



TOWN OF DOVER

MAYOR & TOWN COUNCIL

REGULAR MEETING AGENDA

**Town of Dover Town Hall
February 27, 2024 at 7:00PM**

A) CALL MEETING TO ORDER / SUNSHINE STATEMENT – Mayor James P. Dodd to call meeting to order and read the Sunshine Statement:

“This meeting is being held in accordance with the Open Public Meetings Act, also known as the Sunshine Law, N.J.S.A. 10:4-6. Notice of the meeting was sent to the Daily Record and Star Ledger on January 2, 2024, and published in the Record and Ledger on January 5, 2024 and was sent to the Citizen on February 2, 2024 and published in the Citizen on February 7, 2024. Notice was also posted on the Bulletin Board of the Municipal Building.” These notices were sent within 48 hours prior to this meeting and were sent in sufficient time for the publications to publish them.

B) PLEDGE OF ALLEGIANCE – Mayor James P. Dodd to lead those in attendance in the Pledge of Allegiance to the Flag

C) ROLL CALL – Clerk to Conduct Roll Call:

Name	Present	Absent	Excused
Council Member Estacio			
Council Member Rodriguez			
Council Member Ruiz			
Council Member Santana			
Council Member Scarneo			
Council Member Tapia			
Council Member Toro			
Council Member Wittner			
Mayor Dodd			

D) APPROVAL OF MINUTES—NONE

E) REPORT OF COMMITTEES

F) PRESENTATIONS, MUNICIPAL CORRESPONDENCE

G) ORDINANCES FOR FIRST READING—NONE

H) ORDINANCES FOR SECOND READING, PUBLIC HEARING AND ADOPTION

- a) Ordinance 02-2024 Providing Handicapped Parking Space at 59 Spring Street
- b) Ordinance 03-2024 Amending and Supplementing Chapter 2 of the Code of the Town of Dover to create the Office of Professional Standards, Accountability and Security

- c) Ordinance 04-2024 Amending Chapter 57 of the Code of the Town of Dover entitled Police Department
- d) Ordinance 05-2024 Appropriating the Issuance of \$3,070,815 Therefore and Authorizing the Issuance of \$2,924,585.71 Bonds or Notes of the Town to Finance Part of the Cost Thereof

I) APPROVAL OF BILLS

- a. Resolution 81-2024 - Approval of Bills List

J) APPROVAL OF RESOLUTIONS

1) CONSENT AGENDA RESOLUTIONS—NONE

2) RESOLUTIONS FOR DISCUSSION AND CONSIDERATION

- a. Resolution 82-2024 Approving Taxicab Driver Licenses
- b. Resolution 83-2024 Approving Taxis/Limos to be Licensed in the Town of Dover
- c. Resolution 84-2024 Appointing Deputy Municipal Clerk
- d. Resolution 85-2024 Authorizing an Amendment to Resolution 69-2024, Subsequent Transfer of Funds
- e. Resolution 86-2024 Approving Volunteer Fire Department Members
- f. Resolution 87-2024 Authorizing the Purchase of One (1) 2024 Ford Super Duty-F-450 DRW through the ESCNJ Cooperative Pricing Contract
- g. Resolution 88-2024 Appointing a Police Officer
- h. Resolution 89-2024 Appointing an Electrical Inspector
- i. Resolution 90-2024 Appointing a Construction Official
- j. Resolution 91-2024 Appointing the Municipal Clerk as Custodian of Records of the Police Department

MAYORAL APPOINTMENTS – Boards and Commissions

Shade Tree Commission:

Antonio Acosta – Regular Member, unexpired term ending 12/31/26

Daniella Mendez – Alternate I, unexpired term ending 12/31/24

Craig Adams –Alternate II, term expiring 12/31/27

Library Board of Trustees:

Jenny Marie Adams – Regular Member, term expiring 12/31/28

K) OLD BUSINESS

L) NEW BUSINESS

- 1. New Business Item
- 2. Items Requested for Discussion by Council Member

M) PUBLIC COMMENT:

The Town of Dover highly values the input of residents in making important decisions that affect the residents of our community. We also believe in the right of residents to observe Council

Meetings. To ensure that all of our residents have the opportunity to offer a comment, each statement/comment shall be held to a time of five (5) minutes.

All comments must include your name and residential address at the beginning of your comment.

Public comment portions of our agenda are not structured as question-and-answer sessions, but rather they are offered as opportunities to share your thoughts with the Mayor and Town Council. The Mayor and Council will attempt to engage in dialogue but may not be able to respond to all public comments. However, all comments are considered and will be investigated and addressed as appropriate.

If you have a question that we are unable to answer at the meeting, feel free to submit your questions to the Office of the Municipal Clerk, in writing, and include your name, address and telephone number where you can be contacted. The email address of the Clerk's Office is dooverclerk@dover.nj.us. Questions will be answered within a reasonable time.

Please be courteous and mindful of the rights of others when providing comments. Comments may not be abusive, obscene, or threatening. All members of the public attending Mayor and Town Council meetings must treat each other and the Mayor and Council with respect. Individuals offering comments are not permitted to make personal attacks on any Town Employees, the Mayor or any Member of Town Government, other testifiers, or members of the public.

N) CLOSED/EXECUTIVE SESSION

O) ACTIONS CONSIDERED FOLLOWING CLOSED SESSION

P) ADJOURNMENT



TOWN OF DOVER

MAYOR & TOWN COUNCIL

ORDINANCE NO. 02-2024

**AN ORDINANCE OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF DOVER,
COUNTY OF MORRIS, STATE OF NEW JERSEY PROVIDING HANDICAPPED PARKING
SPACE AT 59 SPRING STREET**

BE IT ORDAINED, by the Mayor and Town Council of the Town of Dover, County of Morris,
State of New Jersey, as follows:

SECTION 1. Description for handicap parking space to be located at 59 Spring Street:

Said handicap parking space shall be located along the easterly curb line of Elizabeth
Street beginning at a point located 25' north of the northeasterly curb line intersection of
Spring Street and Elizabeth Street thence, continuing in a northerly direction for a
distance of 25'. End Description

SECTION 2. All ordinances or parts of ordinances inconsistent with this ordinance are hereby
repealed to the extent of such inconsistencies.

SECTION 3. If any section, subsection, sentence, clause, phrase, or portion of this ordinance is
for any reason held invalid or unconstitutional by any court of competent jurisdiction, such
portion shall be deemed a separate, distinct, and independent provision, and such holding shall
not affect the validity of the remaining portions hereof.

SECTION 4. The Ordinance shall take effect upon passage and publication in the matter
required by New Jersey law.

Attest:

Tara M. Pettoni, Municipal Clerk

James P. Dodd, Mayor

INTRODUCED: _____

ADOPTED: _____



TOWN OF DOVER

MAYOR & TOWN COUNCIL

ORDINANCE NO. 03-2024

AN ORDINANCE OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF DOVER, COUNTY OF MORRIS AND THE STATE OF NEW JERSEY AMENDING AND SUPPLEMENTING CHAPTER 2 OF THE CODE OF THE TOWN OF DOVER TO CREATE THE OFFICE OF PROFESSIONAL STANDARDS, ACCOUNTABILITY AND SECURITY.

WHEREAS, the Mayor and the Town Council of the Town of Dover (the "Town") desire to establish the Office of Professional Standards, Accountability and Security ("OPSAS") to promote and defend the integrity, efficiency and accountability of the Town and its operations; and

WHEREAS, the Mayor pursuant to §2-11 of the Town's Code (the "Code") proposed an amendment to Chapter 2 of the Code to establish OPSAS; and

WHEREAS, the Mayor duly appointed a special committee (the "Committee") of the Town Council (the "Council") to consider the proposed amendment and to submit any other suggested changes; and

WHEREAS, the Committee has considered the amendment and provided its suggested changes; and

WHEREAS, upon consideration of the Committee report and proposed changes, the Mayor and the Council desires to amend and supplement the language of the Code of the Town of Dover, Chapter 2 Administration of Government (the "Code") to establish OPSAS; and

WHEREAS, the Mayor and the Council hereby finds and declares that it is in the best interest of the Town and its residents to amend and supplement the language of the Code, Chapter 2 and adopt the amendments to same; and

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and the Town Council of the Town of Dover, County of Morris, State of New Jersey, that Chapter 2 of the Town Code entitled, Administration of Government is hereby amended and readopted as follows:

Section 1.

Chapter 2 of the Code of the Town of Dover is hereby amended and added to as follows:

§2-27. Office of Professional Standards, Accountability and Security.

- A. **Office established.** There shall be an Office of Professional Standards, Accountability and Security that shall be under the authority of the Town Administrator as delegated by the governing body of the Town of Dover and shall provide such services to include but not be limited to: (i) identifying and investigating allegations of waste, fraud and abuse by Town employees and vendors; (ii) examine all Town operations; (iii) oversee cyber security and security operations for the Town; (iv) conduct financial and operational investigations

and/or audits of Town departments; (v) provide assistance to the Town's Human Resources Department in connection with employment investigations; and (vi) provide assistance to the Town's legal counsel in connection to sensitive matters.

B. Definitions.

For the purpose of this section:

"OPSAS" shall mean the Office of Professional Standards, Accountability and Security.

"Director" shall mean the municipal department head of OPSAS. The Director prior to his/her appointment shall be qualified by education, training and at least five (5) years' experience for the duties of his/her office. The Director shall receive an annual salary as set forth in the employment agreement and confirmed by the Salary Ordinance, to be paid as all other salaries are paid.

C. Mission.

The mission of OPSAS shall be to promote and defend the integrity, efficiency and accountability of the Town and its operations. OPSAS shall promote an atmosphere of honesty and integrity within local government.

D. Function.

1. OPSAS shall identify and investigate allegations of waste, fraud and abuse by Town employees; in addition to outside vendors conducting business with the Town.
2. OPSAS has the ability to examine all Town operations independently and report its findings to law enforcement, when necessary.
3. All cyber security and security operations for the Town will be overseen by OPSAS. OPSAS shall also have oversight of all information technology contractors, personnel, security personnel and court security personnel. Security related operations includes, but is not limited to:
 - a. Cyber-security;
 - b. Camera systems; and
 - c. Lock and key control.
4. OPSAS shall proactively conduct financial and operational investigations and/or audits of Town departments. Recommendations shall be provided to improve accountability and efficiency in connection with OPSAS' findings. An annual report shall be prepared for the Mayor, Business Administrator and elected officials with details of OPSAS' activities as required and/or requested.
5. OPSAS shall provide assistance to the Town's Human Resources Department in connection with employment investigations.

6. Assistance shall also be provided to the Town's legal counsel in connection to sensitive matters.

7. OPSAS shall be accessible to all Town employees and residents.

E. Duties and Responsibilities of Director.

The Director has the authority to conduct investigations, interview witnesses and assist labor counsel. Further, the Director has the authority to review, amend and promulgate policy and procedures; while also imposing discipline when required and/or necessary for any violation. Such violations shall include but not be limited to:

1. Theft or misappropriation of Town of Dover resources
2. Falsification of official documents or reports
3. Corruption or official misconduct, including misuse of Town information, conflicts of interest, or offering or accepting bribes
4. Misuse of Town owned vehicles, equipment or supplies
5. Violations of Town policy and procedures
6. Violations of Town procurement policy or contract fraud
7. Tampering with government records
8. Obstructing, retaliating against or tampering with a public servant
9. EEO Investigations
10. Work Place and Sexual Harassment Investigations
11. Security Breaches and Cyber Security Violations
12. Violations of Conscientious Employee Protection Act ("CEPA"), New Jersey Law Against Discrimination ("LAD"), the New Jersey Wage & Hour Law ("NJWHL") and the New Jersey Family Leave Act ("NJFLA").

F. Exemptions for Law Enforcement

Notwithstanding anything to the contrary contained herein, this Ordinance shall not be applicable in any way to the Dover Police Department. Specifically, the Director shall not participate in or conduct any internal affairs investigations or any other investigations of any employees of the Dover Police Department. Any issues related to the Dover Police Department will be referred to the Chief of Police of the Dover Police Department to be handled in accordance with Internal Procedures and the Attorney's General's Guidelines.

Further, nothing contained in this Ordinance shall allow the Director access to Dover Police Department cameras.

Section 2. Severability.

If any portion of this ordinance shall be deemed invalid by any court of competent jurisdiction, the remainder shall survive in full force and effect.

Section 3. Repealer.

All ordinances and parts of ordinances or resolutions inconsistent herewith are hereby repealed.

Section 4. When Effective.

This ordinance shall be effective immediately upon adoption and publication in accordance with law.

§ 2-278

Repealer; severability.

A. All ordinances, resolutions and regulations, or parts of ordinances, resolutions and regulations, inconsistent herewith are hereby repealed to the extent of such inconsistency.

B. If any section, paragraph, article, subdivision, clause or provision of this chapter shall be judged invalid, such adjudication shall apply only to the section, paragraph, article, subdivision, clause or provision so adjudged, and the remainder of this chapter shall be deemed valid and effective.

Attest:

Tara M. Pettoni, Municipal Clerk

James P. Dodd, Mayor

INTRODUCED: _____

ADOPTED: _____



TOWN OF DOVER

MAYOR & TOWN COUNCIL

ORDINANCE NO. 04-2024

AN ORDINANCE OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF DOVER, COUNTY OF MORRIS AND STATE OF NEW JERSEY AMENDING CHAPTER 57 OF THE CODE OF THE TOWN OF DOVER ENTITLED POLICE DEPARTMENT

Section 1.

WHEREAS, pursuant to N.J.S.A. 40:48-2, the governing body of a municipality may make, amend, repeal, and enforce ordinances, regulations, rules and by-laws not contrary to the laws of this state or of the United States, as it may deem necessary and proper for the good government, order and protection of person and property, and for the preservation of the public health, safety and welfare of the municipality and its inhabitants, and as may be necessary to carry into effect the powers and duties conferred and imposed by this subtitle, or by any law; and

WHEREAS, the Mayor and Town Council (the "Council") of the Town of Dover (the "Town") wishes to amend Chapter 57, entitled Police Department, concerning Appointments to Departments; Qualifications to give the "appointing authority" the discretion to hire entry level police officers in accordance with N.J.S.A. 11A:4-1.3 which provides for an exemption from general civil services regulations in the presence of an Ordinance such as this one; and

WHEREAS, the Town is authorized to pass an ordinance granting such discretion to the "appointing authority" as a result of its having previously established by way of the passage of Chapter 26 of the Revised General Ordinances of the Town of Dover, a Personnel Policy and Procedure Manual, which contains both a Conflict of Interest and an anti-Nepotism Policy as is required by N.J.S.A. 11A:4-1.3 as a condition precedent to the passage of this Ordinance; and

WHEREAS, N.J.S.A. 11A:4-1.3 authorizes the appointment of entry level police officers who have not passed a Civil Service Examination, but who have successfully completed a Basic Course for Police Officers at a school approved and authorized by the New Jersey Police Training Commission within nine (9) months from the date of hire as a temporary entry-level officer under the provisions of N.J.S.A. 11A:4-1.3; and

NOW THEREFORE BE IT ORDAINED by the Mayor and Town Council of the Town of Dover that Chapter 57 of the Code of the Town of Dover:

SECTION 1:

Chapter 57 POLICE DEPARTMENT

§57- Appointments to Department; Qualifications

Except as otherwise set forth herein, appointments to the Police Department shall be made in accordance with applicable law from lists of eligible candidates provided to the Town of Dover by the New Jersey Department of Civil Service.

Appointments of entry level police officers may, in the sole discretion of the appointing authority, be made in accordance with the provisions of N.J.S.A. 11A:4- 1.3.

In appropriate circumstances, any and all applicants for appointment shall be required to complete a physical and psychological examination.

Section 2. Severability.

If any portion of this ordinance shall be deemed invalid by any court of competent jurisdiction, the remainder shall survive in full force and effect.

Section 3. Repealer.

All ordinances and parts of ordinances or resolutions inconsistent herewith are hereby repealed.

Section 4. When Effective.

This ordinance shall be effective immediately upon adoption and publication in accordance with law.

Attest:

Tara M. Pettoni, Municipal Clerk

James P. Dodd, Mayor

INTRODUCED: _____

ADOPTED: _____



TOWN OF DOVER

MAYOR & TOWN COUNCIL

ORDINANCE NO. 05-2024

**BOND ORDINANCE PROVIDING FOR VARIOUS
CAPITAL IMPROVEMENTS IN AND BY THE TOWN OF
DOVER, IN THE COUNTY OF MORRIS, NEW JERSEY,
APPROPRIATING \$3,070,815 THEREFOR AND
AUTHORIZING THE ISSUANCE OF \$2,924,585.71 BONDS
OR NOTES OF THE TOWN TO FINANCE PART OF THE
COST THEREOF**

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF DOVER, IN THE COUNTY OF MORRIS, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The several improvements described in Section 3 of this bond ordinance are hereby respectively authorized to be undertaken by the Town of Dover, in the County of Morris, New Jersey (the "Town") as general improvements. For the several improvements or purposes described in Section 3, there are hereby appropriated the respective sums of money therein stated as the appropriation made for each improvement or purpose, such sums amounting in the aggregate to \$3,070,815, and further including the aggregate sum of \$146,229.29 as the several down payments for the improvements or purposes required by the Local Bond Law. The down payments have been made available by virtue of provision for down payment or for capital improvement purposes in one or more previously adopted budgets.

Section 2. In order to finance the cost of the several improvements or purposes not covered by application of the several down payments, negotiable bonds are hereby authorized to be issued in the principal amount of \$2,924,585.71 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. The several improvements hereby authorized and the several purposes for which the bonds are to be issued, the estimated cost of each improvement and the appropriation therefor, the estimated maximum amount of bonds or notes to be issued for each improvement and the period of usefulness of each improvement are as follows:

<u>Purpose</u>	<u>Appropriation and Estimated Cost</u>	<u>Estimated Maximum Amount of Bonds or Notes</u>	<u>Period of Usefulness</u>
a) <u>Equipment:</u>			
(i) Acquisition of turn out gear, including all related costs and expenditures incidental thereto.	\$28,000	\$26,666.66	5 years

<u>Purpose</u>	<u>Appropriation and Estimated Cost</u>	<u>Estimated Maximum Amount of Bonds or Notes</u>	<u>Period of Usefulness</u>
(ii) Acquisition of various equipment, including, but not limited to, a cascade system, a combustible gas meter and firearms, including all related costs and expenditures incidental thereto.	\$118,000	\$112,380.96	15 years
b) <u>Indoor Facilities:</u>			
Various indoor facility improvements including, but not limited to, the construction of a bathroom, including all work and materials necessary therefor and incidental thereto.	\$389,620	\$371,066.67	10 years
c) <u>Information Technology:</u>			
(i) Acquisition of laptops and desktop computers, including all related costs and expenditures incidental thereto.	\$15,500	\$14,761.90	5 years
(ii) Acquisition of various equipment, including, but not limited to, a 3D camera, security cameras, license plate readers, solar speed signs, digital archiving and radios, cameras and global positioning systems for vehicles, including all related costs and expenditures incidental thereto.	\$152,500	\$145,238.10	10 years
d) <u>Outdoor Facilities:</u>			
Various outdoor facility improvements, including, but not limited to, the Richard Avenue Park playground, the Crescent Field basketball court fence, Crescent Field lighting, design of the Hooey Park and Overlook Park retaining walls, outdoor facility maintenance and design and Township-wide tree projects, as more fully described on a list on file in the Office of the Clerk, which list is hereby incorporated by reference as if set forth at length, including all work and materials necessary therefor and incidental thereto.	\$401,295	\$382,185.71	10 years

<u>Purpose</u>	<u>Appropriation and Estimated Cost</u>	<u>Estimated Maximum Amount of Bonds or Notes</u>	<u>Period of Usefulness</u>
e) <u>Street, Sidewalk and Parking Lot Improvements:</u> Various street, sidewalk and parking lot improvements, including, but not limited to, the installation and repair of curbs and sidewalks, the White Street NJDOT Project, the Bowlby Street Small Cities Project, the 2022 Capital Bond Project (Roads), the 2022 Safe Streets to Transit Project, the Audrey Place 2022 NJDOT Project and Richboynton Road drainage improvements, all as more fully described on lists on file in the Office of the Clerk, which lists are hereby incorporated by reference as if set forth at length, including all work and materials necessary therefor and incidental thereto.	\$745,900	\$710,380.95	10 years
f) <u>Vehicles:</u>			
(i) Acquisition of various vehicles, including, but not limited to, a dump truck with plow and sander, a command vehicle and sport utility vehicles, including all related costs and expenditure incidental thereto.	\$520,000	\$495,238.10	5 years
(ii) Acquisition of a fire engine, including all related costs and expenditures incidental thereto.	\$250,000	\$238,095.24	10 years
(iii) Acquisition of a sewer jetter combo vac, including all related costs and expenditures incidental thereto.	<u>\$450,000</u>	<u>\$428,571.42</u>	15 years
TOTALS	<u>\$3,070,815</u>	<u>\$2,924,585.71</u>	

The excess of the appropriation made for each of the improvements or purposes aforesaid over the estimated maximum amount of bonds or notes to be issued therefore, as above stated, is the amount of the down payment for each purpose.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no bond anticipation note shall mature later than one year from its date, unless such bond anticipation notes are permitted to mature at such later date in accordance with applicable law. The bond anticipation notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with bond anticipation notes issued pursuant to this bond ordinance, and the chief financial officer's signature upon the bond anticipation notes shall be conclusive evidence as to all such determinations. All bond anticipation notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law or other applicable law. The chief financial officer is hereby authorized to sell part or all of the bond anticipation notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the bond anticipation notes pursuant to this bond ordinance is made. Such report must include the amount, the

description, the interest rate and the maturity schedule of the bond anticipation notes sold, the price obtained and the name of the purchaser.

Section 5. The Town hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Town is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

- (a) The improvements or purposes described in Section 3 of this bond ordinance are not current expenses. They are all improvements or purposes that the Town may lawfully undertake as general improvements, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.
- (b) The average period of usefulness, computed on the basis of the respective amounts of obligations authorized for each purpose and the reasonable life thereof within the limitations of the Local Bond Law, is 10 years.
- (c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Town as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$2,924,585.71, and the obligations authorized herein will be within all debt limitations prescribed by that Law.
- (d) An aggregate amount not exceeding \$450,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purposes or improvements.

Section 7. The Town hereby declares the intent of the Town to issue bonds or bond anticipation notes in the amount authorized in Section 2 of this bond ordinance and to use the proceeds to pay or reimburse expenditures for the costs of the purposes or improvements described in Section 3 of this bond ordinance. This Section 7 is a declaration of intent within the meaning and for purposes of the Treasury Regulations.

Section 8. Any grant moneys received for the purposes or improvements described in Section 3 hereof shall be applied either to direct payment of the cost of the improvements or to payment of the obligations issued pursuant to this bond ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

Section 9. The chief financial officer of the Town is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Town and to execute such disclosure document on behalf of the Town. The chief financial officer is further authorized to enter into the appropriate undertaking to provide secondary

market disclosure on behalf of the Town pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Town and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Town fails to comply with its undertaking, the Town shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

Section 10. The full faith and credit of the Town are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Town, and the Town shall be obligated to levy *ad valorem* taxes upon all the taxable property within the Town for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 11. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

Attest:

Tara M. Pettoni, Municipal Clerk

James P. Dodd, Mayor

INTRODUCED: _____

ADOPTED: _____



TOWN OF DOVER

MAYOR & TOWN COUNCIL

RESOLUTION NO. 81-2024 BILLS LIST RESOLUTION

WHEREAS, the Mayor and the Town Council of the Town of Dover have examined all bills presented for payment; and

WHEREAS, the Chief Financial Officer has certified that there are sufficient funds in the account(s) to which respective bills have been charged.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and the Town Council of the Town of Dover do hereby approve the bills as listed; and

BE IT FURTHER RESOLVED that the proper officials are hereby authorized to sign the checks for payment of same.

CURRENT APPROPRIATIONS RESERVE ACCT claims in the amount of:	\$33,131.52
CURRENT APPROPRIATIONS ACCT claims in the amount of:	\$411,018.23
GENERAL CAPITAL ACCT claims in the amount of:	\$219,866.00
WATER UTILITY RESERVE ACCT claims in the amount of:	\$5,195.42
WATER UTILITY ACCT claims in the amount of:	\$9,906.42
WATER CAPITAL ACCT claims in the amount of:	\$531,156.74
PARKING UTILITY RESERVE ACCT claims in the amount of:	\$0.00
PARKING UTILITY ACCT claims in the amount of:	\$1,509.27
PARKING CAPITAL ACCT claims in the amount of:	\$0.00
ANIMAL CONTROL TRUST ACCT claims in the amount of:	\$0.00
EVIDENCE TRUST ACCT claims in the amount of:	\$0.00
RECYCLING TRUST ACCT claims in the amount of:	\$451.50
COUNTY FORFEITED ASSETS TRUST ACCT claims in the amount of:	\$0.00
FEDERAL FORFEITED ASSETS ACCT claims in the amount of:	\$0.00
TRUST/OTHER ACCT claims in the amount of:	\$6,768.79
COAH TRUST ACCT claims in the amount of:	\$0.00
UNEMPLOYMENT TRUST ACCT claims in the amount of:	\$0.00
TOTAL CLAIMS TO BE PAID	\$1,219,003.89

BE IT FURTHER RESOLVED that the following claims have been paid prior to the Bill List Resolution in the following amounts:

TRUST/OTHER ACCT claims in the amount of:	\$0.00
GENERAL CAPITAL ACCT claims in the amount of:	\$0.00
CURRENT APPROPRIATIONS RESERVE ACCT claims in the amount of:	\$0.00
CURRENT APPROPRIATIONS ACCT claims in the amount of:	\$0.00
PARKING UTILITY ACCT claims in the amount of:	\$546.35
WATER UTILITY OPERATING claims in the amount of:	\$0.00
WATER UTILITY RESERVE ACCT claims in the amount of:	\$0.00
PARKING UTILITY CAPITAL claims in the amount of:	\$0.00
TOTAL CLAIMS PAID	\$546.35
TOTAL BILL LIST RESOLUTION	\$1,219,550.24

ATTEST:

TOWN OF DOVER, COUNTY OF MORRIS

Tara M. Pettoni, Municipal Clerk

James P. Dodd, Mayor

ADOPTED 02/27/2024



TOWN OF DOVER

MAYOR & TOWN COUNCIL

RESOLUTION 82-2024

RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY APPROVING TAXICAB DRIVER LICENSES

WHEREAS, applications for taxicab driver's licenses have been made by the people listed below;
and

WHEREAS, the Police Department of the Town of Dover has reviewed their applications and has
advised that there is no prohibition to the issuance of their license; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Town Council of the Town of
Dover, County of Morris and State of New Jersey that the following taxi driver licenses are hereby
approved:

FIRST CLASS TAXI CORP.

Vicente Benetiz-Cantos
Miguel Garcia Gregorio

ATTEST:

Tara M. Pettoni, Municipal Clerk

James P. Dodd, Mayor

ADOPTED: _____



TOWN OF DOVER

MAYOR & TOWN COUNCIL

RESOLUTION NO. 83-2024

RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF DOVER APPROVING TAXIS/LIMOS TO BE LICENSED IN THE TOWN OF DOVER

WHEREAS, the following companies, have applied for a taxi/limo license to operate the vehicle(s) listed below in the Town of Dover; and

WHEREAS, the appropriate municipal departments have reviewed the application(s) as required and have no objections to same being licensed as taxicab(s)/limo(s); and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Town Council of the Town of Dover, County of Morris and State of New Jersey that the taxicab(s)/limo(s) listed below are hereby approved for taxi/limo license(s) in the Town of Dover.

CARMEN TAXI SERVICE INC.

2014 TOYOTA SIENNA	OT429C	5TDKK3DC9ES409854	TAXI #33
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FIRST CLASS TAXI CORP.

2016 TOYOTA CAMRY	OT364H	4T1BF1FK4GU261099	TAXI #68
2014 TOYOTA SIENNA	OT239G	5TDKK3DC8ES420912	TAXI #69

PREMIER CAR SERVICES CORP.

2017 TOYOTA SIENNA	OT361H	5TDDZ3DC6HS186374	TAXI #17
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ATTEST:

Tara M. Pettoni, Municipal Clerk

James P. Dodd, Mayor

ADOPTED: _____



TOWN OF DOVER

MAYOR & TOWN COUNCIL

RESOLUTION 84-2024

RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY APPOINTING DEPUTY MUNICIPAL CLERK

WHEREAS, N.J.S.A. 40A:9-135 allows for the creation of the office of Deputy Municipal Clerk; and

WHEREAS, Section 49-12 of the Town Code of the Town of Dover creates the position of Deputy Municipal Clerk; and

WHEREAS, the Town Council of the Town of Dover wishes to appoint Kayla Wrigley to the position of Deputy Municipal Clerk.

NOW, THEREFORE, BE IT RESOLVED that Kayla Wrigley is hereby appointed to the position of Deputy Municipal Clerk of the Town of Dover effective February 16, 2024.

ATTEST:

Tara M. Pettoni, Municipal Clerk

James P. Dodd, Mayor

ADOPTED: _____



TOWN OF DOVER

MAYOR & TOWN COUNCIL

RESOLUTION 85-2024

RESOLUTION AUTHORIZING AN AMENDMENT TO RESOLUTION 69-2024, SUBSEQUENT TRANSFER OF FUNDS OF 2023 BUDGET APPROPRIATIONS

WHEREAS, an incorrect account was transferred from in Resolution 69-2024 and this Resolution amends and corrects said Resolution.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Town Council of the Town of Dover, County of Morris, State of New Jersey that the following correction transfer be authorized.

<u>DEPARTMENT</u>	<u>FROM</u>	<u>TO</u>
CURRENT FUND BUDGET		
INSURANCE – EMPLOYEE GROUP HEALTH	\$309,000.00	
LEGAL SERVICES AND COSTS	\$92,800.00	
SOCIAL SECURITY SYSTEM	\$13,696.00	
UNEMPLOYMENT	\$10,000.00	
DEFINED CONTRIBUTION RETIREMENT PROGRAM	\$15,000.00	
MUNICIPAL COURT-SALARIES & WAGES	\$9,788.58	
RVRSA		\$450,284.58
TOTAL CURRENT FUND	<u>\$450,284.58</u>	<u>\$450,284.58</u>

ATTEST:

Tara M. Pettoni, Municipal Clerk

James P. Dodd, Mayor

ADOPTED: _____



TOWN OF DOVER

MAYOR & TOWN COUNCIL

RESOLUTION NO. 86-2024

**RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF DOVER,
COUNTY OF MORRIS, STATE OF NEW JERSEY APPROVING VOLUNTEER FIRE
DEPARTMENT MEMBERS**

WHEREAS, the Town of Dover Fire Department has received applications for membership in the Dover Volunteer Fire Department from Michelle Estacio and John Carlos Inoa; and

WHEREAS, the applicants have met all the requirements as stated in Chapter 20-4 of the Code of the Town of Dover Volunteer Fire Department, and have been recommended by Fire Chief Paul McDougall; and

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Town Council of the Town of Dover, County of Morris, State of New Jersey to approve the memberships of Michelle Estacio and John Carlos Inoa; and

NOW FURTHER BE IT RESOLVED, that a copy of this Resolution be sent to the Fire Chief

ATTEST:

Tara M. Pettoni, Municipal Clerk

James P. Dodd, Mayor

ADOPTED: _____



TOWN OF DOVER

MAYOR & TOWN COUNCIL

RESOLUTION NO. 87-2024

**RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF DOVER,
COUNTY OF MORRIS, STATE OF NEW JERSEY AUTHORIZING THE PURCHASE
OF ONE (1) 2024 FORD SUPER DUTY F-450 DRW (W4D) XL 4WD CREW CAB 8'
BOX 176" WB, 8.5 WESTERN PRO PLUS SNOWPLOW**

WHEREAS, the Mayor and Town Council of the Town of Dover believe it is in the best interest of the Town to add new vehicles to its fleet to maintain an optimal number for service; and

WHEREAS, pursuant to the provision made in the Local Public Contracts Law N.J.S.A. 40A:11-5(2) the Township as a Local Government Unit, may without public advertising for goods or services enter into contracts already secured by the United States of America, the State of New Jersey, County or Municipality thereof; and

WHEREAS, the Educational Services Commission of New Jersey Cooperative Pricing Contract has publicly advertised for bids and awarded a contract to National Auto Fleet Group located in Watsonville, California to be as follows:

One (1) New/Unused 2024 Ford Super Duty F-450 DRW (W4D) XLT 4WD Crew Cab 8' Box 176" WB, 8.5" Western Pro Plus Snowplow \$83,336.88

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Town Council of the Town of Dover, County of Morris, State of New Jersey authorized the Purchasing Agent, on behalf of the Town of Dover to issue and execute a Purchase Order in the amount not to exceed \$150,000.00 to National Auto Fleet Group with funds certified available by the Chief Financial Officer.

ATTEST:

Tara M. Pettoni, Municipal Clerk

James P. Dodd, Mayor

ADOPTED: _____

I, Thomas Ferry as the Town of Dover Chief Financial Officer, do hereby certify that funds are available to meet the Town of Dover's obligation specified by this resolution.

Amount Not to Exceed
\$150,000.00



Thomas Ferry, C.M.F.O.

Amount

C-23-22-101-003
Account #



TOWN OF DOVER

MAYOR & TOWN COUNCIL

RESOLUTION 88-2024

RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF DOVER APPOINTING A POLICE OFFICER FOR THE TOWN OF DOVER

WHEREAS, there are current vacancies in the Police Department and a need exists in the Police Department to hire a Police Officer; and

WHEREAS, Christian Fuentes is currently a Special Law Enforcement Officer – Class II with the Dover Police Department; and

WHEREAS, Christian Fuentes has already had substantial training, has worked in the Department, resides in the Town of Dover and is bilingual; and

WHEREAS, Christian Fuentes was hired in accordance 11A:4-1.3.

WHEREAS, Business Administrator, BettyLou DeCroke has recommended that Christian Fuentes be appointed and hired as a Police Officer for the Town of Dover; and

NOW, BE IT RESOLVED, by the Mayor and Town Council of the Town of Dover, in the County of Morris, State of New Jersey, that the following personnel action is hereby approved subject to the NJ Department of Personnel regulations and background check:

Name	Position	Salary	Date of Action
Christian Fuentes	Police Officer	\$71,551.00	January 13, 2024

ATTEST:

Tara M. Pettoni, Municipal Clerk

James P. Dodd, Mayor

ADOPTED: _____



TOWN OF DOVER

MAYOR & TOWN COUNCIL

RESOLUTION 89-2024

RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF DOVER APPOINTING AN ELECTRICAL INSPECTOR

WHEREAS, there are current vacancies in the Construction Department and a need exists in the Construction Department to hire an Electrical Inspector.

NOW, BE IT RESOLVED, by the Mayor and Town Council of the Town of Dover, in the County of Morris, State of New Jersey, that the following personnel action is hereby approved subject to the NJ Department of Personnel regulations:

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Date of Action</u>
Stanley Fagerty	Electrical Inspector	\$50.00 per hour	1/4/2024

ATTEST:

Tara M. Pettoni, Municipal Clerk

James P. Dodd, Mayor

ADOPTED: _____



TOWN OF DOVER

MAYOR & TOWN COUNCIL

RESOLUTION 90-2024

RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF DOVER APPOINTING A CONSTRUCTION OFFICIAL/BUILDING SUBCODE OFFICIAL/INSPECTOR

WHEREAS, there are current vacancies in the Construction Department and a need exists in the Construction Department to hire a Construction Official/Building Subcode Official/Inspector.

NOW, BE IT RESOLVED, by the Mayor and Town Council of the Town of Dover, in the County of Morris, State of New Jersey, that the following personnel action is hereby approved subject to the NJ Department of Personnel regulations:

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Date of Action</u>
Thomas Mahoney	Construction Official/ Building Subcode Official Inspector	\$125,000.00	1/3/2024

ATTEST:

Tara M. Pettoni, Municipal Clerk

James P. Dodd, Mayor

ADOPTED: _____



TOWN OF DOVER

MAYOR & TOWN COUNCIL

RESOLUTION NO. 91-2024

RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF DOVER APPOINTING THE MUNICIPAL CLERK AS CUSTODIAN OF RECORDS OF THE POLICE DEPARTMENT

WHEREAS, the Municipal Clerk formerly served as the Custodian of Records of the Police Department; and

WHEREAS, the Mayor and Town Council subsequently adopted Resolution No. 72-2020 on February 11, 2020 designating the Chief Law Enforcement Officer as the Custodian of Records of the Police Department due to the existence of certain records within the Police Department that civilian employees are prohibited from reviewing; and

WHEREAS, for purposes of efficiency and consolidating Open Public Records Act and/or other public records release functions, and in recognition that the Municipal Clerk carries expertise in determining whether certain records are subject to disclosure under the Open Public Records Act, common law right of access, and/or other mechanisms relating to the release of governmental records, the Mayor and Town Council believe that it is in the best interest to designate the Municipal Clerk as the Custodian of Records of the Police Department; and

WHEREAS, the Mayor and Town Council believe that such designation will not jeopardize the Town's compliance with applicable laws, rules, and regulations pertaining to civilian review of certain Police Department records and Police Department personnel may continue to be utilized to review and locate responsive public records to forward to the Municipal Clerk for their lawful release and/or disclosure; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Town Council of the Town of Dover, County of Morris, and State of New Jersey, that the Municipal Clerk is hereby designated as Custodian of Records of the Police Department of the Town of Dover; and

BE IT FURTHER RESOLVED, all resolutions or parts of resolutions inconsistent with this Resolution are hereby repealed to the extent of such inconsistencies.

ATTEST:

Tara M. Pettoni, Municipal Clerk

James P. Dodd, Mayor

ADOPTED: _____