

TOWN OF DOVER SHADE TREE COMMISSION

Regular Meeting October 12, 2023, 7:30PM

AGENDA

1. **CALL MEETING TO ORDER**

2. **PLEDGE OF ALLEGIANCE**

3. **STATEMENT OF ADEQUATE NOTICE [Sunshine Law Compliance]**

Notice of this meeting of the Shade Tree Commission of the Town of Dover was published in the Daily Record and Star Ledger on June 25, 2023; notice was posted in the municipal building and filed in the Office of the Municipal Clerk in accordance with the Open Public Meetings Act. Formal action may be taken at this Meeting.

4. **ROLL CALL**

Commissioner Antonio Acosta, Vice Chair

Commissioner Andy Dujack

Commissioner Kathi Gilbert, Chair

Commissioner Susan Savoy

Commissioner Travis Savoy

Commissioner Jilary Guaman Calle [Alternate 1]

Commissioner Maribel Garland [Alternate 2]

Alderwoman Karol Ruiz, Shade Tree Commission Liaison

Jeff Guevara, Public Works Superintendent

Robin Kline, Shade Tree Commission Secretary

5. **APPROVAL OF MINUTES**

September 14, 2023 Regular Meeting

6. **CONTINUATION OF PUBLIC HEARING & DETERMINATION** (Continued from September 14, 2023)

Town Property known as Block 1706, Lots 22 and 24, West Munson Avenue, Removal of Trees

7. **SUBCOMMITTEE ACTIVITY REPORTS**

1) **Arbor Day Subcommittee**

Update - Arbor Day Celebration Saturday, October 7th, 10:00AM at Waterworks Park. Commitment from commissioners to attend.

2) **Grant Subcommittee**

a) Pending grant applications:

a) Status update - NJDA Spotted Lantern Fly Program - Grant award announcement?

b) Status update - TD Bank Tree Planting Grant - Grant award announcement?

c) Status update - Trees for Schools program – School district submitted grant proposal July 15th.

d) Status update - NJ Urban Community Stewardship Grant – Grant award announcement?

b) New grants - None

3) **Code Enforcement Subcommittee**

a) Status update - Survey for Bowlby Street re Tree Removal & 2 Bowlby Street encroachment

b) Status update - Notice of Violation for Park Avenue Condominium Tree Removals

c) New matters

4) **Plantings/Removals Subcommittee**

a) Wrap Up Report - JFK Commons Park Tree & Bench dedication ceremony Friday, September 15th

b) Status update – Jon Sperry donation. Norway Spruce to be planted at JFK Commons Park

c) Status update – Style, color & installation of sign to be posted at Hurd Park to deter visitors from climbing and harming cherry trees.

d) Tree planting recommendations

8. **REPORTS**

1) **Alderwoman Karol Ruiz, STC Liaison**

a) Status update – Tree Preservation and Protection ordinance

2) **Public Works Superintendent Jeff Guevara**

a) Hazardous trees reported

b) Tree work completed

9. **OLD BUSINESS**

1) Mission Statement (Commissioner Acosta)

2) Status update - STC Facebook page; Webpage

3) CORE training/Continuing Education Units – Commissioner Acosta to attend CORE training

10. **NEW BUSINESS**

1) Site Plan review – Tubular Steel Planning Board Application

2) Set meeting dates for Calendar Year 2024

11. **ADJOURNMENT**

The Dover Shade Tree Commission will not meet in the month of November. Next meeting scheduled for Thursday, December 14th, 7:30PM