Municipal Clerk



# **TOWN OF DOVER MAYOR & BOARD OF ALDERMEN**

## **RESOLUTION NO. 54-2021**

### **RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY APPROVING DAVID PENNELLA OF DAVID C. PENNELLA, ESQ. AS SPECIAL COUNSEL WITH A CONTRACT NOT TO EXCEED \$17,000.00**

**WHEREAS**, the Town of Dover annually appoints professionals which is awarded under the Fair and Open Process, by using an RFQ process; and

**WHEREAS**, David Pennella has been representing the Town of Dover as Special Counsel in Jersey City v. Town of Dover, et. al, Docket No. MRS-L-1313-10, which was originally filed in 2010; and

**WHEREAS**, it is in the best interest of the Town of Dover to continue to retain Mr. Pennella through the non-fair and open process to represent the Town of Dover; and

**WHEREAS**, a need exists to appoint a Special Counsel for the above referenced Docket No.; and

**WHEREAS**, the Interim Chief Financial Officer has certified that funds are available for this award; and

**NOW, BE IT RESOLVED** by the Mayor and Board of Aldermen of the Town of Dover, in the County of Morris, State of New Jersey as follows:

1. That David C. Pennella, Esq. is appointed to the previous mentioned professional service with a contract not to exceed \$17,000; and
2. That the Mayor and Acting Municipal Clerk are hereby authorized to enter into a contract with David C. Pennella, Esq. for services outlined above.
3. That the Professional Service Vendor shall submit a standard form contract, Business Registration Certificate and W-9 within 45 days of the date of this resolution to the Office of the Municipal Clerk. Failure to do so will result in the voiding of this appointment.
4. That the Municipal Clerks Office is authorized to publish notice of this award in the Daily Record, within 10 days of the award.

ATTEST:

TOWN OF DOVER, COUNTY OF MORRIS

\_\_\_\_\_  
John P. Schmidt, Acting Municipal Clerk

\_\_\_\_\_  
Carolyn Blackman, Mayor

**ADOPTED:** \_\_\_\_\_

**CERTIFICATION**

I, John P. Schmidt, Acting Municipal Clerk of the Town of Dover in the County of Morris, State of New Jersey, do hereby Certify that the foregoing Resolution is a true copy of the Original Resolution duly passed and adopted by the Mayor and Board of Aldermen of the Town of Dover at its meeting on January 19, 2021.

\_\_\_\_\_  
John P. Schmidt  
Acting Municipal Clerk

DRAFT



# TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

## RESOLUTION NO. 55-2021

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY APPOINTING HENRY J. FRIEDEL OF HENRY J. FRIEDEL ARCHITECT LLC TO PROVIDE CONSULTING ARCHITECTURAL SERVICES FOR THE YEAR 2021 THROUGH A FAIR AND OPEN PROCESS IN ACCORDANCE WITH N.J.S.A. 19:44A-20.5 ET SEQ.**

**WHEREAS**, the Town of Dover (the "Town"), has a need for Professional Consulting Architectural Services; and

**WHEREAS**, N.J.S.A. 19:44A-20.4 provides for a Fair and Open Process through Requests for Qualifications (RFQ's), and

**WHEREAS**, the Town advertised a Request for Qualifications for the position; and

**WHEREAS**, each submitted RFQ was opened by the Qualified Purchasing Agent and Acting Municipal Clerk and all responsive RFQ's were reviewed by the Qualified Purchasing Agent; and

**WHEREAS**, the proposal submitted from Henry J. Friedel Architect LLC was found qualified; and

**WHEREAS**, it has been recommended that a contract be awarded to Henry J. Friedel Architect, LLC; and

**WHEREAS**, the Interim Chief Financial Officer has certified that funds are available for this award; and

**NOW THEREFORE, BE IT RESOLVED**, by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey as follows:

1. Henry J. Friedel of Henry J. Friedel Architect LLC be and hereby is appointed, through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq., to provide Consulting Architectural to the Town of Dover as outlined in the RFQ response in the amount of \$150.00 per hour for Mr. Friedel, \$60 for CAD Drafting and reproduction costs of \$4.75 per 24x36 sheets.
2. That the Mayor and Acting Municipal Clerk are hereby authorized to enter into a contract with Henry J. Friedel Architect LLC for services outlined above.
3. That the Professional Service Vendor shall submit a standard form contract, Business Registration Certificate and W-9 within 45 days of the date of this resolution to the Office of the Municipal Clerk. Failure to do so will result in the voiding of this appointment.



4. That the Municipal Clerks Office is authorized to publish notice of this award in the Daily Record, within 10 days of the award.

ATTEST:

TOWN OF DOVER, COUNTY OF MORRIS

\_\_\_\_\_  
John P. Schmidt, Acting Municipal Clerk

\_\_\_\_\_  
Carolyn Blackman, Mayor

**ADOPTED:** \_\_\_\_\_

**CERTIFICATION**

I, John P. Schmidt, Acting Municipal Clerk of the Town of Dover in the County of Morris, State of New Jersey, do hereby Certify that the foregoing Resolution is a true copy of the Original Resolution duly passed and adopted by the Mayor and Board of Aldermen of the Town of Dover at its meeting on January 19, 2021.

\_\_\_\_\_  
John P. Schmidt  
Acting Municipal Clerk



# TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

RESOLUTION NO. 56-2021

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF  
DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY AMENDING  
RESOLUTION 31-2021**

**WHEREAS**, the Mayor and Board of Aldermen adopted an annual schedule of meetings for 2021; and

**WHEREAS**, the meeting dates of March inadvertently contained Wednesday March 10 and Wednesday March 24 which should have been Tuesday March 9 and Tuesday March 23; and

**NOW THEREFORE, BE IT RESOLVED** by the Mayor and Board of Alderman of the Town of Dover, County of Morris, State of New Jersey that annual schedule is amended by Resolution 56-2021 that the meetings for March 2021 are to be held electronically on March 9<sup>th</sup> and March 23<sup>rd</sup>.

**BE IT FURTHER RESOLVED** that all other aspects of Resolution 31-2021 remain unchanged.

ATTEST:

TOWN OF DOVER, COUNTY OF MORRIS

\_\_\_\_\_  
John P. Schmidt, Acting Municipal Clerk

\_\_\_\_\_  
Carolyn Blackman, Mayor

**ADOPTED:** \_\_\_\_\_

### CERTIFICATION

I, John P. Schmidt, Acting Municipal Clerk of the Town of Dover in the County of Morris, State of New Jersey, do hereby Certify that the foregoing Resolution is a true copy of the Original Resolution duly passed and adopted by the Mayor and Board of Aldermen of the Town of Dover at its meeting on January 19, 2021.

\_\_\_\_\_  
John P. Schmidt  
Acting Municipal Clerk



# TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

## RESOLUTION NO. 57-2021

### RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY AUTHORIZING LIEN REDEMPTION REGARDING BLOCK 1402, LOT 3, ALSO KNOWN AS 44 PARKER STREET IN THE TOWN OF DOVER, CERTIFICATE NUMBER 19-00008

**WHEREAS**, at the Municipal Tax Sale held on December 30, 2020, a lien was sold on Block 1402 Lot 3, also known as 44 Parker Street, Dover, New Jersey for delinquent 2019 taxes; and,

**WHEREAS**, this lien, known as Tax Sale Certificate 19-00008 was sold to PRO CAP 8 LLC; and,

**WHEREAS**, redemption fees for Certificate No.19-00008 were received in full.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Board of Aldermen, Town of Dover, County of Morris, State of New Jersey that the Treasurer is authorized to issue a check in the amount of \$3,653.23 for redemption payment and premium made at time of sale, payable to Pro Cap 8 LLC/US Bank Cust., Pro Cap 8/Pro Capital Mgmt II, 50 South 16<sup>th</sup>, Suite 2050, Philadelphia, PA 19102.

**BE IT FURTHER RESOLVED** that two certified copies of this resolution be returned to the Tax Collector.

ATTEST:

TOWN OF DOVER, COUNTY OF MORRIS

\_\_\_\_\_  
John P. Schmidt, Acting Municipal Clerk

\_\_\_\_\_  
Carolyn Blackman, Mayor

**ADOPTED:** \_\_\_\_\_

### CERTIFICATION

I, John P. Schmidt, Acting Municipal Clerk of the Town of Dover in the County of Morris, State of New Jersey, do hereby Certify that the foregoing Resolution is a true copy of the Original Resolution duly passed and adopted by the Mayor and Board of Aldermen of the Town of Dover at its meeting on January 19, 2021.

\_\_\_\_\_  
John P. Schmidt  
Acting Municipal Clerk



# TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

RESOLUTION NO. 58-2021

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN  
OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY  
CONDEMNING THE JANUARY 6, 2021 SIEGE IN WASHINGTON, D.C. OF THE U.S.  
CAPITOL BUILDING**

**WHEREAS**, the Mayor and Board of Aldermen of the Town of Dover condemns the January 6, 2021 siege of the U.S. Capitol Building in Washington, D.C. and wishes to make a statement concerning the events of January 6, 2021; and

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey that the attached statement be and is hereby made part of the official record of the Town of Dover; and

**BE IT FURTHER RESOLVED** by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey that a copy of this statement be transmitted to Senator Robert Menendez, Senator Cory Booker and Rep. Tom Malinowski.

ATTEST:

TOWN OF DOVER, COUNTY OF MORRIS

\_\_\_\_\_  
John P. Schmidt, Acting Municipal Clerk

\_\_\_\_\_  
Carolyn Blackman, Mayor

**ADOPTED:** \_\_\_\_\_

### CERTIFICATION

I, John P. Schmidt, Acting Municipal Clerk of the Town of Dover in the County of Morris, State of New Jersey, do hereby Certify that the foregoing Resolution is a true copy of the Original Resolution duly passed and adopted by the Mayor and Board of Aldermen of the Town of Dover at its meeting on January 19, 2021.

\_\_\_\_\_  
John P. Schmidt  
Acting Municipal Clerk



# **TOWN OF DOVER MAYOR & BOARD OF ALDERMEN**

## **STATEMENT OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, NEW JERSEY CONDEMNING THE JANUARY 6, 2021 SIEGE IN WASHINGTON, D.C. OF THE U.S. CAPITOL BUILDING**

The Mayor and Board of Aldermen of the Town of Dover hereby makes the following statement:

We condemn the actions of the anarchists, who, through their unlawful and dangerous actions of storming the United States Capitol Building, have left a permanent scar on the face of our nation. As a people, we cannot allow any mob to appropriate the ideals of democracy and the legacy of our forefathers by twisting their subversive conduct into a narrative of patriotism or using the ends to justify their means.

It is fitting the protestors were unmasked during the most perilous time in the world-wide COVID-19 pandemic, as their behavior of marching under the banner of the Confederate flag and with full sized lynching gallows, both symbols of oppression to the Black community, unmasked and laid bare the realities of their dangerous, un-American, and racist agenda.

Our Constitutional right to freedom of speech and right to assemble are cornerstones of our democracy; however, violence, vandalism and vulgarity are never the answers to disagreements on the national, state or local level.

We also remember those who died in the violence on that day, especially Capitol Police Officer Brain Sicknick, a military veteran and New Jersey native.

We call for a complete investigation of allegations of complicit behavior by any official from the White House all the way down to those with feet on the ground charged with protecting the Capitol and our elected officials.

We applaud President-Elect Joe Biden for his strong leadership and words of wisdom in the face of domestic terrorism. We also applaud the members of Congress for courageously re-entering the Capitol and casting the ethically correct votes to certify Electoral College results.



# TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

## RESOLUTION NO. 59-2021

### RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY AUTHORIZING A SHARED SERVICE AGREEMENT CONTRACT WITH THE TOWNSHIP OF WEST ORANGE FOR THE YEARS 2021 AND 2022 FOR CHIEF FINANCIAL OFFICER SERVICES – FINANCIAL ADMINISTRATION

**WHEREAS**, the Uniform Shared Services and Consolidation Act N.J.S.A. 40A:65-1 et. seq., permits allows a local unit to enter into a contract for certain eligible services including Financial Administration with other governmental units by adoption of a Resolution authorizing such shared services; and

**WHEREAS**, John O. Gross, the CFO of the Township of West Orange has been serving in a part time hourly capacity as Interim Chief Financial Officer since September of 2020; and

**WHEREAS**, the Business Administrator and Mayor have held discussions with the Business Administrator and Mayor of West Orange regarding entering into a Shared Services Agreement Contract for CFO / Financial Administration Services; and

**WHEREAS**, it is in the best interest of the Town of Dover and the Township of West Orange to enter into a Shared Service Agreement for the position of Chief Financial Officer / Financial Administration as such municipalities are local units as defined by N.J.S.A. 40A:65-3; and

**WHEREAS**, the Mayor and Board of Aldermen of the Town of Dover recognizes that by entering into a shared service agreement with the Township of West Orange for such shared services, the particular details of which are set forth in the Shared Services Agreement are mutually beneficial to both municipalities; and

**WHEREAS**, such Agreements are encouraged by the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et. seq.; and

**NOW THEREFORE, BE IT RESOLVED** by the Mayor and Board of Alderman of the Town of Dover, County of Morris, State of New Jersey that the attached Shared Service Agreement (Exhibit A) with the Township of West Orange is hereby approved and authorized for execution by the appropriate Municipal Officials.

**BE IT FURTHER RESOLVED** that a copy of this Resolution and Agreement shall be filed with the Commissioner of the Department of Community Affairs forthwith after the adoption of the resolution and execution of the Agreement by the Mayor and Board of Alderman of the Town of Dover, County of Morris, State of New Jersey that the attached Shared Service Agreement (Exhibit A) with the Township of West Orange is hereby approved and authorized for execution by the appropriate Municipal Officials.

**BE IT FURTHER RESOLVED** that in accordance with the agreement the Town of Dover shall pay to the Township of West Orange the following:

Year 2021 - \$65,000  
Year 2022 - \$66,300

ATTEST:

TOWN OF DOVER, COUNTY OF MORRIS

\_\_\_\_\_  
John P. Schmidt, Acting Municipal Clerk

\_\_\_\_\_  
Carolyn Blackman, Mayor

**ADOPTED:** \_\_\_\_\_

**CERTIFICATION**

I, John P. Schmidt, Acting Municipal Clerk of the Town of Dover in the County of Morris, State of New Jersey, do hereby Certify that the foregoing Resolution is a true copy of the Original Resolution duly passed and adopted by the Mayor and Board of Aldermen of the Town of Dover at its meeting on January 19, 2021.

\_\_\_\_\_  
John P. Schmidt  
Acting Municipal Clerk



# TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

## RESOLUTION NO. 60-2021

### RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY AUTHORIZING THE COMPETITIVE CONTRACTING PROCESS FOR VARIOUS SERVICES

*This resolution will allow the Town of Dover to prepare a request for proposal in which the Competitive contracting methodology will be used according to State Statute. The proposal will be prepared with the ranking of criteria so an award can be made based on multiple factors.*

**WHEREAS**, the Town of Dover (Town) is seeking providers to provide the following services:

1. Computer Network and Hardware Maintenance
2. Human Capital Management Services (Payroll, Time Management, etc)
3. Financial Management of Police Extra Duty Employment; and

**WHEREAS**, the cost of these services will likely exceed the Town's bid threshold; and

**WHEREAS**, under the Local Public Contracts Law N.J.S.A. 40A:11-4.1 competitive contracting may be used by local contracting units in lieu of the standard public bidding process for procurement of specialized goods and services where the price exceeds the bid threshold; and

**WHEREAS**, the Town meets the criteria of Local Public Contracts Law N.J.S.A. 40a:11-4.1.3 that allows the use of a methodology to rank and evaluate proposals received to not only secure the best price but the best service to suit the Town's needs; and

**NOW THEREFORE, BE IT RESOLVED**, by the Mayor and Board of Aldermen of the Town of Dover that Competitive Contract Process shall be initiated for the purpose of receiving proposals for the three services identified above implemented by the Town's Qualified Purchasing Agent (QPA).

**BE IT FURTHER RESOLVED**, by the Mayor and Board Aldermen of the Town of Dover that the Town's QPA appoint the members of the relevant Competitive Contract Review Committees who possess the requisite background and knowledge and who have certified they have no conflicts of interest preventing their participation in evaluating proposals pursuant to the local public contracts law.

ATTEST:

TOWN OF DOVER, COUNTY OF MORRIS

\_\_\_\_\_  
John P. Schmidt, Acting Municipal Clerk

\_\_\_\_\_  
Carolyn Blackman, Mayor

**ADOPTED:** \_\_\_\_\_



**CERTIFICATION**

I, John P. Schmidt, Acting Municipal Clerk of the Town of Dover in the County of Morris, State of New Jersey, do hereby Certify that the foregoing Resolution is a true copy of the Original Resolution duly passed and adopted by the Mayor and Board of Aldermen of the Town of Dover at its meeting on January 19, 2021.

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John P. Schmidt  
Acting Municipal Clerk

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