



TOWN OF DOVER

MAYOR & TOWN COUNCIL

REGULAR MEETING AGENDA

Town of Dover Town Hall

July 16, 2024 at 7:00PM

A) CALL MEETING TO ORDER / SUNSHINE STATEMENT – Mayor James P. Dodd to call meeting to order and read the Sunshine Statement:

“This meeting is being held in accordance with the Open Public Meetings Act, also known as the Sunshine Law, N.J.S.A. 10:4-6. Notice of the meeting was sent to the Daily Record and Star Ledger on January 2, 2024, and published in the Record and Ledger on January 5, 2024 and was sent to the Citizen on February 2, 2024 and published in the Citizen on February 7, 2024. Notice was also posted on the Bulletin Board of the Municipal Building.” These notices were sent within 48 hours prior to this meeting and were sent in sufficient time for the publications to publish them. A copy of said notice is on file with the Municipal Clerk.

B) PLEDGE OF ALLEGIANCE – Mayor James P. Dodd to lead those in attendance in the Pledge of Allegiance to the Flag

C) INVOCATION

D) ROLL CALL – Clerk to Conduct Roll Call:

Name	Present	Absent	Excused
Council Member Estacio			
Council Member Rodriguez			
Council Member Ruiz			
Council Member Santana			
Council Member Scarneo			
Council Member Tapia			
Council Member Toro			
Council Member Wittner			
Mayor Dodd			

E) APPROVAL OF MINUTES

- April 9, 2024

F) REPORT OF COMMITTEES

G) PRESENTATIONS, MUNICIPAL CORRESPONDENCE

H) PUBLIC COMMENT ON AGENDA ITEMS ONLY—Three minutes per person

I) ORDINANCES FOR FIRST READING

- a. Ordinance 15-2024 Capital Ordinance Appropriating \$40,000 to Pay for Various Acquisitions and Improvements, in and for the Town of Dover, in the County of Morris, State of New Jersey
- b. Ordinance 16-2024 An Ordinance of the Mayor and Town Council of the Town of Dover, County of Morris and the State of New Jersey Amending Chapter 286 of the Code of the Town of Dover

J) ORDINANCES FOR SECOND READING, PUBLIC HEARING AND ADOPTION

- a. Ordinance 13-2024 An Ordinance of the Mayor and Town Council Providing a Handicapped Parking Space at 9 Losey Street
- b. Ordinance 14-2024 An Ordinance of the Mayor and Town Council of the Town of Dover Creating Prohibited Parking Regulations for Losey Street

K) APPROVAL OF BILLS

- a. Resolution 194-2024 Approval of Bills List

L) APPROVAL OF RESOLUTIONS

1) CONSENT AGENDA RESOLUTIONS

- a. Resolution 195-2024 Approving a Social Affair Permit
- b. Resolution 196-2024 Appointing Public Agency Compliance Officer (P.A.C.O.)
- c. Resolution 197-2024 Appointing Fund Commissioners for the Morris County Joint Insurance Fund
- d. Resolution 198-2024 Appointing Fund Commissioners for the North Jersey Municipal Benefits Fund

2) RESOLUTIONS FOR DISCUSSION AND CONSIDERATION

- a. Resolution 199-2024 Approving Taxicab Driver Licenses
- b. Resolution 200-2024 Approving Taxis/Limos to be Licensed in the Town of Dover
- c. Resolution 201-2024 Appointing Crossing Guards for the Town of Dover
- d. Resolution 202-2024 Authorizing the Acceptance of Grant Award from the State of New Jersey Office Local Public Health
- e. Resolution 203-2024 Approving the Stipulation of Settlement for Docket No. MRS-L-002119-23
- f. Resolution 204-2024 Accepting the Bid of J.C. Contracting, Inc. and Awarding a Contract for the East Blackwell Street Traffic Signal Improvement – Phase II Project
- g. Resolution 205-2024 Authorizing the Town of Dover to Enter into an Agreement with Hera Property Registry, LLC
- h. Resolution 206-2024 Approving a Right of Way Encroachment Permit for 71 Penn Avenue

M) OLD BUSINESS

N) NEW BUSINESS

- 1. New Business Items

O) PUBLIC COMMENT—Three minutes per person

The Town of Dover highly values the input of residents in making important decisions that affect the residents of our community. We also believe in the right of residents to observe Council Meetings. To ensure that all of our residents have the opportunity to offer a comment, each statement/comment shall be held to a time of three (3) minutes.

Please be courteous and mindful of the rights of others when providing comments. Comments may not be abusive, obscene, or threatening. All members of the public attending Mayor and Town Council meetings must treat each other and the Mayor and Council with respect. Individuals offering comments are not permitted to make personal attacks on any Town Employees, the Mayor or any Member of Town Government, other testifiers, or members of the public.

P) CLOSED/EXECUTIVE SESSION—NONE

Q) ACTIONS CONSIDERED FOLLOWING CLOSED SESSION

R) ADJOURNMENT



TOWN OF DOVER

MAYOR & TOWN COUNCIL

ORDINANCE NO. 15-2024

CAPITAL ORDINANCE APPROPRIATING \$40,000 TO PAY FOR VARIOUS ACQUISITIONS AND IMPROVEMENTS, IN AND FOR THE TOWN OF DOVER, IN THE COUNTY OF MORRIS, STATE OF NEW JERSEY

NOW, THEREFORE, BE IT ORDAINED AND ENACTED BY THE TOWN COUNCIL OF THE TOWN OF DOVER, IN THE COUNTY OF MORRIS, STATE OF NEW JERSEY (a majority of the full membership thereof affirmatively concurring), AS FOLLOWS:

SECTION 1. The capital improvements described in Section 2 of this capital ordinance are hereby authorized as general capital improvements to be undertaken by the Town of Dover, in the County of Morris, State of New Jersey (the "Town"). For the said improvements or purposes stated in Section 2 hereof, there is hereby appropriated the amount of \$40,000, said sum being available from the Town's General Capital Fund.

SECTION 2. (a) The improvements and purposes hereby authorized are for (i) the acquisition of a Drager Alcotest 9510 system and related attachments for the Police Department, and (ii) the acquisition of a dump body for a single-axle truck for the Roads Division of the Department of Public Works.

(b) The above improvements and purposes set forth in Section 2(a) shall also include, but are not limited to, as applicable, all other related improvements, engineering design work, preparation of plans and specifications, permits, bid documents, contract administration, work, materials, equipment, accessories, labor and appurtenances necessary therefor or incidental thereto.

SECTION 3. The expenditures totaling \$40,000 for the improvements and purposes set forth in Section 2 hereof are hereby authorized and approved.

SECTION 4. The Town hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable, for the Town. The capital or temporary capital budget, as applicable, of the Town is hereby amended to conform with the provisions of this capital ordinance to the

extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget of the Town, a revised capital or temporary capital budget for the Town has been filed with the Division of Local Government Services.

SECTION 5. This ordinance shall take effect immediately after final adoption as described in N.J.S.A. 40:49-2.

Attest:

Tara M. Pettoni, Municipal Clerk

James P. Dodd, Mayor

INTRODUCED: _____

ADOPTED: _____



TOWN OF DOVER

MAYOR & TOWN COUNCIL

ORDINANCE NO. 16-2024

**AN ORDINANCE OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF DOVER,
COUNTY OF MORRIS AND THE STATE OF NEW JERSEY AMENDING CHAPTER 286
OF THE CODE OF THE TOWN OF DOVER**

WHEREAS, the Mayor and Town Council of the Town of Dover (the "Town") may make, amend, repeal, and enforce ordinances to adopt policies and procedures for the benefit of the municipality; and

WHEREAS, the Mayor and Town Council recognize that there is a need to amend the language of the Town Code, Chapter 286, to reflect the State laws and regulations; and

BE IT ORDAINED, by the Mayor and Town Council of the Town of Dover, County of Morris, State of New Jersey, that Chapters 286 of the Town Code is hereby amended and readopted as follows:

Section 1.

Chapter 286 of the Town Code is hereby amended and readopted as follows:

CHAPTER 2 Administration of Government

§ 286-1 Purpose.

- A. It is the intent of this chapter to protect and preserve the public health, safety and welfare and security and quiet enjoyment of residents and neighborhoods by i) requiring mortgagees, including banks, financial institutions, credit unions, lenders, trustees and service companies to properly maintain vacant and/or foreclosing properties, and ii) regulating the maintenance of vacant and/or foreclosing real properties in order to prevent blighted and unsecured residences.
- B. In addition to any other remedies in law or equity not set forth herein, enforcement authority shall be vested in the Code Enforcement Department. The Police Department and Department of Public Works shall also have enforcement authority with respect to this chapter. The Town Administrator may also designate, when necessary, additional enforcement duties for other Town Departments.

§ 286-2 Definitions.

For the purposes of this chapter, the following terms, phrases, words and their derivations shall have the meaning given herein. When consistent with the context, words used in the present tense include the future, words in the plural include the singular and words in the singular include the plural. The word "shall" is always mandatory and not merely directory.

CHIEF CODE ENFORCEMENT OFFICER

The Chief Code Enforcement Officer of the code Enforcement Department and/or his or her designee(s).

DAYS

Consecutive calendar days.

ENFORCEMENT AUTHORITY

The Code Enforcement Department and any other Department designated as such by the Town Administrator.

FORECLOSING, FORECLOSURE, OR FORECLOSURE ACTION

The legal process by which a mortgagee, or other lien holder, terminates a property owner's equitable right of redemption to obtain legal and equitable title to the real property pledged as security for a debt or the real property subject to the lien. This definition shall include, but is not limited to, a complaint and summons filed with respect to foreclosure on a mortgage, a lis pendens filed against it by the lender holding a mortgage on the property, public notice of default, a deed-in-lieu of foreclosure, sale to the mortgagee or lien holder, certificate of title and all other processes, activities and actions, by whatever name, associated with the described process. The process is not concluded until the property obtained by the mortgagee, lien holder, or their designee, by certificate of title, or any other means, is sold to a nonrelated bona fide purchaser in an arm's length transaction to satisfy the debt or lien.

INITIATION OF THE FORECLOSURE PROCESS

Any of the following actions taking by a mortgagee against the borrower or mortgagee of a property: i) taking possession of the property; ii) commencing a foreclosure action or filing a lis pendens in the Superior Court of New Jersey.

MORTGAGEE

The bank, financial institution, lending institution, credit union and/or creditor, including but not limited to, service companies, lenders in a mortgage agreement and any agent, servant or employee of the mortgagee, or any successor in interest and/or assignee of the mortgagee's rights, interests, or obligations under the mortgage agreement, excluding governmental entities as assignee or owner.

PROPERTY

Any real estate, residential property, or portion thereof, located in the Town of Dover, including buildings or structures situated on the property. For the purposes of this section only, property does not include property owned or subject to the control of the Town or any of its governmental bodies or agencies including, but not limited to, property owned or controlled by the Housing Authority of the Town of Dover.

SECURING

Taking measures that assist in making the property inaccessible to unauthorized persons.

TOWN

The Town of Dover.

VACANT AND ABANDONED PROPERTY

A property that is not legally occupied by a mortgagor or tenant, which is in such condition that it cannot be legally reoccupied because of the presence or finding of at least two of the following:

- A. Overgrown or neglected vegetation;
- B. Dead trees;
- C. The accumulation of newspapers, circulars, flyers, or mail on the property;
- D. Disconnected gas, electric, or water utility services to the property;
- E. The accumulation of hazardous, noxious, or unhealthy substances or materials on the property;
- F. The accumulation of junk, litter, trash or debris on the property;
- G. The absence of window treatments such as blinds, curtains, or shutters;
- H. The absence of furnishing and personal items;
- I. Statements of neighbors, delivery persons or government employees indicating that the property is vacant and abandoned;
- J. Windows or entrances to the property that are boarded up or closed off, or multiple window panes that are damaged, broken, and unrepaired;
- K. Doors to the property that are smashed through, broken off, unhinged, or continuously unlocked;
- L. A risk to the health, safety, or welfare of the public or any adjoining or adjacent property owners due to acts of vandalism, loitering, criminal conduct, or the physical destruction or deterioration of the property;
- M. An uncorrected violation of a municipal building, housing or similar code during the preceding year, or an order by municipal authorities declaring the property to be unfit for occupancy and to remain vacant and unoccupied;
- N. The mortgagee or other authorized party has secured or winterized the property due to the property being deemed vacant and unprotected or in danger of freezing;
- O. A written statement issued by a mortgagor expressing the clear intent of all mortgagors to abandon the property; or
- P. Any other reasonable indicia of abandonment.

§ 286-3 Registration of vacant and/or foreclosing properties; duty to provide written notice of vacant, property and/or mortgage foreclosure.

- A. Any mortgagee who holds a mortgage on real property located within the Town shall perform an inspection of the property to determine vacancy or occupancy, upon default by the mortgagor as evidenced by the filing of a foreclosure action or any evidence of an existing foreclosure action or lien holder has obtained ownership of the real property. The mortgagee shall, within 10 days of the inspection, register the property with the Code Enforcement Department, or its designee, on forms or other manner as directed, and

indicate whether the property is vacant or occupied. A separate registration is required for each property, whether it is found to be vacant or occupied.

- B. Registration pursuant to this section shall contain the name, direct mailing address, a direct contact name, telephone number, and email address for the mortgagee, and the servicer, and the name and twenty-four-hour contact phone number of the local property management company responsible for the security and maintenance of the property.
- C. If the mortgagee is located outside of New Jersey, it must provide the full name, mailing address, and direct-dial telephone number of an in-state representative or agent for the mortgagee.
- D. Mortgagees who have existing registrable property on the effective date of this chapter have 30 calendar days from the effective date to register the property with the Code Enforcement Department, or its designee, on forms or other manner as directed, and indicate whether the property is vacant or occupied. A separate registration is required for each property, whether it is vacant or occupied.
- E. Registration of foreclosure property does not alleviate the mortgagee from obtaining all required licenses, permits and inspections required by applicable code or state statutes. Acquisition of required licenses permits, and inspections or registration of rental property does not alleviate the requirement for the property to be registered under this section. Mortgagee is expected to update the status of the property in the event of a mortgagee managed rental.
- F. If the mortgage on a registrable property pursuant to this section is sold or transferred, the new mortgagee is subject to all the terms of this chapter. Within 10 days of the transfer, the new mortgagee shall register the property or update the existing registration. The previous mortgagee(s) will not be released from the responsibility of paying all previous unpaid fees, fines, and penalties accrued during that mortgagee's involvement with the registrable property.
- G. If the mortgagee sells or transfers the registrable property in a non-arm's length transaction to a related entity or person, the transferee is subject to all the terms of this chapter. Within 10 days of the transfer, the transferee shall register the property or update the existing registration. Any and all previous unpaid fees, fines, and penalties, regardless of who the mortgagee was at the time registration was required, including but not limited to unregistered periods during the foreclosure process, are the responsibility of the transferee and are due and payable with the updated registration. The previous mortgagee will not be released from the responsibility of paying all previous unpaid fees, fines, and penalties accrued during that mortgagee's involvement with the foreclosure property.
- H. As long as the property is registrable it shall be inspected by the mortgagee, or designee, monthly. If an inspection shows a change in the property's occupancy status the mortgagee shall, within 10 days of that inspection, update the occupancy status of the property registration.
- I. A nonrefundable annual registration fee shall accompany each registration pursuant to this section.
- J. The mortgagee of foreclosed properties shall pay a registration fee of \$500 per property annually to register the property in the Town's property registration program. However, if

the property is vacant or abandoned when the summons and complaint is filed in an action to foreclose or becomes vacant and abandoned at any time thereafter while the property is in foreclosure, an additional \$2,000 shall be paid annually by the mortgagee within 10 days of the expiration of the previous registration.

- K. If the foreclosure property is not registered, or the registration fee is not paid within 30 days of when the registration or renewal is required pursuant to this section, a late fee equivalent to 10% of the annual registration fee shall be charged for every thirty-day period, or portion thereof, the property is not registered and shall be due and payable with the registration.
- L. All registration fees must be paid directly from the mortgagee, trustee, servicer, or owner. Third-party registration fees are not allowed without the consent of the Town and/or its authorized designee.
- M. Properties subject to this section shall remain under the annual registration requirement, and the inspection, security, and maintenance standards of this section as long as they are registrable.
- N. Until the mortgage or lien on the property in question is satisfied, or legally discharged, the filing of a dismissal of lis pendens and/or summary of final judgment and/or certificate of title, voluntary or otherwise, does not exempt any mortgagee holding the mortgage, from all the requirements of this chapter.
- O. Any person or legal entity that has registered a property under this section must report any change of information contained in the registration within 10 days of the change.
- P. Failure of the mortgagee to properly register or to modify the registration form from time to time to reflect a change of circumstances as required by this chapter is a violation of the chapter and shall be subject to enforcement and any resulting monetary penalties.
- Q. Pursuant to any administrative or judicial finding and determination that any property is in violation of this chapter, the Town may take the necessary action to ensure compliance with and place a lien on the property for the cost of the work performed to benefit the property and bring it into compliance.
- R. Once the property is no longer vacant or is sold or otherwise transferred, the mortgagee must provide proof of sale, transfer, or occupancy to the enforcement authority within 30 days of sale or transfer.

Attest:

Tara M. Pettoni, Municipal Clerk

James P. Dodd, Mayor

INTRODUCED: _____

ADOPTED: _____



TOWN OF DOVER

MAYOR & TOWN COUNCIL

ORDINANCE NO. 13-2024

**AN ORDINANCE OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF
DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY PROVIDING A
HANDICAPPED PARKING SPACE AT 9 LOSEY STREET**

BE IT ORDAINED, by the Mayor and Town Council of the Town of Dover, County of Morris, State of New Jersey, as follows:

SECTION 1. Description for handicap parking space to be located at 9 Losey Street:

Said handicap parking space shall be located along the northerly curb line of Losey Street beginning at a point 147 feet east of the northeasterly curb line intersection of N. Sussex Street and Losey Street, thence continuing in an easterly direction for a distance of 22 feet.

SECTION 2. All ordinances or parts of ordinances inconsistent with this ordinance are hereby repealed to the extent of such inconsistencies.

SECTION 3. If any section, subsection, sentence, clause, phrase, or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions hereof.

SECTION 4. The Ordinance shall take effect upon passage and publication in the matter required by New Jersey law.

Attest:

Tara M. Pettoni, Municipal Clerk

James P. Dodd, Mayor

INTRODUCED: _____

ADOPTED: _____



TOWN OF DOVER

MAYOR & TOWN COUNCIL

ORDINANCE NO. 14-2024

AN ORDINANCE OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY CREATING PROHIBITED PARKING REGULATIONS FOR LOSEY STREET

WHEREAS, the governing body of a municipality make, amend, repeal, and enforce ordinances to adopt policies and procedures for the benefit of the municipality; and

WHEREAS, the Mayor and Town Council recognize that there is a need to make reasonable changes to the Code of the Town of Dover to prohibit street parking 7 days a week / 24 hours per day at 11-13 Losey Street; and

WHEREAS, the Mayor and Town Council have determined that it is in the best interest of the Town to prohibit street parking 7 days a week / 24 hours per day along the northerly side of 11-13 Losey Street; and

NOW THEREFORE, BE IT ORDAINED by the Mayor and Town Council of the Town of Dover as follows:

SECTION 1. Definition – No Parking Zone

A “No Parking Zone” for the purpose of this ordinance shall be an area along the sideline(s) of a public street that prohibits parking 7 days a week / 24 hours per day.

SECTION 2. Description – Location of No Parking Zone

Said “No Parking Zone” for the purposes of this ordinance shall be located along the northerly curb line of Losey Street beginning at a point 187 feet east of the northeasterly curb line intersection of N. Sussex Street and Losey Street, thence continuing in an easterly direction for a distance of 16 feet.

SECTION 3. Violation and Penalties

Unless another penalty is expressly provided by New Jersey Statute, every person convicted of a violation or provision of this Ordinance or any supplement thereto shall be liable to a penalty.

SECTION 4. Effect

This ordinance shall take effect in accordance with law. This ordinance shall supersede any previous and relevant ordinance(s) that may have been adopted prior to this ordinance being adopted.

Attest:

Tara M. Pettoni, Municipal Clerk

James P. Dodd, Mayor

INTRODUCED: _____

ADOPTED: _____



TOWN OF DOVER

MAYOR & TOWN COUNCIL

RESOLUTION NO. 194-2024

BILLS LIST RESOLUTION

WHEREAS, the Mayor and the Town Council of the Town of Dover have examined all bills presented for payment; and

WHEREAS, the Chief Financial Officer has certified that there are sufficient funds in the account(s) to which respective bills have been charged.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and the Town Council of the Town of Dover do hereby approve the bills as listed; and

BE IT FURTHER RESOLVED that the proper officials are hereby authorized to sign the checks for payment of same.

CURRENT APPROPRIATIONS RESERVE ACCT claims in the amount of:	\$0.00
CURRENT APPROPRIATIONS ACCT claims in the amount of:	\$769,377.49
GENERAL CAPITAL ACCT claims in the amount of:	\$28,140.00
WATER UTILITY RESERVE ACCT claims in the amount of:	\$160.00
WATER UTILITY ACCT claims in the amount of:	\$63,922.15
WATER CAPITAL ACCT claims in the amount of:	\$790.00
PARKING UTILITY RESERVE ACCT claims in the amount of:	\$0.00
PARKING UTILITY ACCT claims in the amount of:	\$3,149.95
PARKING CAPITAL ACCT claims in the amount of:	\$0.00
ANIMAL CONTROL TRUST ACCT claims in the amount of:	\$0.00
EVIDENCE TRUST ACCT claims in the amount of:	\$0.00
RECYCLING TRUST ACCT claims in the amount of:	\$766.50
COUNTY FORFEITED ASSETS TRUST ACCT claims in the amount of:	\$0.00
FEDERAL FORFEITED ASSETS ACCT claims in the amount of:	\$0.00
TRUST/OTHER ACCT claims in the amount of:	\$13,775.83
COAH TRUST ACCT claims in the amount of:	\$0.00
UNEMPLOYMENT TRUST ACCT claims in the amount of:	\$0.00
TOTAL CLAIMS TO BE PAID	\$880,081.92

BE IT FURTHER RESOLVED that the following claims have been paid prior to the Bill List Resolution in the following amounts:

TRUST/OTHER ACCT claims in the amount of:	\$51,397.25
GENERAL CAPITAL ACCT claims in the amount of:	\$0.00
CURRENT APPROPRIATIONS RESERVE ACCT claims in the amount of:	\$0.00
CURRENT APPROPRIATIONS ACCT claims in the amount of:	\$30,097.42
PARKING UTILITY ACCT claims in the amount of:	\$0.00
WATER UTILITY OPERATING claims in the amount of:	\$2,870.01
WATER UTILITY RESERVE ACCT claims in the amount of:	\$0.00
PARKING UTILITY CAPITAL claims in the amount of:	\$0.00
TOTAL CLAIMS PAID	\$84,364.68
TOTAL BILL LIST RESOLUTION	\$964,446.60

ATTEST:

TOWN OF DOVER, COUNTY OF MORRIS

Tara M. Pettoni, Municipal Clerk

James P. Dodd, Mayor

ADOPTED 07/16/2024



TOWN OF DOVER

MAYOR & TOWN COUNCIL

RESOLUTION 195-2024

RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY APPROVING A SOCIAL AFFAIR PERMIT

WHEREAS, Casa Puerto Rico, Inc. filed an application for their Special Permit for Social Affairs to be held at 50 West Blackwell Street; and

WHEREAS, Casa Puerto Rico, Inc. is a non-profit organization is permitted to have twenty-five events per year; and

WHEREAS, the Police Chief will determine what special conditions if any are needed.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Town Council of the Town of Dover, County of Morris and State of New Jersey that the following applications for Alcoholic Beverage Social Affair Permit(s) be approved:

1. A Social Affair Permit for Casa Puerto Rico, Inc. is approved to be held on Sunday, September 1, 2024 from 1:00 pm through 2:00 am.
2. This approval is conditioned upon security satisfactory to the Town of Dover Chief of Police being in place for this event.

ATTEST:

Tara M. Pettoni, Municipal Clerk

James P. Dodd, Mayor

ADOPTED: _____



TOWN OF DOVER

MAYOR & TOWN COUNCIL

RESOLUTION NO. 196-2024

**RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN
OF DOVER DESIGNATING ADAM E. CRUZ AS PUBLIC AGENCY COMPLIANCE
OFFICER FOR THE TOWN OF DOVER**

WHEREAS, N.J.A.C. 17:27-3.5 requires that each public agency designate annually an individual to serve as its Public Agency Compliance Officer (P.A.C.O.); and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Town Council of the Town of Dover, County of Morris, and State of New Jersey Adam E. Cruz is hereby designated **PUBLIC AGENCY COMPLIANCE OFFICER** for the year 2024.

NOW THEREFORE, BE IT FURTHER RESOLVED that a copy of this Resolution be given to the Administration Department.

ATTEST:

Tara M. Pettoni, Municipal Clerk

James P. Dodd, Mayor

ADOPTED: _____



TOWN OF DOVER

MAYOR & TOWN COUNCIL

RESOLUTION NO. 197-2024

**RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF DOVER,
COUNTY OF MORRIS, STATE OF NEW JERSEY APPOINTING FUND
COMMISSIONER(S) FOR THE MORRIS COUNTY JOINT INSURANCE FUND**

WHEREAS, there exists a need for a Commissioner and an Alternate for the Town of Dover under the Morris County Joint Insurance Fund; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Town Council of the Town of Dover, County of Morris, and State of New Jersey that Adam E. Cruz be and is hereby appointed Fund Commissioner and Tara M. Pettoni is hereby appointed Alternate Fund Commissioner for the Town of Dover under the Morris County Joint Insurance Fund.

NOW THEREFORE, BE IT FURTHER RESOLVED that a copy of this Resolution be given to the Administration Department.

ATTEST:

Tara M. Pettoni, Municipal Clerk

James P. Dodd, Mayor

ADOPTED: _____



TOWN OF DOVER

MAYOR & TOWN COUNCIL

RESOLUTION NO. 198-2024

**RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF DOVER,
COUNTY OF MORRIS, STATE OF NEW JERSEY APPOINTING A FUND
COMMISSIONER(S) FOR THE NORTH JERSEY MUNICIPAL BENEFITS FUND**

WHEREAS, there exists a need for a Commissioner and an Alternate for the Town of Dover under the North Jersey Municipal Employee Benefits Fund; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Town Council of the Town of Dover, County of Morris, State of New Jersey that Victoria Dobrusin be and is hereby appointed Fund Commissioner and Adam E. Cruz is hereby appointed Alternate Fund Commissioner for the Town of Dover under the North Jersey Municipal Employee Benefits Fund.

NOW THEREFORE, BE IT FURTHER RESOLVED that a copy of this Resolution be given to the Administration Department.

ATTEST:

Tara M. Pettoni, Municipal Clerk

James P. Dodd, Mayor

ADOPTED: _____



TOWN OF DOVER

MAYOR & TOWN COUNCIL

RESOLUTION 199-2024

RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY APPROVING TAXICAB DRIVER LICENSES

WHEREAS, applications for taxicab driver's licenses have been made by the people listed below;
and

WHEREAS, the Police Department of the Town of Dover has reviewed their applications and has
advised that there is no prohibition to the issuance of their license; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Town Council of the Town of
Dover, County of Morris and State of New Jersey that the following taxi driver licenses are hereby
approved:

CARMEN TAXI SERVICE INC.

Javier Amaro - Renewal

DOVER TAXI AND LIMO SERVICE LLC.

Gustavo Macias Ponce – New
Diego Rojas Arbolenda – New
Aristides Vasquez Mena – Renewal

PREMIER CAR SERVICES CORP.

Jose Mazo Arteaga – New
Sebastian Munera Cartagena – New

ATTEST:

Tara M. Pettoni, Municipal Clerk

James P. Dodd, Mayor

ADOPTED: _____



TOWN OF DOVER

MAYOR & TOWN COUNCIL

RESOLUTION NO. 200-2024

RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF DOVER APPROVING TAXIS/LIMOS TO BE LICENSED IN THE TOWN OF DOVER

WHEREAS, the following companies, have applied for a taxi/limo license to operate the vehicle(s) listed below in the Town of Dover; and

WHEREAS, the appropriate municipal departments have reviewed the application(s) as required and have no objections to same being licensed as taxicab(s)/limo(s); and

WHEREAS, the taxicab(s)/limo(s) have passed the Police Department Inspection to ensure the vehicle functions as intended and is equipped with the mandatory safety equipment

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Town Council of the Town of Dover, County of Morris and State of New Jersey that the taxicab(s)/limo(s) listed below are hereby approved for taxi/limo license(s) in the Town of Dover.

DOVER TAXI AND LIMO SERVICE LLC

2017 TOYOTA SIENNA	OT378H	5TDYZ3DC0HS777396	Renewal	TAXI #34
2014 LINCOLN MKT	OT527J	2LMHJ5AT1EBL52340	New	TAXI #35
2017 KIA SEDONA	OT528J	2KNDMB5C10H6336267	New	TAXI #37
2010 HONDA ODYSSEY	OT522J	5FNRL3H2XAB025383	New	TAXI #38

FIRST CLASS TAXI

2015 TOYOTA CAMRY	OT853H	4T1BF1FK9FU930255	Renewal	TAXI #42
2020 HYUNDAI ELANTRA	OT864H	KMHD84LF8LU050591	Renewal	TAXI #45
2015 TOYOTA CAMRY	OT526J	4T4BF1FK3FR449472	New	TAXI #58

PREMIER CAR SERVICES CORP.

2015 TOYOTA CAMRY	OT412C	4T1BF1FK1FU030367	Renewal	TAXI #77
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ATTEST:

Tara M. Pettoni, Municipal Clerk

James P. Dodd, Mayor

ADOPTED: _____



TOWN OF DOVER

MAYOR & TOWN COUNCIL

RESOLUTION NO. 201-2024

RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF DOVER APPOINTING CROSSING GUARDS FOR THE TOWN OF DOVER

BE IT RESOLVED by the Mayor and Town Council of the Town of Dover that the following be and hereby are appointed **CROSSING GUARDS** for the Town of Dover for a term of one (1) year commencing July 17, 2024.

NOW THEREFORE, BE IT FURTHER RESOLVED that a copy of this Resolution be given to the Office of the Clerk.

Adriana Patricia Hurtado Giraldo
Maria Camila Garcia Hurtado
Joshua Whitley

ATTEST:

Tara M. Pettoni, Municipal Clerk

James P. Dodd, Mayor

ADOPTED: _____



TOWN OF DOVER

MAYOR & TOWN COUNCIL

RESOLUTION 202-2024

RESOLUTION AUTHORIZING THE ACCEPTANCE OF A GRANT AWARD FROM THE STATE OF NEW JERSEY OFFICE OF LOCAL PUBLIC HEALTH (OLPH)

WHEREAS, the New Jersey Department of Health's Office of Local Public Health (OLPH) is dedicated to preventing the spread of disease and promoting healthy behaviors in communities; and

WHEREAS, the OLPH awards grants annually to local health departments to help decrease the incidence of diseases and strengthen local public health capacity; and

WHEREAS, the OLPH Strengthening Local Public Health Capacity grant strengthens outbreak preparedness through sustaining local health outreach and infectious disease preparedness staff and programming that strengthens; and

WHEREAS, the OLPH Strengthening Local Public Health Capacity grant also supports building public health capacity across three strategies consisting of 1) Workforce, 2) Foundational Capabilities, and 3) Data Modernization while building, promoting, and protecting health and equity; and

WHEREAS, the Town of Dover Department of Health has been awarded \$74,664.00 from the OLPH from July 1, 2024 through June 30, 2025;

NOW THEREFORE BE IT RESOLVED by the Mayor and Town Council of the Town of Dover that:

1. The Health Officer is hereby authorized to execute a grant agreement and any amendment thereto with the State of New Jersey, Department of Health Office of Local Public Health.
2. The Town of Dover agrees to comply with all applicable federal, state, and local laws, rules, and regulations in its performance of the project.
3. The Office of Management and Budget is authorized to set up an account for this grant.

ATTEST:

Tara M. Pettoni, Municipal Clerk

James P. Dodd, Mayor

ADOPTED: _____



TOWN OF DOVER

MAYOR & TOWN COUNCIL

RESOLUTION NO. 203-2024

RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY, APPROVING THE STIPULATION OF SETTLEMENT FOR DOCKET NO. MRS-L-002119-23

WHEREAS, on November 29, 2023, Plaintiff William Newton ("Plaintiff") filed a Verified Complaint Action in Lieu of Prerogative Writ entitled William Newton v. Town of Dover, in the Superior Court of New Jersey, Law Division, Morris County, Docket No. MRS-L-002119-23 (hereinafter the "**Action**"), against the Town relative to certain requests made under the Open Public Records Act ("OPRA") by Plaintiff on November 2, 2023 and November 3, 2023; and

WHEREAS, the records sought by Plaintiff has since been produced and Plaintiff withdrew the pending Action with only the issue of attorneys' fees and costs remaining; and

WHEREAS, in an effort to avoid any further litigation costs and to resolve the Action, the Parties have agreed to settle all claims related to the Action and the Mayor and Town Council have determined it to be in the best interest of the Town to enter into a Stipulation Settlement in a manner substantially similar to that attached hereto as **Exhibit "A"**; and

NOW, THEREFORE, BE IT RESOLVED, the Mayor and Town Council of the Town of Dover, County of Morris, and State of New Jersey, hereby agree and approve the terms of the Stipulation of Settlement, a copy of which shall be kept on file by the Town Council; and

BE IT FURTHER RESOLVED, the Mayor and Town Council are authorized to make any actions necessary to effectuate the authorized stipulation of settlement; and

BE IT FURTHER RESOLVED, this resolution shall take effect immediately; and

BE IT FURTHER RESOLVED, the Mayor and Town Council do hereby direct a copy of a fully executed Stipulation of Settlement shall be kept on file by the Municipal Clerk.

ATTEST:

Tara M. Pettoni, Municipal Clerk

James P. Dodd, Mayor

ADOPTED: _____

SCIARRA & CATRAMBONE, L.L.C.
 Matthew R. Curran, Esq. - Attorney ID No. 024172005
 1130 Clifton Avenue
 Clifton, New Jersey 07013
 (973) 242-2442
 (973) 242-3118 [Facsimile]
 Attorney for Plaintiff

WILLIAM NEWTON, <i>Plaintiff,</i> v. TOWN OF DOVER, <i>Defendant.</i>	: : SUPERIOR COURT OF NEW JERSEY : LAW DIVISION - CIVIL PART : MORRIS COUNTY : DOCKET NO. MRS-L-2119-23 : : : <u>STIPULATION OF SETTLEMENT</u> : : :
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THIS MATTER, being opened to the Court by Sciarra & Catrambone, LLC, Matthew R. Curran, Esq., on behalf of Plaintiff William Newton ("Plaintiff"), pursuant to the Open Public Records Act ("OPRA") as provided by N.J.S.A. 47:1A-1, et seq., R. 4:69-1 et seq., and R. 4:67-1 et seq., with a Verified Complaint / Action in Lieu of Prerogative Writs, with attachments, and supporting letter brief being filed with the Court herewith against Defendant Town of Dover ("Defendant"), and the Court having filed the Order to Show Cause on eCourts, and setting a briefing schedule and hearing date, and the parties having subsequently resolved this matter,

IT IS HEREBY STIPULATED as follows:

1. Defendant has, in response to the filing of this matter under OPRA, provided responses to the subject OPRA request by way of producing documents and a certification that it had no additional responsive documents;
2. The parties have resolved the issue of attorneys' fees under N.J.S.A. 47:1A-6 by way of Defendant's agreement to pay Plaintiff's counsel the amount of \$4,321.00, by way of check from Defendant for that amount payable to "Sciarra & Catrambone, LLC, Attorney Trust Account," with payment to be made within thirty (30) days of the filing of this stipulation;
3. Upon execution of this Agreement by the parties, and in consideration for the voluntary dismissal with prejudice and other terms of this stipulation, the Plaintiff and anyone claiming through same, including but not limited to heirs, spouse or spouses, family members, relatives, executors, administrators, trustees, agents, representatives, employees, principals, members, directors, partners, subsidiaries, affiliates, successors, or predecessors, past or present, or anyone acting or purporting to act on their behalf, and assigns of each of them, hereby irrevocably and unconditionally release, acquit, and forever discharge the Town, including, but not limited to the Town's Council, the Town's past and present governmental boards, bodies, commissions, governmental divisions and subdivisions, departments and units, and each of

its and their respective past and present elected and/or appointed officials, officers, mayors, council members, board members, members, partners, administrators, executives, managers, representatives, employees, agents, attorneys and other professionals, insurers and insurance carriers, interest holders, both individually and their official capacities, and all persons acting by, through, under or in concert with them, and each of them, jointly, severally and collectively from any and all claims, causes of action, allegations, liabilities, obligations, or compensation in law, at equity, or otherwise arising out of Plaintiff's November 2, 2023 and November 17, 2023 OPRA requests which resulted in the filing of the above captioned matter, and this waiver solely applies to the within OPRA lawsuit and the claims contained therein; &

4. Based upon the above, upon payment attorneys' fees by Defendant the Town of Dover to Plaintiff's counsel as outlined above, this matter filed under OPRA shall be deemed dismissed with prejudice and without costs.

Sciarra & Catrambone, LLC
Attorneys for Plaintiff
 By: /s/ Matthew R. Curran

Dated: July 1, 2024

Antonelli Kantor Rivera
Attorneys for Defendant
 By: /s/ Ramon E. Rivera

Dated: July 1, 2024



TOWN OF DOVER

MAYOR & TOWN COUNCIL

RESOLUTION NO. 204-2024

RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF DOVER ACCEPTING THE BID OF J.C. CONTRACTING, INC. AND AWARDING A CONTRACT FOR THE EAST BLACKWELL STREET TRAFFIC SIGNAL IMPROVEMENT – PHASE II PROJECT

WHEREAS, the Town of Dover solicited bids in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-10, et seq., for the “East Blackwell Street Traffic Signal Improvement – Phase II” Project (the “Project”) generally consisting of certain traffic signal and related upgrades in or around the intersections of North Warren Street and East Blackwell Street, and North Sussex Street and East Blackwell Street; and

WHEREAS, the Town’s Interim Business Administrator, Tara M. Pettoni, in consultation with relevant Town personnel, has reviewed the bids and recommends that the contract award be made to J.C. Contracting, Inc. (“J.C. Contracting”) in the amount of four hundred thirty-one thousand one hundred eighty-four dollars (\$431,184.00) as the lowest responsible bidder; and

WHEREAS, Antonelli Kantor Rivera, Township Attorneys, has reviewed the bid and finds it to be in conformance with the Town’s Bid Instructions and the Local Public Contracts Law, and recommends that the contract be awarded to J.C. Contracting as the lowest responsible bidder; and

WHEREAS, the Town’s Municipal Finance Officer, Thomas M. Ferry, has certified that funds are available to make such purchase or acquisition, said certification being attached to this Resolution.

NOW, THEREFORE, BE IT RESOLVED, by the Town of Dover Mayor and Council, County of Morris, State of New Jersey, that the Contract for the Project be awarded to J.C. Contracting, Inc. as the lowest responsible bidder in the amount of \$431,184.00.

BE IT FURTHER RESOLVED, by the Town of Dover Mayor and Council, County of Morris, State of New Jersey, that the Award of this Contract shall be conditioned upon J.C. Contracting providing certain remaining documentation responsive to the Bid Instructions within ten (10) calendar days of this Resolution.

BE IT FURTHER RESOLVED, by the Town of Dover Mayor and Council, County of Morris, State of New Jersey, that the Mayor and Business Administrator are hereby authorized and directed to execute the Contract for the Project and any and all other required documentation with J.C. Contracting in accordance with the requirements of the bid specifications for the Project.

ATTEST:

Tara M. Pettoni, Municipal Clerk

James P. Dodd, Mayor

ADOPTED: _____



TOWN OF DOVER

MAYOR & TOWN COUNCIL

RESOLUTION NO. 205-2024

RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF DOVER TO ENTER INTO AN AGREEMENT WITH HERA PROPERTY REGISTRY, LLC

WHEREAS, HERA Property Registry, LLC (“HERA”) provides property registration services for municipalities; and

WHEREAS, the Town of Dover wishes to enter into an agreement (the “Agreement”) with HERA so as to benefit from such services and to remain compliant with local, state, and federal laws; and

WHEREAS, the initial Agreement term shall expire on July 31, 2025—subject to renewal—at the rate of one hundred dollars (\$100.00) for each property registration fee collected by HERA and/or pursuant to Section III of the Agreement; and

WHEREAS, in accordance with N.J.S.A. 40A:11-3, the total costs due under the Agreement for the initial term shall not exceed an amount of seventeen thousand five-hundred dollars (\$17,500.00) and therefore public advertising for bids is not required; and

WHEREAS, the Town’s Municipal Finance Officer, Thomas M. Ferry, has certified that funds are available to make such purchase or acquisition, said certification being attached to this Resolution.

NOW THEREFORE, BE IT RESOLVED, the Mayor and Town Council of the Town of Dover do hereby authorize its agents to enter into, and approve the execution of, said Agreement with HERA.

ATTEST:

Tara M. Pettoni, Municipal Clerk

James P. Dodd, Mayor

ADOPTED: _____



TOWN OF DOVER

MAYOR & TOWN COUNCIL

RESOLUTION NO. 206-2024

**RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF DOVER,
COUNTY OF MORRIS, STATE OF NEW JERSEY APPROVING A RIGHT OF WAY
ENCROACHMENT PERMIT FOR 71 PENN AVENUE**

WHEREAS, the Town of Dover received a request for a Right of Way Encroachment Permit from New Jersey Natural Gas and from the owner of 71 Penn Avenue; and

WHEREAS, this request has been evaluated by the Assistant to the Town Engineer in accordance with Ordinance 9-2014, amending Ch. 237, Sec. 6 and was determined that the work requested was in the prohibition period of the roadway and the application was denied; and

WHEREAS, the applicant has appealed the decision of the denial; and

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Town Council of the Town of Dover, County of Morris, State of New Jersey that a Right of Way Encroachment Permit is hereby approved for 71 Penn Avenue conditioned upon the roadway being repaved in accordance with the specifications as required in the R.O.W. Encroachment Permit application.

ATTEST:

Tara M. Pettoni, Municipal Clerk

James P. Dodd, Mayor

ADOPTED: _____