



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

REGULAR MEETING AGENDA ELECTRONIC MEETING April 26, 2022

This Agenda is in Accordance with Town Code §2-6 F (3)

**Please Be Advised That This Meeting Will Be Simulcasted on the Town of Dover's
YouTube Channel found online here:**

https://www.youtube.com/channel/UC7DBVyMoQEXu1U0Z_BkaBHA

Zoom Information – Phone
Phone: 929-205-6099
Meeting ID: 898 8780 0784
Passcode: 974570

Zoom Information - Computer
Meeting ID: 898 8780 0784
Passcode: C11a22

A) CALL MEETING TO ORDER / SUNSHINE STATEMENT – Mayor Carolyn Blackman to call meeting to order and read the Sunshine Statement:

“This meeting is being held in accordance with the Open Public Meetings Act, also known as the Sunshine Law, N.J.S.A. 10:4-6. Notice of the meeting was sent to the Daily Record and Star Ledger on January 10, 2022 and published in the Record and Ledger on January 13, 2022. Notice was also posted on the Bulletin Board of the Municipal Building.”

B) PLEDGE OF ALLEGIANCE – Mayor Carolyn Blackman to lead those in attendance in the Pledge of Allegiance to the Flag

C) ROLL CALL – Clerk to Conduct Roll Call:

Name	Present	Absent	Excused
Alderman Santana			
Alderman Correa			
Alderman Ballesteros			
Alderwoman Rugg			
Alderwoman Cruz			
Alderman Valencia			
Alderman Quinones			
Alderwoman Wittner			
Mayor Blackman			

D) APPROVAL OF MINUTES

E) REPORT OF COMMITTEES

F) PRESENTATIONS, MUNICIPAL CORRESPONDENCE

G) ORDINANCES FOR FIRST READING

- a) Ordinance 10-2022 – Ordinance to exceed the Municipal Budget Appropriation Limits and to establish a Cap Bank

H) ORDINANCES FOR SECOND READING, PUBLIC HEARING AND ADOPTION

- a) Ordinance 9-2022 Approving an application for a Long Term Tax Exemption and Authorizing the Execution of a Financial Agreement with 80 East McFarlan Urban Renewal, LLC (**First Reading Approved April 12, 2022**)

I) APPROVAL OF BILLS

- a) Resolution 119-2022 - Approval of Bills List

J) APPROVAL OF RESOLUTIONS

1) CONSENT AGENDA RESOLUTIONS

- a. Resolution 120-2022 Designating the Month of May as “Bag up NJ” Month
- b. Resolution 121-2022 Approving a permit for use of Loud Speakers or amplifiers for Edge, NJ on Sunday May 1, 2022 from 8 am to 3 pm
- c. Resolution 122-2022 Authorizing the Discharge of Mortgage under the Rehabilitation Program with Mary Provost for the Property located at 12 Grace Street

2) RESOLUTIONS FOR DISCUSSION AND CONSIDERATION

- a. Resolution 123-2022 Rescinding Resolution 105-2022 Municipal Budget
- b. Resolution 124-2022 Introduction of the 2022 Municipal Budget

K) OLD BUSINESS

L) NEW BUSINESS

1) NEW BUSINESS ITEMS

- a) Administration Report – John O. Bennett

2) ITEMS REQUESTED FOR DISCUSSION BY INDIVIDUAL ALDERMEN

M) PUBLIC COMMENT:

The Town of Dover highly values the input of residents in making important decisions that affect the residents of our community. We also believe in the rights of residents to observe Governing Body Meetings. To ensure that all of our residents have the opportunity to offer comment, each statement/comment shall be held to a time period of five (5) minutes. Public comment has been solicited via the following manners:

All comments must include your name and residential address at the beginning of your comment.

- 1) **By hand delivery** - Comments may be submitted by hand delivery at Town Hall, located at 37 N. Sussex Street, Dover, NJ 07801 addressed to the Deputy Municipal

Clerk Reynaldo Julve. Comments may be dropped off during normal business hours, which are 8:30 a.m. to 4:30 p.m. up until 1:00 p.m. the day of the meeting.

- 2) **By mail** - Comments may be submitted by mail to Town Hall, 37 N. Sussex Street, Dover, NJ 07801 addressed to Deputy Municipal Clerk Reynaldo Julve. Comments must be received by 1:00 p.m., on the day of the meeting.
- 3) **By email** – Comments may be submitted by email until 1:00 p.m. on the day of the meeting via email to publiccomment@dover.nj.us. The subject of the email should be as follows “Public Meeting Comment” followed by the date of the meeting and Name. Example: **Public Comment 4/26/2022 John Public**.
- 4) All comments submitted in writing must include your name and residential address at the beginning of your comment.
- 5) Members of the public may also comment during the public comment portion by raising their hands via the Zoom platform, or if participating via phone by dialing *9 on your telephonic device. After commenting, please dial *9 again to lower your hand. All members of the public who wish to comment must state their name and residential address after being recognized to speak.

Public comment portions of our agenda are not structured as question and answer sessions, but rather they are offered as opportunities to share your thoughts with the Mayor and Board of Aldermen. The Mayor and Board will attempt to engage in dialogue but may not be able to respond to all public comments. However, all comments are considered and will be investigated and addressed as appropriate.

If you have a question that we are unable to answer at the meeting, feel free to submit your questions to the Business Administrator or the Office of the Municipal Clerk, in writing, and include your name, address and telephone number where you can be contacted. The email address of the Business Administrator is jbennett@dover.nj.us and the email address of the Clerk’s Office is doverclerk@dover.nj.us. Questions will be answered within a reasonable time.

Please be courteous and mindful of the rights of others when providing comments. Comments may not be abusive, obscene or threatening. All members of the public attending Mayor and Board of Aldermen meetings must treat each other and the Mayor and Board of Aldermen with respect. Individuals offering comments are not permitted to make personal attacks on any Town Employees, the Mayor or any Member of Town Government, other testifiers or members of the public.

ADJOURNMENT



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

ORDINANCE NO. 10-2022

CALENDAR YEAR 2022

ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45 .1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45 .15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Mayor and Board of Aldermen of the Town of Dover in the County of Morris finds it advisable and necessary to increase its CY 2022 budget limit by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Mayor and Board of Aldermen hereby determines that a 3.5 % increase in the budget limit for said year, amounting to \$725,722.38 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS the Mayor and Board of Aldermen hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Mayor and Board of Aldermen of the Town of Dover, in the County of Morris, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2022 budget year, the final appropriations of the Town of Dover shall, in accordance with this ordinance and N.J.S .A. 40A: 4-45.14, be increased by 3.5 %, amounting to \$725,722.38 and that the CY 2022 municipal budget for the Town of Dover be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

ATTEST:

TOWN OF DOVER, COUNTY OF MORRIS

Reynaldo Julve, Deputy Municipal Clerk

Carolyn Blackman, Mayor

ADOPTED:



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

RESOLUTION NO. 119-2022

BILL LIST RESOLUTION

WHEREAS, the Mayor and Board of Aldermen of the Town of Dover have examined all bills presented for payment; and

WHEREAS, the Chief Financial Officer has certified that there are sufficient funds in the account(s) to which respective bills have been charged.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Board of Aldermen of the Town of Dover do hereby approve the bills as listed; and

BE IT FURTHER RESOLVED that the proper officials are hereby authorized to sign the checks for payment of same.

CURRENT APPROPRIATIONS RESERVE ACCT claims in the amount of:	\$718.70
CURRENT APPROPRIATIONS ACCT claims in the amount of:	\$242,532.29
GENERAL CAPITAL ACCT claims in the amount of:	\$113,387.94
WATER UTILITY RESERVE ACCT claims in the amount of:	\$2,215.65
WATER UTILITY ACCT claims in the amount of:	\$12,488.64
WATER CAPITAL ACCT claims in the amount of:	\$0.00
PARKING UTILITY RESERVE ACCT claims in the amount of:	\$0.00
PARKING UTILITY ACCT claims in the amount of:	\$178.52
PARKING CAPITAL ACCT claims in the amount of:	\$0.00
ANIMAL CONTROL TRUST ACCT claims in the amount of:	\$0.00
EVIDENCE TRUST ACCT claims in the amount of:	\$0.00
RECYCLING TRUST ACCT claims in the amount of:	\$0.00
COUNTY FORFEITED ASSETS TRUST ACCT claims in the amount of:	\$0.00
FEDERAL FORFEITED ASSETS ACCT claims in the amount of:	\$0.00
TRUST/OTHER ACCT claims in the amount of:	\$6,435.00
COAH TRUST ACCT claims in the amount of:	\$0.00
TOTAL CLAIMS TO BE PAID	\$377,956.74

BE IT FURTHER RESOLVED that the following claims have been paid prior to the Bill List Resolution in the following amounts:

TRUST/OTHER ACCT claims in the amount of:	\$0.00
CURRENT APPROPRIATIONS ACCT claims in the amount of:	\$50.00
WATER CAPITAL ACCT claims in the amount of:	\$0.00
WATER UTILITY OPERATING claims in the amount of:	\$0.00
TOTAL CLAIMS PAID	\$50.00
TOTAL BILL LIST RESOLUTION	\$378,006.74

ATTEST:

TOWN OF DOVER, COUNTY OF MORRIS

Rey Julve, Deputy Municipal Clerk

Carolyn Blackman, Mayor

ADOPTED: 4/22/2022



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

RESOLUTION NO. 120-2022

RESOLUTION DESIGNATING THE MONTH OF MAY AS “BAG UP NJ” MONTH

WHEREAS, P.L.202, c.117, signed into law on November 4, 2020 is the most progressive disposable bag law in the country, with the goal of phasing out single-use plastic and paper bags and encouraging the use of reusable bags throughout New Jersey; and

WHEREAS, New Jersey is working to reduce reliance on single-use products to ensure that future generations have a clean and healthy environment to live, work, and recreate in; and

WHEREAS, banning or limiting the use of single-use plastic and paper carryout bags is a significant step in this effort; and

WHEREAS, the New Jersey Clean Communities Council, the New Jersey Department of Environmental Protection, the New Jersey Department of State, policymakers, environmental and business groups, as well as other stakeholders, are working together to educate consumers, businesses, and communities about the new law and encouraging residents to “Bag Up” before the ban on single-use plastic bags goes into effect on May 4, 2022; and

WHEREAS, the comprehensive “Bag Up NJ” campaign will include educational programs, public and media engagement and reusable bag distribution programs throughout the state, with an emphasis on underserved communities; and

WHEREAS, this statewide public education campaign will provide residents, businesses and visitors with information about the types of reusable and sustainable bags and containers that they may use and where to access these products.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Board of Aldermen of the Town of Dover, County of Morris, State of New Jersey that it is critical to begin educating the public about this new law; and **BE IT FURTHER RESOLVED**, that one way to gain important recognition is to deem the month of May each year as “Bag Up NJ” month in the Town of Dover, as a further reminder that all residents should bring their own reusable bags to the store; and

BE IT FURTHER RESOLVED, that a copy of this resolution shall be transmitted to the NJ Clean Communities Council, and the New Jersey State League of Municipalities.

ATTEST: _____
Reynaldo Julve, Deputy Municipal Clerk

Carolyn Blackman, Mayor



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

RESOLUTION NO. 121-2022

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER APPROVING A PERMIT FOR USE OF LOUD SPEAKERS OR AMPLIFIERS

WHEREAS, Edge New Jersey has requested a permit for the use of loud speakers or amplifiers for an outdoor community event to be held on Sunday, May 1, 2022 from 8 am to 3 pm; and

WHEREAS, the purpose is to have a community event were people will walk in solidarity in support of people living with HIV and Aids; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey as follows:

1. There is hereby approved a permit for the use of loudspeakers or amplifiers by Edge New Jersey on Sunday, May 1, 2022 from 8 am to 3 pm.
2. This authorization is conditional upon the use of the loudspeakers or amplifiers being in conformance with all regulations of the Code of the Town of Dover.

ATTEST: _____
Reynaldo Julve, Deputy Municipal Clerk

Carolyn Blackman, Mayor

ADOPTED: _____



TOWN OF DOVER
MAYOR AND BOARD OF ALDERMEN

RESOLUTION NO. 122-2022

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN
OF THE TOWN OF DOVER AUTHORIZING THE DISCHARGE OF MORTGAGE
UNDER THE REHABILITATION PROGRAM
WITH MARY PROVOST**

WHEREAS, Mary Provost executed a mortgage dated February 22, 2002 to the Town of Dover Rehabilitation Program in the amount of **\$22,440.00** for the property located at 12 Grace Street; and

WHEREAS, such funds have been paid in full;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey as follows:

1. The mortgage for direct subsidy with perpetual lien dated **April 29, 2002**, recorded in Mortgage Book 11671 beginning at Page 28 may be discharged;
2. The Mayor and Clerk are hereby authorized to execute such discharge for the property located at 12 Grace Street.

ATTEST:

Reynaldo Julve, Deputy Municipal Clerk

Carolyn Blackman, Mayor

ADOPTED



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

RESOLUTION NO. 123-2022

RESOLUTION NO. 123-2022 OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY RESCINDING RESOLUTION 105-2022

WHEREAS the Mayor and Board of Aldermen of the Town of Dover, County of Morris, State of New Jersey, previously approved for introduction the 2022 Municipal Budget in Resolution 105-2022 on April 12, 2022; and

WHEREAS the Mayor and Board of Aldermen of the Town of Dover, County of Morris, State of New Jersey, desires to rescind Resolution 105-2022; and

BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris, State of New Jersey, that Resolution 105-2022 for the introduction of the 2022 municipal budget is hereby rescinded.

ATTEST:

TOWN OF DOVER, COUNTY OF MORRIS

Reynaldo Julve, Deputy Municipal Clerk

Carolyn Blackman, Mayor

ADOPTED: _____



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

RESOLUTION NO. 124-2022

RESOLUTION NO. 124-2022 OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY FOR THE INTRODUCTION OF THE 2022 MUNICIPAL BUDGET

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris, State of New Jersey, that the 2022 Municipal Budget and this Resolution are hereby approved for introduction; and

BE IT FURTHER RESOLVED that the aforementioned Municipal Budget shall be scheduled for public hearing and consideration for possible adoption at the regular meeting of the Mayor and Board of Aldermen of the Town of Dover on Tuesday, May 24, 2022, beginning at 7:00 pm; and

BE IT FURTHER RESOLVED that a summary of the 2022 Municipal Budget shall be published once in *The Daily Record*, the official newspaper of the County of Morris on the date specified in Sheet 2 of the 2022 Municipal Budget; and

BE IT FURTHER RESOLVED that two (2) copies of the 2022 Municipal Budget be filed along with a certified copy of this Resolution with the Director of the Department of Community Affairs, Division of Local Government Services, within three (3) days of the Budget's introduction; and

BE IT FURTHER RESOLVED that the Resolution in the budget sheet is hereby adopted by this resolution.

ATTEST:

TOWN OF DOVER, COUNTY OF MORRIS

Reynaldo Julve, Deputy Municipal Clerk

Carolyn Blackman, Mayor

ADOPTED: _____