



# TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

## SPECIAL MEETING AGENDA AUGUST 22, 2023 7:00 PM

**A) CALL MEETING TO ORDER / SUNSHINE STATEMENT** – Mayor Carolyn Blackman to call meeting to order and read the Sunshine Statement:

“This meeting is being held in accordance with the Open Public Meetings Act, also known as the Sunshine Law, N.J.S.A. 10:4-6. Notice of the meeting was sent to the Daily Record and Star Ledger on January 4, 2023, and published in the Record and Ledger on January 7, 2023. Notice of Meeting Date change was sent to the paper on August 15, 2023. Notice was also posted on the Bulletin Board of the Municipal Building.”

**B) PLEDGE OF ALLEGIANCE** – Mayor Carolyn Blackman to lead those in attendance in the Pledge of Allegiance to the Flag

**C) ROLL CALL** – Clerk to Conduct Roll Call:

Name	Present	Absent	Excused
Alderman Cruz			
Alderman Estacio			
Alderman Rugg			
Alderman Ruiz			
Alderman Santana			
Aldermen Scarneo			
Alderman Tapia			
Alderman Wittner			
Mayor Blackman			

**D) APPROVAL OF MINUTES**

**E) PRESENTATIONS, MUNICIPAL CORRESPONDENCE**

**F) EXECUTIVE SESSION**

**G) BUDGET**

- a) Resolution 243-2023 Amendment to the 2023 Municipal Budget
- b) Resolution 255-2023 Approval of the 2023 Municipal Budget as amended

**H) ORDINANCES FOR FIRST READING**

**I) ORDINANCES FOR SECOND READING, PUBLIC HEARING AND ADOPTION**

**J) APPROVAL OF BILLS**

## **K) APPROVAL OF RESOLUTIONS**

### **1) CONSENT AGENDA RESOLUTIONS**

#### **L) RESOLUTIONS FOR DISCUSSION AND CONSIDERATION**

#### **M) OLD/NEW BUSINESS**

#### **N) REPORT OF COMMITTEES**

#### **O) ADMINISTRATIVE REPORT**

- a) BettyLou Decroce Business Administrator

#### **P) PUBLIC COMMENT:**

The Town of Dover highly values the input of residents in making important decisions that affect the residents of our community. We also believe in the rights of residents to observe Governing Body Meetings. To ensure that all of our residents have the opportunity to offer comment, each statement/comment shall be held to a time of five (5) minutes.

**All comments must include your name and residential address at the beginning of your comment.**

Public comment portions of our agenda are not structured as question-and-answer sessions, but rather they are offered as opportunities to share your thoughts with the Mayor and Board of Aldermen. The Mayor and Board will attempt to engage in dialogue but may not be able to respond to all public comments. However, all comments are considered and will be investigated and addressed as appropriate.

If you have a question that we are unable to answer at the meeting, feel free to submit your questions to the Office of the Municipal Clerk, in writing, and include your name, address and telephone number where you can be contacted. The email address of the Clerk's Office is [doverclerk@dover.nj.us](mailto:doverclerk@dover.nj.us). Questions will be answered within a reasonable time.

Please be courteous and mindful of the rights of others when providing comments. Comments may not be abusive, obscene, or threatening. All members of the public attending Mayor and Board of Aldermen meetings must treat each other and the Mayor and Board of Aldermen with respect. Individuals offering comments are not permitted to make personal attacks on any Town Employees, the Mayor or any Member of Town Government, other testifiers, or members of the public.

#### **Q) ADJOURNMENT**

# Resolution 243-2023

## RESOLUTION TO AMEND INTRODUCED BUDGET

WHEREAS, the local budget for the year 2023 was approved on the 27<sup>th</sup> day of June, 2023; and

WHEREAS, the public hearing on said budget has been held as advertised; and

WHEREAS, it is desired to amend said approved budget;

NOW, THEREFORE BE IT RESOLVED by the governing body of the Town of Dover of the County of Morris that the following amendments to the approved budget of 2023 made:

Record Vote

(insert last name)

AYES {  
{  
{  
{  
{  
{

NAYS {  
{  
{  
ABSTAINED {  
{  
ABSENT {

	From	To
Revenues:		
3. Miscellaneous Revenues - Section A: Local Revenues		
Other Licenses	78,895.00	70,153.00
Fees and Permits	212,000.00	67,340.81
Total Miscellaneous Revenues	3,542,008.00	3,388,606.81
3. Miscellaneous Revenues - Section B: State Aid Without Offsetting Appropriations		
Energy Receipt Tax	1,264,622.00	1,273,364.00
Total Section B: State Aid	1,330,589.60	1,339,331.60
3. Miscellaneous Revenues - Section D: Special Items		
School Resource Officer	-	150,000.00
Total Section D: Special Items	55,480.32	231,939.01
<b>TOTAL GENERAL REVENUE</b>	<b>29,839,573.00</b>	<b>29,844,913.81</b>
8. General Appropriations:		
Shared Service Agreements:		
Victory Gardens Fire Department	62,458.69	33,000.00
Total Interlocal Municipal Service Agreements	287,537.69	258,079.00
(D) Municipal Debt Service - Excluded from "CAPS"		
Payment of Bond Principal	943,000.00	953,000.00
Interest on Bonds	88,173.00	112,972.50
Total Municipal Debt Service Excluded from "CAPS"	2,026,173.00	2,060,972.50
<b>TOTAL GENERAL APPROPRIATIONS</b>	<b>29,839,573.00</b>	<b>29,844,913.81</b>
Dedicated Water Utility Budget		
Dedicated Revenues from Water Utility		
Rents	4,451,465.00	4,483,675.00
Total Water Utility Revenues	4,551,465.00	4,583,675.00
Debt Service:		
Interest on Bonds	44,265.00	46,750.00
Interest on Notes	65,000.00	94,725.00
Total Water Utility Appropriations	4,551,465.00	4,583,675.00

RESOLUTION TO AMEND INTRODUCED BUDGET

Be it further resolved that three certified copies of this resolution be filed forthwith in the office of the Director of Local Government Services for certification of the local municipal budget so amended.

Be it further resolved, that this complete amendment, in accordance with the provisions of N.J.S.A. 40A:4-9, be published in the Daily Record in the issue of August 18, 2023, and that said publication contain notice of public hearing on said amendment to be held at the Municipal Building on August 22, 2023 at 7:00pm.

It is hereby certified that this is a true copy of the resolution amending the budget adopted by the governing body on the 15<sup>th</sup> day of August 2023.

Certified by me:

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Acting Municipal Clerk

**CURRENT FUND - ANTICIPATED REVENUES - (Continued)**

	FCOA	Anticipated		Realized in Cash in 2022
		2023	2022	
<b>3. Miscellaneous Revenues - Section B: State Aid Without Offsetting Appropriations</b>				
Transitional Aid	09-212			
Consolidated Municipal Property Tax Relief Aid	09-200		9,620.00	9,620.00
Energy Receipts Tax (P.L. 1997, Chapters 162 & 167)	09-202	1,273,364.00	1,255,002.00	1,255,002.00
Municipal Relief Fund	09-206	65,967.60		
<b>Total Section B: State Aid Without Offsetting Appropriations</b>	09-001	1,339,331.60	1,264,622.00	1,264,622.00