



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

REGULAR MEETING AGENDA

July 25, 2023

7:00 PM

A) CALL MEETING TO ORDER / SUNSHINE STATEMENT – Mayor Carolyn Blackman to call meeting to order and read the Sunshine Statement:

“This meeting is being held in accordance with the Open Public Meetings Act, also known as the Sunshine Law, N.J.S.A. 10:4-6. Notice of the meeting was sent to the Daily Record and Star Ledger on January 4, 2023, and published in the Record and Ledger on January 7, 2023. Notice was also posted on the Bulletin Board of the Municipal Building.”

B) PLEDGE OF ALLEGIANCE – Mayor Carolyn Blackman to lead those in attendance in the Pledge of Allegiance to the Flag

C) ROLL CALL – Clerk to Conduct Roll Call:

Name	Present	Absent	Excused
Alderwoman Cruz			
Alderman Estacio			
Alderwoman Rugg			
Alderwoman Ruiz			
Alderman Santana			
Aldermen Scarneo			
Alderman Tapia			
Alderwoman Wittner			
Mayor Blackman			

D) APPROVAL OF MINUTES

E) PRESENTATIONS, MUNICIPAL CORRESPONDENCE

F) ADMINISTRATIVE REPORT

a) BettyLou Decroce Business Administrator

G) BUDGET

a) Ordinance 13-2023 to exceed the Municipal Budget Appropriations Limits and to establish a CAP Bank

b) Resolution 223-2023 Read Budget by Title

c) Resolution 186-2023 Introduction of the 2023 Municipal Budget (**Carried to August 15, 2023 - Awaiting State Approval**)

H) ORDINANCES FOR FIRST READING

- a) Ordinance 14-2023 Amending and supplementing Chapter 72, Salaries and Compensation
- b) Ordinance 15-2023 to Vacate, Release and Extinguish any public rights in a portion of the street and roadway known as Sandra Lane
- c) Ordinance 16-2023 Providing handicapped parking space at 13B Searing Street
- d) Ordinance 17-2023 Providing handicapped parking space at 148 E. Blackwell Street
- e) Ordinance 18-2023 Providing handicapped parking space at 220 W. Blackwell Street
- f) Ordinance 19-2023 Creating prohibited parking regulations for Boonton Street 7 days a week / 24 hours per day

I) ORDINANCES FOR SECOND READING, PUBLIC HEARING AND ADOPTION

- a) Ordinance 9-2023 Install Stop Signs at the intersection of Chestnut Street and Orchard Street as well as Second Street and Academy Street
- b) Ordinance 10-2023 Removing handicapped parking space at 75 Thompson Avenue
- b) Ordinance 11-2023 Providing handicapped parking space at 79 Thompson Avenue
- c) Ordinance 12-2023 Amending Chapter 150, Construction Codes, Uniform

J) APPROVAL OF BILLS

- a) Resolution 224-2023 - Approval of Bills List

K) APPROVAL OF RESOLUTIONS

1) CONSENT AGENDA RESOLUTIONS

- a) Resolution 225-2023 Approving Amusement Device License(s) – Bassett Pub
- b) Resolution 226-2023 Supporting Bill S3947 which directs commissioner of education to establish criteria and make recommendations on designation of school districts as SDA Districts
- c) Resolution 227-2023 Authorizing the acceptance of Casio Data Lamp Free Laser Projector from John Conway of Casio America
- d) Resolution 228-2023 Approving the renewal of Alcoholic Beverage Licenses for 2022-2023 – DLT Corp. – Pocket License
- e) Resolution 229-2023 Approving Taxis/Limos to be licensed in the Town of Dover
- f) Resolution 230-2023 Approving Taxicab Driver License
- g) Resolution 231-2023 Authorizing the execution of Agreements with Suburban Consulting Engineers, Inc. 2023 Water Availability Consulting Services, and 2023 NJDEP Regulatory Services
- h) Resolution 232-2023 Authorizing the execution of Agreement with Mott MacDonald, LLC for Lead Service Line Inventory
- i) Resolution 233-2023 Authorizing the acceptance of a grant award from the New Jersey Association of County and City Health Officials
- j) Resolution 234-2023 Authorizing the acceptance of a grant award from the State of New Jersey Office of Local Public Health in the amount of \$250,000.00
- k) Resolution 235-2023 Authorizing the acceptance of a grant award from the State of New Jersey Office of Local Public Health in the amount of \$495,411.00

L) RESOLUTIONS FOR DISCUSSION AND CONSIDERATION

- a) Resolution 236-2023 Grant of Sanitary Easement for Block 1708 Lot 4 located at Wayside Avenue in the Town of Dover

- b) Resolution 237-2023 Authorizing the “Pay to Play” Documentation for a Non-Fair and Open Process to Coyne Chemical
- c) Resolution 238-2023 Authorizing the “Pay to Play” Documentation for a Non-Fair and Open Process to Fairmount Repair Services LLC
- d) Resolution 239-2023 Authorizing the “Pay to Play” Documentation for a Non-Fair and Open Process to Northeast Water Technology
- e) Resolution 240-2023 Authorizing the “Pay to Play” Documentation for a Non-Fair and Open Process to Office Concepts Group, Inc.
- f) Resolution 241-2023 Authorizing the “Pay to Play” Documentation for a Non-Fair and Open Process to Servpro of Dover

M) OLD/NEW BUSINESS

N) REPORT OF COMMITTEES

O) PUBLIC COMMENT:

The Town of Dover highly values the input of residents in making important decisions that affect the residents of our community. We also believe in the rights of residents to observe Governing Body Meetings. To ensure that all of our residents have the opportunity to offer comment, each statement/comment shall be held to a time of five (5) minutes.

All comments must include your name and residential address at the beginning of your comment.

Public comment portions of our agenda are not structured as question-and-answer sessions, but rather they are offered as opportunities to share your thoughts with the Mayor and Board of Aldermen. The Mayor and Board will attempt to engage in dialogue but may not be able to respond to all public comments. However, all comments are considered and will be investigated and addressed as appropriate.

If you have a question that we are unable to answer at the meeting, feel free to submit your questions to the Office of the Municipal Clerk, in writing, and include your name, address and telephone number where you can be contacted. The email address of the Clerk’s Office is doverclerk@dover.nj.us. Questions will be answered within a reasonable time.

Please be courteous and mindful of the rights of others when providing comments. Comments may not be abusive, obscene, or threatening. All members of the public attending Mayor and Board of Aldermen meetings must treat each other and the Mayor and Board of Aldermen with respect. Individuals offering comments are not permitted to make personal attacks on any Town Employees, the Mayor or any Member of Town Government, other testifiers, or members of the public.

P) ADJOURNMENT



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

ORDINANCE NO. 13-2023

CALENDAR YEAR 2023

ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45 .1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45 .15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Mayor and Board of Aldermen of the Town of Dover in the County of Morris finds it advisable and necessary to increase its CY 2023 budget limit by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Mayor and Board of Aldermen hereby determines that a 3.5 % increase in the budget limit for said year, amounting to \$224,752.36 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS the Mayor and Board of Aldermen hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Mayor and Board of Aldermen of the Town of Dover, in the County of Morris, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2023 budget year, the final appropriations of the Town of Dover shall, in accordance with this ordinance and N.J.S .A. 40A: 4-45.14, be increased by 3.5 %, amounting to \$224,752.36 and that the CY 2023 municipal budget for the Town of Dover be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

ATTEST:

TOWN OF DOVER, COUNTY OF MORRIS

Reynaldo Julve, Deputy Municipal Clerk

Carolyn Blackman, Mayor

ADOPTED: _____



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

RESOLUTION NO. 223-2023

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF
DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY TO READ BUDGET BY
TITLE**

WHEREAS N.J.S.A. 40A:4-8 as amended provides that the Budget shall be read in full at the public hearing, or that it may be read by its title if at least one week prior to the date of hearing, a complete copy of the budget has been made available for public inspection, and has been made available to each person upon request; and

WHEREAS these two conditions have been met;

NOW, THEREFORE, BE IT RESOLVED that that the Mayor and Board of Aldermen of the Town of Dover, County of Morris, State of New Jersey, does hereby authorize that the budget shall be read by title only.

ATTEST:

TOWN OF DOVER, COUNTY OF MORRIS

Reynaldo Julve, Acting Municipal Clerk

Carolyn Blackman, Mayor

ADOPTED: _____



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

RESOLUTION NO. 186-2023

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY FOR THE INTRODUCTION OF THE 2023 MUNICIPAL BUDGET

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris, State of New Jersey, that the 2023 Municipal Budget and this Resolution are hereby approved for introduction; and

BE IT FURTHER RESOLVED that the aforementioned Municipal Budget shall be scheduled for public hearing and consideration for possible adoption at the regular meeting of the Mayor and Board of Aldermen of the Town of Dover on Tuesday, August 15, 2023, beginning at 7:00 pm; and

BE IT FURTHER RESOLVED that a summary of the 2023 Municipal Budget shall be published once in *The Daily Record*, the official newspaper of the Town of Dover, County of Morris on the date specified in Sheet 2 of the 2023 Municipal Budget; and

BE IT FURTHER RESOLVED that the Resolution in the budget sheet is hereby adopted by this resolution.

ATTEST:

TOWN OF DOVER, COUNTY OF MORRIS

Reynaldo Julve, Acting Municipal Clerk

Carolyn Blackman, Mayor

ADOPTED: _____

CERTIFICATION

I, Reynaldo Julve, Acting Municipal Clerk of the Town of Dover in the County of Morris, State of New Jersey, do hereby Certify that the foregoing Resolution 186-2023 is a true copy of the Original Resolution duly passed and adopted by the Mayor and Board of Aldermen of the Town of Dover at its meeting on _____, 2023.

Reynaldo Julve
Acting Municipal Clerk



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

ORDINANCE No. 14-2023

AN ORDINANCE OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS AND STATE OF NEW JERSEY AMENDING AND SUPPLEMENTING CHAPTER 72, SALARIES AND COMPENSATION

BE IT ORDAINED by the Mayor and Board of Aldermen, Town of Dover, County of Morris, NJ as follows:

A. CHAPTER C. "Salaries and Compensation for Certain Employees" is hereby amended and supplemented by the following:

CHAPTER C. SALARIES & COMPENSATION FOR CERTAIN EMPLOYEES

I. Effective January 1, 2023, as indicated below, salaries, compensation or fees are hereby established for the following named officers, employees, or positions in the Town of Dover at the rate of or within the salary ranges listed.

B. All ordinances or parts of ordinances inconsistent with this ordinance are hereby repealed to the extent of such inconsistencies.

C. All collective bargaining agreements in effect as of the adoption of this ordinance are included by reference.

D. This ordinance shall take effect immediately upon final passage and publication. The Board of Aldermen shall adopt resolutions, from time to time as needed, to establish individual salaries for employees impacted by this ordinance.

Title	Minimum	Maximum	Period
Accounting Assistant	\$45,900.00	\$68,340.00	Annually
Accounting Assistant PT	\$24.73	\$36.81	Hourly
Administrative Clerk/Registrar of Vital Statistics Administrative Clerk	\$60,000.00	\$67,045.00	Annually
Alderman/Alderwoman	\$12,484.68	\$15,300.00	Annually
Analyst Trainee	\$40,800.00	\$86,751.00	Annually
Assistant/Deputy DPW Superintendent	\$76,500.00	\$120,360.00	Annually
Assistant Municipal Treasurer	\$66,300.00	\$105,000.00	Annually
Building Maintenance Worker PT	\$18.32	\$22.91	Hourly
Building Sub Code Official PT	\$25.00	\$62.22	Hourly
Carpenter	\$66,300.00	\$81,600.00	Annually
Carpenters Helper	\$51,000.00	\$66,300.00	Annually

Title	Minimum	Maximum	Period
Chief Financial Officer/Treasurer	\$76,500.00	\$153,000.00	Annually
Chief Financial Officer/Treasurer PT	\$41.00	\$102.00	Hourly
Keyboarding Clerk Non Union	\$42,840.00	\$65,280.00	Annually
Senior Keyboarding Clerk Non Union	\$45,000.00	\$71,400.00	Annually
Code Enforcement Officer I	\$42,840.00	\$66,300.00	Annually
Code Enforcement Officer I - PT	\$20.00	\$41.82	Hourly
Code Enforcement Officer II	\$58,000.00	\$78,000.00	Annually
Communications Manager	\$61,200.00	\$98,940.00	Annually
Community Services Aide Bilingual	\$45,900.00	\$88,740.00	Annually
Confidential Aide Non-Union	\$40,800.00	\$88,740.00	Annually
Confidential Assistant	\$45,900.00	\$63,240.00	Annually
Confidential Assistant PT	\$20.00	\$31.62	Hourly
Constituent Affairs Coordinator	\$45,900	\$76,500	Annually
Construction Off/ Building SC Off/ Code Enf. Off	\$56,100.00	\$104,040.00	Annually
Deputy Municipal Clerk	\$51,000.00	\$83,640.00	Annually
Deputy Municipal Department Head	\$66,300.00	\$127,500.00	Annually
Deputy Municipal Department Head PT	\$35.71	\$68.68	Hourly
Director of Human Resources	\$64,505.00	\$120,000.00	Annually
Director of Municipal Services/Public Works	\$112,200.00	\$153,000.00	Annually
Director of Recreation	\$91,800.00	\$135,252.00	Hourly
Fire Inspector PT	\$25.00	\$52.22	Hourly
Fire Official	\$100,640.00	\$125,800.00	Annually
Fire Sub-code Official PT	\$25.00	\$62.02	Hourly
Graduate Nurse	\$45,000.00	\$65,000.00	Annually
Health Educator	\$61,200.00	\$98,940.00	Annually
Health Educator PT	\$25.00	\$40.80	Hourly
Health Officer	\$76,500.00	\$122,400.00	Annually
Inspector	\$25.00	\$52.02	Hourly
Laborer Non-Union I PT	\$15.00	\$16.32	Hourly
Laborer Non-Union II PT	\$16.00	\$20.40	Hourly
Laborer Non-Union III PT	\$20.00	\$26.52	Hourly
Librarian	\$35,700.00	\$73,440.00	Annually
Library Asst. PT	\$ 20.00	\$26.00	Hourly
Librarian PT	\$16.83	\$34.62	Hourly
Library Custodian PT	\$16.83	\$34.62	Hourly
Library Director	\$61,200.00	\$112,200.00	Annually
Library Page	\$15.00	\$17.00	Hourly
License Inspector	\$56,100.00	\$96,900.00	Annually

Title	Minimum	Maximum	Period
License Inspector PT	\$15.00	\$52.02	Hourly
Mayor	\$100.00	\$32,640.00	Annually
Motor Vehicle Operator PT	\$15.00	\$26.52	Hourly
Municipal Clerk	\$35,700.00	\$132,600.00	Annually
Municipal Clerk PT	\$19.00	\$74.46	Annually
Municipal Court Admin	\$73,440.00	\$98,940.00	Annually
Municipal Court Attendant PT	\$15.00	\$36.72	Hourly
Municipal Court Judge	\$20,400.00	\$56,100.00	Annually
Municipal Court Presiding Judge	\$20,400.00	\$56,100.00	Annually
Municipal Engineer	\$112,200.00	\$204,000.00	Annually
Municipal Prosecutor	\$40,800.00	\$51,000.00	Annually
Municipal Recycling Coordinator	\$96,900.00	\$153,000.00	Annually
Parking Enforcement Off FT	\$40,914.90	\$51,143.62	Annually
Parking Enforcement Officer PT	\$17.64	\$22.05	Hourly
Parking Enforcement Officer/Parking Meter Collector FT	\$45,000.00	\$60,000.00	Annually
Parking Enforcement Officer/Parking Meter Collector PT	\$18.00	\$25.00	Hourly
Payroll Clerk	\$33,660.00	\$73,440.00	Annually
Payroll Clerk/HR Manager	\$32,640.00	\$72,828.00	Annually
Plumbing Sub Code Official	\$35.00	\$52.02	Hourly
Police Aide	\$50,000.00	\$60,000.00	Annually
Police Chief	\$153,000.00	\$210,000.00	Annually
Principal Account Clerk	\$33,660.00	\$73,440.00	Annually
Principal Registered Environmental Health Specialist	\$74,500.00	\$98,500.00	Annually
Public Health Nurse	\$55,000.00	\$90,000.00	Annually
Public Health Nurse Supervisor	\$75,000.00	\$105,000.00	Annually
Public Works Superintendent	\$86,700.00	\$140,760.00	Annually
Qualified Purchasing Agent	\$12,000.00	\$12,000.00	Annually
Recreation Director PT	\$25.00	\$67.00	Hourly
Registered Environmental Health Specialist Public Health	\$66,300.00	\$86,700.00	Annually
Registered Environmental Health Specialist Trainee Public Health	\$45,900.00	\$71,400.00	Annually
Sanitation Enforcement Officer PT	\$17.00	\$31.62	Hourly
Sanitation Worker	\$15.00	\$23.00	Hourly
School Crossing Guard II PT	\$17.50	\$26.52	Hourly
Seasonal Employees (will change as needed for compliance with minimum wage law)	\$15.00	\$20.40	Hourly
Sec. PB/BOA/& HP	\$40,800.00	\$86,700.00	Annually

Title	Minimum	Maximum	Period
Security Guard (seasonal)	\$15.00	\$26.52	Hourly
Sr Library Assistant	\$43,780.80	\$54,752.36	Hourly
Sr Library Asst PT	\$24.06	\$30.08	Annually
Senior Parking Enforcement Off FT	\$48,690.16	\$60,862.70	Hourly
Senior Registered Environmental Health Specialist	\$56,226.00	\$86,812.00	Annually
Special Police Officers	\$45,900.00	\$56,100.00	Annually
Special Police Officers PT	\$21.00	\$35.70	Annually
Stipends for Additional Responsibilities	\$1,020.00	\$6,120.00	Hourly
Superintendent	\$96,900.00	\$137,700.00	Annually
Supervising Library Assistant	\$35,700.00	\$63,240.00	Annually
Supervising Library Assistant PT	\$16.00	\$26.52	Annually
Supervisor/Foreman (working)	\$61,200.00	\$98,940.00	Hourly
Tax Assessor	\$25,500.00	\$68,340.00	Annually
Tax Collector	\$51,000.00	\$98,940.00	Annually
Town/Municipal Business Administrator	\$127,500.00	\$229,500.00	Annually

ATTEST:

Reynaldo Julve, Acting Municipal Clerk

Carolyn Blackman, Mayor

ADOPTED: _____

CERTIFICATION

I, Reynaldo Julve, Acting Municipal Clerk of the Town of Dover in the County of Morris, State of New Jersey, do hereby Certify that the foregoing Ordinance 14-2023 is a true copy of the Original Ordinance duly passed and adopted by the Mayor and Board of Aldermen of the Town of Dover at its meeting on _____, 2023.

Reynaldo Julve
Acting Municipal Clerk

**TOWN OF DOVER
MORRIS COUNTY, NEW JERSEY**

ORDINANCE NO: 15- 2023

**AN ORDINANCE OF THE MAYOR AND BOARD OF
ALDERMAN OF THE TOWN OF DOVER TO VACATE,
RELEASE AND EXTINGUISH ANY PUBLIC RIGHTS IN A
PORTION OF THE STREET AND ROADWAY KNOWN AS
SANDRA LANE PURSUANT TO N.J.S.A. 40:49-6 AND N.J.S.A.
40:67-21**

Purpose Statement: The purpose of this Ordinance is to vacate a portion of the street known as Sandra Lane in the Town of Dover and identified herein pursuant to N.J.S.A. 40:49-6 and N.J.S.A. 40:67-21 subject to the Town of Dover's reservation of a sewer easement in the Sandra Lane right of way at least ten (10) feet wide on each side of the existing sewer improvements and the requirement that the title owner of record of the real property known and designated as Block 1708, Lot 4 in the Town of Dover convey to the Town of Dover a sewer easement in a form acceptable to the Town of Dover through Block 1708, Lot 4 (the "Lot 4 Sewer Easement") and the Lot 4 Sewer Easement is recorded in the Morris County Clerk's Office as a condition precedent to the full enactment, effectiveness and validity of this Ordinance.

WHEREAS, it was found and determined by the Mayor and Board of Alderman of the Town of Dover that a portion of the street and roadway known as Sandra Lane is not needed for public use; and

WHEREAS, the Mayor and Board of Alderman of the Town of Dover hereby desire to vacate, release and extinguish a portion of Sandra Lane as shown on and described in the attached Schedule A, subject to the Town of Dover reserving a sewer easement in the Sandra Lane right of way at least ten (10) feet wide on each side of the existing sewer improvements and that the title owner of record of the real property known and designated as Block 1708, Lot 4 in the Town of Dover convey to the Town of Dover a sewer easement in a form acceptable to the Town of Dover through Block 1708, Lot 4 (the "Lot 4 Sewer Easement") and the Lot 4 Sewer Easement is recorded in the Morris County Clerk's Office as a condition precedent to the full enactment, effectiveness and validity of this Ordinance.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Board of Alderman of the Town of Dover as follows:

Section 1. Portion of Sandra Lane to Be Vacated. Any public rights as to the right-of-way of the following portion of Sandra Lane are hereby vacated except for (1) all rights of the Town of Dover to maintain, repair, renovate and replace its sanitary sewer pipes and improvement in, adjacent to and/or over and under the land area to be vacated as further described and set forth in Schedule A to this Ordinance; and (2) all rights and privileges presently possessed by Public Utilities, as defined in R.S. 48:2-13, and any Cable Television Company as defined in the Cable Television Act, P.L. 1972, c. 186

(c.48:5A-1, et seq.), to maintain, repair and replace their existing facilities in, adjacent to, over or under the said area to be vacated:

THAT PORTION OF Sandra Lane in the Town of Dover that is hereby vacated is as follows:

- a. Portion of Sandra Lane: a portion containing approximately 10,200 square feet as described and shown on the attached Schedule A, "Proposed Roadway Vacation for a Portion of Sandra Lane, Town of Dover, Morris County, New Jersey".

Section 2. Condition Precedent to Vacation. This Ordinance and its validity, effective date, and enforceability are expressly conditioned upon and subject to the title owner of record of the real property known and designated as Block 1708, Lot 4 in the Town of Dover conveying to the Town of Dover a sewer easement in a form acceptable to the Town of Dover through Block 1708, Lot 4 (the "Lot 4 Sewer Easement") and said Lot 4 Sewer Easement is then duly recorded in the Morris County Clerk's Office prior to the enactment, effectiveness and validity of this Ordinance.

Section 3. Notice. After being introduced and having passed a first reading, this Ordinance shall be published at least once not less than ten (10) days prior to the time fixed for further consideration for final passage.

At least one (1) week prior to the time fixed for further consideration of this Ordinance for final passage, a copy thereof, together with notice of its introduction and the time and place when and where this Ordinance will be further considered for final passage, shall be mailed to every person whose lands may be affected hereby so far as may be ascertained. The Town Clerk shall mail said notice in accordance with N.J.S.A. 40:49-6.

Within sixty (60) days of the effective date of this Ordinance the Town Clerk shall file a copy, certified by her under seal of the Town to be a true copy, together with proof of publication thereof, in the Office of the Morris County Clerk in accordance with N.J.S.A. 40:67-21.

Section 4. Severability. If any part of this Ordinance is for any reason held to be invalid such decision shall not affect the validity of the remaining portion of this Ordinance. Any ordinance or portion thereof that may be inconsistent with this Ordinance is hereby repealed to the extent of the inconsistency.

Section 5. Repealer.

All existing Ordinances and/or parts thereof which are inconsistent with the terms of this Ordinance are, to the extent of such inconsistency, repealed.

Section 6. Effect. This Ordinance shall take effect in the time and manner prescribed by law subject to the full satisfaction of the condition precedent described in Section 2 of this Ordinance.

BOARD OF ALDERMAN OF THE TOWN OF DOVER

Attest:

_____, Clerk

Introduced: _____, 2023

Adopted: _____, 2023

Motion					
2nd					
Yes					
No					
Abstain					
Absent					

NOTICE is hereby given that the above titled Ordinance was introduced and passed first reading at a meeting of the Board of Alderman of the Town of Dover, held at the Town of Dover Municipal Building, 37 North Sussex Street, Dover, New Jersey, on the _____ day of _____, 2023. Said Ordinance will be further considered for final adoption at a meeting of the Board of Alderman of the Town of Dover, held at the Town of Dover Municipal Building, 37 North Sussex Street, Dover, New Jersey, on _____, 2023, at _____ p.m. at which time all persons will be given the opportunity to be heard concerning said Ordinance. Copies are available to the public at the Town of Dover Clerk's office, located at the Town of Dover Municipal Building, 37 North Sussex Street, Dover, New Jersey, between the hours of 8:30 a.m. and 4:30 p.m.

Town of Dover Clerk

SCHEDULE A

Survey map and metes and bounds description of the area being vacated and excepting therefrom a sanitary sewer line easement 20 feet wide with 10 feet on each side of the sanitary sewer line.

Lakeland Surveying, Inc.

4 West Main Street
Rockaway, NJ 07866
Ph: 973-625-5670
Fx: 973-625-4121

Description of Property Situated in Town of Dover County of Morris, New Jersey To Be Made a Part of Tax Lot 4 Block 1708

BEGINNING at a point in the southwesterly sideline of Sandra Lane (50' ROW), said point being the intersection of said sideline of Sandra Lane and the prolongation of the northwesterly sideline of Wayside Avenue (40' ROW) as shown on the current Town of Dover Tax Map, said point also being distant 22.47 feet on a course of North 38 degrees 50 minutes 00 seconds West from a rebar with cap set at the intersection of said sideline of Sandra Lane and the municipal boundary line between the Town of Dover and the Township of Randolph; and from said beginning point running, thence;


- 1) Along the former southwesterly sideline of Sandra Lane (now vacated, formerly a 50' ROW), North 38 degrees 50 minutes 00 seconds West to a rebar with cap set, thence;
- 2) Leaving said former sideline of Sandra Lane, North 48 degrees 00 minutes 00 seconds East 25.04 feet to a point in the former centerline of said Sandra Lane, thence;
- 3) Along said former centerline of Sandra Lane, South 38 degrees 50 minutes 00 seconds East 181.47 feet to the prior intersection of said former centerline of Sandra Lane and the extended northwesterly sideline of Wayside Avenue, thence;
- 4) Leaving said former centerline of Sandra Lane, South 42 degrees 35 minutes 00 seconds West 25.28 feet to the point and place of BEGINNING.


Containing 4,567 S.F.

Subject to an accurate title search

Subject to documents of record

This description is drawn in accordance with a survey performed by Lakeland Surveying, Inc. dated 12/13/2018, last revised 03/06/2023, and a plan entitled "Proposed Roadway Vacation for a Portion of Sandra Lane, Town of Dover, Morris County, New Jersey" as prepared by Jaman Engineering Associates, dated 03/16/2023, revised 04/25/2023.



Marc J. Cifone, P. L. S.
N.J. License No. GS41329

Jeffrey S. Grunn, P.L.S.
NJ License No. GS04339900

Lakeland Surveying, Inc.

4 West Main Street
Rockaway, NJ 07866
Ph: 973-625-5670
Fx: 973-625-4121

**Description of Property Situated in
Town of Dover
County of Morris, New Jersey
To Be Made a Part of Tax Lot 5 Block 1708**

BEGINNING at a rebar with cap set at a point in the former southwesterly sideline of Sandra Lane (now vacated, formerly a 50' ROW), said point being the intersection of said former sideline of Sandra Lane and the division line between Lot 4 and Lot 5 in Block 1708 as shown on the current Town of Dover Tax Map, and running, thence;


- 1) Along said former southwesterly sideline of Sandra Lane, North 38 degrees 50 minutes 00 seconds West 20.92 feet to a point, thence;
- 2) Leaving said former southwesterly sideline of Sandra Lane, North 48 degrees 00 minutes 00 seconds East to a point in the former centerline of said Sandra Lane, thence;
- 3) Along said former centerline of Sandra Lane, South 38 degrees 50 minutes 00 seconds East 20.92 feet to a point thence;
- 4) Leaving said former centerline of Sandra Lane, South 48 degrees 00 minutes 00 seconds West 25.04 feet to the point and place of BEGINNING.

Containing 523 S.F.

Subject to an accurate title search

Subject to documents of record

This description is drawn in accordance with a survey performed by Lakeland Surveying, Inc. dated 12/13/2018, last revised 03/06/2023, and a plan entitled "Proposed Roadway Vacation for a Portion of Sandra Lane, Town of Dover, Morris County, New Jersey" as prepared by Jaman Engineering Associates, dated 03/16/2023, revised 04/25/2023.



Marc J. Cifone, P. L. S.
N.J. License No. G541329

Jeffrey S. Grunn, P.L.S.
NJ License No. G504339900

Lakeland Surveying, Inc.

4 West Main Street
Rockaway, NJ 07866
Ph: 973-625-5670
Fx: 973-625-4121

**Description of Property Situated in
Town of Dover
County of Morris, New Jersey
To Be Made a Part of Tax Lot 6 Block 1708**

BEGINNING at a point in the northwesterly sideline of Wayside Avenue (40' ROW), said point being the intersection of said sideline of Wayside Avenue and the prolongation of the northeasterly sideline of Sandra Lane (50' ROW), and running, thence;

- 1) Along the prolongation of said northwesterly sideline of Wayside Avenue (as shown on the current Town of Dover Tax Map), South 42 degrees 35 minutes 00 seconds West 25.28 feet to a point in the former centerline of Sandra Lane (now vacated, formerly a 50' ROW), thence;
- 2) Along said former centerline of Sandra Lane, North 38 degrees 50 minutes 00 seconds West 202.39 feet to a point, thence;
- 3) Leaving said former centerline of Sandra Lane, North 48 degrees 00 minutes 00 seconds East 25.04 feet to a point in said former northeasterly sideline of Sandra Lane, thence;
- 4) Along said former sideline of Sandra Lane, South 38 degrees 50 minutes 00 seconds East 200.00 feet to the point and place of BEGINNING.

Containing 5,030 S.F.

Subject to an accurate title search

Subject to documents of record

This description is drawn in accordance with a survey performed by Lakeland Surveying, Inc. dated 12/13/2018, last revised 03/06/2023, and a plan entitled "Proposed Roadway Vacation for a Portion of Sandra Lane, Town of Dover, Morris County, New Jersey" as prepared by Jaman Engineering Associates, dated 03/16/2023, revised 04/25/2023.



Marc J. Cifone, P. L. S.
N.J. License No. GS41329

Jeffrey S. Grunn, P.L.S.
NJ License No. GS04339900

Lakeland Surveying, Inc.

4 West Main Street
Rockaway, NJ 07866
Ph: 973-625-5670
Fx: 973-625-4121

**Description of Property Situated in
Town of Dover**

County of Morris, New Jersey

**20.00-Foot Wide Sanitary Sewer Easement on Tax Lot 4 Block 1708,
Tax Lot 5 Block 1708, and Tax Lot 6 Block 1708**

BEGINNING at a point in the former southwesterly sideline of Sandra Lane (now vacated, formerly a 50.00 foot ROW), said point being distant 125.07 feet on a course of North 38 degrees 50 minutes 00 seconds West from a rebar with cap set at the intersection of said sideline of Sandra Lane and the municipal boundary line between the Town of Dover and the Township of Randolph;

- 1) Leaving said former sideline of Sandra Lane, North 50 degrees 06 minutes 54 seconds East 15.00 feet to a point, thence;
- 2) North 38 degrees 50 minutes 00 seconds West 81.81 feet to a point, thence;
- 3) North 48 degrees 00 minutes 00 seconds East 20.03 feet to a point, thence;
- 4) South 38 degrees 50 minutes 00 seconds East 180.51 feet to a point in the prolongation of the northwesterly sideline of Wayside Avenue (40' ROW) as shown on the current Town of Dover Tax Map, thence;
- 5) Along said sideline of Wayside Avenue as extended, South 42 degrees 35 minutes 00 seconds West 20.23 feet to a point, thence;
- 6) Leaving the prolongation of said Wayside Avenue, North 38 degrees 50 minutes 00 seconds West 80.61 feet to a point, thence;
- 7) South 50 degrees 06 minutes 54 seconds West 15.00 feet to a point on said former sideline of Sandra Lane, thence;
- 8) Along said former sideline of Sandra Lane, North 38 degrees 50 minutes 00 seconds West 20.00 feet to the point and place of BEGINNING.

Containing 3,929 S.F.

Subject to an accurate title search

Subject to documents of record

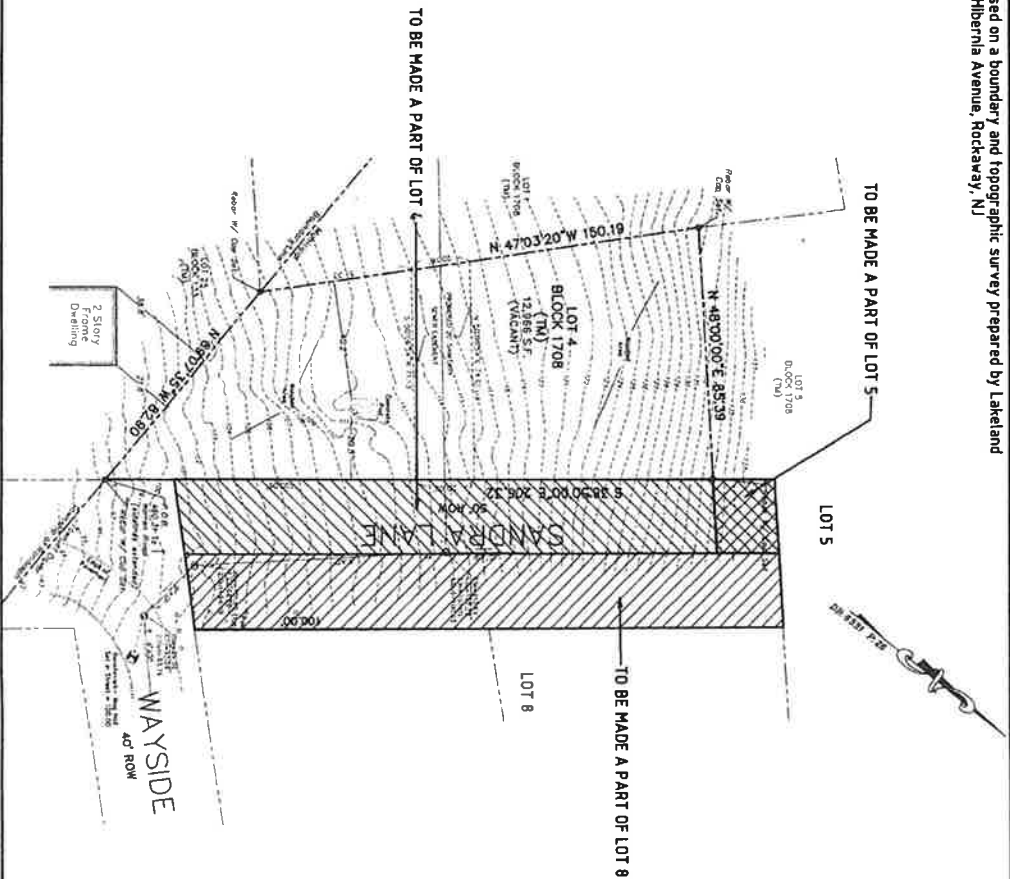
This description is drawn in accordance with a survey performed by Lakeland Surveying, Inc. dated 12/13/2018, last revised 03/06/2023, and a plan entitled "Proposed Roadway Vacation for a Portion of Sandra Lane, Town of Dover, Morris County, New Jersey" as prepared by Jaman Engineering Associates, dated 03/16/2023, revised 04/25/2023.



Marc J. Cifone, P. L. S.
N.J. License No. GS41329

Jeffrey S. Grunn, P.L.S.
NJ License No. GS04339900

This plan is based on a boundary and topographic survey prepared by Lakeland Surveying, 117 Hibernia Avenue, Rockaway, NJ



DESCRIPTION OF REVISION		DATE	DRN. BY
<p>PROPOSED ROADWAY VACATION FOR A PORTION OF SANDRA LANE TOWN OF DOVER MORRIS COUNTY, NEW JERSEY</p>			
<p>NORMAN A. SMITH Professional Engineer & Land Surveyor No. 00077, Professional Planner No. 129 STEVEN L. SMITH Professional Land Surveyor No. 29357, Professional Planner No. 301 JOHN E. GRIBBIN Professional Engineer No. 24292</p> <p>JAMAN ENGINEERING ASSOCIATES ENGINEERS, SURVEYORS & PLANNERS 320 ROUTE 10 WEST, RANDOLPH, NEW JERSEY 07869 (973) 366-6277</p>			
DRN. BY	DATE	SCALE	JOB NO.
S.L.S.	March 16, 2023	NTS	122-25



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

ORDINANCE No. 16-2023

**AN ORDINANCE OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF
DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY PROVIDING HANDICAPPED
PARKING SPACE AT
13B SEARING STREET**

BE IT ORDAINED, by the Mayor and Board of Aldermen of the Town of Dover, County of Morris, State of New Jersey, as follows:

SECTION 1. Description for handicap parking space to be located at 13B Searing Street:

Said handicap parking space shall be located along the northerly curb line of Searing Street beginning at a point located 38' east of the northerly curb line intersection of Guy Street and Searing Street thence, continuing in an easterly direction for a distance of 20'. End Description

SECTION 2. All ordinances or parts of ordinances inconsistent with this ordinance are hereby repealed to the extent of such inconsistencies.

SECTION 3. If any section, subsection, sentence, clause, phrase, or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions hereof.

SECTION 4. The Ordinance shall take effect upon passage and publication in the matter required by New Jersey law.

Attest:

Reynaldo Julve, Acting Municipal Clerk

Carolyn Blackman, Mayor

INTRODUCED: _____

ADOPTED: _____

CERTIFICATION

I, Reynaldo Julve, Acting Municipal Clerk of the Town of Dover in the County of Morris, State of New Jersey, do hereby Certify that the foregoing Ordinance 16-2023 is a true copy of the Original Ordinance duly passed and adopted by the Mayor and Board of Aldermen of the Town of Dover at its meeting on _____, 2023.

Reynaldo Julve
Acting Municipal Clerk



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

ORDINANCE No. 17-2023

**AN ORDINANCE OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF
DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY PROVIDING HANDICAPPED
PARKING SPACE AT
148 E. BLACKWELL STREET**

BE IT ORDAINED, by the Mayor and Board of Aldermen of the Town of Dover, County of Morris, State of New Jersey, as follows:

SECTION 1. Description for handicap parking space to be located at 148 E. Blackwell Street:

Said handicap parking space shall be located along the southerly curb line of E. Blackwell Street beginning at a point located 65' east of utility pole 70110 DR located in front of 142 E. Blackwell Street, thence continuing in an easterly direction for a distance of 24'. End Description

SECTION 2. All ordinances or parts of ordinances inconsistent with this ordinance are hereby repealed to the extent of such inconsistencies.

SECTION 3. If any section, subsection, sentence, clause, phrase, or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions hereof.

SECTION 4. The Ordinance shall take effect upon passage and publication in the matter required by New Jersey law.

Attest:

Reynaldo Julve, Acting Municipal Clerk

Carolyn Blackman, Mayor

INTRODUCED: _____

ADOPTED: _____

CERTIFICATION

I, Reynaldo Julve, Acting Municipal Clerk of the Town of Dover in the County of Morris, State of New Jersey, do hereby Certify that the foregoing Ordinance 17-2023 is a true copy of the Original Ordinance duly passed and adopted by the Mayor and Board of Aldermen of the Town of Dover at its meeting on _____, 2023.

Reynaldo Julve
Acting Municipal Clerk



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

ORDINANCE No. 18-2023

**AN ORDINANCE OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF
DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY PROVIDING HANDICAPPED
PARKING SPACE AT
220 W. BLACKWELL STREET**

BE IT ORDAINED, by the Mayor and Board of Aldermen of the Town of Dover, County of Morris, State of New Jersey, as follows:

SECTION 1. Description for handicap parking space to be located at 220 W. Blackwell Street:

Said handicap parking space shall be located along the southerly curb line of W. Blackwell Street beginning at a point located 150' east of the southeasterly curb line intersection of Park Heights Avenue and W. Blackwell Street thence, continuing in an easterly direction for a distance of 25'. End Description

SECTION 2. All ordinances or parts of ordinances inconsistent with this ordinance are hereby repealed to the extent of such inconsistencies.

SECTION 3. If any section, subsection, sentence, clause, phrase, or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions hereof.

SECTION 4. The Ordinance shall take effect upon passage and publication in the matter required by New Jersey law.

Attest:

Reynaldo Julve, Acting Municipal Clerk

Carolyn Blackman, Mayor

INTRODUCED: _____

ADOPTED: _____

CERTIFICATION

I, Reynaldo Julve, Acting Municipal Clerk of the Town of Dover in the County of Morris, State of New Jersey, do hereby Certify that the foregoing Ordinance 18-2023 is a true copy of the Original Ordinance duly passed and adopted by the Mayor and Board of Aldermen of the Town of Dover at its meeting on _____, 2023.

Reynaldo Julve
Acting Municipal Clerk



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

ORDINANCE NO. 19-2023

**AN ORDINANCE OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF
DOVER, COUNTY OF MORRIS AND THE STATE OF NEW JERSEY CREATING
PROHIBITED PARKING REGULATIONS FOR BOONTON STREET 7 DAYS A WEEK / 24
HOURS PER DAY**

WHEREAS, the governing body of a municipality make, amend, repeal, and enforce ordinances to adopt policies and procedures for the benefit of the municipality; and

WHEREAS, the Mayor and Aldermen recognize that there is a need to make reasonable changes to the Code of the Town of Dover to prohibit on street parking 7 days a week / 24 hours per day; and

WHEREAS, the Mayor and Board of Aldermen have determined that it is in the best interest of the town to prohibit parking 7 days a week / 24 hours per day along the northerly side of Boonton Street; and

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Aldermen of the Town of Dover, County of Morris, State of New Jersey, as follows:

SECTION 1. **Definition – No Parking Zone**

A “No Parking Zone” for the purpose of this ordinance shall be an area along the sideline(s) of a public street that prohibits parking 7 days a week / 24 hours per day.

SECTION 2. **Description – Location of No Parking Zone**

North Side of Boonton Street Description:

Said “No Parking Zone” for the purposes of this ordinance shall be described as the area of prohibited parking for the northerly side of Boonton Street beginning at the northeasterly curb line intersection of Boonton Street and Livingston Avenue thence continuing in a northwesterly direction along the curb line of Boonton Street for a distance of 618 feet.

SECTION 3. **Violation and Penalties**

Every person convicted of a violation of a provision of this Ordinance, or any supplement thereto shall be liable to a penalty of not more than fifty (\$50.00) dollars or imprisonment for a term not exceeding fifteen (15) days or both.

SECTION 4. This ordinance shall take effect in accordance with law. This ordinance shall supersede any previous ordinance(s) that may have been adopted prior to this ordinance being adopted.

ATTEST:

TOWN OF DOVER, COUNTY OF MORRIS

Reynaldo Julve, Acting Municipal Clerk

Carolyn Blackman, Mayor

ADOPTED: _____

CERTIFICATION

I, Reynaldo Julve, Acting Municipal Clerk of the Town of Dover in the County of Morris, State of New Jersey, do hereby certify that the foregoing Ordinance 19-2023 is a true copy of the Original Ordinance duly passed and adopted by the Mayor and Board of Aldermen of the Town of Dover at its meeting on _____, 2023.

Reynaldo Julve
Acting Municipal Clerk



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

ORDINANCE No. 09-2023

AN ORDINANCE OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS AND THE STATE OF NEW JERSEY TO INSTALL STOP SIGNS AT THE INTERSECTION OF CHESTNUT STREET AND ORCHARD STREET AS WELL AS 2ND STREET AND ACADEMY STREET.

WHEREAS, the governing body of a municipality make, amend, repeal, and enforce ordinances to adopt policies and procedures for the benefit of the municipality; and

WHEREAS, the Mayor and Aldermen recognize that there is a need to make reasonable changes to the Code of the Town of Dover to properly maintain our streets and roadways and to provide a safe environment for residents; and

WHEREAS, the Mayor and Board of Aldermen have determined that it is in the best interest of the town to install stop signs in both directions on Chestnut Street at the intersection of Orchard Street as well as both directions on 2nd Street at the intersection of Academy Street to improve the safety of residents and pedestrians in the area of Crescent Field and the Academy Street School. These additional signs will create a three-way stop at Orchard Street and a four-way stop at Academy Street.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Aldermen of the Town of Dover, County of Morris, State of New Jersey, as follows:

The above noted stop signs be installed at both intersections which are within 500' of a school and playground in accordance with New Jersey Statute 39:4-197 which gives municipalities the ability to do the following by ordinance:

“Designating any intersection as a stop intersection and erecting appropriate signs, on streets under municipal jurisdiction if that intersection is located within 500 feet of a school, or of a playground or youth recreational facility and the street on which the stop sign will be erected is contiguous to that school, playground, or youth recreational facility. The municipal engineer shall certify to the following in regard to the designated site in which a stop intersection is being designated: (i) that both intersecting streets are under municipal jurisdiction; (ii) that the intersection is within 500 feet of a school, playground, or youth recreational facility as defined herein; and (iii) that the intersection is on a street contiguous to a school, playground, or youth recreational facility. A claim against a municipality for damage or injury under this subparagraph for a wrongful act or omission shall be dismissed if the municipality is deemed to have conformed to the provisions contained in this subparagraph.”

ATTEST:

TOWN OF DOVER, COUNTY OF MORRIS

Reynaldo Julve, Acting Municipal Clerk

Carolyn Blackman, Mayor

ADOPTED: _____

INTRODUCED: June 13, 2023

ADOPTED: _____

CERTIFICATION

I, Reynaldo Julve, Acting Municipal Clerk of the Town of Dover in the County of Morris, State of New Jersey, do hereby Certify that the foregoing Ordinance 09-2023 is a true copy of the Original Ordinance duly passed and adopted by the Mayor and Board of Aldermen of the Town of Dover at its meeting on _____, 2023.

Reynaldo Julve
Acting Municipal Clerk



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

ORDINANCE No. 10-2023

**AN ORDINANCE OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF
DOVER, COUNTY OF MORRIS REMOVING HANDICAPPED PARKING SPACE AT 75
THOMPSON AVENUE**

BE IT ORDAINED, by the Mayor and Board of Aldermen of the Town of Dover, County of Morris, State of New Jersey, as follows:

SECTION 1. The following location was designated as a Handicap Parking Space by Ordinance are hereby repealed:

75 Thompson Avenue – Ordinance # 18-1986

SECTION 2. All ordinances or parts of ordinances inconsistent with this ordinance are hereby repealed to the extent of such inconsistencies.

SECTION 3. If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions hereof.

SECTION 4. The Ordinance shall take effect in accordance with law.

Carolyn Blackman, Mayor

Attest:

Reynaldo Julve, Acting Municipal Clerk

INTRODUCED: June 27, 2023

ADOPTED: _____



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

ORDINANCE No. 11-2023

**AN ORDINANCE OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF
DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY PROVIDING HANDICAPPED
PARKING SPACE AT
79 THOMPSON AVENUE**

BE IT ORDAINED, by the Mayor and Board of Aldermen of the Town of Dover, County of Morris, State of New Jersey, as follows:

SECTION 1. Description for handicap parking space to be located at 79 Thompson Avenue:

Said handicap parking space shall be located along the westerly curb line of Thompson Avenue beginning at a point located 680' south of the southwesterly curb line intersection of Chestnut Street and Thompson Avenue, thence continuing in a southerly direction for a distance of 20'. End Description

SECTION 2. All ordinances or parts of ordinances inconsistent with this ordinance are hereby repealed to the extent of such inconsistencies.

SECTION 3. If any section, subsection, sentence, clause, phrase, or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions hereof.

SECTION 4. The Ordinance shall take effect upon passage and publication in the matter required by New Jersey law.

Attest:

Reynaldo Julve, Acting Municipal Clerk

Carolyn Blackman, Mayor

INTRODUCED: June 27, 2023

ADOPTED: _____

CERTIFICATION

I, Reynaldo Julve, Acting Municipal Clerk of the Town of Dover in the County of Morris, State of New Jersey, do hereby Certify that the foregoing Ordinance 11-2023 is a true copy of the Original Ordinance duly passed and adopted by the Mayor and Board of Aldermen of the Town of Dover at its meeting on _____, 2023.

Reynaldo Julve
Acting Municipal Clerk



TOWN OF DOVER

MAYOR AND BOARD OF ALDERMEN

ORDINANCE NO. 12-2023

ORDINANCE OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER AMENDING CHAPTER 150, CONSTRUCTION CODES, UNIFORM.

BE IT ORDAINED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey as follows:

Preventers

Section 1

The Code of the Town of Dover, Chapter 150, CONSTRUCTION CODES, UNIFORM shall be amended as follows to change the Construction Department Fees.

§ 150-2. Fees; recommendation for fee changes; state surcharge, is replaced with the following:

§ 150-2. Fees; recommendations for fee changes; state surcharge.

A. Construction Department fees

- (1) Plan review fee. The fee for plan review shall be 20% of the amount to be charged for a new construction permit.
- (2) The basic construction fee shall be the sum of the parts computed on the basis of the volume or cost of construction, the number of plumbing fixtures and pieces of equipment, the number of electrical fixtures and devices, the number of sprinklers, standpipes and detectors (smoke and heat), at the unit rates provided herein, plus any special fees. The minimum fee for a basic construction permit covering any or all of the building, plumbing, electrical or fire protection work shall be \$100.
- (3) Building volume or cost. The fees for new construction or alteration are as follows:
 - (a) Fees for new construction shall be based upon the volume of the structure. Volume shall be computed in accordance with N.J.A.C. 5:23-2.28. The new construction fee shall be in the amount of \$0.035 per cubic foot of volume for buildings and structures of Use Group R5, except that the fee shall be \$0.043 per cubic foot of volume for all other Use Groups. The minimum fee for new construction shall be \$175.
 - (b). The unit rate for large, open-volume, single story spaces in buildings, such as barns, silos, greenhouses, warehouses, distribution centers, and other agricultural, and storage-use occupancies, shall be the amount of \$0.033 per cubic foot of volume. (1) For the purpose of calculating the volume to determine the fee for these spaces, the height shall be limited to 20 feet notwithstanding the fact that the actual height of the space may be greater than 20 feet;
 - (c) Fees for renovations, alterations and repairs.
 - [1] Fees for renovations, alterations and repairs of Use Group Type R5 shall be based upon the estimated cost of the work.
 - [a] The fee shall be in the amount of \$35 per \$1,000.
 - [b] From \$50,001 to and including \$100,000, the additional fee shall be in the amount of \$30 per \$1,000 of the estimated cost above \$50,000.
 - [c] Above \$100,000, the additional fee shall be in the amount of \$25 per \$1,000 of the estimated cost above \$100,000.
 - [2] Fees for renovations, alterations and repairs of all other Use Group types shall be based upon the estimated cost of the work.
 - [a] The fee shall be in the amount of \$40 per \$1,000.
 - [b] From \$50,001 to and including \$100,000, the additional fee shall be in the amount of \$35 per \$1,000 of the estimated cost above \$50,000.
 - [c] Above \$100,000, the additional fee shall be in the amount of \$30 per \$1,000 of the estimated cost above \$100,000.

- [3] The Construction Official shall make the final decision regarding estimated cost.

- [a] Fees for additions shall be computed on the same basis as for new construction for the added portion, except that the minimum fee for an addition shall be \$175.
- [b] Fees for combination renovations and additions shall be computed as the sum of the fees computed separately in accordance with Subsection A(3)(a) and (b) above.
- [c] In order to provide for the training and certification and technical support programs required by the Act, the enforcing agency shall collect a surcharge fee to be based upon the volume of new construction within the municipality. Said fee shall be accounted for and forwarded to the Bureau of Housing Inspection. This fee shall be in the amount as set forth in N.J.A.C. 5:23-4.19(b). For the purpose of calculating this fee, volume shall be computed in accordance with N.J.A.C. 5:23-2.28.
- (d) The fee for the installation or replacement of roofing, siding or radon in Use Group R5 shall be \$100
- (e) The fee for the installation of an above-ground pool in Use Group R5 shall be \$100
- (f) The fee for the installation of an in-ground pool in Use Group R5 shall be \$150
- (g) The fee for the installation of asbestos or lead abatement in Use Group R5 shall be \$100
- (h) The minimum fee for any permit issued for the building Subcode shall be \$100.

(4) Plumbing fixtures and equipment.

Plumbing Subcode Fees. Plumbing fixtures shall include, but not be limited to, sinks, toilets, bathtubs, shower stalls, hose bibs, dishwashers, floor drains, stacks, and similar fixtures. Plumbing appurtenances shall include, but not be limited to, devices, a manufactured device, or an on-the-job assembly of component parts, which is an adjunct to the basic piping system and plumbing fixtures, pressure reducing valves, back water valves, vacuum breakers, grease traps, interceptors, solar water heaters, pool entrapment prevention devices and similar devices. Plumbing appliances shall include but not be limited to tankless heaters, heat exchangers, water storage tanks, water pressure booster systems, sump pumps, dishwashers, ice makers, instant hot water coils, sterilizers, aspirators, water-cooled air- conditioning units, water conditioners, and similar equipment.

- (a) The fee for the installation or replacement of a plumbing fixture is ~~twenty (\$20.00)~~ twenty-five (\$25.00) dollars for each plumbing fixture.
- (b) The fee for installation or replacement of a plumbing appurtenance and/or special device is seventy-five (\$75.00) dollars for each plumbing appurtenance and/or special device.
- (c) Backflow prevention device:
 - (1) The fee for backflow prevention devices that do not require ongoing inspections is thirty (\$30.00) dollars.
 - (2) For testable backflow prevention devices, the fee is seventy-five (\$75.00) dollars for each device, for each inspection.
- (d) The fee for the installation or replacement of a plumbing appliance is ~~fifty (\$50.00)~~ seventy-five (\$75.00) dollars.
EXCEPTION: When installed in use group R-3 and R-4 in new construction or a complete renovation, the fee for dishwashers, ice makers, instant hot water coil is ~~twelve (\$12.00)~~ twenty (\$20.00) dollars.
- (e) The fee for the installation of a house or building sewer and/or water service connection pipe is sixty-five (\$65.00) dollars.
- (f) The fee for the installation of a lawn sprinkler system is five (\$5.00) dollars for each sprinkler head.
- (g) The fee for installation or replacement of subsoil drains is twenty-five (\$25.00) dollars.
- (h) The fee for the removal or abandonment in place of a sewage disposal system and/or septic tank is ~~thirty-five (\$35.00)~~ seventy-five (\$75.00) dollars.
- (i) The fee for the installation or replacement of roof drains and/or area drains is thirty-five (\$35.00) dollars per drain.
- (j) The fee for gas supply line piping and the required pressure test is forty-five (\$45.00) dollars.
- (k) The fee for each gas appliance connection to the gas supply line is ~~fifteen (\$15.00)~~ twenty (\$20.00) dollars.
- (l) The fee for the installation or replacement of oil lines and/or oil tank piping is ~~thirty-five (\$35.00)~~ seventy-five (\$75.00) dollars.
- (m) Hot water heaters:
 - (1) Commercial is ~~sixty-five (\$65.00)~~ seventy-five (\$75.00) dollars
 - (2) Residential is forty (\$40.00) dollars. (New homes only)
- (n) Steam/hot water boiler:
 - (1) Commercial is ~~fifty-five (\$55.00)~~ one hundred (\$100.00) dollars.
 - (2) Residential is ~~forty-five (\$45.00)~~ seventy-five (\$75.00) dollars.
- (o) The fee for a sewage ejector is forty-five (\$45.00) dollars.
- (p) The fee for liquid petroleum gas tanks (propane) is:
 - (1) 0-999 gallons sixty-five (\$65.00) dollars.
 - (2) 1000 or more gallons ninety (\$90.00) dollars.
- (q) Chimney Liner is seventy-five (\$75.00) dollars.

(r) The minimum fee for any item requiring a construction permit that is not provided in the Plumbing Subcode portion of the fee schedule listed above, will be seventy-five (\$75.00) dollars.

(5) Electrical fixtures and devices.

(a) The fees shall be as follows:

- [1] For any receptacles or fixtures, the fee shall be in the amount of \$100 for the first receptacle/fixture \$2.00 Per additional receptacle fixture.
For the purpose of computing this fee, receptacles or fixtures shall include lighting outlets, wall switches, fluorescent fixtures, convenience receptacles or similar fixtures and motors or devices of less than one horsepower or one kilowatt.
- [2] For each motor or electric device greater than one horsepower and less than or equal to 10 horsepower and for the transformers and generators greater than one kilowatt and less than or equal to 10 kilowatts, the fee shall be 125.
- [3] For each motor or electrical device greater than 10 horsepower and less than or equal to 50 horsepower, for each service panel, service entrance or subpanel less than or equal to 200 amperes and for all transformers and generators greater than 10 kilowatts and less than or equal to 50 kilowatts, the fee shall be \$150.
- [4] For each motor or electrical device greater than 50 horsepower and less than 100 horsepower, for each service panel, service entrance or sub panel greater than 200 amperes and less than 1,000 amperes and for transformers and generators greater than 50 kilowatts and less than or equal to 12.5 kilowatts, the fee shall be \$175.
- [5] For each motor or electrical device greater than or equal to 100 horsepower, for each service panel, service entrance or subpanel equal to or greater than 1,000 amperes and for each transformer or generator equal to or greater than 12.5 kilowatts, the fee shall be \$375.
- [6] For each Photovoltaic Systems the fee shall be: Up to 50 Kilowatts \$100.00, greater than 50 Kilowatts up to 100 kilowatts \$300.00, greater than 100 Kilowatts \$600.00
- [7] For each radon system, the fee shall be \$100.

(b) For the purpose of computing these fees, all motors except those in plug-in appliances shall be counted, including control equipment, generators, transformers and all heating, cooking or other devices consuming or generating electrical current.

(c) The minimum fee for any permit issued for the electrical Subcode shall be \$100.

(6) Fire protection and other hazardous equipment. Fees for sprinklers, standpipes, detectors (smoke and heat), pre-engineered suppression systems, gas- and oil-fired appliances not connected to the plumbing system, kitchen exhaust systems, incinerators and crematoriums shall be as follows:

(a) The fee for 20 or fewer heads shall be \$ 100.00; for 21 to and including 100 heads, the fee shall be \$ 200.00; for 101 to and including 200 heads, the fee shall be \$ 400.00; for 201 to and including 400 heads, the fee shall be \$ 900.00; for 401 to and including 1,000 heads, the fee shall be \$ 1,300; for over 1,000 heads, the fee shall be \$ 1,600.

(b) The fee for one to 12 detectors shall be \$ 100.00; for each 25 detectors in addition to this, the fee shall be in the amount of \$ 20.00.

(c) The fee for each standpipe shall be \$ 400.00.

(d) The fee for each independent pre-engineered system shall be \$ 150.00.

(e) The fee for each gas or oil fired appliance that is not connected to the plumbing system shall be \$ 100.00.

(f) The fee for each kitchen exhaust system shall be \$ 100.00.

(g) The fee for each incinerator shall be \$ 600.00.

(h) The fee for each crematorium shall be \$ 600.00.

(i) For single and multiple station smoke or heat detectors and fire alarm systems in any one or two-family dwellings, there shall be a flat fee of \$ 100.00 per dwelling unit. For detectors and fire alarm systems in buildings other than one or two-family dwellings, the fee shall be charged in accordance with (6)(a) above.

(j) The fee for replacement of an existing transmission means as per N.J.A.C. 5:23-2.17A(c)5v shall be \$ 100.00.

(k) The fee for fireplace venting or metal chimney shall be \$100.

(l) The fee for a smoke control system shall be \$125

- (m) The fee for a fire pump shall be \$200.
- (n) The fee for fire extinguishers shall be a flat rate of \$100
- (o) The fee for a fuel storage tank shall be \$100 for R-5 and \$300 for all other use groups. New installs would include DCA training fee.
- (p) The fee for a sprinkler control valve shall be \$100
- (q) The fee for solar installation shall be \$100
- (r) The minimum fee for any permit issued for the fire Subcode shall be \$100.

(7) Elevator devices. In accordance with Department of Community Affairs fee structure.

(8) Mechanical Sub-Code fees:

Mechanical Subcode is applicable to new & direct replacement in existing R-3 & R-5 Use Groups.

- (a) HVAC, furnace, boiler & a/c is ninety (\$90.00) dollars.
- (b) Combi-boiler is one hundred (\$100.00) dollars.
- (c) Water heater is seventy-five (\$75.00) dollars.
- (d) Generator (includes clearances) is seventy-five (\$75.00) dollars.
- (e) Install of LPG or Fuel Oil Tank is one hundred (\$100.00) dollars.
- (f) Gas Log Fireplace Insert is seventy-five (\$75.00) dollars.
- (g) The first mechanical item is priced as listed above. Each additional item will be twenty-five (\$25.00) dollars.
- (h) The minimum fee for any item requiring a construction permit that is not provided in the Mechanical Subcode portion of the fee schedule listed above, will be seventy-five (\$75.00) dollars.

(9) Certificates and other permits. The fees are as follows:

- (a) The fee for a demolition or removal permit shall be \$200 for one or two-family residences (Use Group R-5 of the Building Subcode); \$100 for other structures in Use Group R-5 lots, and \$300 per story for all other use groups.
- (b) The fee for a permit to construct a sign shall be in the amount of \$5 per square foot surface area of the sign, computed on one side only for double-faced signs. The minimum fee shall be \$100.
- (c) The fee for a certificate of occupancy shall be in the amount of 10% of the new construction permit would be charged by the enforcing agency pursuant to these regulations fee which, the minimum fee shall be \$125
- (d) The fee for a certificate of occupancy granted pursuant to a change of use group shall be \$125.
- (e) The fee for a certificate of continued occupancy shall be \$100.
- (f) ~~There shall be no fee for first temporary certificate of occupancy, subsequent extensions~~ Temporary certificates of Occupancy \$60 each extension.
- (g) There shall be no fee for a certificate of compliance issued for each elevator device inspected on a routine periodic basis. The certificate of compliance for a new elevator device shall be \$85.
- (h) The fee for a plan review of a building for compliance under the alternate systems and non-depletable energy source provisions of the energy subcode shall be \$200 for one- and two- family homes and for light commercial structures having the indoor temperature controlled from a single point; and \$500 for all other structures.
- (i) The fee for an application for a variation In accordance with N.J.A.C. 5:23-2.10 shall be \$350 for Class 1 structures and \$85 for Class 2 and Class 3 structures. The fee for the resubmitting of an application for a variation shall be \$200 for Class 1 structures and \$50 for Class 2 and Class 3 structures.
- (j) Periodic inspections. Fees for the periodic reinspection of equipment and facilities granted a certificate of approval for a specified duration in accordance with N.J.A.C. 5:23-2.23 shall be as follows:
For cross connections and backflow preventers that are subject to testing, requiring reinspection every three months, the fee shall be \$50 for each device when tested (twice annually) and \$100 for each device when broken down and tested (once annually).
- (k) The fee to be charged for an annual construction permit shall be charged annually. This fee shall be a flat fee based upon the number of maintenance workers employed by the facility and who are primarily engaged in work that is governed by a subcode. Managers, engineers and clerks shall not be considered maintenance workers for the purpose of establishing the annual construction permit fee. Annual permits may be issued for building/fire protection, electrical and plumbing. Fees shall be as follows:

[1] One to 25 workers (including foreman): \$600; and each additional worker over 25: \$200.

[2] Prior to the issuance of the annual permit, a training registration fee of \$100 per subcode shall be submitted by the applicant to the Department of Community Affairs, Construction Code Element, Training Section, along with a copy of the construction permit (Form F-170). Checks shall be made payable to "Treasurer, State of New Jersey."

- (l) For each public pool (other than one- and two-family dwellings), the fee shall be \$100 for an annual certification.
- (m) The fee for a change of contractor shall be \$35.
- (n) There shall be an additional fee of \$65 per hour for review of any amendment or change to a plan that has already been released.

(10) All fees collected pursuant to this section are nonrefundable.

- B. Report of the Construction Official. On or before February 10 of each year, the Construction Official shall, with the advice of the subcode officials and in consultation with the Municipal Finance Officer, prepare and submit to the governing body a report detailing the receipts and expenditures of the enforcing agency as required by N.J.A. C. 5:23-4.17(b) and indicating his recommendations for a fee schedule, based on the operating expense of the agency.
- C. State surcharge. In order to provide for the training, certification and technical support programs required by the Uniform Construction Code Act and the regulations, the enforcing agency shall collect, in addition to the fees specified above, a surcharge fee per cubic foot of volume of new construction as mandated by the Department of Community Affairs. Said surcharge fee shall be remitted to the Bureau of Housing Inspection, Department of Community Affairs, on a quarterly basis for the fiscal quarters ending September 30, December 31, March 31 and June 30, and not later than one month next succeeding the end of the quarter for which it is due. In the fiscal year in which the regulations first become effective, said fee shall be collected and remitted for the third and fourth quarters only. The enforcing agency shall report annually at the end of each fiscal year to the Bureau of Housing Inspection, and not later than July 31, the total amount of the surcharge fee collected in the fiscal year. In the fiscal year in which the regulations first become effective, said report shall be for the third and fourth quarters.

Section 2

All ordinances or parts of ordinances inconsistent with this ordinance are hereby repealed to the extent of such inconsistencies.

Section 3

If any article, section, subsection, paragraph, phrase or sentence is, for any reason, held to be unconstitutional or invalid, said article, section, subsection, paragraph, phrase or sentence shall be deemed severable.

Section 4

This ordinance shall take effect immediately upon final publication as provided by law.

ATTEST:

TOWN OF DOVER, COUNTY OF MORRIS

Reynaldo Julve, Acting Municipal Clerk

Carolyn Blackman, Mayor

Introduced: June 27, 2023

Adopted: _____



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

RESOLUTION NO. 224-2023 BILL LIST RESOLUTION

WHEREAS, the Mayor and Board of Aldermen of the Town of Dover have examined all bills presented for payment; and

WHEREAS, the Chief Financial Officer has certified that there are sufficient funds in the account(s) to which respective bills have been charged.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Board of Aldermen of the Town of Dover do hereby approve the bills as listed; and

BE IT FURTHER RESOLVED that the proper officials are hereby authorized to sign the checks for payment of same.

CURRENT APPROPRIATIONS RESERVE ACCT claims in the amount of:	\$50,166.55
CURRENT APPROPRIATIONS ACCT claims in the amount of:	\$2,309,829.75
GENERAL CAPITAL ACCT claims in the amount of:	\$253,810.08
WATER UTILITY RESERVE ACCT claims in the amount of:	\$3,500.75
WATER UTILITY ACCT claims in the amount of:	\$95,383.52
WATER CAPITAL ACCT claims in the amount of:	\$184,357.79
PARKING UTILITY RESERVE ACCT claims in the amount of:	\$0.00
PARKING UTILITY ACCT claims in the amount of:	\$3,679.70
PARKING CAPITAL ACCT claims in the amount of:	\$0.00
ANIMAL CONTROL TRUST ACCT claims in the amount of:	\$64.80
EVIDENCE TRUST ACCT claims in the amount of:	\$0.00
RECYCLING TRUST ACCT claims in the amount of:	\$2,600.00
COUNTY FORFEITED ASSETS TRUST ACCT claims in the amount of:	\$0.00
FEDERAL FORFEITED ASSETS ACCT claims in the amount of:	\$0.00
TRUST/OTHER ACCT claims in the amount of:	\$11,079.00
COAH TRUST ACCT claims in the amount of:	\$0.00
UNEMPLOYMENT TRUST ACCT claims in the amount of:	\$0.00
TOTAL CLAIMS TO BE PAID	\$2,914,471.94

BE IT FURTHER RESOLVED that the following claims have been paid prior to the Bill List Resolution in the following amounts:

TRUST/OTHER ACCT claims in the amount of:	\$2,257.98
GENERAL CAPITAL ACCT claims in the amount of:	\$0.00
CURRENT APPROPRIATIONS RESERVE ACCT claims in the amount of:	\$957.96
CURRENT APPROPRIATIONS ACCT claims in the amount of:	\$92,512.39
PARKING UTILITY ACCT claims in the amount of:	\$194.91
WATER UTILITY OPERATING claims in the amount of:	\$18,887.09
TOTAL CLAIMS PAID	\$114,810.33
TOTAL BILL LIST RESOLUTION	\$3,029,282.27

ATTEST:

TOWN OF DOVER, COUNTY OF MORRIS

Reynaldo Julve, Acting Municipal Clerk

Carolyn Blackman, Mayor

ADOPTED 7/25/2023



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

RESOLUTION NO. 225-2023

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF
DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY APPROVING
AMUSEMENT DEVICE LICENSE(S)**

WHEREAS, applications for amusement device licenses have been made by the people listed on Schedule A attached hereto and made a part hereof; and

WHEREAS, the appropriate fees have been paid and the license shall be prominently displayed by attaching the same on each device, and

WHEREAS, the placement of each and every amusement game within an establishment must have the approval of the chief of police of the Town of Dover.

WHEREAS, no amusement device shall be installed within two (200) hundred feet of any school or church.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey that the coin operated amusement device licenses for those people listed on Schedule A attached hereto and made a part hereof are hereby approved.

SCHEDULE A
Bassett Pub

ATTEST:

TOWN OF DOVER, COUNTY OF MORRIS

Reynaldo Julve, Acting Municipal Clerk

Carolyn Blackman, Mayor

ADOPTED: _____



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

RESOLUTION NO. 226-2023

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY SUPPORTING BILL S3947 WHICH DIRECTS COMMISSIONER OF EDUCATION TO ESTABLISH CRITERIA AND MAKE RECOMMENDATIONS ON DESIGNATION OF SCHOOL DISTRICTS AS SDA DISTRICTS

WHEREAS, Senator Anthony Bucco sponsored the S3947 Bill directing the Commissioner of Education to establish criteria and make recommendations on designation of school districts as SDA Districts; and

WHEREAS, by March 1, 2025, and every five years thereafter, the commissioner shall recommend to the Legislature the economic and school facilities adequacy criteria to be used in the designation of districts as SDA Districts and a list of the school districts which meet the criteria for SDA District Designation; and

WHEREAS, the economic criteria may include, but not limited to equalized valuation per resident pupil, district income per resident pupil, and the municipal overburden, as defined by the commissioner of the municipality or municipalities in which the districts is situated; and

NOW, THEREFORE, BE IT RESOLVED, that the Town of Dover Mayor and Board of Aldermen of the state of New Jersey, County of Morris to support Senator Anthony Bucco Bill S3947 which directs the Commissioner of Education to establish criteria and make recommendations on designation of school districts as SDA Districts.

BE IT FURTHER RESOLVED, that a copy of this Resolution be sent to State of New Jersey Governor, Senate President, Assembly Speaker, and the members of the Senate Education Committee.

ATTEST: _____
Reynaldo Julve, Acting Municipal Clerk

Carolyn Blackman, Mayor

Approved: _____

CERTIFICATION

I, Reynaldo Julve, Acting Municipal Clerk of the Town of Dover in the County of Morris, State of New Jersey, do hereby certify that the foregoing Resolution 226-2023 is a true copy of the Original Resolution duly passed and adopted by the Mayor and Board of Aldermen of the Town of Dover at its meeting on July 25, 2023.

Reynaldo Julve
Acting Municipal Clerk



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

RESOLUTION NO. 227-2023

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY AUTHORIZING THE ACCEPTANCE OF CASIO DATA LAMP FREE LASER PROJECTOR FROM JOHN CONWAY OF CASIO AMERICA

WHEREA, John Conway of Casio America, Inc. located at 570 Mt. Pleasant Avenue, Dover New Jersey 07801 graciously donated a Casio Data Lamp Free Laser Projector (Model Number XJ-S400UN Serial Number A513BBAY97-031681), and an eight-foot projector screen to the Dover Police Department for the use of training purposes; and

WHEREAS, the Data Lamp Free Laser Projector, and projector screen are valued at approximately \$2000.00; and

NOW, THEREFORE, BE IT RESOLVED that that the Mayor and Board of Aldermen of the Town of Dover, County of Morris, State of New Jersey, does hereby authorize the Town of Dover Police Department to accept the donation from John Conway of Casio America Inc. located at 570 Mr. Pleasant Avenue, Dover New Jersey which consists of a Casio Data Lamp Free Laser Projector and eight-foot projector screen for training purposes.

ATTEST:

TOWN OF DOVER, COUNTY OF MORRIS

Reynaldo Julve, Acting Municipal Clerk

Carolyn Blackman, Mayor

ADOPTED: _____



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

RESOLUTION NO. 228-2023

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY APPROVING THE RENEWAL OF ALCOHOLIC BEVERAGE LICENSES FOR 2022-2023

WHEREAS, the herein named duly filed applications for renewal of their Alcoholic Beverage Licenses for their respective premises as shown on Schedule A for July 1, 2022, to June 30, 2023; and

WHEREAS, no objections have been received from the public; and

WHEREAS, any prior conditions established by the Mayor and Board of Aldermen to be carried over to the 2022-2023 license; and

WHEREAS, the required fees have been paid and all premises have been inspected and approved by the Office of the Municipal Clerk, Police Department, Board of Health and the Bureau of Fire Prevention; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, that said applications be approved and that the respective licenses be granted; and

BE IT FURTHER RESOLVED That the Municipal Clerk or Director in the case of a conflict license be and hereby is authorized to issue license certificates accordingly as listed below.

2023/2024 LIQUOR LIENSES

DLTL Corp. – Pocket License
1409-33-030-006

ATTEST: _____
Reynaldo Julve, Acting Municipal Clerk

Carolyn Blackman, Mayor

ADOPTED: _____

CERTIFICATION

I, Reynaldo Julve, Acting Municipal Clerk of the Town of Dover in the County of Morris, State of New Jersey, do hereby certify that the foregoing Resolution 228-2023 is a true copy of the Original Resolution duly passed and adopted by the Mayor and Board of Aldermen of the Town of Dover at its meeting on July 25, 2023.

Reynaldo Julve
Acting Municipal Clerk



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

RESOLUTION NO. 229-2023

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER APPROVING TAXIS/LIMOS TO BE LICENSED IN THE TOWN OF DOVER

WHEREAS, the following companies, have applied for a license to operate the vehicle(s) listed below on Schedule A hereto and made a part hereof as taxicab(s)/limo(s) in the Town of Dover; and

WHEREAS, the appropriate municipal departments have reviewed the application(s) as required and have no objections to same being licensed as taxicab(s)/limo(s); and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey that the taxicab(s)/limo(s) listed below are hereby approved for taxi/limo license(s) in the Town of Dover.

BE IT FURTHER RESOLVED, that a copy of this Resolution to be given to the Acting Municipal Clerk.

DOVER TAXI & LIMO SRVC LLC

2016 HYUNDAI ELANTRA	OT394H	5NPDH4AE1GH687966	TAXI #52
2014 LINCOLN MKT	OT678G	2LMHJ5AT8EBL50732	TAXI #49
2016 FORD FOCUS	OT866H	3FA6POT99GR168056	TAXI #48

ATTEST: _____
Reynaldo Julve, Acting Municipal Clerk

Carolyn Blackman, Mayor

ADOPTED: _____



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

RESOLUTION NO. 230-2023

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY APPROVING TAXICAB DRIVER LICENSES

WHEREAS, applications for taxicab driver's licenses have been made by the people listed on Schedule A attached hereto and made a part hereof; and

WHEREAS, the Police Department of the Town of Dover has reviewed their applications and has advised that there is no prohibition to the issuance of their license; and,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey that the taxi driver licenses for those people listed on Schedule A attached hereto and made a part hereof are hereby approved.

Schedule A **FIRST CLASS TAXI, INC.**

Juan Lemos
Hugo A. Bustomonte
Hernay Celis Orozco
Juan F. Mejia-Cruz
Ronal Mora Suarez
Jean P. Ancel
Linus Garcia

PREMIER CAR SERVICES

Carlos J. Moreno
Octavio Marin Ramirez

Dover taxi

Steven SanJuan
Livio Herrera Rodriguez
Luis P. Matos Matos
Manuel Mendez
Alvaro Molina

NOW, THEREFORE, BE IT FURTHER RESOLVED that a copy of this Resolution be sent to the Office of the Clerk.

ATTEST:

Reynaldo Julve, Acting Municipal Clerk

Carolyn Blackman, Mayor

ADOPTED: _____



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

RESOLUTION NO. 231-2023

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF AGREEMENTS WITH SUBURBAN CONSULTING ENGINEERS, INC. 2023 WATER AVAILABILITY CONSULTING SERVICES, AND 2023 NJDEP REGULATORY SERVICES

WHEREAS, by way of Resolution No. 2023-21, which is attached hereto and made a part hereof, the Dover Water Commissioners recommended and awarded contracts to Suburban Consulting Engineers, Inc. 2023 Water Availability Consulting Services, and 2023 NJDEP Regulatory Services, per the attached July 11, 2023 proposals; and

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Board of Aldermen of the Town of Dover, County of Morris, State of New Jersey, that based upon the recommendation of the Dover Water Commissioners, and pending the final review by the Town Attorney, we hereby authorize the Mayor and Town Clerk to enter into and execute an agreement with Suburban Consulting Engineers, Inc., of 96 U.S. Highway 206, Suite 101, Flanders, New Jersey, for the 2023 Water Availability Consulting Services, and the 2023 NJDEP Regulatory Services, per the attached three July 11, 2023 proposals which are made a part of this Resolution.

ATTEST:

TOWN OF DOVER, COUNTY OF MORRIS

Reynaldo Julve, Acting Municipal Clerk

Carolyn Blackman, Mayor

ADOPTED: _____

I, John O. Gross as the Town of Dover Chief Financial Officer, do hereby certify that funds are available to meet the Town of Dover's obligation specified by this resolution.

<u>John O. Gross, M.P.A., C.M.F.O.</u>	<u>\$23,750.00</u>	<u>3-05-55-500-923</u>
	Amount	Account #

CERTIFICATION

I, Reynaldo Julve, Acting Municipal Clerk of the Town of Dover in the County of Morris, State of New Jersey, do hereby Certify that the foregoing Resolution 231-2023 is a true copy of the Original Resolution duly passed and adopted by the Mayor and Board of Aldermen of the Town of Dover at its meeting on July 25, 2023.

Reynaldo Julve
Acting Municipal Clerk



TOWN OF DOVER
WATER COMMISSION

RESOLUTION NO. 2023-21

**RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR
PROFESSIONAL SERVICES TO SUBURBAN CONSULTING ENGINEERS,
INC. FOR GENERAL WATER ENGINEERING SERVICES,
WATER AVAILABILITY CONSULTING SERVICES, AND
NJDEP REGULATORY SERVICES.**

WHEREAS, the Town of Dover Water Commission has a need to obtain General Water Engineering Services, Water Availability Consulting Services, and NJDEP Regulatory Services, and has determined to award these contracts as a professional service without obtaining competitive bids pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Town of Dover Water Commission has determined and certified in writing that the value of the service will exceed \$17,500.00; and

WHEREAS, the anticipated term of these contracts are for one year from January 1, 2023 to December 31, 2023; and

WHEREAS, Suburban Consulting Engineers, Inc. has submitted three (2) proposals indicating that they will provide Water Availability Consulting Services \$15,250 and NJDEP Regulatory Service \$8,500 as per the July 11, 2023 proposals which are attached hereto and made a part of this Resolution; and

WHEREAS, Suburban Consulting Engineers, Inc., has completed and submitted a Business Entity Disclosure Certification which certifies that they have not made any reportable contributions to a political or candidate committee in the Town of Dover for the previous one year, and that the contract will prohibit them from making any reportable contributions through the term of the contract; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for “Professional Services” without competitive bids and the contract itself must be available for public inspection; and

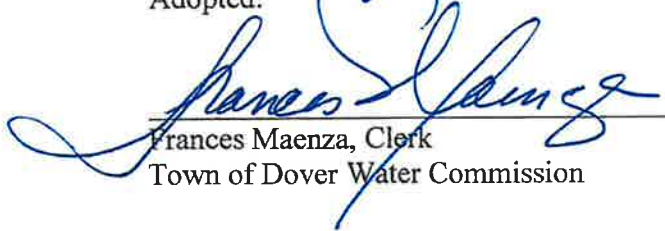
WHEREAS, the Chief Financial Officer has certified that the funds are available for this contract.

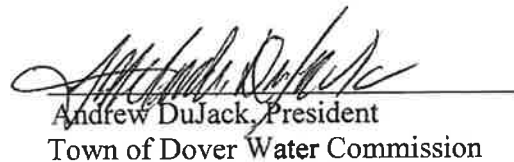
NOW, THEREFORE, BE IT RESOLVED, by the Water Commission of the Town of Dover, in the County of Morris and State of New Jersey, that the Water Commission hereby appoints Suburban Consulting Engineers, Inc., of 96 US Highway 206, Suite 101, Flanders, New Jersey, its 2023 Water Availability Consulting Services, and its 202 NJDEP Regulatory Services, under the terms outlined in the attached two July 11, 2023 proposals; and

BE IT FUTHER RESOLVED that the previously filed Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

Adopted:

July 11, 2023


Frances Maenza, Clerk
Town of Dover Water Commission


Andrew DuJack, President
Town of Dover Water Commission

Commissioner	AYE	NAY	N.V.	A.B
CICCHETTI	X			
DULFER	X			

Commissioner	AYE	NAY	N.V.	A.B
DU-JACK	X			

X - Indicates Vote A.B. - Absent N.V - Not Voting (Abstained or Excused)



July 11, 2023

Via Electronic Mail (rkinsey@dover.nj.us)

Town of Dover Water Department
100 Princeton Avenue
Dover, New Jersey 07801

Attn.: Robert A. Kinsey
Dover Water Commission Water Superintendent

Re.: Town of Dover, County of Morris, State of New Jersey
Professional Engineering Services
2023 Water Availability Consulting Services
Our File No.: Proposal SCE-P09012.Y23

Dear Mr. Kinsey:

SUBURBAN CONSULTING ENGINEERS, INC. (SCE) is pleased to provide the following proposal for Water Availability Consulting Services to the Town of Dover Water Department (Water Department) for the 2023 calendar year. Over the past five (5) years, SCE has and continues to perform water availability services comprising water reservation reviews, water demand forecasts, quarterly diversion records maintenance, water consumption reviews, American Water Works Association (AWWA) water audits, regulatory reviews as required by the New Jersey Department of Environmental Protection (NJDEP), and general accountability services. All services will be performed under the direct supervision of a State of New Jersey licensed Professional Engineer (PE).

Scope of Services

SCE will provide the necessary technical resources to the Water Department for assistance in monitoring and tracking the water availability for pending applications for service or water reservations. The following specific tasks are included:

- Schedule and attend four (4) quarterly progress meetings with the Water Department Superintendent.
- Maintain updated metered sales, water diversion, and water consumption records to be included in the Q3 2023, Q4 2023, Q1 2024, and Q2 2024 letter reports of availability.
 - *Q1 and Q2 - 2023 were completed under the previously issued scope of services.*
- Review and maintain list of potential future development projects requiring water reservations, to be included in the quarterly letter report of availability.



- Update the previously completed Water Loss Program for both NJDEP and Board of Public Utilities (BPU) compliance. SCE anticipates updating the audit using AWWA Free Water Audit Software v6.0, the latest version of the program for utilities to utilize during water auditing.
- SCE met with the Water Department to discuss more aggressive approaches to identify and reduce non-revenue water. SCE recommended the Water Department start with a detailed analysis of the customer billing data. Accordingly, SCE will develop and prepare a 'Customer Parcel Map' of the entire Water Department Service area. This will be done by exporting the current customer billing register onto GIS within the current Water Department service area. A desktop analysis such as this can provide valuable information, including but not limited to duplicative accounts, parcels with no registered meters, as well as potentially identifying areas with illicit service connections. SCE will prepare a technical memorandum summarizing areas of concern and/or areas that require customer-side verification by the Water Department's Billing Department.

This proposal excludes detailed GIS work. SCE understands any relevant geodatabase information as well as the Water Department's billing register will be provided to SCE.

- Prepare quarterly letter report of water availability for four (4) calendar quarters:
 - Q3 2023 – July through September
 - Q4 2023 – October through December
 - Q1 2024 – April through June
 - Q2 2024 – April through June

Reimbursable Expenses

Anticipated reimbursable expenses for this project are included in the total fee outlined below. Additional expenses will be billed on a time and material basis in accordance with our yearly contract for professional services. Reimbursable expenses may include mileage, parking and tolls, overnight postage, messenger fees, and printing expenses.

Fee Proposal

SCE proposes to provide the above referenced scope of services for an **Estimated Fee of \$15,250***. Invoicing for this project will summarize services provided in accordance with the Total Project fee limit provided.

**It should be noted that our fee is based on several assumptions for the scope of services provided in this proposal relative to project unknowns. If it is determined that there is a significant change of conditions that was not anticipated during the course of the project, SCE will notify the Water Department prior to exceeding the contract amount to address the changes associated with the project and to establish an acceptable course of action needed to complete the scope of services.*



Project Schedule

We are prepared to commence services immediately upon authorization to proceed and receipt of signed proposal.

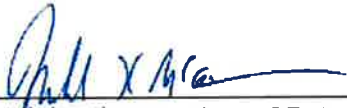
Services Not Included Unless Authorized

It should be noted that our fee is based on the specific tasks defined in this scope of work and does not include any other services above and beyond the described. Should additional services be required, SCE can provide a separate proposal for the Water Department's review and consideration upon request.

If this proposal meets with your approval, please sign below and return one (1) copy to my office. Alternatively, if a purchase order is to be issued, please reference the SCE proposal number (SCE-P09012.Y23) and date in order to properly document authorization. We shall consider an appropriately executed copy of this letter or purchase order as our formal authorization to proceed. Please note that all terms, conditions, billing schedule, and fee structures will remain in accordance with our prevailing contract for professional services with the Water Department and will be consistent with all amendments and renewals as approved. If you have any questions regarding this proposal, please do not hesitate to contact our office.

Very truly yours,

SUBURBAN CONSULTING ENGINEERS, INC.

By: 

Michael K. McAloon, PE, Assoc. DBIA, Assistant Corporate Secretary
Associate/Water Wastewater Department Manager

Accepted this _____ Day of _____ 20____

By: _____

_____ (Printed Name & Title)



July 11, 2023

Via Electronic Mail (rkinsey@dover.nj.us)

Town of Dover Water Department
100 Princeton Avenue
Dover, New Jersey 07801

Attn.: Robert A. Kinsey
Dover Water Commission Water Superintendent

Re.: Town of Dover, County of Morris, State of New Jersey
Professional Engineering Services
2023 NJDEP Regulatory Services
Our File No.: Proposal SCE-P09971.Y23

Dear Mr. Kinsey:

SUBURBAN CONSULTING ENGINEERS, INC. (SCE) is pleased to provide the following proposal comprising Regulatory Services to the Town of Dover Water Department (Water Department) for the 2023 calendar year. SCE provides annual services to the Water Department for Water Accountability, Regulatory Services, and General Engineering. SCE has assisted the Water Department with these regulatory action items including maintaining compliance with the Bureau of Water Allocation and Well Permitting (BWAWP), Bureau of Safe Drinking Water, and Bureau of Water System Engineering among other Divisions of the New Jersey Department of Environmental Protection (NJDEP). All services will be performed under the direct supervision of a State of New Jersey licensed Professional Engineer (PE).

Scope of Services

SCE will provide the Water Department with the following scope of services pertaining to the following NJDEP regulatory items (on an as needed basis):

- Coordinate and address compliance action items and tasks developed from NJDEP water facility compliance inspections.
- Assist the Water Department with continuing the Water Quality Accountability Act updates and submission requirements to the NJDEP.
- Prepare and assist with the Water Quality Accountability Act Certification Form process, due annually.
- Perform System Evaluations as necessary, pending a change in source or in advance of treatment modifications, which may affect the corrosivity of water (corrosion control, disinfection, coagulation, water softening, and filtration).



- SCE will continue to coordinate between the Township of Randolph and the Water Department regarding an amendment to the existing Bulk Sale/Purchase Contract Agreement. This will include two (2) in-person meetings with the Township of Randolph and the Water Department, as well as meeting minutes for each meeting. Additionally, SCE will prepare updated sections to the Contract incorporating the outcome of the in-person meetings, as well as a service area parcel map to accompany the amended Contract agreement.
- SCE will begin coordination and prepare correspondence between the Water Department and the Township of Rockaway. SCE noticed trends in water usage from the Township of Rockaway that spurred the conversation to amend the existing agreement between the two (2) parties. The agreement requirements are now outdated and require updates to accommodate the current demand and supply arrangements.
- The BWAWP issued the new Water Allocation Permit (WAP) with an effective date of January 1, 2019. With the newly effective WAP (Program Interest ID No. 5100), an updated list of permit requirements was specified within the WAP. Most of these items have been addressed; however, several remain active and ongoing. SCE prepared and issued formal correspondence dated March 10, 2022, regarding the "Water Allocation Submittal Action Requirement – Compliance Status Update", with the Attention to Mark Miller of the BWAWP. In accordance with the letter, SCE will continue to coordinate the following outstanding items:
 - **Ongoing** – Observation Wells will be decommissioned and have a copy of their respective decommissioning reports submitted. *(The request for proposal (RFP) and inventory record of the wells is being performed by others; however, SCE can assist with NJDEP communication and correspondence as/if directed).*
 - **Water Loss Program** – SCE will provide Mark Miller with an update of the ongoing Water Loss Program.

Reimbursable Expenses

Anticipated reimbursable expenses for this project are included in the total fee outlined below. Additional expenses will be billed on a time and material basis in accordance with our yearly contract for professional services. Reimbursable expenses may include mileage, parking and tolls, overnight postage, messenger fees, and printing expenses.

Fee Proposal

SCE proposes to provide the above referenced scope of services for an **Estimated Fee of \$8,150***. Invoicing for this project will summarize services provided in accordance with the Total Project fee limit.

**It should be noted that our fee is based on several assumptions for the scope of services provided in this proposal relative to project unknowns. If it is determined that there is a significant change of conditions that was not anticipated during the course of the project,*



SCE will notify the Water Department prior to exceeding the contract amount to address the changes associated with the project and to establish an acceptable course of action needed to complete the scope of services.

Project Schedule

We are prepared to commence services immediately upon authorization to proceed and receipt of signed proposal.

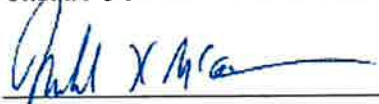
Services Not Included Unless Authorized

It should be noted that our fee is based on the specific tasks defined in this scope of work and does not include any other services above and beyond the described. Should additional services be required, SCE can provide a separate proposal for the Water Department's review and consideration upon request.

If this proposal meets with your approval, please sign below and return one (1) copy to my office. Alternatively, if a purchase order is to be issued, please reference the SCE proposal number (SCE-P09971.Y23) and date in order to properly document authorization. We shall consider an appropriately executed copy of this letter or purchase order as our formal authorization to proceed. Please note that all terms, conditions, billing schedule, and fee structures will remain in accordance with our prevailing contract for professional services with the Water Department and will be consistent with all amendments and renewals as approved. If you have any questions regarding this proposal, please do not hesitate to contact our office.

Very truly yours,

SUBURBAN CONSULTING ENGINEERS, INC.

By: 

Michael K. McAloon, PE, Assoc. DBIA, Assistant Corporate Secretary
Associate/Water Wastewater Department Manager

Accepted this _____ Day of _____ 20____

By: _____

_____ (Printed Name & Title)



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

RESOLUTION NO. 232-2023

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF AGREEMENT WITH MOTT MACDONALD, LLC FOR LEAD SERVICE LINE INVENTORY

WHEREAS, by way of Resolution No. 2023-20, which is attached hereto and made a part hereof, the Dover Water Commissioners recommended and awarded contracts to Mott MacDonald, LLC. For professional engineering services for lead service line inventory, per the attached June 14, 2023 proposal; and

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Board of Aldermen of the Town of Dover, County of Morris, State of New Jersey, that based upon the recommendation of the Dover Water Commissioners, and pending the final review by the Town Attorney, we hereby authorize the Mayor and Town Clerk to enter into and execute an agreement with Mott MacDonald, LLC, of 111 Wood Avenue South, Iselin, New Jersey, for the Lead Service Line Inventory, per the attached three June 14, 2023 proposal which are made a part of this Resolution.

ATTEST:

TOWN OF DOVER, COUNTY OF MORRIS

Rey Julve, Acting Municipal Clerk

Carolyn Blackman, Mayor

ADOPTED: _____

I, John O. Gross as the Town of Dover Chief Financial Officer, do hereby certify that funds are available to meet the Town of Dover's obligation specified by this resolution.

<u>John O. Gross, M.P.A., C.M.F.O.</u>	<u>\$183,000.00</u>	<u>W-06-21-014-001</u>
	Amount	Account #

CERTIFICATION

I, Reynaldo Julve, Acting Municipal Clerk of the Town of Dover in the County of Morris, State of New Jersey, do hereby Certify that the foregoing Resolution 232-2023 is a true copy of the Original Resolution duly passed and adopted by the Mayor and Board of Aldermen of the Town of Dover at its meeting on July 25, 2023.

Reynaldo Julve
Acting Municipal Clerk



DOVER WATER COMMISSION

COUNTY OF MORRIS
100 PRINCETON AVENUE
MAILING ADDRESS: 37 N. SUSSEX ST
DOVER, NEW JERSEY 07801
Telephone: (973) 366-2200 EXT. 2125

Carolyn Blackman – Mayor
Robert Kinsey- Superintendent

Betty Lou De Croce, Business Administrator

Resolution offered by Commissioner - President Andrew Du Jack
Resolution offered by Commissioner- Commissioner Aldo Cicchetti
Resolution offered by Commissioner- Commissioner Frank Dulfer

RESOLUTION NO. 2023 - 20

RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR PROFESSIONAL SERVICES TO MOTT MAC DONALD, LLC FOR LEAD SERVICE LINE INVENTORY

WHEREAS, the Town of Dover Water Commission has a need to obtain engineering and consulting services regarding the Lead Service Line Inventory and has determined to award this contract as a professional service after obtaining competitive proposals; and

WHEREAS, the Dover Water Commission is in need of engineering services for the Lead Service Line Inventory; and

WHEREAS, Mott MacDonald, LLC submitted a proposal dated June 14, 2023 indicating that they will provide the four related tasks, not to exceed \$183,000.00; and

WHEREAS, Mott MacDonald, LLC has previously been approved as a qualified engineer for the Dover Water Commission.

NOW, THEREFORE, BE IT RESOLVED, by the Water Commission of the Town of Dover, in the County of Morris and State of New Jersey, that the Water Commission hereby awards a contract to Mott MacDonald, LLC of 111 Wood Avenue South, Iselin, New Jersey, for the Lead



Service Line Inventory as outlined in the attached proposal dated June 14, 2023, and based upon the Superintendent's recommendation, said Contract not to exceed \$183,000.00; and

BE IT FURTHER RESOLVED that the previously filed Business Disclosure Entity Certification the Determination of Value and all other required documents, including the two proposals obtained, be placed on file with this Resolution; and

Adopted. *July 11, 2023*

Frances Maenza

Frances Maenza, Clerk
Town of Dover Water Commission

Andrew DuJack

Andrew DuJack, President
Town of Dover Water Commission

Commissioner	AYE	NAY	N.V.	A.B
DU-JACK	X			
DULFER	X			
CICCHETTI	X			

X - Indicates Vote

A.B. - Absent

N.V - Not Voting (Abstained or Excused)



Mr. Robert Kinsey
Water Superintendent
Town of Dover
37 North Sussex Street
Dover, NJ 07801

412 Mount Kemble Avenue
Suite G22
Morristown NJ 07960
United States of America

T +1 (908) 730 6000
F +1 (973) 267 2890
mottmac.com

**Proposal For Engineering Services
2023 Lead Service Line Replacement Program
Town of Dover, County of Morris**

June 14, 2023

Dear Mr. Kinsey:

We are pleased to submit our proposal to provide Engineering Services for the 2023 Lead Service Line Replacement Program for the Town of Dover, County of Morris, New Jersey.

Project Background

On July 22, 2021, New Jersey Governor Phil Murphy signed into law A5343/SS3398 that requires public community water systems (PCWSs) to inventory and replace lead service lines (LSLs) within 10 years.

Some key actions include:

- Initial service line inventory - Due 01/22/2022. Address list of premises with LSLs, non-lead service lines, or service lines of unknown material. Submitted to NJDEP and published on a website (C.58:12A-42 3.c, d, h).
- For premises served by LSL, provide written notice to property owners and consumers (via certified mail) - Due 02/22/2022 (C.58:12A-43 4).
- Submit annual service line inventory and LSL replacement plan updates to NJDEP and published on a website.
- Complete all LSL replacements in the system – Due 07/22/2031.

Partial LSL replacements are not allowed, unless it is an emergency or completed with water main replacements, and the PCWS must make a good faith effort to replace the entire line.

A "lead service line" means a water supply connection that is made of, or lined with, a material consisting of lead, and which connects a water main to a building inlet. A lead pigtail, lead gooseneck, or other lead fitting shall be considered a lead service line, regardless of the composition of the service line or other portions of piping to which such piece is attached. A galvanized service line shall be considered a lead service line.

With the assistance of Mott MacDonald, the Town developed an initial lead service line inventory which was submitted to the NJDEP in 2022. The Town continues to collect service line information coincident with an existing meter replacement program, which is being used to update the inventory.

According to current GIS records available to Mott MacDonald, the existing water system includes 6,649 water lines. Statistics from the GIS on the material types are shown in the GIS table below:

Material - Main To Curb		Material - Curb To Building	
Material	Count	Material	Count
Brass	2	Copper	21
Copper	2,703	Galvanized	17
Cast Iron	20	Non-Lead	821
Ductile Iron	3	Plastic (Non-Specific)	11
Galvanized	63	PEX	1
Lead	29	Unknown	5,778
Non-Lead	487		
Other	3		
Plastic (Non-Sp.)	4		
Unknown	3,315		

The table indicates 112 known lead or galvanized services on the public side and 17 galvanized services on the private side that have been determined, and 487 and 821 non-lead (galvanized) on the public and private side, respectively. The table also indicates 3,315 and 5,778 unknowns on the public and private side, respectively.

This indicates that a significant amount of field work will need to be performed to determine the unknown lines. Methods of identifying unknowns are indicated as follows:

Method	Advantages	Disadvantages
Point of Entry (POE) Inspection	<ul style="list-style-type: none"> Visual test can be done by utility High confidence level Customer can complete visual Simple methods 	<ul style="list-style-type: none"> Only classifies the portion of the service line exposed Possible customer error
Vacuum / Potholing	<ul style="list-style-type: none"> Cost effective and safer excavation method to expose LSL 	<ul style="list-style-type: none"> Requires access to private side of the service line Not suitable for locations with high water table Requires utility mark-outs
Excavation	<ul style="list-style-type: none"> Widely used method for exposing and identifying LSLs Applicable for all service line configurations and field conditions 	<ul style="list-style-type: none"> Requires approval of property owner to enter its property and perform excavation Potential for significant disturbance to private side of the service line Requires utility mark-outs Most expensive LSL identification method
Test Pit		

Funding

The Town has applied for two USEPA Community Grants for lead service line inventory and replacement:

- \$250,000 FY 2023 (Oct 1 2022 – Sept 30, 2023)
- \$750,000 FY 2024 (Oct 1 2023 – Sept 30, 2024)

In addition, the Town can potentially receive principal forgiveness on loans through the NJ infrastructure trust loan program (iBank) for locations within Dover's water service area that meet certain affordability criteria (primarily associated with low median household incomes).

For the current project, the \$1 million of USEPA grant funding is considered for a program to: 1) provide customer outreach; 2) use statistical analysis to target areas for determining the material of unknown services; and 3) prepare contract documents for a contractor to excavate (pothole) unknown locations, but to also replace some known existing lead service lines.

Scope of Services

Under this proposal, Mott MacDonald will assist the Town with four tasks:

- Task 1: Public Outreach & Funding Procurement
- Task 2: Information Management
- Task 3: Design Services for Field Investigations and Service Line Replacements
- Task 4: Construction Phase Services

Task 1 Public Outreach & Funding Procurement

This task consists of developing a public outreach plan to educate and engage the community in the lead service line identification and replacement program. We will perform the following scope of work items as under this task:

- Conduct Project Kickoff meeting with the Town to review the scope of work, deliverables, and schedule.
- Develop an initial communication strategy framework addressing community outreach, education, and messaging.
- Prepare several communication documents which may include:
 - Lead service line FAQs
 - Lead service line notices
 - Door hangars
- Work with the Town on communicating how the lead service line replacements will be financed (in particular the private side)
- Work with the Town to establish any needed ordinance to access private property to inspect service lines in basements, or actively replacement service lines on properties

- Work with the Town to procure the FY 2023 and FY 2024 USEPA Community Grant Funding.
 - As a consultant, Mott MacDonald cannot apply directly for the USEPA Community Grant. The Town must make the application. Mott MacDonald will provide the Town all instruction, oversight, and documentation, required to procure the funding, as well as answer all EPA review comments/questions during the process.

Our scope of services include the preparation of public outreach materials but does not include the actual printing or distribution of any of the materials.

Task 2 Information Management

This task consists of developing and implementing a plan for determining the service line materials at locations that are currently unknown in the LSL Inventory. We will perform the following scope of work items:

- Collect and review additional existing records and update the current service line inventory.
- Conduct a cohort analysis to identify neighborhoods or sub-developments that are anticipated to have the same service line characteristics. The goal of the analysis is to re-classifying premises in the cohorts as non-lead based on a representative sample of the area. Twenty percent of the premises within the cohort/development will be investigated to validate institutional knowledge of the service line materials being non-lead. If all investigations within an area yield a non-lead result, it will be assumed that the remaining premises of the area are also non-lead.
- Using statistical analysis the NJDEP will then allow strong correlations to be used to reduce the overall number of unknown lines that would otherwise require physical inspection.
- Prepare a prioritized list of locations where the first phase of contractor potholing will occur.
- Prepare a prioritized list of locations where ongoing water meter replacements should be performed by Town staff to identify unknown customer owned portions of the service lines by performing a point of entry inspection. We have budgeted for processing 500 POE inspections.
- As information is collected in the field, perform quality control of the incoming data, and update the GIS database accordingly.
- At the end of the project, prepare a report on the updated service line inventory, including information on how work might be conducted in the next and ongoing annual projects.

Task 3 Design and Bid Phase Services for Field Investigations and Service Line Replacements

With over 6,600 water services in the system, and approximately 3,300 of these as unknown on both the public and private side, an aggressive Year 1 program of potholing services at the curb stop to determine materials on both side is recommended. It is estimated that a pothole will cost approximately \$500 and

performing 500 potholes would cost approximately \$250,000. This effort would result in significant data to perform statistical analysis of the types of service line materials that will be anticipated within the water system.

It is also estimated that a total service line replacement will cost approximately \$10,000. This would allow approximately 75 services of the known lead services to be replaced within the grant funding amount.

The design effort would include the preparation of standard front end and technical specifications and drawings for executing potholing activities and water service line replacements that result in high quality work for the Town. The contract documents would be prepared in accordance with NJ Public Bid laws. In the event the Town desires to perform this work through the iBank, front end specifications will be prepared in accordance with iBank requirements. It is noted that Mott MacDonald currently has an existing budget from the Town to assist with administration of one project through the iBank (design through construction).

The bid for the potholing will be based upon a unit price bid for any potholing activity. However, the bid for a lead service line replacement will be a lump sum price for each individual address, as these costs could vary dramatically based upon the road type and the extent of landscaping on the private properties. The replacements would be bid by address with separate costs for the public and private side work.

The design services will include construction details as necessary. Construction cost estimates will be performed.

Once draft construction drawings and specifications are approved by the Town, Mott MacDonald will perform the following additional scope of work items under this task:

- Preparation of bid documents for bidding;
- Preparing and coordinating the notice to bidders for advertising;
- Preparing any addenda, attending bid opening, preparing bidder's tabulation, reviewing bids, recommendation of award to the apparent lowest responsive bidder.

Task 4 Construction Phase Services

The work under this task includes construction phase services for the Lead Service Line Replacement Phase I contract including:

- Pre-construction meeting attendance and minutes
- Shop drawing submittal reviews
- Reviewing and processing contractor payment applications
- Responses for requests for information (RFI)
- Change order review and processing
- Attending field meetings with the contractor and inspector that may arise during the course of construction
- Preparing and coordinating all documents required for project closeout

From our past experience we recommended that full time inspection services are performed during potholing and water service line replacement work, and this cost is

reflected in our fee below. This guarantees accurate recording of information, and that the contractor performs high quality work on both the public and private sides. It is estimated that 500 potholes can be performed in 50 days, and 75 service line replacements can be performed in 30 days. We can set up the contract that potholing will be done in parallel to service line replacements over a period of 50 days, which can be covered by a single inspector. Therefore, a budget of 50 days of inspection services is recommended that would be billed as time and materials based upon actual production rates of the contractor.

The inspection services include capturing all field data in our current MMFIT GIS-driven, cloud-based tool currently used by the Town on a daily basis. The data captured in the field will undergo QA/QC by the information management team.

Schedule

Based upon a notice to proceed, the public outreach, information management related to potholing and lead service line replacement, and the preparation of contract documents can be prepared in four months. We anticipate a total construction contract duration of 4 months.

Project Team

Mott MacDonald is a full-service engineering firm with the ability to provide professional engineering services using qualified individuals for the completion of the work in a timely and professional manner.

The work for this project will be performed under the overall supervision of:

- **Ms. Samantha J. Anello, PE, CME, CFM** – Project Manager

Ms. Anello as well as some of the support team members are licensed Professional Engineers in the State of New Jersey. The following Mott MacDonald key personnel will assist the Project Manager as necessary:

- **Earl C. Schneider, PE** – Project Principal, Water Engineering
- **Duane Chapman** - Principal Project Manager, GIS
- **Sam Firmenich** – GIS Specialist

The project will be managed and serviced from our Morristown, New Jersey office.



Fee Proposal

The cost of all tasks to be completed by Mott MacDonald is a not to exceed \$183,000. Tasks 1, 2 and 3 will be billed on a lump sum basis, and Task 4 will be billed on a time and materials basis as follows:

Task	Description	Cost	Payment Method
1	Public Outreach	\$24,000	Lump Sum
2	Information Management	\$56,000	Lump Sum
3	Design and Bid Phase	\$28,000	Lump Sum
4	Construction Phase	\$75,000	Time & Materials
Total		\$183,000	

Time and materials work will be performed with our 2023 rate schedule as part of our Master Agreement with the Town, or the prevailing yearly rate schedule at the time of the work. At any the time and materials budget for Task 4 is billed to 80% on the project, and Mott MacDonald anticipates any additional budget required based upon contractor progress, we will notify the Town.

Mott MacDonald appreciates the opportunity to submit our proposal for your consideration. Should you have any questions or comments regarding this submittal, please do not hesitate to contact us.

Very Truly Yours,

Mott MacDonald

**Earl
Schneider**

Digitally signed by Earl Schneider
DN: cn=Earl Schneider, o=US,
o=Mott MacDonald, ou=Water
Group,
email=earl.schneider@mottmac.com
Date: 2023.06.14 09:22:09 -04'00'

Earl C. Schneider, PE
Senior Vice President
T 973-912-2574
earl.schneider@mottmac.com

 Digitally signed by
Michael A. Polito, Jr.
Contact Info:
732-333-3287
Date: 2023.06.15
08:14:51-04'00'

Michael A. Polito, PE
Territory Manager
T 732.333.3287
Michael.polito@mottmac.com



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

RESOLUTION NO. 233-2023

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY AUTHORIZING THE ACCEPTANCE OF A GRANT AWARD FROM THE NEW JERSEY ASSOCIATION OF COUNTY AND CITY HEALTH OFFICIALS

WHEREAS, the New Jersey Association of County and City Health Officials' (NJACCHO) mission advances the art and science of public health, and ensures conditions that promote health, prevent disease, and protect the health of the state's population through leadership, advocacy, collaboration, and the assurance of workforce competencies; and

WHEREAS, the NJACCHO is awarding grant funds to local health departments to enhance local public health infrastructure with the goal of strengthening the workforce, improving physical infrastructure, and bolstering readiness to respond to communicable disease threats; and

WHEREAS, the Town of Dover Department of Health has been awarded \$355,253.00 from the NJACCHO to fund the improvement of The Dover Health Department infrastructure from January 1, 2023, through June 30, 2024; and

NOW THEREFORE BE IT RESOLVED by the Board of Aldermen of the Town of Dover that:

1. The Health Officer is hereby authorized to execute a grant agreement and any amendment thereto with the NJACCHO;
2. The Town of Dover agrees to comply with all applicable federal, state, and local laws, rules, and regulations in its performance of the project; and
3. The Office of Management and Budget is authorized to set up an account for this grant.

ATTEST:

TOWN OF DOVER, COUNTY OF MORRIS

Reynaldo Julve, Acting Municipal Clerk

Carolyn Blackman, Mayor

ADOPTED: _____



NEW JERSEY ASSOCIATION OF COUNTY AND CITY HEALTH OFFICIALS
PO BOX 6987, FREEHOLD, NJ 07728
WWW.NJACCHO.ORG

PROTECTING NEW JERSEY'S HEALTH AND ENVIRONMENT SINCE 1911

**Enhancing Local Public Health Infrastructure Grant
Letter of Grant Amendment**

July 12, 2023

Town of Dover Department of Health
C/O Sarah Perramant
37 North Sussex Street
Dover, NJ 07801

Dear Sarah Perramant,

Thank you for your recent application for the Enhancing Local Public Health Infrastructure Grant (OLPH23PHI002, CFDA number 93.323). The New Jersey Association of County and City Health Officials (NJACCHO) will amend your original award to \$355,253 for the timeframe of 10/1/22 – 6/30/24.

Per the original letter of award, the agreed upon contractual obligations for NJACCHO and Town of Dover Department of Health will be upheld for the full grant period (10/1/22 -6/30/24).

This agreement may only be modified or amended by writing executed by both parties hereto and approved by NJACCHO. This agreement may be terminated by either party upon thirty (30) days written notice to the other party stating the reason for the termination.

In witness whereof, the parties hereto have signed this two (2) page Letter of Agreement on the date as indicated below.

For Town of Dover Department of Health:

Sarah Perramant
Signature

Sarah Perramant
Print Name

7/12/23
Date



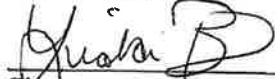
Public Health
Protect. Promote. Prevent.



NEW JERSEY ASSOCIATION OF COUNTY AND CITY HEALTH OFFICIALS
PO BOX 6987, FREEHOLD, NJ 07728
WWW.NJACCHO.ORG

PROTECTING NEW JERSEY'S HEALTH AND ENVIRONMENT SINCE 1911

For the NJACCHO:


Signature

Linda Brown, Executive Director, NJACCHO

7/17/23
Date



Public Health
Prevent. Promote. Protect.



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

RESOLUTION NO. 234-2023

RESOLUTION AUTHORIZING THE ACCEPTANCE OF A GRANT AWARD FROM THE STATE OF NEW JERSEY OFFICE OF LOCAL PUBLIC HEALTH

WHEREAS, the New Jersey Department of Health's Office of Local Public Health (OLPH) is dedicated to preventing the spread of disease and promoting healthy behaviors in communities; and

WHEREAS, the OLPH awards grants annually to local health departments to help implement New Jersey Administrative Code (N.J.A.C.) 8:51, Childhood Elevated Blood Lead Levels; and

WHEREAS, the Town of Dover Department of Health has been awarded \$250,000.00 from the OLPH to fund the hiring of staff and programming that supports a Childhood Lead Exposure Prevention Program from July 1, 2023 through June 30, 2024; and

NOW THEREFORE BE IT RESOLVED by the Board of Aldermen of the Town of Dover that:

1. The Health Officer is hereby authorized to execute a grant agreement and any amendment thereto with the State of New Jersey, Department of Health Office of Local Public Health;
2. The Town of Dover agrees to comply with all applicable federal, state, and local laws, rules, and regulations in its performance of the project; and
3. The Office of Management and Budget is authorized to set up an account for this grant.

ATTEST:

TOWN OF DOVER, COUNTY OF MORRIS

Reynaldo Julve, Acting Municipal Clerk

Carolyn Blackman, Mayor

ADOPTED: _____



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

RESOLUTION NO. 235-2023

RESOLUTION AUTHORIZING THE ACCEPTANCE OF A GRANT AWARD FROM THE STATE OF NEW JERSEY OFFICE OF LOCAL PUBLIC HEALTH

WHEREAS, the New Jersey Department of Health's Office of Local Public Health (OLPH) is dedicated to preventing the spread of disease and promoting healthy behaviors in communities; and

WHEREAS, the OLPH awards grants annually to local health departments to help decrease the incidence of diseases and strengthen local public health capacity; and

WHEREAS, the Town of Dover Department of Health has been awarded \$495,411.00 from the OLPH to fund the hiring of staff and programming that strengthens outbreak preparedness from July 1, 2023, through June 30, 2024; and

NOW THEREFORE BE IT RESOLVED by the Board of Aldermen of the Town of Dover that:

1. The Health Officer is hereby authorized to execute a grant agreement and any amendment thereto with the State of New Jersey, Department of Health Office of Local Public Health;
2. The Town of Dover agrees to comply with all applicable federal, state, and local laws, rules, and regulations in its performance of the project; and
3. The Office of Management and Budget is authorized to set up an account for this grant.

ATTEST:

TOWN OF DOVER, COUNTY OF MORRIS

Reynaldo Julve, Acting Municipal Clerk

Carolyn Blackman, Mayor

ADOPTED: _____



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

RESOLUTION NO. 236-2023

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF
DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY GRANT OF SANITARY
EASEMENT FOR BLOCK 1708, LOT 4 LOCATED AT WAYSIDE AVENUE IN THE
TOWN OF DOVER**

Prepared By:

Thomas J. Molica, Jr., Esq.

GRANT OF SANITARY SEWER EASEMENT

THIS INDENTURE (the “Sewer Easement” or the “Easement”), is made this _____ day of _____, 2023

BY AND FROM:

LARRY MUNTHER, an individual owning the vacant real property designated on the Town of Dover Tax Map(s) as Block 1708, Lot 4, and generally located at Wayside Avenue in the Town of Dover,

(hereinafter referred to as “Grantor”)

TO:

TOWN OF DOVER, a municipal corporation with offices at 419 Howard Boulevard, Mt. Arlington, New Jersey 07856

(hereinafter referred to as “Grantee”)

WITNESSETH:

WHEREAS, Grantor is the owner of Block 1708, Lot 4, as known and designated on the Tax Map of the Town of Dover (the “Property”); and

WHEREAS, Mr. Giuseppe V. Gangemi, a contract purchaser of the Property (the “Applicant”), recently sought variance relief from the Town of Dover Zoning Board of Adjustment (the “Board”) for the Property (the “Variance Application”); and

WHEREAS, as part of the Variance Application review and adjudication process, it was determined by the Applicant and the Board that the Town of Dover should vacate the paper street known as Sandra Lane, by ordinance, as it is unlikely that Sandra Lane will ever be constructed due to its location and configuration; and

WHEREAS, furthermore, it was determined that the Town of Dover has sewer infrastructure located under the Property for which an easement does not appear in the chain of title to the Property; and

WHEREAS, the Grantor consents to said vacation of Sandra Lane and desires to and hereby conveys this Sewer Easement to the Town; and

WHEREAS, the Applicant consents to the making of this conveyance by Grantor.

NOW, THEREFORE, in accordance with the above recitals, all of which are fully incorporated herein, Grantor gives, grants, conveys and dedicates to Grantee in perpetuity the following sewer easement:

1. A Sewer Easement, 20 foot wide centered on the pipe, over the Property, which Easement is more particularly described and depicted on Schedule A.

2. The Sewer Easement shall include the right to install, rebuild, replace, reconstruct, repair and maintain a sanitary sewer main, manholes, and other necessary appurtenances thereof in and upon and under and through said lands; the right of the beneficiary of this easement, their agents, servants, employees, contractors and licensees of ingress and egress in and upon said lands until the completion of any such maintenance, repair, rebuilding, reconstruction or replacement of the said installation and appurtenances is included herein on the condition, however, that the party making said installations and/or repairs, upon completion of any said work shall remove all materials, tools, equipment, building and debris from the said premises and generally restore the surface of the land as nearly as possible to the same condition as it may have been prior to the undertaking of said work, exclusive of the replacement of any tree and shrubs.

3. The granting of this Sewer Easement shall also serve as memorialization of the Town of Dover's prior use of the Property for the locating, operation, and maintenance of all sewer infrastructure improvements that are currently on or under the Property.

4. Grantor covenants and represents that it is lawfully seized and possessed of the Property and the lands described and/or depicted on Schedule A attached hereto, and that it has good and lawful right and title to convey said this Sewer Easement and any interest therein.

5. Grantor, at the Grantee's option, agrees to procure and deliver to the Grantee upon demand, proper postponement from parties holding liens or other interests in the easement areas, postponing, and subordinating their interest in the Sewer Easement created and conveyed herein.

6. The covenants and easements herein granted shall run with the lands and shall be construed as running with the land and that same shall be binding on the parties hereto, their heirs, assigns and successors in title or interest, in perpetuity.

IN WITNESS WHEREOF, Grantor and Grantee have caused this Sewer Easement Instrument to be signed on the date first above written.

ATTEST:

**LARRY MUNTHER,
GRANTOR**

ATTEST:

**TOWN OF DOVER,
GRANTEE**

STATE OF NEW JERSEY :
:SS.:
COUNTY OF MORRIS :

I CERTIFY that on _____, 2023,

LARRY MUNTHER

personally came before me and acknowledged under oath, to my satisfaction, that this person:

(a) is an individual and the title owner of record of the real property known and designated as Block 1708, Lot 4 in the Town of Dover; and

(b) signed, sealed and delivered this document as Grantor, having the requisite authority to do so.

Notary Public of New Jersey

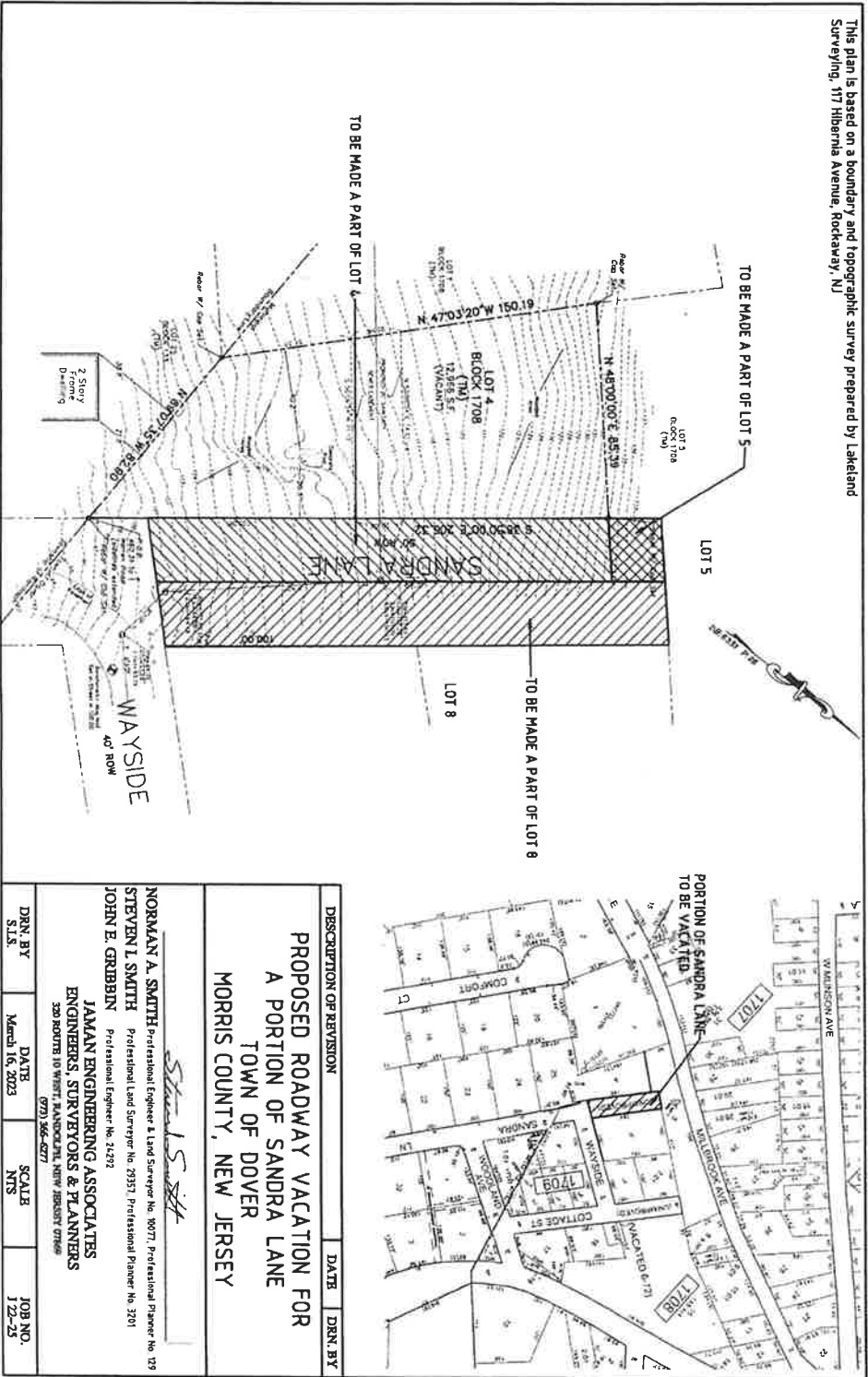
STATE OF NEW JERSEY :
:SS.:
COUNTY OF MORRIS :

BE IT REMEMBERED, that on this _____ day of _____, 2023, before me, the subscriber, a notary public of New Jersey, personally appeared _____ who I am satisfied, is the person who signed the within instrument as _____ of THE TOWN OF DOVER, the corporation named therein and he thereupon acknowledged that the said instrument made by the corporation and sealed with its corporate seal, was signed with the corporate seal and delivered by him as such officer and is the voluntary act and deed of the corporation, made by virtue of authority from its governing body.

Notary Public of New Jersey

SCHEDULE A

This plan is based on a boundary and topographic survey prepared by Lakeland Surveying, 117 Hibernia Avenue, Rockaway, NJ





TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

RESOLUTION NO. 237-2023

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY AUTHORIZING THE “PAY TO PLAY” DOCUMENTATION FOR A NON-FAIR AND OPEN PROCESS TO COYNE CHEMICAL

WHEREAS, The Town of Dover has utilized the services of COYNE CHEMICAL for the purchase of chemicals for Water Treatment Process; and

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the services will exceed \$17,500 in the calendar year of 2023; and

WHEREAS, COYNE CHEMICAL located at 3015 state Road Croydon, PA 19021 Has completed and submitted a Business Disclosure Certification which certifies that they have not made any reportable contributions to a candidate or candidate committee in the Town of Dover in the previous one year, and that this contract will prohibit them from making any reportable contractions through the term of the contract; and

WHEREAS, the governing body of the Town of Dover pursuant to N.J.A.C.,5:30-5.5(b) the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the good and services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Financial Officer; and

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Board of Aldermen of the Town of Dover, County of Morris, State of New Jersey authorizes that the Business Disclosure Entity Certification, C.271 Political Contribution Disclosure Form, Stockholders Disclosure form and the Determination of Value for Coyne Chemical to be placed on file with this resolution.

ATTEST:

TOWN OF DOVER, COUNTY OF MORRIS

Reynaldo Julve, Acting Municipal Clerk

Carolyn Blackman, Mayor

ADOPTED: _____

I, as the Town of Dover Interim Chief Financial Officer, do hereby certify that funds are available to meet the Town of Dover's obligation specified by this resolution.



John O. Gross, M.P.A., C.M.F.O.

**not to exceed \$ 25,000
Amount**

**3-05-55-500-0641
Account #**

CERTIFICATION

I, Reynaldo Julve, Acting Municipal Clerk of the Town of Dover in the County of Morris, State of New Jersey, do hereby Certify that the foregoing Resolution 237-2023 is a true copy of the Original Resolution duly passed and adopted by the Mayor and Board of Aldermen of the Town of Dover at its meeting on July 25, 2023.

Reynaldo Julve
Acting Municipal Clerk



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

RESOLUTION NO. 238-2023

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY AUTHORIZING THE “PAY TO PLAY” DOCUMENTATION FOR A NON-FAIR AND OPEN PROCESS TO FAIRMOUNT REPAIR SERVICES LLC

WHEREAS, The Town of Dover has utilized the services of FAIRMOUNT REPAIR SERVICES, LLC for the service of installation of lights and debris removal; and

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the services will exceed \$17,500 in the calendar year of 2023; and

WHEREAS, Fairmount Repair Services, LLC 50 State Route 183 Netcong, NJ 07857, Has completed and submitted a Business Disclosure Certification which certifies that they have not made any reportable contributions to a candidate or candidate committee in the Town of Dover in the previous one year, and that this contract will prohibit them from making any reportable contractions through the term of the contract; and

WHEREAS, the governing body of the Town of Dover pursuant to N.J.A.C.,5:30-5.5(b) the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the good and services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Financial Officer; and

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Board of Aldermen of the Town of Dover, County of Morris, State of New Jersey authorizes that the Business Disclosure Entity Certification, C.271 Political Contribution Disclosure Form, Stockholders Disclosure form and the Determination of Value for FAIRMOUNT REPAIR SERVICES, LLC be placed on file with this resolution.

ATTEST:

TOWN OF DOVER, COUNTY OF MORRIS

Reynaldo Julve, Acting Municipal Clerk

Carolyn Blackman, Mayor

ADOPTED: _____

I, as the Town of Dover Interim Chief Financial Officer, do hereby certify that funds are available to meet the Town of Dover's obligation specified by this resolution.



295-030

John O. Gross, M.P.A., C.M.F.O.

Not to Exceed \$ 60,000 C-04-01-018-005, 3-01-26-

Amount

Account #

CERTIFICATION

I, Reynaldo Julve, Acting Municipal Clerk of the Town of Dover in the County of Morris, State of New Jersey, do hereby Certify that the foregoing Resolution 238-2023 is a true copy of the Original Resolution duly passed and adopted by the Mayor and Board of Aldermen of the Town of Dover at its meeting on July 25, 2023.

Reynaldo Julve
Acting Municipal Clerk



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

RESOLUTION NO. 239-2023

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY AUTHORIZING THE “PAY TO PLAY” DOCUMENTATION FOR A NON-FAIR AND OPEN PROCESS TO NORTHEAST WATER TECHNOLOGY

WHEREAS, The Town of Dover has utilized the services of Northeast Water Technology for the services of leak detection of the Dover Water System; and

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the services will exceed \$17,500 in the calendar year of 2023; and

WHEREAS, NORTHEAST WATER TECHNOLOGY 19 Nee Ave West Windsor, NY 12553, Has completed and submitted a Business Disclosure Certification which certifies that they have not made any reportable contributions to a candidate or candidate committee in the Town of Dover in the previous one year, and that this contract will prohibit them from making any reportable contractions through the term of the contract; and

WHEREAS, the governing body of the Town of Dover pursuant to N.J.A.C.,5:30-5.5(b) the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the good and services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Financial Officer; and

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Board of Aldermen of the Town of Dover, County of Morris, State of New Jersey authorizes that the Business Disclosure Entity Certification, C.271 Political Contribution Disclosure Form, Stockholders Disclosure form and the Determination of Value for Northeast Water Technology be placed on file with this resolution.

ATTEST:

TOWN OF DOVER, COUNTY OF MORRIS

Reynaldo Julve, Acting Municipal Clerk

Carolyn Blackman, Mayor

ADOPTED: _____

I, as the Town of Dover Interim Chief Financial Officer, do hereby certify that funds are available to meet the Town of Dover's obligation specified by this resolution.



John O. Gross, M.P.A., C.M.F.O.

**Not to Exceed \$15,000
Amount**

**3-05-55-500-923
Account #**

CERTIFICATION

I, Reynaldo Julve, Acting Municipal Clerk of the Town of Dover in the County of Morris, State of New Jersey, do hereby Certify that the foregoing Resolution 239-2023 is a true copy of the Original Resolution duly passed and adopted by the Mayor and Board of Aldermen of the Town of Dover at its meeting on July 25, 2023.

Reynaldo Julve, Acting Municipal Clerk



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

RESOLUTION NO. 240-2023

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY AUTHORIZING THE “PAY TO PLAY” DOCUMENTATION FOR A NON-FAIR AND OPEN PROCESS TO OFFICE CONCEPTS GROUP, INC.

WHEREAS, The Town of Dover has utilized the services of OFFICE CONCEPTS GROUP for the purchase of office supplies; and

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the services will exceed \$17,500 in the calendar year of 2023; and

WHEREAS, OFFICE CONCEPTS GROUP, INC. located 301 Greenwood Ave Midland Park, Nj 07432 Has completed and submitted a Business Disclosure Certification which certifies that they have not made any reportable contributions to a candidate or candidate committee in the Town of Dover in the previous one year, and that this contract will prohibit them from making any reportable contractions through the term of the contract; and

WHEREAS, the governing body of the Town of Dover pursuant to N.J.A.C.,5:30-5.5(b) the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the good and services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Financial Officer; and

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Board of Aldermen of the Town of Dover, County of Morris, State of New Jersey authorizes that the Business Disclosure Entity Certification, C.271 Political Contribution Disclosure Form, Stockholders Disclosure form and the Determination of Value for OFFICE CONCEPTS GROUP be placed on file with this resolution.

ATTEST:

TOWN OF DOVER, COUNTY OF MORRIS

Reynaldo Julve, Acting Municipal Clerk

Carolyn Blackman, Mayor

ADOPTED: _____

I, as the Town of Dover Interim Chief Financial Officer, do hereby certify that funds are available to meet the Town of Dover's obligation specified by this resolution.



John O. Gross, M.P.A., C.M.F.O.

Not to Exceed \$ 25,000	Various Departments
Amount	Account #

CERTIFICATION

I, Reynaldo Julve, Acting Municipal Clerk of the Town of Dover in the County of Morris, State of New Jersey, do hereby Certify that the foregoing Resolution 240-2023 is a true copy of the Original Resolution duly passed and adopted by the Mayor and Board of Aldermen of the Town of Dover at its meeting on July 25, 2023.

Reynaldo Julve
Acting Municipal Clerk



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

RESOLUTION NO. 241-2023

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY AUTHORIZING THE “PAY TO PLAY” DOCUMENTATION FOR A NON-FAIR AND OPEN PROCESS TO SERVPRO OF DOVER

WHEREAS, The Town of Dover has utilized the services of SERVEPRO OF DOVER for the services of remediation of water damage to town property; and

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the services will exceed \$17,500 in the calendar year of 2023; and

WHEREAS, SERVEPRO OF DOVER located 150 SHIPPENPORT RD SUITE 1 LANDING, NJ 07850 Has completed and submitted a Business Disclosure Certification which certifies that they have not made any reportable contributions to a candidate or candidate committee in the Town of Dover in the previous one year, and that this contract will prohibit them from making any reportable contractions through the term of the contract; and

WHEREAS, the governing body of the Town of Dover pursuant to N.J.A.C.,5:30-5.5(b) the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the good and services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Financial Officer; and

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Board of Aldermen of the Town of Dover, County of Morris, State of New Jersey authorizes that the Business Disclosure Entity Certification, C.271 Political Contribution Disclosure Form, Stockholders Disclosure form and the Determination of Value for SERVEPRO OF DOVER to be placed on file with this resolution.

ATTEST:

TOWN OF DOVER, COUNTY OF MORRIS

Reynaldo Julve, Acting Municipal Clerk

Carolyn Blackman, Mayor

ADOPTED: _____

I, as the Town of Dover Interim Chief Financial Officer, do hereby certify that funds are available to meet the Town of Dover's obligation specified by this resolution.



John O. Gross, M.P.A., C.M.F.O.

**not to exceed \$ 25,000
Amount**

**3-05-55-500-0641
Account #**

CERTIFICATION

I, Reynaldo Julve, Acting Municipal Clerk of the Town of Dover in the County of Morris, State of New Jersey, do hereby Certify that the foregoing Resolution 241-2023 is a true copy of the Original Resolution duly passed and adopted by the Mayor and Board of Aldermen of the Town of Dover at its meeting on July 25, 2023.

Reynaldo Julve
Acting Municipal Clerk