



# **TOWN OF DOVER MAYOR & BOARD OF ALDERMEN**

## **REGULAR MEETING AGENDA**

**May 9, 2023**

**7:00 PM**

**A) CALL MEETING TO ORDER / SUNSHINE STATEMENT** – Mayor Carolyn Blackman to call meeting to order and read the Sunshine Statement:

“This meeting is being held in accordance with the Open Public Meetings Act, also known as the Sunshine Law, N.J.S.A. 10:4-6. Notice of the meeting was sent to the Daily Record and Star Ledger on January 4, 2023, and published in the Record and Ledger on January 7, 2023. Notice was also posted on the Bulletin Board of the Municipal Building.”

**B) PLEDGE OF ALLEGIANCE** – Mayor Carolyn Blackman to lead those in attendance in the Pledge of Allegiance to the Flag

**C) ROLL CALL** – Clerk to Conduct Roll Call:

<b>Name</b>	<b>Present</b>	<b>Absent</b>	<b>Excused</b>
Aldерwoman Cruz			
Alderman Estacio			
Aldерwoman Rugg			
Aldерwoman Ruiz			
Alderman Santana			
Aldermen Scarneo			
Alderman Tapia			
Aldерwoman Wittner			
Mayor Blackman			

**D) APPROVAL OF MINUTES**

**E) REPORT OF COMMITTEES**

- a) Engineering, Zoning, Construction, & Code Enforcement Committee – Aldерwoman Wittner

**F) PRESENTATIONS, MUNICIPAL CORRESPONDENCE**

- a) 2023 Elected Officials Risk Management Seminar
- b) Financial Disclosure Statements due by April 30, 2023
- c) COVID-19 National Emergency ends sooner than previously announced flyer.

**G) ORDINANCES FOR FIRST READING**

## **H) ORDINANCES FOR SECOND READING, PUBLIC HEARING AND ADOPTION**

- a) Ordinance 07-2023 Creating a Loading Zone at 90-1/2 W. Blackwell Street
- b) Ordinance 003-2023 Authorizing the Mayor and Town Clerk to execute a Financial Agreement by and between the Town of Dover and IOPD Dover QOZB Urban Renewal LLC Street, pursuant to N.J.S.A. 40A:20-1 ET SEQ. for property located at Block 1902, Lots 19, 20, 21, 22, 23, 24, 25, 26, 27 & 28, as shown on the official tax map of the Town of Dover, also known as 200-228 East Blackwell Street located in the Scattered Site Redevelopment Area (Carried to May 23, 2023)

## **I) APPROVAL OF BILLS**

- a) Resolution 136-2023 - Approval of Bills List

## **J) APPROVAL OF RESOLUTIONS**

### **1) CONSENT AGENDA RESOLUTIONS**

- a) Resolution 137-2023 Requesting approval of item of revenue and appropriation for the Local Arts Grant FY2023 for Asphalt Art/Crosswalk Project from Morris Arts

### **2) RESOLUTIONS FOR DISCUSSION AND CONSIDERATION**

- a) Resolution 138-2023 Awarding a contract to Crossroads Paving Company for the Small Cities Road Construction Project
- b) Resolution 139-2023 Authorizing estimated property tax billing for the 3rd Quarter 2023
- c) Resolution 140-2023 Adopting Temporary Budget Appropriation pursuant to N.J.S.A. 40A:4-19

## **K) OLD/NEW BUSINESS**

### **L) PUBLIC COMMENT:**

The Town of Dover highly values the input of residents in making important decisions that affect the residents of our community. We also believe in the rights of residents to observe Governing Body Meetings. To ensure that all of our residents have the opportunity to offer comment, each statement/comment shall be held to a time of five (5) minutes.

**All comments must include your name and residential address at the beginning of your comment.**

Public comment portions of our agenda are not structured as question-and-answer sessions, but rather they are offered as opportunities to share your thoughts with the Mayor and Board of Aldermen. The Mayor and Board will attempt to engage in dialogue but may not be able to respond to all public comments. However, all comments are considered and will be investigated and addressed as appropriate.

If you have a question that we are unable to answer at the meeting, feel free to submit your

questions to the Office of the Municipal Clerk, in writing, and include your name, address and telephone number where you can be contacted. The email address of the Clerk's Office is [doverclerk@dover.nj.us](mailto:doverclerk@dover.nj.us). Questions will be answered within a reasonable time.

Please be courteous and mindful of the rights of others when providing comments. Comments may not be abusive, obscene, or threatening. All members of the public attending Mayor and Board of Aldermen meetings must treat each other and the Mayor and Board of Aldermen with respect. Individuals offering comments are not permitted to make personal attacks on any Town Employees, the Mayor or any Member of Town Government, other testifiers, or members of the public.

#### **M) ADJOURNMENT**

## 2022-2023 ELECTED OFFICIALS RISK MANAGEMENT SEMINAR

This course details ways to control workers' compensation and liability insurance costs. Municipal elected officials, authority commissioners and a member's CEO (i.e., municipal manager / administrator or executive director) who completes this course by **the extended deadline of May 31, 2023**, may qualify for a \$250 credit (capped at approx. 5% of MEL assessment) in their local unit 2023 assessment.

1. To log into the MSI's New Learning Management System for the first time, you will need to **receive an activation email with code** by contacting your agencies Training Administrator or Andrea Felip at the MSI office at 856-552-4740 or [Afelip@jamontgomery.com](mailto:Afelip@jamontgomery.com).
2. **Once you receive your activation code via email**, follow the link and one-time instructions to activate your account. The activation process will give you a **new username** and allow you to create a password.
3. Once logged into the LMS, navigate to the **'Request Training' button** on the upper right portion of your Home Screen.
4. **Find and select the 2022-2023 Elected Officials Risk Management Seminar** in the dropdown and click submit at the bottom of the screen.
5. The course will now show in the **Assigned section** in the center of your Home screen.
6. **Click the title to launch** the course.
7. **For additional help** if needed, this video will walk you through the steps to enroll in online learning. [How to Register for Online Learning](#)



**LFN 2023-08**

**April 12, 2023**

**Contact Information**

**Website**

[www.nj.gov/dca/divisions/dlgs](http://www.nj.gov/dca/divisions/dlgs)

**E-mail**

[dlgs@dca.nj.gov](mailto:dlgs@dca.nj.gov)

**Phone**

609.292.6613

**Mail and Delivery**

101 South Broad St.

PO Box 803

Trenton, New Jersey

08625-0803

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Regional Health  
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# Local Finance Notice

Philip D. Murphy  
Governor

Lt. Governor Sheila Y. Oliver  
Commissioner

Jacquelyn A. Suárez  
Director

## Local Government Ethics Law 2023 Financial Disclosure Statements Filing Information for Local Government Officers

### Introduction

N.J.S.A. 40A:9-22.6 of the Local Government Ethics Law (LGEL) requires all local government officers to file an annual Financial Disclosure Statement (FDS).

By virtue of your position, your local government entity has determined that you are a local government officer (LGO) who is required to file an FDS. N.J.S.A. 40A:9-22.3.g defines a local government officer as:

[a]ny person, whether compensated or not, whether part-time or full-time: (1) elected to any office of a local government agency; (2) serving on a local government agency, which has the authority to enact ordinances, approve development applications or grant zoning variances; (3) who is a member of an independent municipal, county or regional authority; or (4) who is a managerial executive employee of a local government agency, as defined in rules and regulations adopted by the Director of the Division of Local Government Services in the Department of Community Affairs pursuant to the "Administrative Procedure Act," P.L. 1968, c. 410 (C.52:14B-1 et seq.), but shall not mean any employee of a school district or member of a school board.

Effective with the 2017 filing year, the Division of Local Government Services adopted [N.J.A.C. 5:35-2.1](#), which delineates the positions classified as "managerial executive" under the LGEL. Please review [Local Finance Notice 2023-06](#) for further explanation of managerial executive positions.

The Local Finance Board (LFB or Board) has also amended the FDS form to conform to the Police Information Law and Daniel's Law (P.L. 2021, c.371), changes further discussed on Page 5 of this Notice. In another change to the FDS form, home addresses and telephone numbers included in "Section 1- Personal Information" will not appear in public search results. A footnote has been added to the form reflecting this action.

The FDS is part of the legislative design for assuring that standards of ethical conduct and financial disclosure requirements for LGOs are clear, consistent, uniform in application, and enforceable on a statewide basis. Both paid and volunteer LGOs are required to file an FDS. The Board commends you for accepting a position of public trust held to a high ethical standard.

This Notice outlines filing procedures designed for the efficient collection and transparent reporting of all FDSs filed with the Board. Written for LGOs, this Notice contains specific step-by-step instructions for electronically filing the FDS. [Local Finance Notice 2023-06](#) has been issued to local government entity representatives (LGEs), who are municipal clerks, county clerks, and those serving in similar positions who have administrative responsibilities under the LGEL pertaining to FDSs. Please read Local Finance Notice 2023-06 and the other materials posted on [www.fds.nj.gov](http://www.fds.nj.gov) for a more comprehensive explanation of the FDS filing requirements.

### Online Filing Procedure

Online filing of FDS forms became mandatory for all LGOs in 2013. The 2023 FDS utilizes the online filing system in place since 2014.

If you have previously utilized the online filing system to file your FDS electronically, you will again use the login ID (e-mail address) and password from the prior year. You do not need a new PIN if you continue to serve in the same position in which you served in the year prior. You only need a new PIN if you have any new or additional positions that were not on your 2022 FDS. If you have additional positions for which you have been assigned a new PIN, you must also validate the new PIN by using the “Manage Positions” button after logging in. Properly completing this process will link your filing requirements under a single login.

If you filed in previous years, but not in 2022, use the same login ID (e-mail address) and password from the year you previously filed the FDS. Your LGE must give you a new PIN for 2023. After logging in, use the “Manage Positions” feature to validate the PIN issued and update your profile.

If you are a new filer, you will first need to obtain the PIN from your LGE and confirm with the LGE how your name was listed on the roster (e.g. James Smith vs. Jim Smith). Your first and last name entered to validate the PIN must match the name as it was entered on the roster by your LGE.

If you are a new filer who is identified as an LGO by multiple local government entities (e.g., you serve as a business administrator for a municipality and also serve as a commissioner for a joint insurance fund), you will receive separate PINs from each entity. You will link each PIN to a single LGO user account by using the “Manage Positions” feature after you validate the first PIN issued and create your profile. More detailed instructions are provided below and at [www.fds.nj.gov](http://www.fds.nj.gov). Please note that if you hold multiple positions within the same local government entity (e.g., municipal governing body member also serving on the local planning board), you should only be assigned one PIN. Contact your LGE if you received two PINs from the same entity.

### Step-By-Step Instructions

- STEP 1: Carefully review this Local Finance Notice.
- STEP 2: Read the FDS instructions available at [www.fds.nj.gov](http://www.fds.nj.gov) and/or watch the webinar training video.
- STEP 3: Go to [www.fds.nj.gov](http://www.fds.nj.gov). To access the login page, click on the button titled, “File Financial Disclosure Statement.”



New Filers:

- STEP 4: First time users must click the “New Registration (Local Government Officer)” link at the bottom of the login screen. Authorization names are not used as the login ID; you will establish your login ID and password in Step 7.
- STEP 5: Obtain your authorization name (the name the LGE Representative used for you on the roster) and PIN from your LGE.
- STEP 6: Register and validate your PIN (you must use the same name entered on the roster and provided by your LGE).
- STEP 7: Complete the information in the box entitled, “Local Government Officer (LGO) Credentials” and create a login and password. Your login must be in the form of a valid email address. Maintain a record of the login and password you selected for future access to the system.
- STEP 8: Log into the system as a registered LGO using the login and password you just created to begin your Financial Disclosure Statement. Proceed to STEP 12.

Returning Users:

- STEP 9: If you filed in 2022, log in using the login ID (your e-mail address) and password you created to establish that profile. Proceed to STEP 12.
- If you have forgotten your password, click on “Forgot Password” on the bottom of the login page. The password will be e-mailed to the e-mail used as the login ID. Your LGE can also reset your password if you do not remember it.
  - If you need to edit or change your e-mail address, please contact your LGE to have the e-mail address edited.

Former Inactive Users:

- STEP 10: If you filed in prior years using the online FDS system, but have had a break in service whereby you were marked as INACTIVE on the 2022 roster by your LGE, log in using the login ID (your e-mail address) and password you created to establish your user profile in the past.
- STEP 11: After logging in, validate the new PIN the LGE has provided by going to the “Manage Positions” section. Proceed to STEP 12.

All Users:

- STEP 12: Validate any additional PINs received from different entities using the “Manage Positions” button prior to starting your FDS. Any PINs validated after you originally submitted your form will not be recorded as filed until you re-submit the form.
- STEP 13: Once all PINs have been validated, click on the “File” link and start the FDS making sure to accurately fill out the form. It is recommended that you read the instructions and/or Frequently Asked Questions, also on [www.fds.nj.gov](http://www.fds.nj.gov), if you have questions about definitions or the sections of the FDS such as what constitutes sources of income, etc.

- STEP 14: You can start your FDS and save the information to be submitted at a later time, or you can submit your FDS right away.
- STEP 15: You may print a copy of your FDS for your own records. It is unnecessary for you to file a paper copy of your FDS with the LFB or your local government entity. Once you submit your FDS online it is immediately available through the public search feature. Click on the "Search Financial Disclosure Statements" button on [www.fds.nj.gov](http://www.fds.nj.gov) to view your submitted statement.
- STEP 16: If you receive any PINs after you have submitted your FDS, log in and click the "Manage Positions" button to validate the additional PINs. After validating the PINs, click the "File" link, proceed through the FDS sections, and re-submit the FDS. The previously filed FDS will also remain available through the public search tool.

To Amend the FDS:

- STEP 17: Should you need to amend your FDS after it was submitted, please log in using the login ID (your e-mail address) and password you created to establish your user profile in the past.
- STEP 18: Click on "amend" and complete the FDS.
- NOTE: After amending the FDS, the original FDS, as well as any amended FDSs, will be available publicly.

**Filing Deadline**

FDSs must be filed annually on or before **April 30<sup>th</sup>** each year. In addition, once the annual filing deadline has passed, per N.J.S.A. 40A:9-22.6(b), new LGOs shall file an FDS within 30 days of taking office.

**Enforcement of FDS**

The LFB views the timely annual filing of the FDS as a critical component of enforcing the LGEL. Notices of Violation are routinely issued by the LFB against non-filers. LGOs can be assessed an appropriate fine that is not less than \$100 nor more than \$500 pursuant to N.J.S.A. 40A:9-22.10.

Ignorance of the requirement to file the FDS by the statutory deadline is not considered "good cause." LGOs are expected to take the time to understand their responsibilities under the LGEL, and the timely filing by LGOs of the FDS is an important duty to be fulfilled as part of an LGO's public service. The Division does not send out reminder e-mails to LGOs directly. Any reminder e-mails sent to LGEs are merely a courtesy and not statutorily required.

The LFB anticipates finding any LGO not recorded as having filed the 2023 FDS by June 9, 2023 in violation of the filing requirement of the LGEL at its June 14, 2023 meeting.



FDS Compliance Schedule

<b>FDS Deadline</b>	<b>April 30, 2023</b>
<b>Violation Issuance Date</b>	<b>June 14, 2023</b>

LGOs are further reminded that compliance does not stop at the mere submission of an FDS; the LGEL also requires accurate financial disclosure. The LFB routinely finds violations of the LGEL for failing to disclose items such as, but not limited to, pension income as a source of income, or a rental property as a source of income, and real estate in which the LGO holds an interest.

**Information for Law Enforcement Officers**

In 2016, the Legislature passed a series of Police Information Laws, N.J.S.A. 2C:20-31.1 (posting of information on the Internet); N.J.S.A. 47:1-17 (publishing certain information by government entity) and, N.J.S.A. 56:8-166.1 (person, business, association prohibited from publishing certain information on the Internet), that pertain specifically to the disclosure of certain law enforcement officers' home addresses and home telephone numbers on the Internet. To comply with the legislation, the LFB made a change to the FDS form and the availability of the information supplied on the form.

In 2021, the Legislature passed, and Governor Murphy signed into law, [P.L. 2021, c.371](#) commonly referred to as Daniel's Law. The bill amends the Open Public Records Act ("OPRA") to exclude from the definition of a government record the portion of any document which discloses the home address of any active, formerly active or retired 1) judicial officer, 2) prosecutor or 3) law enforcement officer. Further, the bill prohibits government agencies from knowingly publishing on the Internet, or otherwise making available, the home address or unpublished home telephone number of any active, formerly active or retired 1) judicial officer, 2) prosecutor or 3) law enforcement officer or their immediate family members. Daniel's Law established an Office of Information Privacy (OIP). More information about Daniel's Law can be found on OIP's [website](#). To qualify for Daniel's Law protection, one must apply and be approved by OIP.

N.J.S.A. 40A:9-22.6(a)(5) requires the LGO to list the address and brief description of all real property in the State in which the local government officer or a member of his immediate family held an interest during the preceding calendar year. An LGO who is eligible for exemption under the Police Information Laws or Daniel's Law must still list the required information per N.J.S.A. 40A:9-22.6(a)(5). However, the LFB will redact the address, as required by law, before it is made publicly accessible.

The FDS form has been amended to allow the below statement to appear on the form under "Section II, E" where LGOs list this information:

**Are you an active, formerly active, or retired judicial officer or law enforcement officer, as those terms are defined by section 1 of P.L.1995, c.23 (C.47:1A-1.1), or prosecutor or an immediate family member residing in the same household as the judicial officer, law enforcement officer, or prosecutor pursuant to P.L. 2021, c.371 commonly referred to as Daniel's Law, or are you a law enforcement officer or**

**retired law enforcement officer or is a member of your household a law enforcement officer pursuant to N.J.S.A. 47:1-17?**

- **Yes, one or more of the positions identified above apply to me or a member of my household.**
- **No, none of the positions identified above apply to me or a member of my household.**

**If you select the checkbox that indicates that your home address is exempt from disclosure pursuant to P.L. 2021, c.371 and/or N.J.S.A. 47:1-17 and mark a property as a home address, your home address will not be displayed on the FDS through the public search function. Instead, the language “exempt from disclosure” will be displayed for that property. Other properties that you may have that are not home addresses will still be displayed on the public FDS form.**

**The LFB will continue to require that local government officers and local government employees provide their home addresses when completing the FDS, pursuant to N.J.S.A. 40A:9-22.6, notwithstanding the exemption from public disclosure for those individuals that qualify under Daniel’s Law, P.L. 2021, c. 371, N.J.S.A. 47:1A-1.1, or N.J.S.A. 47:1-17**

### **Multiple Positions**

The electronic system allows LGOs to submit one form regardless of the number of positions they might hold in different government entities. However, the LGO needs to link all positions together and make sure that all positions are listed on the FDS under “Section I. Personal Information.” For example, in “Section I. Personal Information” a successfully linked FDS should read “ABC Municipality-Business Administrator” and “XYZ Municipality-Planning Board Member.”

If you are registering for the first time, validate all PINs before you submit the FDS. If you have already submitted your FDS and receive another PIN, log in and click the “Manage Positions” button to validate any additional PINs. After adding any PINs, go to the “File” button and re-submit the FDS.

### **JIF Members**

Joint Insurance Funds are deemed separate local government entities for purposes of the Local Government Ethics Law. Therefore, member representatives of Joint Insurance Funds (JIFs) are usually listed on two rosters – the municipality’s roster and the JIF’s roster. LGOs who are on JIFs should link the PIN supplied by the JIF to their profile. LGOs should make sure that their FDS reflects the positions held under Section I. Personal Information as listed on the JIF’s roster, as well as their titles on the municipality’s roster. For example, in “Section I. Personal Information,” the FDS form should read “ABC Municipality-Business Administrator” and “XYZ JIF-Member.” Being listed as a JIF member by the municipality will not satisfy the requirement of being listed on the JIF roster because the JIF is considered a separate local government entity.

### Help

Numerous resources have been created to assist you through this process, including a step-by-step help guide, recorded webinar presentations, and a specially prepared LGO video tutorial, all of which can be found on the web at [fds.nj.gov](https://fds.nj.gov). However, if you need assistance after consulting those resources, please contact Local Finance Board staff by e-mailing [LFB\\_FDS@dca.nj.gov](mailto:LFB_FDS@dca.nj.gov) or by phone at 609-913-4408.

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Approved: Jacquelyn A. Suárez, Director

# LEGAL UPDATE



Public Health Emergency Still in Effect



The U.S. Department of Health and Human Services initially declared a PHE due to COVID-19 on Jan. 31, 2020. The PHE is still scheduled to end on **May 11, 2023**.

When the PHE ends, health plans will no longer be required to cover COVID-19 diagnostic tests and related services without cost sharing. Health plans will still be required to cover recommended preventive services, including COVID-19 immunizations, without cost sharing, but this coverage requirement will be limited to in-network providers.

## COVID-19 National Emergency Ends Sooner Than Previously Announced

On April 10, 2023, President Biden signed a [resolution](#) ending the COVID-19 national emergency that had been in place since 2020. The Biden administration had previously [announced](#) a May 11, 2023, end date to both the national emergency and the public health emergency (PHE), **but the signing of the bipartisan legislation terminates the national emergency as of April 10, 2023**. The PHE is still scheduled to end May 11, 2023.

### Impacted Deadlines

Various employee benefit plan deadlines had been extended by disregarding an “outbreak period” from March 1, 2020, until 60 days after the announced end of the national emergency. Since the national emergency ended on April 10, 2023, **the outbreak period will end on June 9, 2023. Once the outbreak period ends, health plans can return to their nonextended deadlines**. Key deadlines extended during the outbreak period include:

- **HIPAA time frames**—The 30-day period (or 60-day period, if applicable), to request special enrollment.
- **COBRA time frames**—The period for qualified beneficiaries to elect COBRA coverage and make COBRA premium payments, as well as the date for individuals to notify the plan of a qualifying event or disability determination.
- **Claims procedure time frames**—The date to file a benefit claim or an appeal of an adverse benefit determination under the plan’s claims procedure.
- **External review process time frames**—The date claimants may request an external review following an adverse or final internal adverse benefit determination.

### Compliance Resources

The Biden administration has stated it will continue working with federal agencies to wind down the national emergency. Prior [guidance](#) issued on March 29, 2023, addresses how certain health plan requirements related to the COVID-19 pandemic will change when the emergency periods end. While this guidance was issued before the resolution ended the national emergency, the clarifications regarding changes to benefits after the end of the emergency periods and the reinstatement of normal deadlines still apply.

According to federal agencies, if changes are made to a plan or coverage after the end of the PHE or national emergency, plan sponsors and employers must **clearly communicate these changes, including any limitations on benefits, to participants and beneficiaries before they take effect**. Additional resources on the ending of the COVID-19 emergency periods are available on the Department of Labor’s Response to COVID-19 [website](#).



# **TOWN OF DOVER MAYOR & BOARD OF ALDERMEN**

**ORDINANCE No. 07-2023**

## **AN ORDINANCE OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS AND THE STATE OF NEW JERSEY CREATING A LOADING ZONE AT 90-1/2 W. BLACKWELL STREET**

**WHEREAS**, the governing body of a municipality make, amend, repeal, and enforce ordinances to adopt policies and procedures for the benefit of the municipality; and

**WHEREAS**, the Mayor and Aldermen recognize that there is a need to make reasonable changes to the Code of the Town of Dover to attract local and perspective business owners; and

**WHEREAS**, the Mayor and Board of Aldermen recognize the difficult economic climate in our community, county, state and country; and

**WHEREAS**, the Mayor and Board of Aldermen have determined that it is in the best interest of the town to create a Loading Zone as requested by Agra Environmental & Laboratory Services located at 90-1/2 W. Blackwell Street. Agra receives water samples from many municipalities and utilities throughout northern New Jersey daily and has requested a designated area for samples to be dropped off in a safe and efficient manner. This will prevent vehicles from double parking and creating traffic issues while providing a safe area for loading and unloading of various samples to be tested at this facility; and

**NOW, THEREFORE, BE IT ORDAINED** by the Mayor and Aldermen of the Town of Dover, County of Morris, State of New Jersey, as follows:

### **SECTION 1.           Definition – Loading Zone**

A Loading Zone for the purpose of this ordinance shall be an area along the side-line of a public street reserved solely for use during specific hours for vehicles for the purpose of unloading water and various materials for testing, and in which said area and vehicle shall not stand, stop or park for more than fifteen (15) minutes.

### **SECTION 2.           W. Blackwell Street**

Said Loading Zone shall be created along the southerly curb line of W. Blackwell Street beginning at a point 363 feet east of the northeasterly curb-line intersection of W. Blackwell Street and Randolph Ave., thence continuing in a easterly direction for a distance of 25 feet. End Description

### **SECTION 3.           Utilization of a Loading Zone**

Between the hours of 8:00A.M. and 5:00P.M. Monday through Friday, vehicles will be permitted to stop and or park within the Loading Zone described in Section 2 above and no vehicle shall stop, stand or park for more than fifteen (15) minutes.

**SECTION 4.**            **Violation and Penalties**

Every person convicted of a violation of a provision of this Ordinance or any supplement thereto shall be liable to a penalty of not more than fifty (\$50.00) dollars or imprisonment for a term not exceeding fifteen (15) days or both.

**Section 5**        This ordinance shall take effect in accordance with law.

ATTEST:

\_\_\_\_\_  
Reynaldo Julve, Acting Municipal Clerk

\_\_\_\_\_  
Carolyn Blackman, Mayor

**INTRODUCED:** \_\_\_\_\_

**ADOPTED:** \_\_\_\_\_



**CERTIFICATION**

I, Reynaldo Julve, Acting Municipal Clerk of the Town of Dover in the County of Morris, State of New Jersey, do hereby Certify that the foregoing Ordinance 07-2023 is a true copy of the Original Ordinance duly passed and adopted by the Mayor and Board of Aldermen of the Town of Dover at its meeting on \_\_\_\_\_.

\_\_\_\_\_  
Reynaldo Julve  
Acting Municipal Clerk



# TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

## RESOLUTION NO. 136-2023 BILL LIST RESOLUTION

WHEREAS, the Mayor and Board of Aldermen of the Town of Dover have examined all bills presented for payment; and

**WHEREAS**, the Chief Financial Officer has certified that there are sufficient funds in the account(s) to which respective bills have been charged.

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Board of Aldermen of the Town of Dover do hereby approve the bills as listed; and

**BE IT FURTHER RESOLVED** that the proper officials are hereby authorized to sign the checks for payment of same.

CURRENT APPROPRIATIONS RESERVE ACCT claims in the amount of:	\$2,622.45
CURRENT APPROPRIATIONS ACCT claims in the amount of:	\$1,622,540.17
GENERAL CAPITAL ACCT claims in the amount of:	\$42,450.78
WATER UTILITY RESERVE ACCT claims in the amount of:	\$0.00
WATER UTILITY ACCT claims in the amount of:	\$13,501.40
WATER CAPITAL ACCT claims in the amount of:	\$114,859.77
PARKING UTILITY RESERVE ACCT claims in the amount of:	\$0.00
PARKING UTILITY ACCT claims in the amount of:	\$4,060.63
PARKING CAPITAL ACCT claims in the amount of:	\$0.00
ANIMAL CONTROL TRUST ACCT claims in the amount of:	\$0.00
EVIDENCE TRUST ACCT claims in the amount of:	\$0.00
RECYCLING TRUST ACCT claims in the amount of:	\$1,128.40
COUNTY FORFEITED ASSETS TRUST ACCT claims in the amount of:	\$0.00
FEDERAL FORFEITED ASSETS ACCT claims in the amount of:	\$0.00
TRUST/OTHER ACCT claims in the amount of:	\$20,164.14
COAH TRUST ACCT claims in the amount of:	\$0.00
UNEMPLOYMENT TRUST ACCT claims in the amount of:	\$0.00
<b>TOTAL CLAIMS TO BE PAID</b>	<b>\$1,821,327.74</b>

BE IT FURTHER RESOLVED that the following claims have been paid prior to the Bill List Resolution in the following amounts:

TRUST/OTHER ACCT claims in the amount of:	\$0.00
GENERAL CAPITAL ACCT claims in the amount of:	\$0.00
CURRENT APPROPRIATIONS ACCT claims in the amount of:	\$27,586.20
PARKING UTILITY ACCT claims in the amount of:	\$0.00
WATER UTILITY OPERATING claims in the amount of:	\$2,395.85
<b>TOTAL CLAIMS PAID</b>	<b>\$29,982.05</b>
<b>TOTAL BILL LIST RESOLUTION</b>	<b>\$1,851,309.79</b>

ATTEST:

TOWN OF DOVER, COUNTY OF MORRIS

Reynaldo Julve, Acting Municipal Clerk

Carolyn Blackman, Mayor



# **TOWN OF DOVER MAYOR & BOARD OF ALDERMEN**

## **RESOLUTION NO. 137-2023**

### **RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY REQUESTING APPROVAL OF ITEM OF REVENUE AND APPROPRIATION FOR THE LOCAL ARTS GRANT FY 2023 FOR ASPHALT ART/ CROSSWALK PROJECT FROM MORRIS ARTS**

**WHEREAS**, a grant was awarded from Local Arts Grant FY 2023 funded by the New Jersey State Council on the Arts (NJSCA) received from Morris Arts for the Asphalt Art/Sidewalk Project; and

**WHEREAS**, Morris Arts provided a grant to the Town of Dover Recreation Department in the amount of \$5500.00 for the Asphalt Art/ Sidewalk Project which consist of a series of asphalt/crosswalk murals near the intersection of Route 46, Thompson St., and Chestnut St.; and

**WHEREAS**, "THE PROJECT" is a collaboration between Morris Arts and Town of Dover to collectively reaching a broad and diverse audience in Morris County; and

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Board of Aldermen of the Town of Dover, County of Morris, State of New Jersey authorizes the Town of Dover to receive \$1200.00 from the Morris Arts and that their signature constitutes acceptance of the terms and conditions of the Grant Memorandum of Understanding and approves the execution of the grant.

ATTEST:

TOWN OF DOVER, COUNTY OF MORRIS

\_\_\_\_\_  
Reynaldo Julve, Acting Municipal Clerk

\_\_\_\_\_  
Carolyn Blackman, Mayor

**ADOPTED:** \_\_\_\_\_

**CERTIFICATION**

I, Reynaldo Julve, Acting Municipal Clerk of the Town of Dover in the County of Morris, State of New Jersey, do hereby Certify that the foregoing Resolution 137-2023 is a true copy of the Original Resolution duly passed and adopted by the Mayor and Board of Aldermen of the Town of Dover at its meeting on May 9, 2023.

---

Reynaldo Julve  
Acting Municipal Clerk



# **TOWN OF DOVER MAYOR & BOARD OF ALDERMEN**

## **RESOLUTION NO. 138-2023**

### **RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY AWARDED A CONTRACT TO CROSSROADS PAVING COMPANY FOR THE SMALL CITIES ROAD CONSTRUCTION PROJECT**

**WHEREAS**, the Town of Dover solicited Bids for the Small Cities Roadway Improvement Project, which includes work to be done on Bowlby St, White St., Grace St., Sickie St., and Leonard St. (west of NJSH Rt. 15); and

**WHEREAS**, the Department Head of Engineering and the Town Engineering Consultant Stephen Hoyt, P.E. of Pennoni Assoc. Inc. have determined that there is a need to begin work on the Small Cities Roadway Improvement Project.; and

**WHEREAS**, five bids were received and opened at the Bid Opening on December 1, 2022, at 1:30PM; and

**WHEREAS**, the lowest responsible bidder was Crossroads Paving Company, 386 South Street, Suite 169, Newark, NJ 07105; and

**WHEREAS**, the low bid has been reviewed by the Municipal Attorney, the Town Engineering Consultant and Administration recommends the Bid be awarded to Crossroads Paving Company, 386 South Street, Suite 169, Newark, NJ 07105 in the amount of \$503,653.50; and

**WHEREAS**, the Town of Dover Chief Financial Officer has determined that this project has received \$400,000.00 in funding from the NJ Department of Community Affairs and Community Resource through their Small Cities Community Development Block Grant Program and \$130,000.00 in monies are available in existing bonds for this work; and

**WHEREAS**, there is a need to move forward with this project, specifically authorizing Crossroads Paving Company to begin work on this project; and

**WHEREAS**, the Town of Dover Business Administrator has determined that this procurement provides an effective and efficient use of taxpayer dollars.

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Board of Aldermen of the Town of Dover, County of Morris, State of New Jersey authorizes the work described above to commence and that Crossroads Paving Company can begin the Construction work for this project. A copy of this Resolution shall be provided to William Isselin – Head of Engineering.

ATTEST:

TOWN OF DOVER, COUNTY OF MORRIS

\_\_\_\_\_  
Reynaldo Julve, Acting Municipal Clerk

\_\_\_\_\_  
Carolyn Blackman, Mayor

**ADOPTED:** \_\_\_\_\_

**I, as the Town of Dover Chief Financial Officer, do hereby certify that funds are available to meet the Town of Dover's obligation specified by this resolution.**

\_\_\_\_\_  
**John O. Gross, M.P.A., C.M.F.O.**

\_\_\_\_\_  
**Amount**

\_\_\_\_\_  
**Account #**

**CERTIFICATION**

I, Reynaldo Julve, Acting Municipal Clerk of the Town of Dover in the County of Morris, State of New Jersey, do hereby certify that the foregoing Resolution 138-2023 is a true copy of the Original Resolution duly passed and adopted by the Mayor and Board of Aldermen of the Town of Dover at its meeting on May 9, 2023.

\_\_\_\_\_  
Reynaldo Julve  
Acting Municipal Clerk



ENGINEER'S ESTIMATE - BASE BID					Bidder No. 1		Bidder No. 2		
PROJECT NAME: DOVER - SMALL CITIES ROAD				DATE: 4/12/2023					
PROJECT LOCATION: TOWN OF DOVER				PREPARED BY: MB					
PROJECT NUMBER: TODOV21113				REVIEWED BY: SH					
					Crossroads Paving		Cifelli & Son General Construction, Inc.		
#	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	PROJECT TOTAL	UNIT PRICE	PROJECT TOTAL	UNIT PRICE	PROJECT TOTAL
1	MOBILIZATION	1	LS	\$ 5,000.00	\$ 5,000.00	\$ 2,500.00	\$ 2,500.00	\$ 2,000.00	\$ 2,000.00
2	CLEARING SITE	1	LS	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 95,000.00	\$ 95,000.00
3	HMA MILLING, 3" OR LESS	5,684	SY	\$ 5.00	\$ 28,420.00	\$ 4.75	\$ 26,999.00	\$ 5.00	\$ 28,420.00
4	DENSE GRADED AGGREGATE BASE COURSE, 4" THICK	1,989	SY	\$ 9.00	\$ 17,901.00	\$ 10.00	\$ 19,890.00	\$ 1.00	\$ 1,989.00
5	HOT MIX ASPHALT 12 SM64 SURFACE COURSE, 2" THICK	938	TON	\$ 95.00	\$ 89,110.00	\$ 95.00	\$ 89,110.00	\$ 110.00	\$ 103,180.00
6	HOT MIX ASPHALT 19M64 BASE COURSE, 4" THICK	547	TON	\$ 90.00	\$ 49,230.00	\$ 95.00	\$ 51,965.00	\$ 5.00	\$ 2,735.00
7	RESET EXISTING MANHOLE CASTING	5	UNIT	\$ 300.00	\$ 1,500.00	\$ 300.00	\$ 1,500.00	\$ 100.00	\$ 500.00
8	RESET WATER VALVE BOX	22	UNIT	\$ 50.00	\$ 1,100.00	\$ 1.00	\$ 22.00	\$ 30.00	\$ 660.00
9	RESET GAS VALVE BOX	4	UNIT	\$ 50.00	\$ 200.00	\$ 1.00	\$ 4.00	\$ 30.00	\$ 120.00
10	RESET EXISTING INLET CASTING	1	UNIT	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 200.00	\$ 200.00
11	INLET TYPE B W/ BICYCLE SAFE GRATE	7	UNIT	\$ 3,500.00	\$ 24,500.00	\$ 2,800.00	\$ 19,600.00	\$ 4,000.00	\$ 28,000.00
12	BICYCLE SAFE GRATE	1	UNIT	\$ 400.00	\$ 400.00	\$ 400.00	\$ 400.00	\$ 300.00	\$ 300.00
13	TYPE N ECO CURB PIECE	1	UNIT	\$ 400.00	\$ 400.00	\$ 400.00	\$ 400.00	\$ 400.00	\$ 400.00
14	12" REINFORCED CONCRETE PIPE (RCP), WALL II, CLASS IV	646	LF	\$ 125.00	\$ 80,750.00	\$ 90.00	\$ 58,140.00	\$ 80.00	\$ 51,680.00
15	CONCRETE DRIVEWAY, 6" THICK	95	SY	\$ 90.00	\$ 8,550.00	\$ 72.00	\$ 6,840.00	\$ 100.00	\$ 9,500.00
16	CONCRETE SIDEWALK, 4" THICK	120	SY	\$ 85.00	\$ 10,200.00	\$ 65.00	\$ 7,800.00	\$ 95.00	\$ 11,400.00
17	BITUMINOUS ASPHALT DRIVEWAY, 4" THICK	582	SY	\$ 60.00	\$ 34,920.00	\$ 50.00	\$ 29,100.00	\$ 30.00	\$ 17,460.00
18	GRANITE BLOCK CURB	3,360	LF	\$ 50.00	\$ 168,000.00	\$ 30.00	\$ 100,800.00	\$ 40.00	\$ 134,400.00
19	TREE AND STUMP REMOVAL, 6" TO 12" DIAMETER	4	UNIT	\$ 2,000.00	\$ 8,000.00	\$ 700.00	\$ 2,800.00	\$ 1,200.00	\$ 4,800.00
20	TOPSOILING, 4" THICK, IF & WHERE DIRECTED	242	SY	\$ 5.00	\$ 1,210.00	\$ 3.00	\$ 726.00	\$ 5.00	\$ 1,210.00
21	FERTILIZING & SEEDING, TYPE A-3	242	SY	\$ 5.00	\$ 1,210.00	\$ 1.00	\$ 242.00	\$ 3.00	\$ 726.00
22	STRAW MULCHING	242	SY	\$ 5.00	\$ 1,210.00	\$ 1.00	\$ 242.00	\$ 1.00	\$ 242.00
23	TRAFFIC STRIPES, LONG-LIFE THERMOPLASTIC, 4" YELLOW	320	LF	\$ 5.00	\$ 1,600.00	\$ 2.00	\$ 640.00	\$ 5.00	\$ 1,600.00
24	TRAFFIC STRIPES, LONG-LIFE THERMOPLASTIC, 24" WHITE	110	LF	\$ 8.00	\$ 880.00	\$ 10.25	\$ 1,127.50	\$ 7.00	\$ 770.00
25	STREET NAME - SIGNS	5	UNIT	\$ 150.00	\$ 750.00	\$ 800.00	\$ 4,000.00	\$ 600.00	\$ 3,000.00
26	R1-1	8	UNIT	\$ 50.00	\$ 400.00	\$ 275.00	\$ 2,200.00	\$ 300.00	\$ 2,400.00
27	"CHILDREN AT PLAY" SIGN	2	UNIT	\$ 50.00	\$ 100.00	\$ 210.00	\$ 420.00	\$ 250.00	\$ 500.00
28	"NO TRESPASSING" SIGN	1	UNIT	\$ 50.00	\$ 50.00	\$ 210.00	\$ 210.00	\$ 250.00	\$ 250.00
29	"DON'T BE A LITTER BUG" SIGN	1	UNIT	\$ 50.00	\$ 50.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00
30	W2-66	1	UNIT	\$ 50.00	\$ 50.00	\$ 250.00	\$ 250.00	\$ 300.00	\$ 300.00
31	R7-11	4	UNIT	\$ 50.00	\$ 200.00	\$ 210.00	\$ 840.00	\$ 300.00	\$ 1,200.00
32	BREAKAWAY BARRICADE	6	UNIT	\$ 5.00	\$ 30.00	\$ 1.00	\$ 6.00	\$ 1.00	\$ 6.00
33	DRUM	10	UNIT	\$ 5.00	\$ 50.00	\$ 1.00	\$ 10.00	\$ 1.00	\$ 10.00
34	TRAFFIC CONE	10	UNIT	\$ 5.00	\$ 50.00	\$ 1.00	\$ 10.00	\$ 1.00	\$ 10.00
35	CONSTRUCTION SIGNS	110	SF	\$ 5.00	\$ 550.00	\$ 1.00	\$ 110.00	\$ 1.00	\$ 110.00
36	TRAFFIC CONTROL AND DIRECTOR, FLAGGER	360	HR	\$ 150.00	\$ 54,000.00	\$ 150.00	\$ 54,000.00	\$ 150.00	\$ 54,000.00
37	FUEL PRICE ADJUSTMENT	1	LS	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00
38	ASPHALT PRICE ADJUSTMENT	1	LS	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
				TOTAL	\$ 611,071.00	TOTAL	\$ 503,653.50	TOTAL	\$ 569,528.00

Stephen Hoyt, PE

  
(Signature)

Professional Engineer

(Title)

April 12, 2023

(Date)

April 12, 2023

TODOV21113

William Isselin  
37 N. Sussex Street  
Town of Dover, NJ 07801

**RE: Review of Submitted Bids  
Dover – Small Cities Road  
Town of Dover, Morris County, New Jersey**

Dear Mr. Isselin,

The New Jersey Department of Community Affairs Division of Housing and Community Resources has awarded the Town of Dover \$400,000 in Small Cities funding to assist with the above referenced project through their Small Cities Community Development Block Grant Program. As requested by the Town of Dover, Pennoni Associates Inc. ("Pennoni") has completed a review of the submitted bids for the above referenced project. The Town received five (5) bids on Thursday, December 1, 2022. A review of the bids received by the Town revealed these errors:

1. The project total on the bid submitted by Cifelli & Son General Construction, Inc. was improperly calculated as \$369,628.00 instead of \$569,528.00. This does not alter the results of the bid.

The lowest two (2) tabulated base bid values are as follows:

Bidder - Base Bid	Total Bid Amount
Cifelli & Son General Construction, Inc.	\$569,528.00
Crossroads Paving Company	\$503,653.50

Based upon this review, it is Pennoni's opinion that **Crossroads Paving Company** is the apparent lowest qualified bidder, contingent on the review of the Town's attorney. Pennoni recommends awarding the bid contract to **Crossroads Paving Company** for a total amount of **\$503,653.50** if sufficient capital funds are available.

Should you have any questions, please contact our office.

Sincerely,  
**PENNONI ASSOCIATES INC.**



Stephen Hoyt, PE  
Town Engineer



# TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

## RESOLUTION NO. 139-2023

### RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY AUTHORIZING ESTIMATED PROPERTY TAX BILLING FOR THE 3RD QUARTER 2023

**WHEREAS**, THE Morris County Board of Taxation has not certified the General Tax Rate throughout Morris County for 2023 and the Town of Dover Tax Collector will be unable to mail the Town's 2023 tax bills on a timely basis; and

**WHEREAS**, the Town of Dover Tax Collector in consultation with the Town of Dover Chief Financial Officer has computed an estimated tax levy in accordance with N.J.S.A. 54:4-66.3, and they both signed a certification showing the tax levies for the previous year, the tax rates and the range of permitted estimated tax levies; and

**WHEREAS**, in accordance with Chapter 72, P.L. 1994, the Board of Aldermen approves the estimated tax levy to enable the Town to meet its financial obligations, maintain the tax collection rate, and provide uniformity for tax payments and save the unnecessary cost of interest expenses on borrowing; and

**NOW, THEREFORE BE IT RESOLVED**, by the Board of Aldermen of the Town of Dover, County of Morris, State of New Jersey on this 9<sup>th</sup> day of May 2023 as follows:

1. The Town of Dover Tax Collector is hereby authorized and directed to prepare, and issue estimated tax bills for the Town's third installment of 2023 taxes. The Tax Collector shall proceed and take such actions as are permitted and required by P.L. 1994, c72 (N.J.S.A. 54:4-66.2 and 54.4-66-3)
2. The entire estimated tax levy for 2023 is hereby set at \$38,989,000.00 with the estimated tax rate of 2.989. In accordance with the law, the third installment of 2023 taxes shall not be subject to interest until the later of August 10<sup>th</sup> or the twenty fifth (25<sup>th</sup>) calendar day after the date the estimated tax bills were mailed. The estimated tax bills shall contain a notice specifying the date on which interest may begin to accrue.

ATTEST:

TOWN OF DOVER, COUNTY OF MORRIS

\_\_\_\_\_  
Reynaldo Julve, Acting Municipal Clerk

\_\_\_\_\_  
Carolyn Blackman, Mayor

**ADOPTED:** \_\_\_\_\_

**CERTIFICATION**

I, Reynaldo Julve, Acting Municipal Clerk of the Town of Dover in the County of Morris, State of New Jersey, do hereby Certify that the foregoing Resolution 139-2023 is a true copy of the Original Resolution duly passed and adopted by the Mayor and Board of Aldermen of the Town of Dover at its meeting on May 9, 2023.

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Reynaldo Julve  
Acting Municipal Clerk



# TOWN OF DOVER

## MAYOR & BOARD OF ALDERMEN

RESOLUTION 140-2023

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY, ADOPTING TEMPORARY BUDGET APPROPRIATION PURSUANT TO N.J.S.A. 40A:4-19**

**WHEREAS**, N.J.S.A. 40A:4-19 provides for temporary budget appropriations; and

**NOW, THEREFORE BE IT RESOLVED**, that the Mayor and Board of Aldermen of the Town of Dover, County of Morris, State of New Jersey, does hereby authorize the 2023 temporary budget appropriations below:

Account #	Account Description	2023 Temporary Budget Extention
20-100-011	Administration S & W	213,520
20-100-022	Postage	12,100
20-100-023	Stationary, Printing, Supplies	5,225
20-100-028	Outside Services/Consultant Fees	175,000
20-100-033	Books & Publications	275
20-100-041	New Hire Onboarding	1,925
20-100-042	Professional Training & Staff Developmen	2,200
20-100-044	Association Dues	990
20-100-045	Car Allowance	1,980
20-100-059	Copy Machine Maintenance	1,925
20-100-076	Mobile/Wireless Communications	14,025
20-100-102	Convention/Conference Registration	660
20-110-016	Executive Stipemds	78,966
20-110-023	Stationary, Printing & Supplies	3,575
20-110-026	Equipment/Maintenance Of Equipment	1,375
20-110-028	Outside Services	4,400
20-110-033	Publications	110
20-110-040	Community Appreciation Initiative	2,200
20-110-042	Professional Training & Staff Developmen	1,375
20-110-044	Association Dues	1,925
20-110-050	Official Business Reimbursements	55
20-110-070	Grant Consultants	19,800
20-110-103	Travel & Accommodation Expenses	1,650
20-125-011	Town Clerk S & W	72,483
20-125-016	Town Clerk Stipend	9,900
20-125-021	Printing & Legal Advertisement	5,500
20-125-023	Stationary, Printing, Supplies	660
20-125-025	Repair, Maintain And Replace Equipment	550
20-125-028	Outside Services	4,181
20-125-029	Code Revisions	2,200
20-125-030	Elections	10,175
20-125-042	Professional Training & Staff Developmen	2,000
20-125-044	Association Dues	138
20-125-102	Conference/Convention Registration	33
20-125-103	Travel & Accommodation Expenses	206
20-130-011	Finance S & W	123,731
20-130-012	Finance S&W Hourly	5,500



Account #	Account Description	2023 Temporary Budget Extention
20-130-023	Stationary, Printing, Supplies	1,100
20-130-025	Computer Software Maintenance	8,192
20-130-028	Outside Services	27,500
20-130-029	Payroll, Timekeeping And Fsa Costs	24,750
20-130-042	Professional Training & Staff Developmen	550
20-130-044	Association Dues	110
20-130-102	Convention/Conference Registration	55
20-130-103	Travel & Accommodation Expenses	138
20-135-028	Annual Audit	33,000
20-145-011	Tax Collector S & W	43,753
20-145-021	Tax Sales Legal Advertising	3,500
20-145-023	Stationary & Office Supplies	275
20-145-026	Repair, Maintain, Replace Equipment	275
20-145-028	Computer Software Maintenance	2,475
20-145-036	Printing/Mailing Of Tax Bills	2,475
20-145-042	Professional Training & Staff Developmen	110
20-145-044	Association Dues	83
20-150-016	Property Tax Assessment S & W Stipend	17,510
20-150-023	Stationary & Office Supplies	275
20-150-028	Tax Appeal Appraisals	627
20-150-036	Assessment Cards	2,200
20-150-044	Association Dues	110
20-150-080	Tax Map Updates	825
20-155-027	Attorney Retainer	35,750
20-155-028	General Legal Services	77,000
20-155-030	Tax Appeals	13,750
20-155-031	Personnel Matters	27,500
20-155-033	Special Counsel	11,000
20-165-011	Engineering S & W	100,000
20-165-023	Stationary, Printing, Supplies	770
20-165-026	Copier Lease	275
20-165-042	Professional Training & Staff Developmen	550
20-165-044	Association Dues	165
20-165-060	Records Storage	6,050
20-165-070	Economic Development	550
20-165-090	Computer Hardware & Software	5,591
20-165-103	Travel & Accommodation Expenses	138
20-165-106	Outside Services/Consultants	24,750
20-175-021	Legal Advertising	55
20-175-027	Professional Services	2,200
20-175-028	Outside Consultants	193
20-175-036	Stationary, Printing, Supplies	83
21-180-016	Planning Board Stipend	1,650
21-180-021	Legal Advertisements	138
21-180-028	Outside Consultants	3,960
21-180-036	Stationary, Printing, Supplies	55
21-180-042	Professional Training & Staff Developmen	220
21-180-044	Association Dues	193
21-185-016	Zoning Board Stipend	1,650
21-185-021	Legal Advertising	1,000
21-185-028	Outside Consultants	3,960
21-185-033	Publications	275
21-185-036	Stationary, Printing, Supplies	55
21-185-042	Professional Training & Staff Developmen	220



Account #	Account Description	2023 Temporary Budget Extention
21-185-044	Association Dues	28
22-195-011	Construction S & W	81,608
22-195-012	Pt Sub Code Officials	38,610
22-195-023	Stationary, Printing, Supplies	6,000
22-195-025	Mitchell-Humphrey Contract	1,100
22-195-028	Outside Consultant	10,000
22-195-033	Publications	660
22-195-042	Professional Training & Staff Developmen	275
22-195-044	Association Dues	110
22-200-011	Code Enforcement S & W	160,574
22-200-013	Code Enforcement Call Outs, OT, Ext Hrs	1,375
22-200-023	Stationary, Printing, Supplies	3,000
22-200-026	Maintenance Of Equipment/Copier Lease	165
22-200-042	Professional Training & Staff Developmen	220
22-200-103	Travel & Accommodation Expenses	550
23-210-020	Other Insurance Oe/General Liability	326,685
23-215-020	Workmens Comp Oe	209,000
23-220-020	Group Health Insurance Retirees	825,000
23-220-021	Group Health Insurance Active	1,111,000
23-220-022	Group Health Insurance Ee Contribution	470,000
23-220-025	Volunteer Firemen Life Insurance	15,428
23-220-026	Recreation Accident Insurance Policy	880
23-220-035	Medicare Part B Reimbursement	17,875
23-221-020	Health Benefit Waivers	55,000
23-225-020	State Unemployment Insurance	38,500
25-240-011	Police S & W	2,225,000
25-240-012	Police S & W Hourly	232,380
25-240-014	Police OT	192,500
25-240-015	Police Holiday, OIC, Other	60,500
25-240-016	Police Extra Session/Holidays/Stipends	44,000
25-240-019	Municipal Court Security OT	75,000
25-240-023	Printing & Legal Advertisement	5,500
25-240-024	Repair, Maintain, Replace Equipment	95,000
25-240-028	Outside Services	11,000
25-240-029	Software License	23,650
25-240-030	Fire Extinguisher Maintenance	83
25-240-031	Medical Supplies	2,585
25-240-032	New Uniforms & Uniform Maintenance	8,250
25-240-034	Annual CLOthing Maintenance Payments	19,800
25-240-036	Stationary & Office Supplies	2,200
25-240-041	Education Allowance/Reimbursement	19,250
25-240-042	Professional Training & Staff Developmen	13,750
25-240-043	Convention/Conference Registration	1,100
25-240-044	Association Dues	1,375
25-240-045	Travel & Accommodation Expenses	550
25-240-046	Prisoner Food	69
25-240-056	Ammunition & Mace	16,500
25-240-062	Community Policing	1,100
25-240-076	Mobile Data Terminal Service	1,760
25-250-020	Police Dispatch/911	177,938
25-252-011	Oem S & W	5,775
25-252-023	Stationary Printing & Office Supplies	500
25-252-031	Emergency Food & Water	138
25-252-042	Professional Training/Staff Development	550

Account #	Account Description	2023 Temporary Budget Extention
25-252-043	Uniforms/CIOThing	138
25-265-011	Fire S & W	720,665
25-265-014	Fire Overtime	56,756
25-265-015	Holiday Pay/Other	3,575
25-265-016	Extra Sessions/Holidays/Stipends	6,600
25-265-023	Stationary & Office Supplies	5,000
25-265-025	Apparatus Repairs & Maintenance	16,500
25-265-026	Repair, Maintain, Replace Equipment	8,250
25-265-028	Medical Exams	1,650
25-265-029	Equipment Testing	4,400
25-265-031	Medical Supplies	6,050
25-265-032	New Uniforms/Uniform Maintenance	3,025
25-265-033	Publications	275
25-265-034	Annual CIOThing Allowance	4,125
25-265-036	Online Subscriptions	2,750
25-265-037	Ambulance Billing Charges	19,250
25-265-038	Communication Equipment	1,650
25-265-042	Professional Training & Staff Developmen	6,600
25-265-044	Association Dues	14
25-265-045	Chiefs Expenses	3,850
25-265-046	Department Appreciation Dinner	4,675
25-265-047	Firematic Fund	660
25-265-053	Office Equipment/Furniture	275
25-265-056	Safety Supplies	1,375
25-265-080	Volunteer Reimbursements	2,530
25-266-012	Fire Prevention Hourly	13,750
25-266-023	Stationary, Printing, Supplies	1,500
25-266-032	New Uniforms/Uniform Maintenance	220
25-266-033	Publications	303
25-266-038	Software Maintenance/Support	1,650
25-266-042	Professional Training & Staff Developmen	1,000
25-266-044	Association Dues	1,500
25-266-045	Program Expenses	1,375
25-275-011	Municipal Prosecutor S & W	22,603
25-275-016	Municipal Prosecutor - Special Sessions	6,600
26-290-011	Streets S & W	404,559
26-290-012	Streets S & W Hourly	27,646
26-290-014	Streets Overtime	16,500
26-290-015	Call Outs/OIC	3,895
26-290-016	Stipends	550
26-290-019	Paid From/To Other Budget Account	(310,000)
26-290-023	Stationary, Printing, Supplies	2,750
26-290-028	Special Services	4,400
26-290-033	Publications	110
26-290-038	Hardware & Tool Replacement	3,025
26-290-042	Professional Training & Staff Developmen	2,200
26-290-043	New Uniforms & Uniform Maintenance	4,950
26-290-044	Association Dues	275
26-290-045	Car Allowance/Mileage Reimbursement	550
26-290-046	Meals	1,500
26-290-056	Safety Supplies	1,650
26-290-058	Materials & Supplies	75,000
26-290-074	Fuel & Lubricants	3,025
26-290-102	Convention/Conference Registration	83

Account #	Account Description	2023 Temporary Budget Extention
26-290-103	Travel & Accommodation Expenses	138
26-292-014	Snow & Ice Removal Overtime	40,150
26-292-025	Materials & Supplies	38,500
26-295-011	Solid Waste & Recycling S & W	37,751
26-295-012	Solid Waste & Recycling S & W Hourly	15,999
26-295-014	Recycling OT	6,600
26-295-023	Stationary, Printing, Supplies	3,500
26-295-029	Curbside Recycling Contract	82,500
26-295-030	Street Sweepings/Yard Waste/Oil Removal	11,000
26-295-031	Stormwater Management Fees	1,925
26-295-080	State Of Nj Compliance Fees	550
26-295-129	Solid Waste Removal-Contractual	579,661
26-300-011	Sewer S & W	184,867
26-300-014	Sewer OT	16,500
26-300-015	Call Outs/OIC	7,150
26-300-016	Stipends	275
26-300-028	Outside Consultants	7,500
26-300-036	Stationary, Printing, Supplies	275
26-300-038	Hardware & Tool Replacement	1,238
26-300-039	Materials & Supplies	2,200
26-300-042	Professional Training & Staff Developmen	275
26-300-043	New Uniforms & Uniform Maintenance	1,293
26-300-056	Safety Supplies	500
26-300-999	Allocated Oe To Water Operating	(92,000)
26-310-011	Buildings & Grounds S & W	194,600
26-310-012	Buildiong And Grounds S & W Hourly	11,999
26-310-014	Buildings & Grounds OT	19,250
26-310-015	Call Outs/OIC	9,900
26-310-016	Stipends	1,100
26-310-024	Repair, Maintain & Upgrade Facility	50,000
26-310-036	Portable Toilets	6,050
26-310-040	Repair & Maintain Municipal Grounds	25,000
26-310-043	CLOThing Allowance	1,375
26-310-046	Meals	110
26-310-058	Materials, Supplies, Janitorial Supplies	8,690
26-315-025	Vehicle Maintenance	46,607
26-315-026	Equipment Maintenance	51,370
26-315-070	Traffic Control / Signs	2,475
27-330-011	Health Department S & W	69,173
27-330-012	Health Department S&W Hourly	24,922
27-330-016	Health Department Stipends	19,250
27-330-021	Public Advertising	3,000
27-330-023	Stationary, Printing, Supplies	2,500
27-330-026	Maintenance Of Equipment	2,970
27-330-028	Animal Control Contract	13,200
27-330-029	Veterinary Services	2,200
27-330-042	Professional Training & Staff Developmen	275
27-330-044	Association Dues	55
27-330-045	Program Expenses	2,750
27-330-056	Medical Supplies	138
27-330-080	Public Health Nursing Services	139,500
27-330-090	Sanitation Expenses	825
27-347-012	Senior Services Hourly	17,600
27-347-023	Stationary, Printing, Supplies	500



Account #	Account Description	2023 Temporary Budget Extention
27-347-028	Bus Tickets	1,100
27-347-030	Senior Citizens Contribution	660
27-347-032	Uniforms	220
28-370-011	Recreation S & W	99,683
28-370-014	Recreation OT/Extended Hours	7,150
28-370-023	Stationary, Printing, Supplies	1,650
28-370-026	Repair, Maintain, Replace Equipment	2,750
28-370-028	Outside Services	825
28-370-030	Professional Services/Contracts	825
28-370-032	Uniforms	550
28-370-042	Professional Training & Staff Developmen	110
28-370-044	Association Dues	110
28-370-045	Travel & Accommodation Expenses	165
28-370-066	Materials & Supplies	1,650
28-370-070	Memorial Day	2,750
28-370-071	July 4Th Celebration	11,000
28-370-072	Summer Park Activities	3,025
28-370-073	Celebrations	3,500
28-370-077	Senior Picnic	6,600
28-370-080	Program Expenses	52,250
28-370-082	Basketball Program Supplies	550
28-370-084	Soccer Program Supplies	550
28-375-016	Shade Tree Stipend	1,650
28-375-029	Tree Removal & Maintenance	12,925
28-375-038	Tree Replacements	825
28-375-042	Professional Training & Staff Developmen	275
28-375-044	Association Dues	110
28-375-046	Hardware & Tools	825
28-375-056	Safety Supplies	2,000
29-390-000	Library	275,980
31-430-070	Telephone/Internet/Wireless Costs	45,100
31-430-071	Electricity - Municipal Buildings	33,000
31-430-073	Traffic Signals	9,900
31-430-074	Natural Gas-Municipal Bldgs	50,000
31-430-076	Street Lighting, Parks & Fields	79,750
31-430-077	Gas/Diesel For Vehicles	66,000
31-430-078	Computer Network Costs	15,000
31-430-079	Flow Charges - Rvrsa	768,161
35-470-020	Contingent Oe	11,000
36-471-020	Public Employees Retirement System Oe	750,000
36-472-020	Social Security/Medicare Oe	220,000
36-475-020	Police & Fire Retirement System Oe	1,004,831
36-477-020	Defined Contribution Retirement Prog Oe	8,250
41-899-301	State & Federal Grants	1,137,867
41-899-302	Grants - Local Match	1,450
42-240-020	Ilsa - Bd Of Ed School Resource Officer	82,500
42-265-020	Ilsa - Victory Gardens Fire Dept	34,352
42-490-020	Ilsa - Municipal Court	10,298
42-495-020	West Orange Financial Services	36,465
43-490-011	Municipal Court S & W	120,300
43-490-015	Court Call-Outs	825
43-490-016	Special Court Sessions	26,400
43-490-023	Stationary, Printing, Supplies, E Ticket	7,500
43-490-026	Repair, Maintain, Replace Equipment	7,500

Account #	Account Description	2023 Temporary Budget Extention
43-490-028	Professional/Special/Outside Services	5,775
43-490-033	Publications	825

Account #	Account Description	2023 Temporary Budget Extention
43-490-042	Professional Training & Staff Developmen	550
43-490-044	Association Dues	165
43-490-045	Travel & Accommodation Expenses	550
43-490-077	Merchant Service Fees	550
43-495-027	Public Defender	13,750
44-901-020	Capital Improvement Fund	82,500
45-920-020	Payment Of Bond Principal Oe	960,000
45-925-020	Payment Of Bond Anticipation NOTes Oe	673,845
45-930-020	Payment Of Bond Interest Oe	134,480
45-935-020	Payment NOTe Interest Oe	261,818
50-899-020	Reserve For Uncollected Taxes	440,000
	<b>Total</b>	<b>18,326,639</b>
55-500-011	Water Utility S&W	826,000
	Water Utility Other Expenditures	
55-500-046	Meal Allowance	4,212
55-500-408	taxes/penalties - water & property	138,810
55-500-601	property repair/maintenance	9,625
55-500-623	electrical power - pumps	168,400
55-500-625	natural gas	39,010
55-500-633	maintenance of pumping equipment	137,485
55-500-640	Randolph water purchase	10,600
55-500-641	chemicals	54,600
55-500-642	operation labor & expenses	28,790
55-500-643	uniform repair & replacement	13,710
55-500-646	meals	4,424
55-500-650	vehicle maintenance & supplies	160,070
55-500-652	maintenance water treatment equipment	22,650
55-500-658	road & sidewalk materials	24,910
55-500-665	gas & diesel costs	20,070
55-500-672	reservoir & standpipes	10,530
55-500-673	maintenance of water mains	37,900
55-500-675	maintenance service	14,840
55-500-676	maintenance of meters	6,650
55-500-677	maintenance of hydrants	11,950
55-500-678	telephone/cell phones	11,130
55-500-680	commissioners stipend	795
55-500-902	meter reading maintenance/equipment	5,300
55-500-903	customer records & collections	9,805
55-500-905	postage & postage supplies	12,770
55-500-921	office supplies/equipment/furniture	12,452
55-500-922	audit services	21,200
55-500-923	outside services	100,950
55-500-924	property & liability insurance	62,010



Account #	Account Description	2023 Temporary Budget Extention
55-500-930	professional training & staff developmen	5,325
55-500-931	travel & accommodation expenses	4,239
55-500-932	maintenance of general plant/building	56,510
55-500-934	group insurance	198,750
55-500-935	workmens compensation	26,500
55-500-999	Allocated OE to Water Operating	81,029
55-508-020	Social Security OASI	500
55-511-020	Capital Improvement fund	53,000
55-520-020	Payment of Bond Principal	144,425
55-521-020	Payment of BAN Principal	14,840
55-522-020	Interest on Bonds	25,281
55-523-020	Interest on Notes	15,556
55-524-020	NJEIT Principal & Interest	12,823
55-540-020	Public Employees Retirement System	978
55-542-020	Unemployment Compensation Insurance	12,650
55-543-020	State Disability Insurance	2,848
55-550-020	Overexpenditure	3,250
55-508-020	Social Security OASI	500
55-540-020	Public Employees Retirement System	978
55-543-020	State Disability Insurance	2,848
55-550-020	Overexpenditure	3,250
55-542-020	Unemployment Compensation Insurance	12,650
55-524-020	NJEIT Principal & Interest	12,823
55-521-020	Payment of BAN Principal	14,840
55-523-020	Interest on Notes	15,556
55-522-020	Interest on Bonds	25,281

Account #	Account Description	2023 Temporary Budget Extention
55-511-020	Capital Improvement fund	53,000
55-520-020	Payment of Bond Principal	144,425
	<b>Total</b>	<b>2,926,300</b>
07-55-500-000	Parking Utility S&W	45,000
	Parking Utility Other Expenditures	
07-55-500-501	maintenance of vehicle	2,120
07-55-500-504	meter/kiosk maintenance	66,400
07-55-500-505	auditors/outside consultant fees	21,200
07-55-500-506	maintenance of municipal lots	1,060
07-55-500-507	equipment & supplies	6,795
07-55-500-508	vehicle parts	265
07-55-500-510	signs, paint, cones & barricades	106
07-55-500-511	group insurance	8,059
07-55-500-512	printing, forms, decals, pamphlets	265
07-55-500-513	clothing	212
07-55-500-514	fuel for vehicles	1,060
07-55-500-515	telephone/wireless unit service	2,650
07-55-500-516	fuel oil for heat	13,590
07-55-500-517	electricity	2,239
07-55-500-518	rental of property	38
07-55-500-519	postage	106
07-55-500-522	Merchant Services Fees	10,176
07-55-500-525	property/liability/workers compensation	100,000
07-55-500-999	Paid From/To Other Budget Account	14,911
07-55-543-020	State Disability Insurance	143
07-55-542-020	Unemployment Compensation Insurance	154
07-55-523-020	Interest on Notes	225
07-55-503-020	Social Security OASI	993
07-55-522-020	Interest on Bonds	4,945
07-55-550-020	Overexpenditure	-
07-55-540-020	P.E.R.S.	7,289
07-55-520-020	Payment of Bond Principal	21,200
	<b>Total</b>	<b>286,202</b>

ATTEST:

TOWN OF DOVER, COUNTY OF MORRIS

\_\_\_\_\_  
Reynaldo Julve, Acting Municipal Clerk

\_\_\_\_\_  
Carolyn Blackman, Mayor

ADOPTED: \_\_\_\_\_