



TOWN OF DOVER MAYOR & TOWN COUNCIL

REGULAR MEETING AGENDA Town of Dover Town Hall April 30, 2024 at 6:00 PM

A) CALL MEETING TO ORDER / SUNSHINE STATEMENT – Mayor James P. Dodd to call meeting to order and read the Sunshine Statement:

“This meeting is being held in accordance with the Open Public Meetings Act, also known as the Sunshine Law, N.J.S.A. 10:4-6. Notice of the meeting was sent to the Daily Record and Star Ledger on January 2, 2024, and published in the Record and Ledger on January 5, 2024 and was sent to the Citizen on February 2, 2024 and published in the Citizen on February 7, 2024. A time change notice was published in the Citizen on April 24, 2024 and in the Daily Record on April 19, 2024. Notice was also posted on the Bulletin Board of the Municipal Building.” These notices were sent within 48 hours prior to this meeting and were sent in sufficient time for the publications to publish them. A copy of said notice is on file with the Municipal Clerk.

It should be noted that a translator is present if a resident should need one.

B) PLEDGE OF ALLEGIANCE – Mayor James P. Dodd to lead those in attendance in the Pledge of Allegiance to the Flag

C) INVOCATION

D) ROLL CALL – Clerk to Conduct Roll Call:

Name	Present	Absent	Excused
Council Member Estacio			
Council Member Rodriguez			
Council Member Ruiz			
Council Member Santana			
Council Member Scarneo			
Council Member Tapia			
Council Member Toro			
Council Member Wittner			
Mayor Dodd			

E) APPROVAL OF MINUTES - NONE

F) REPORT OF COMMITTEES

G) PRESENTATIONS, MUNICIPAL CORRESPONDENCE

- a) Oath of Office to be Administered to Police Officer, Michael Cannon
- b) Budget Process Presentation
- c) Proclamation for Distracted Driving

H) PUBLIC COMMENT ON AGENDA ITEMS ONLY—Three minutes per person

I) ORDINANCES FOR FIRST READING

- a. Ordinance 10-2024 An Ordinance of The Mayor and Town Council Amending Section 236-89 Through and Including 236-96, Article VIII, Entitled “Tree Removal” of the Code of the Town Of Dover To Replace It With A New Chapter 236 Article VIII, Chapter 236 Section 236-89 Through And Including 236-98 Entitled “Tree Protection and Preservation” to Regulate the Cutting Of Trees
- b. Ordinance 11-2024

J) ORDINANCES FOR SECOND READING, PUBLIC HEARING AND ADOPTION

- c. Ordinance 07-2024 An Ordinance of the Mayor and Town Council of the Town of Dover, County of Morris, State of New Jersey Amending Chapter 349 Taxi Cabs and Limousines
- d. Ordinance 08-2024 Providing Handicapped Parking Space at 73 Thompson Avenue
- e. Ordinance 09-2024 Providing Handicapped Parking Space at 146 Pequannock Street

K) APPROVAL OF BILLS

- a. Resolution 122-2024 Approval of Bills List

L) APPROVAL OF RESOLUTIONS

1) CONSENT AGENDA RESOLUTIONS - NONE

2) RESOLUTIONS FOR DISCUSSION AND CONSIDERATION

- a. Resolution 123-2024 Approving Taxicab Driver Licenses
- b. Resolution 124-2024 Approving Taxis/Limos to be Licensed in the Town of Dover
- c. Resolution 125-2024 Waiving Sidewalk Requirement, 46 Kearney Street
- d. Resolution 126-2024 Waiving Sidewalk Requirement, 105 Oak Street
- e. Resolution 127-2024 Awarding A Contract to Cifelli & Son General Construction, Inc. For 2022 Capital Roadway Improvements Project
- f. Resolution 128-2024 Authorizing Engineering Work to Begin on the 2024 Capital Roadway Improvement Project
- g. Resolution 129-2024 Appointing a Police Officer
- h. Resolution 130-2024 Authoring Termination of Agreements with Aptimized and Awarding an Emergency Contract to Nisivoccia Consulting for Information Technology Services
- i. Resolution 131-2024 Establishing the Fees for the Dover Recreation Summer Playground Program for 2024
- j. Resolution 132-2024 Authorizing Change Order #6 Under the Existing Contract with Pact Construction Inc. (“Pact”)
- k. Resolution 133-2024 Authorizing Change Order #7 Under the Existing Contract with Pact Construction Inc. (“Pact”)
- l. Resolution 134-2024 Authorizing Change Order #8 Under the Existing Contract with Pact Construction Inc. (“Pact”)

- m. Resolution 135-2024 Authorizing the Signing of Government Energy Aggregation Program Documents

M) OLD BUSINESS

N) NEW BUSINESS

- 1. New Business Items

O) PUBLIC COMMENT—Three minutes per person

The Town of Dover highly values the input of residents in making important decisions that affect the residents of our community. We also believe in the right of residents to observe Council Meetings. To ensure that all of our residents have the opportunity to offer a comment, each statement/comment shall be held to a time of three (3) minutes.

Please be courteous and mindful of the rights of others when providing comments. Comments may not be abusive, obscene, or threatening. All members of the public attending Mayor and Town Council meetings must treat each other and the Mayor and Council with respect. Individuals offering comments are not permitted to make personal attacks on any Town Employees, the Mayor or any Member of Town Government, other testifiers, or members of the public.

P) CLOSED/EXECUTIVE SESSION

- a. Resolution 136-2024 Authorizing an Executive Session to Discuss Pending Litigation

Q) ACTIONS CONSIDERED FOLLOWING CLOSED SESSION

R) ADJOURNMENT



TOWN OF DOVER

MAYOR & TOWN COUNCIL

ORDINANCE NO. 10-2024

AN ORDINANCE OF THE MAYOR AND TOWN COUNCIL AMENDING SECTION 236-89 THROUGH AND INCLUDING 236-96, ARTICLE VIII, ENTITLED “TREE REMOVAL” OF THE CODE OF THE TOWN OF DOVER TO REPLACE IT WITH A NEW CHAPTER 236 ARTICLE VIII, CHAPTER 236 SECTION 236-89 THROUGH AND INCLUDING 236-98 ENTITLED “TREE PROTECTION AND PRESERVATION” TO REGULATE THE CUTTING OF TREES

Purpose Statement: The purpose of this Ordinance is to amend and update the existing Code to regulate the cutting of trees in the Town of Dover to preserve and protect existing trees on private property, to add to the aesthetics and serve the health and general welfare. The purpose is to preserve trees while recognizing the right of property owners to use their property.

Section 1. Article VIII entitled “Tree Removal” of Chapter 236 entitled “Land Use and Development of the Code of the Town of Dover is amended to add a new Chapter 236 entitled “Chapter 236 Tree Protection and Preservation”, which shall read in its entirety as follows:

CHAPTER 236 TREE PROTECTION AND PRESERVATION

§ 236-89 Indiscriminate cutting of trees prohibited.

No person shall cut or remove any tree upon any land within the Town unless such removal accomplishes a useful purpose and is done in accordance with the terms of this chapter.

§ 236-90 Definitions.

For the purposes of this Article, the following terms and words are herein defined as follows:

APPROVED PLAN

A plan of tree removal and/or planting approved by the Planning Board, the Town Engineer or other Town agency, as provided for in this chapter.

DIAMETER AT BREAST HEIGHT OR DBH

Means the diameter of a tree measured 4 ½ feet (forestry method) above the ground level on the downhill side.

DRIPLINE

The circular area surrounding a tree, the radius of which area shall be the distance from the trunk of the tree to the outermost branch of the tree.

ENFORCEMENT OFFICER

The Town Engineer or Zoning Officer of the Town of Dover or his/her duly authorized representative.

PREFERRED TREE LIST

A list of trees recommended by tree specialists as best adapted to the climate, soil and

topography of the Town of Dover and adopted by resolution of the Town of Dover Shade Tree Commission. This list shall be kept on file for the use and guidance of persons presenting plans for tree planting and is attached hereto as Schedule A.

REMOVE or REMOVAL OF TREES

Any cutting, poisoning, adversely pruning, topping, or any other action otherwise damaging or destroying a tree. Routine pruning to maintain the health of a tree or pruning in response to damage from adverse weather conditions shall not be considered removal of a tree.

SPECIMEN TREE

Any tree which is at least 36 inches in diameter, or a tree determined to have significant resource value by the Engineering Department.

TREE

Any woody perennial plant having a diameter greater than four inches, measured at a point four and one-half (4 1/2) feet above the ground.

TREE REMOVAL PERMIT

A permit issued by the Enforcement Officer pursuant to the provisions of this chapter authorizing a person to remove a tree or trees.

WOODED AREA

Any area larger than 5,000 square feet supporting sufficient trees to cause 75% of the ground to be directly under canopies of trees.

[1] Editor's Note: See § 236-956, Schedule A: Preferred Tree List

§ 236-91 LANDSCAPING AND SHADE TREES

§ 236-91.1 Purpose

- A. Landscaping shall be provided as part of any site plan and/or subdivision design including single family homes or multi-resident developments. It shall be conceived in a total pattern throughout the site, integrating the various elements of the site design, preserving the particular identity of the site, and creating a pleasing site character.
- B. Landscaping may include plant materials such as trees, shrubs, ground cover, perennials, annuals, and other materials such as rocks, water, sculpture, berms, art, walls, fences, and paving materials.
- C. Landscaping shall be provided in public areas, on recreation sites, and adjacent to building to screen parking areas, mitigate adverse impacts, and provide windbreaks for winter winds and summer cooling for buildings, streets, and parking.
- D. Plant and other landscaping material shall be selected that will best serve the intended function, and use landscaping materials appropriate for local soil conditions, water availability and environment.
- E. The type and amount of landscaping shall be varied with the type of development and accent site entrances with special landscaping treatment.

- F. The impact of any proposed landscaping plan at various time intervals shall be considered. Shrubs may grow and eventually block sight distances. Foundation plantings may block out building windows.
- G. The design standards are minimum requirements. The Town may request additional development features exceeding these standards if conditions warrant.
- H. In cases where natural features existing on-site duplicate the planting requirements of this section, the landscape requirements may be waived by the Planning Board or Zoning Board of Adjustment.

§ 236-91.2 Landscape Plan

In addition to the major site plan or subdivision submission requirements, the landscape plan shall include the following information:

- A. Existing and proposed underground and above ground utilities such as site lighting, transformers, hydrants, manholes, valve boxes, etc.
- B. Existing wooded areas, rock outcroppings and existing and proposed water bodies.
- C. Location of individual existing trees noted for preservation within the area of development and 30 feet beyond the limit of disturbance. Trees four (4) inches in diameter or greater (measured 4 ½ feet above the existing ground level) shall be located and identified by name, diameter, and species.
- D. Indicate all existing vegetation to be saved or removed in accordance with §236-92.2
- E. Existing and proposed topography at a minimum of 2' contours and location of all landscaped berms.
- F. Location, species and sizes of all proposed shade trees, ornamental trees, evergreen trees and shrubs and areas for lawns or any other ground cover. Different graphic symbols shall be used to show the location and spacing of shade trees, ornamental trees, evergreen trees, shrubs, and ground cover. The size of the symbol must be representative of the size of the plant shown to scale.
- G. A plant schedule indicating botanical name, common name, size at time of planting (circumference, height and spread), quantity, root protection and any special remarks (spacing, substitutions, etc.) for all plant material proposed. Plants within the plant schedule shall be keyed to the landscape plan utilizing the first letter of the botanical plant name (i.e., Acer Rubrum = AR).
- H. Planting and construction details and specifications.

§236-91.3 General Landscape Design

- A. Plants and other landscaping materials shall be selected in terms of aesthetic and functional considerations: Aesthetic – create visual diversity and contrast through variation in size , shape, texture, and color. Functional – selection of plants in terms of susceptibility to disease and insect damage, wind and ice damage, habitat (wet-side, drought, sun, and shade tolerance), soil conditions, growth rate, longevity, root pattern, maintenance requirements, etc. Accent site entrances and unique areas with special landscaping treatment.
- B. All plant materials, planting practices and specifications shall be in accordance with the “American Standards for Nursery Stock” by the American Association of Nurserymen Standards.

§236-91.4 Site Protection and General Planting Requirements

- A. Topsoil preservation. No topsoil shall be removed from the site or used as fill. Topsoil moved during the course of construction shall be redirected on all regraded surfaces so as to provide at least six inches of even cover to all disturbed areas of the development and shall be stabilized by seeding or planting. Additional topsoil shall be provided as directed by the Town Engineer. A soil erosion and sediment control plan shall be approved as part of the preliminary plat, in accordance with the provisions of this Ordinance.
- B. Removal of debris. All stumps and other tree parts, litter, bush, weeds, excess or scrap building materials, or other debris shall be removed from the site and disposed of in accordance with the law.
- C. Protection of existing plantings. Maximum effort should be made to save fine specimens (because of size or relative rarity). No building material, construction equipment or temporary soil deposits shall be placed within four feet of shrubs, or the drip line of trees designated to be retained on the preliminary and/or final plat. Protective barriers or tree wells shall be shown on the drawing and installed around each plant and/or group of plants that are to remain on the site. Barriers shall not be supported by the plants they are protecting but shall be self-supporting. They shall be a minimum of four feet high and constructed of a durable material that will last until construction is completed. Snow fences and silt fences are examples of acceptable barriers. Chain link fence may be required for tree protection if warranted by site conditions and relative rarity of the plant. The grade of the land located along the drip line shall not be raised or lowered more than six inches unless compensated by welling retaining walls; and in no event shall the welling or retaining walls be less than six feet from the trunk of the tree. Any clearing within the drip line or within six feet of the trunk of a remaining tree must be done by hand.
- D. Slope plantings. Landscaping of the area of all cuts and fills and/or terraces shall be sufficient to prevent erosion, and all roadway slopes steeper than one foot vertically to three feet horizontally shall be planted with ground cover appropriate for the purpose and soil conditions, water availability and environment.
- E. Additional landscaping. In residential developments, besides the screening and street trees required, additional plantings or landscaping elements shall be required throughout the subdivision where necessary for climate control, privacy, or aesthetic reasons in accordance with a planting plan approved by the appropriate Board and taking into consideration cost constraints. In nonresidential developments, all areas of the site not occupied by buildings and required improvements shall be landscaped by the planting of grass or other ground cover, shrubs, and trees as part of a site plan approved by the appropriate Board.
- F. Planting specifications. Deciduous trees shall have at least a minimum circumference of six inches measured 54 inches above the ground surface at time of installation. Size of evergreens and shrub shall be allowed to vary depending on setting and type of shrub. Only nursery-grown plant materials shall be acceptable horticultural standards. Dead or dying plants shall be replaced during the following planting season and guaranteed by the landscape contractor for a period of one year.
- G. Approaches to all multi-family dwelling structures, apartments, etc., and entrances shall be attractively shrubbed and planted. Wherever possible, existing topography and natural features such as wooded areas, ponds, and lakes shall be preserved in their natural state.

§236-91.5 Street (Shade) Trees

- A. Street trees shall be required for any subdivision, site plan or expansion of existing uses.
- B. Location. Street trees shall be installed within dedicated tree planting easements.
- C. The trees shall be planted so as not to interfere with utilities, roadways, sidewalks, sight easement or streetlights.
- D. Street tree type. Tree type may vary depending on the overall effect desired. Depending upon the length of the road, more than one variety of street tree should be provided to create biodiversity and reduce the problems associated with a monoculture planting. Trees shall be planted in groupings of similar varieties. Trees of similar form, height and character along a roadway shall be used to promote uniformity and allow for a smooth visual transition between species.
- E. Tree selection shall be based upon on-site conditions and tree suitability for specific locations. The following Shade/Street Tree List shall be used as a guide for the selection of street and lawn trees, as well as those listed on the Preferred Tree List as prepared by the Town of Dover Shade Tree Commission (See Section §236-95) and any existing Town Streetscape requirements subject to review and approval by the Engineering Department:

Shade/Street Tree List			
Category	Location	Size	Common Name
Group A (Large trees)	Street Lawn	Over 48 feet	Patmore Ash Skyline Honey Summit Ash Locust Greenspie Linden Red Oak Pin Oak Green Vase Zelkova
Group B (Medium trees)	Street Lawn	30-48 feet	Kwanzan Cherry Redspire Pear Whitehouse Pear
Group C (Small trees)	Street Lawn	30 feet	Newport Plum Cumulus Shadblow

§236-91.6 Planting Specifications

- A. All trees shall have a minimum circumference of four inches measured 54 inches from grade in accordance with standards established by the American Association of Nurserymen. Trees shall be nursery-grown, free of disease, substantially uniform in size and shape and have straight trunks.
- B. Provisions shall be made by the applicant for regular watering and maintenance for two years until they are established. Dead or dying trees shall be replaced by the applicant during the planting season.

C. Trees shall be planted generally at the following intervals:

Category	Interval
Group A	40 feet
Group B	30 feet
Group C	20 feet

§ 236-92 TREE REMOVAL, REFORESTATION, AND TREE REPLACEMENT

§236-92.1 Purposes

The Town of Dover, having found that uncontrolled destruction and removal of trees upon lots and tracts of land within the Town causes increased drainage control costs, increased soil erosion and sedimentation, decreased fertility of the soil, decreased groundwater recharge, increased buildup of atmospheric carbon, increased seasonal temperatures on-site, increased dust, loss of wildlife habitat, and change in visual character, these impacts tend to adversely impact the overall quality of the Town, decreasing property values, rendering land unfit and unsuitable for its most appropriate use and adversely affecting the health, safety and general welfare of the inhabitants of the Town. The Town therefore desires to regulate and control indiscriminate and excessive removal of trees within the community, preserve the maximum possible number of trees in the course of development of a site, protect larger, older specimens of trees, reforest select areas where trees are removed and encourage innovative design and grading to promote the preservation of existing trees.

§ 236-92.2 Tree Removal and Tree Replacement plan for Subdivisions and Site Plans

A tree removal and planting plan shall be filed with the Planning Board with every application for a major subdivision or application for resubdivision, site plan review or prior to any other type of development requiring tree removal or planting of any tree with a DMH of six (6) inches or greater, except as otherwise provided in § 236-92.6 of this chapter. If no tree removal or planting is anticipated, such information must be specifically stated in the application.

- A. Where a lot or tract is proposed to be developed for use as a single-family residence and the owner has not received an approved plan or the approved plan has been revised, a plan must be submitted to and approved by the Town Engineer.
- B. A plan for tree removal and replanting must be approved as part of every soil removal and landfill operation application.
- C. No building permit shall be issued for the construction of any residential, commercial, industrial, recreational or community buildings or accessory buildings, unless and until the developer, builder, or owner files with the Town Engineer a tree removal and/or planting plan and obtains approval thereof or submits a plan previously approved by the Planning Board.
- D. If building permits are sought on land which has been cleared for agricultural purposes after November 1, 1980, a planting plan must be submitted to and approved by the Planning Board.
- E. No occupancy permit shall be issued unless tree removal has been in accordance with the approved plan and all trees required to be planted have in fact been planted in accordance with

the approved plan or bond guaranteeing such planting has been posted with the Town Clerk. The bond shall be calculated at the principal sum of \$600 per tree involved.

- F. The following information shall be provided on the Tree Removal and Tree Replacement Plan:
1. Location of tree canopy within the property boundaries. Tree canopy is defined as any deciduous or coniferous species existing at the time of application with the DBH of 2 ½ inches or greater
 2. Location of individual trees with DBH of four inches or greater identified by size and species within the area of development/limit of disturbance.
 3. Location of individual existing trees noted for preservation within the area of development/limit of disturbance identified by size and species.
 4. Clear labeling of the area intended for tree removal
 5. Tree protection details and limit of disturbance line
 6. Location of proposed tree replacements, in accordance with subsection 236-92.7 below.
- G. Design requirements:
1. Trees to be removed shall be only those trees necessary to permit the construction of buildings, ancillary structures, and infrastructure. Trees not meeting these criteria shall be preserved.
 2. Landscaping standards may be modified by the Board and the Town Engineering Department when trees are preserved and/or relocated on site that duplicate or essentially duplicate the landscape requirements of this Article.
 3. The Board may require a conservation easement to protect the remaining trees on a site.
 4. The protection of existing trees that are not to be removed shall be provided in accordance with this section.
 5. Tree replacement. Tree replacement shall be as required by this section.

§ 236-92.3 Details of tree removal and planting plan.

Every plan submitted for tree removal approval shall be in the form of a map and exhibits showing:

- A. The tax map lot and block number.
 - B. The area of the tract.
 - C. The location of trees or wooded areas.
 - D. The number of trees or percentage of wooded area.
 - E. Species involved.
 - F. General slope/topography taken from the Dover Slope Map.
 - G. The location of streams and wetlands.
 - H. A map of locations and surrounding properties showing wooded areas.
 - I. A list of trees to be planted, which shall be of a species shown on the Preferred Tree List.^[1]
- [1] Editor's Note: See § 236-95, Schedule A: Preferred Tree List
- J. A tree removal plan and tree planting plan in relation to principal and accessory buildings, roads and driveways, parking lots, garden areas, etc., also showing the relation to survey stakes.
 - K. The location of buildings.
 - L. The location of roads, driveways, parking lots, recreation areas and garden areas.
 - M. A grading plan.

§ 236-92.5 Prohibited Tree Removal

- A. No person shall cut down or remove, or permit, suffer, or allow the cutting down or removal of, any protected tree or specimen tree, and any landowner shall suffer or allow the cutting down or removal of any protected tree or specimen tree on the landowner's property without first having complied with this article.
- B. No person shall conduct clear-cutting, and no landowner shall suffer or allow clear-cutting on the landowner's property, without first having complied with this article.

§ 236-92.6 Permitted tree removal.

Under this Section, the following trees may be removed without the filing of and the obtaining of an approved plan or tree removal permit:

- A. Trees cut according to a plan developed by State or Federal Forestry Departments, designed for weeding, thinning, planting or other tree culture or betterment of wooded areas, provided that a letter so stating is filed with the Town Engineer and is signed by the forestry specialist developing the plan.
- B. Trees removed in the development of ponds or lakes when supervised by the Soil Conservation Service and/or the Federal or State Forestry Service, provided that a letter so stating is filed with the Town Engineer, signed by the appropriate supervising agency.
- C. Trees removed for farmland or horticultural development, provided that a letter is filed with the Town Engineer stating that the land involved is suited for the aforementioned use and is signed by the Morris County Agriculture Agent.
- D. Projects which, prior to the effective date of this article, have received preliminary or final major subdivision, minor subdivision, or site plan approval. Amendments to said approvals subsequent to the effective date of this article shall be subject to the provisions of this article.

§236-92.7 Tree Replacement and Restoration; Exceptions

- A. Every tree to be removed with a DBH of four inches or greater that is approved by the Board and/or Engineering Department shall be replaced with the corresponding number and size of trees identified in Table 1, **Tree Replacement Table**, as shown below. Replacement tree shall be of the same general type as is being replaced, subject to approval.

Table 1

Circumference (measured at 4.5 feet above level)	DBH equivalent (diameter at breast height 4.5 feet)	Number of replacement trees at 4 inches minimum caliper
19.1" – 38"	4.0" – 12.1"	2
38.1" – 57"	12.2" – 18.1"	4
57.1" – 75"	18.2" – 23.9"	4
75.1" – 94"	24" – 29.9"	7
94.1" – 113"	30" – 35.9"	10
> 113"	> 35.9"	*

* The equivalent of 3 inch caliper trees or greater needed to equal the DBH of the removed tree

- B. Exceptions. The following are exceptions to the requirements to replace trees:
1. Invasive and non-indigenous species listed in the “New Jersey Invasive Species Strike Team” report published as “An Overview of Nonindigenous Plant Species in New Jersey” by the New Jersey Department of Environmental Protection, www.nj.gov/dep/parksandforests/natural/heritage/invasivereport.pdf or which the Town Engineer has determined as designated as invasive or non-indigenous for New Jersey by the New Jersey department of Environmental Protection or the United States Department of Agriculture.
 2. Eastern red Cedars having a DBH less than 8.0 inches.
 3. Ailanthus
 4. Any tree growing in a public right of way, private right of way, or any drainage, sight, or utility easement, as designated on the Town of Dover Tax Map.
 5. Any tree located within or within 20 feet of the footprint of a building, ancillary structure or infrastructure that is part of an approved site plan conforming to the bulk standards for the zoning district. “Ancillary structures and infrastructures” are conforming accessory buildings, parking facilities, driveways, loading docks, signs, lighting, sanitary, and storm sewer facilities, utilities, waste collection, conforming transitional buffers, and conforming frontage and reverse frontage buffers.
- C. Location of tree replacement. The location of and number of replacement trees shall be approved by the Engineering Department and must comply with at least one of the following criteria:
1. On-site tree replacement. Replacement trees shall be planted on site in accordance with a Tree Replacement Plan approved by the Board. The Tree Replacement Plan shall include the location and type of trees to be replaced, the corresponding number of replacement trees and the proposed location of the replacement trees.
 2. Off-site tree replacement contribution. If the Board determines that there is no suitable location for on-site tree replacement, the applicant shall provide a contribution to the Restoration Trust Fund. The amount of the off-site tree replacement contribution shall be based upon the number of trees that are to be removed on site, the required number of replacement trees in accordance with Table 1, and the value of each of the trees to be removed, in accordance with Table 2 below.
 3. The maximum payment in lieu of shall only be 50% of the required replacement trees.

Table 2
Replacement Tree Value Calculations

Trees to be Removed	Replacement Trees
Size/DBH (inches)	Cost Per Tree
4 up to 12	\$200
Greater than 12 up to 18	\$400
Greater than 18 up to 24	\$600
Greater than 24	\$800

§236-92.8 Reforestation Trust Fund

There is hereby established a reserve in the General Capital Fund which shall be known and designated as the "Restoration Trust Fund". As directed by the Shade Tree Commission, monies from the fund shall be utilized for the administration and execution of tree planting projects on public property or easements within the Town that satisfy the purposes of this section.

Tree planting projects shall include:

- A. Tree planting projects on public lands.
- B. Street tree plantings.
- C. Re-forestation projects including canopy and shrub species.
- D. Deer fencing and deer protection fencing for such tree planting projects.
- E. The removal of invasive and nonindigenous species on public lands.

§ 236-93 PROTECTION OF TREES

The following protective measures shall be observed:

- A. No material or temporary soil deposits shall be placed within six feet of any existing tree trunk or within any established drip line.
- B. Except while engaged in tree removal, no mechanical equipment weighing in excess of two tons, including but not limited to bulldozers, earth movers, or other heavy construction equipment, shall be operated within six feet of any tree protected by this Article and no such equipment shall be operated at any time in such a manner as to break, tear, bruise, decorticate or otherwise injure any living or dormant tree.
- C. No tree that was planted or preserved as part of any landscape plan or in accordance with any street tree requirements approved in conjunction with a subdivision or site plan shall be removed without approval of the Board.

§ 236-94 Permits and costs.

A person desiring to obtain a tree removal permit shall make application with the Enforcement Officer on a form to be provided for that purpose. The application submission shall include, at a minimum, the following:

- A. The name and address of the applicant. If the applicant is different than the property owner, the property owner must consent to the filing of the application.
- B. The lot and block of the property from which the tree(s) are to be removed.
- C. A survey or other drawing depicting the shape and dimensions of the property, and including the location of all existing and proposed structures and improvements as well as the location, diameter, type and species of all trees to be removed on the property.
- D. A statement as to the reason for the requested tree removal.
- E. The name and address of the licensed tree contractor undertaking the removal and their qualifications or license to perform such work.

- F. A proposed tree replanting plan, if applicable, showing the location, diameter, type and species of all trees to be provided. The tree replanting plan shall be subject to the approval of the Enforcement Officer.
- G. Any other information reasonably deemed necessary by the Enforcement Officer.
- H. The application fee for a tree removal permit, as set by resolution of the Board of Aldermen.

§ 236-95 Schedule A: Preferred Tree List.

The following is a Preferred Tree List for the Town of Dover as prepared by the Dover Shade Tree Commission:

- I. Shade trees and shrubs
 - Crimson Cloud hawthorn (*Crataegus*)
 - Norway maple (*Acer platanoides*)
 - Sugar maple (*Acer saccharum*)
 - Crimson King maple (*Acer platanoides*)
 - October Glory red maple (*Acer rubrum*)
 - Wiers cutleaf maple (*Acer saccharinum laciniatum wieri*)
 - Balkan ash (*Fraxinus holotricha*)
 - Flowering ash (*Fraxinus ornus*)
 - Marshall seedless green ash (*Fraxinus lanceolata*)
 - Bradford callery pear (*Pyrus calleryana*)
 - Canadian hemlock (*Tsuga canadensis*)
 - Red cedar (*Junipers chinensis pfitzer, sabina*) (*Junipers japonica*)
 - Yew (*Taxus media andersonis*)
 - Little-leaf linden (*Tilia cordata*)
 - Japanese zelkova (*Zelkova serrata*)
 - Ginkgo (*Ginkgo biloba*, male forms)
 - Sweet gum (*Liquidambar styraciflua*)
 - Thornless honey locust (*Gleditsia triacanthos inermis*)
 - American yellowwood (*Cladrasits lutea*)
- II. Flowering trees and shrubs
 - Flowering crabapple (*Malus floribunda*)
 - Flowering dogwood (*Conus florida*)
 - Crape myrtle (*Lagerstroemia indica*)
 - Saucer magnolia (*Magnolia soulangaena*)
 - Weeping higan cherry (*Prunus subhirtella*)
 - Japanese flowering cherry (*Prunus serrulata*), variety Sekiyama (Kwanzan)
 - Forsythia (*Forsythia*)
 - Japanese quince (*Chaenomeles japonica*)
 - Bridal wreath (*Spiraea vanhouttei*)

American redbud (*Cercis canadensis*)
Weigela (*Weigela florida*)
Mountain laurel (*Kalmia latifolia*)
Althea (*Hibiscus syriacus*)

§ 236-96 Applicability to Tree Removal Companies

The provisions of this chapter shall apply to any person removing trees on behalf of any other person, including the property owner and all licensed tree experts, licensed tree care operators, tree contractors, tree removal companies, landscaping companies, or persons otherwise engaged in the business of removing trees or construction.

§ 236-97 Rules and Regulations

The Town Administrator shall have the authority to promulgate rules and regulations to administer and enforce this chapter.

§ 236-98 Enforcement; Violations and Penalties

- A. The requirements of this chapter shall be enforced by the Enforcement Officer, who shall seek such penalties as are provided in this chapter. The Enforcement Officer may, in his/her discretion, consult with the Town Forester, Town Engineer, Construction Official, Shade Tree Commission, or other Town official or entity, as he/she may deem necessary or advisable.
- B. The Enforcement Officer may issue a stop-work order for any tree work or other activity which he/she believes to be in violation of this chapter. The order shall be issued in writing and a copy served upon the property owner and any person engaged in such tree work or other activity. Thereafter, any further activity shall comply with the terms and conditions of any tree removal permit issued by the Enforcement Officer and the provisions of this chapter.
- C. Any person who commits a violation of this chapter shall be required to retroactively obtain a tree removal permit in accordance with this chapter and to pay any fees or compensatory replanting costs as required by the Shade Tree Commission and shall be subject to the penalties set forth in Chapter 1, §1-15. A violation as to each tree located within the Town shall constitute a separate offense.
- D. In addition to other remedies provided herein, the Enforcement Officer may institute appropriate legal proceedings in Superior Court to prevent a continuing violation of the provisions of this Chapter.

Section 2. Severability. If any part of this Ordinance is for any reason held to be invalid such decision shall not affect the validity of the remaining portion of this Ordinance. Any ordinance or portion thereof that may be inconsistent with this Ordinance is hereby repealed to the extent of the inconsistency.

Section 3. Repealer.

All existing Ordinances and/or parts thereof which are inconsistent with the terms of this Ordinance are, to the extent of such inconsistency, repealed.

Section 4. Effect. This Ordinance shall take effect upon passage and publication in the manner required by New Jersey law.

Attest:

Tara M. Pettoni, Municipal Clerk

James P. Dodd, Mayor

INTRODUCED: _____

ADOPTED: _____



TOWN OF DOVER

MAYOR & TOWN COUNCIL

ORDINANCE NO. 11-2024

AN ORDINANCE OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY ESTABLISHING AN ENERGY AND NATURAL GAS AGGREGATION PROGRAM

WHEREAS, the Government Energy Aggregation Act, N.J.S.A. 48:3-93.1 et seq. governs the establishment of a Government Energy Aggregation (GEA) program, which is a government-operated purchasing cooperative through which multiple energy consumers, including residential and non-residential utility ratepayers, purchase energy generation services together under the auspices of a government aggregator; and

WHEREAS, the New Jersey Board of Public Utilities (BPU) has promulgated rules (N.J.A.C. 14:4-6) for the implementation of GEA programs; and

WHEREAS, the deregulation of energy generation in the State of New Jersey has created a competitive marketplace, wherein residential and non-residential GEA participants may realize a direct reduction in the cost of electricity and gas supply on their utility bills; and

WHEREAS, through the aggregation process the government aggregator has the capacity to include energy purchased from renewable sources; and

WHEREAS, the realization of energy cost savings and the provision of options for purchasing energy from renewable sources serve the interests of the health, safety and welfare of the residents of the Town of Dover; and

WHEREAS, the Town of Dover hereby finds that it is in the best interests of residential and non-residential electric and gas ratepayers for the Town of Dover to create the opportunity for them to enter into an aggregation agreement in order to seek substantial savings on utility generation rates and be provided with options for reducing their carbon footprint; and

NOW, THEREFORE BE IT ORDAINED, by the governing body of the Town of Dover in the County of Morris and the State of New Jersey, duly assembled in public session, as follows:

- 1- The Town of Dover publicly declares its intent to become an aggregator of electric power and natural gas on behalf its residential and non-residential consumers of electricity and natural gas, pursuant to the Government Energy Act of 2003, N.J.S.A. 48:3-91.3 to -98, and implementing regulations.
- 2- The Town of Dover] will utilize the services of an approved energy agent in implementing the GEA program. Such agent shall, on behalf of the Town of Dover, conduct a reverse energy auction to seek bids from licensed and qualified third-party energy suppliers. If such winning bid is selected and agreement executed, individual

residential consumers would retain the option not to participate and to choose any alternatives they desire, while non-residential ratepayers would also have the right to participate.

- 3- The Mayor and Town Clerk are hereby authorized and directed to execute any documents necessary to carry out the purpose of the Ordinance.
- 4- All ordinances and parts of ordinances inconsistent herewith are hereby repealed.
- 5- If any portion of this ordinance shall be deemed invalid by any court of competent jurisdiction, the remainder shall survive in full force and effect.
- 6- This ordinance shall be effective immediately upon adoption and publication in accordance with law.

Attest:

Tara M. Pettoni, Municipal Clerk

James P. Dodd, Mayor

INTRODUCED: _____

ADOPTED: _____



TOWN OF DOVER MAYOR & TOWN COUNCIL

ORDINANCE NO. 07-2024

AN ORDINANCE OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF DOVER AMENDING CHAPTER 349 TAXICABS AND LIMOUSINES

Chapter 349. TAXICABS AND LIMOUSINES

Article I. Taxicabs

§ 349-1. Definitions.

As used in this article, the following terms shall have the meanings indicated:

Holder shall mean a person to whom a taxicab license has been issued.

Law Enforcement shall mean any member of the Dover Police Department and/or the Dover Licensing Inspector if applicable.

Owner shall mean any person who holds legal title to any taxicab, any conditional vendee or lessee, or any other person having an interest in a taxicab which shall entitle him to the immediate possession thereof.

Owner-operator shall mean, in the case of an individual, the person to whom the taxicab license is issued and who drives the taxicab exclusively or in the case of a corporation, the person who holds a minimum of fifty-one (51%) percent of the voting shares or interest in the corporation and to whom a minimum of fifty-one (51%) percent of the net profit or loss is attributable.

Person shall mean and include any individual, partnership, company, association, corporation or joint stock company, their lessees, trustees, or receivers appointed by any court whatsoever.

Principal place of business shall mean the place or places of business of a taxicab service or the location or locations where taxicabs are parked when not in operation or from which taxicab dispatching operations are conducted or to which taxicab drivers report for duty.

Street shall mean and include any street, avenue, park, parkway, highway, or other public place which is used for vehicular travel.

Taxicab (or "Regulated Vehicle") shall mean a motor vehicle commonly called "taxi" which is:

1. Constructed so as to comfortably seat not less than four (4) passengers exclusive of the driver; and
2. Engaged in the business of carrying passengers for hire; and
3. Held out, announced, or advertised to operate on and over the public streets of the Town of Dover; and
4. Accepts persons who may offer themselves for transportation from a place within the Town of Dover; and
5. Not operated over a fixed route; and
6. Not more than fifteen (15) years old or one hundred eighty (180) months of age according to the model year within the Vehicle Identification Number at the time it first becomes engaged in the taxicab business

within the Town of Dover. Taxicabs shall be removed from service prior to the final inspection of each calendar year.

Taxicab Driver's License shall mean the permission granted in accordance with the provisions of this Section which authorizes a person to drive upon the streets of the Town of Dover a licensed taxicab owned and/or operated by the holder of a taxicab license. The term "driver's license" shall not be construed to mean a driver's license issued by the State of New Jersey Motor Vehicle Commission.

Taxicab License shall mean the permission granted in accordance with the provisions of this Section to conduct a taxicab operation upon the streets of the Town of Dover by the use of vehicles which have been issued taxicab vehicle licenses and which are driven by persons who have been issued taxicab driver's licenses by the Town.

Taxicab Vehicle License shall mean the permission granted in accordance with this Section to the holder of a taxicab license to conduct a taxicab operation on the streets of the Town of Dover by use of the vehicle so licensed as long as such vehicle is being driven by a person who is authorized to operate such vehicle by the Town.

Taxicab Operation shall mean conducting a taxi service in the Town of Dover which shall include receiving passengers in the Town of Dover and regularly discharging passengers, whose ride(s) may originate in other jurisdictions, in the Town of Dover.

Taxicab Operator shall mean any person who owns, directs, conducts or is in charge of any taxicab business or of any taxicab either as an owner, manager, driver or otherwise.

Town shall mean the Town of Dover.

Transfer shall mean to sell, transfer or in any other manner dispose of a taxicab license. Where the license is in the name of a corporation or other legal entity, any change in the majority ownership of the corporation or other legal entity shall constitute a transfer of the taxicab license held in the name of the corporation or other legal entity.

§ 349-2. TYPES OF TAXICAB LICENSES

License required.

No person shall conduct or cause to be conducted any taxicab operation upon the streets of the Town of Dover without first having obtained the taxicab licenses required by Article I of this Chapter. There are hereby established three (3) classes of taxicab licenses, a "Taxicab Operation License", a "Taxicab Vehicle License", and a "Taxicab Driver's License".

§ 349-3. Term of license.

All licenses shall be valid from the day of issuance and shall expire the 31st day of December thereafter. Renewed licenses shall be valid from January 1 through December 31 of the calendar year unless suspended or revoked.

§ 349-4. Fees.

Owners or operators shall be required to pay the following license and inspection fees:

- A. Taxicab Operation License: \$500.00 per annum January 1 through December 31.
- B. For each regulated vehicle having a seating capacity of not more than five persons, including the driver: \$150.00 per vehicle per annum.
- C. For each vehicle having a seating capacity of more than five persons: \$250.00 per vehicle per annum.
- D. For each driver license issued to a driver of a regulated vehicle: \$100.00 per annum for a new or renewal of license.
- E. For any replacement of a lost license or for a revised license: \$40.

§ 349-5. Issuance of licenses; limit on regulated vehicles; maximum age of regulated vehicle.

A. The Municipal Clerk or designee is hereby authorized to issue said licenses for regulated vehicles and drivers of regulated vehicles upon receiving notice of approval of the application therefor by the Mayor and Town Council. Each regulated vehicle license shall set forth the dates said license will remain effective and the maximum number of passengers permitted in the vehicle (the maximum number will be determined by allowing one passenger in the front seat and two or three passengers in each additional row of seating depending upon the type of seating available and number of seat belts). Each driver license shall set forth the dates such license will remain effective and shall include a current and clear picture of the driver, the driver's full name, the operator's business name and a brief description of the driver, including his or her age, height, weight, complexion, color of hair and color of eyes. In the event a driver changes employment to a new company, a revised license must be obtained for the unexpired term of the original license. The cost for a revised license shall be the same as for a lost license.

B. A taxicab application will not be deemed complete and a license will not be issued until the following are received:

1. Completed Application; and
2. Insurance Policy and Power of Attorney as set forth in § 349-6; and
3. Vehicle Title (Company Owner's Name); and
4. Vehicle registration (Company Owner's Name); and
5. Storage letter which shall include written approval from the owner or renter of said private property must be provided to the Municipal Clerk as set forth in § 349-7; and
6. All required supporting documentation must be submitted within twenty-one days (21) of the initial application submission. In the event that all required documentation is not submitted within twenty-one (21) days of the date of submission, the Application will be deemed expired. Any and all fees paid as part of the application shall not be refunded.

C. No more than sixty (80) licenses for regulated vehicles shall be issued in the Town of Dover. No one owner or operator shall be permitted more than fifteen (20) licenses for regulated vehicles. Owners or operators shall not hold any ownership interest in more than one business which operates or owns regulated vehicles in the Town of Dover.

D. No regulated vehicle shall be older than ten (15) years on the date of the application for a license or renewal of a license.

§ 349-6. Insurance and power of attorney requirements.

Upon applying for a regulated vehicle license, owners or operators shall furnish proof of an insurance policy covering each regulated vehicle in accordance with N.J.S.A. 48:16-1 et seq., as amended and supplemented from time to time. However, minimum coverage requirements for each regulated vehicle are \$100,000 per occurrence. Operators must produce proof that the required insurance policy will be in effect and has been prepaid for the entire period the requested license will be effective (usually January through December 31). Each owner shall also execute and deliver to the Municipal Clerk the required power of attorney in accordance with N.J.S.A. 48:16-5, as may be amended and supplemented from time to time.

§ 349-7. State inspection; semiannual inspection; parking and sign requirements.

A. Owners or operators must provide proof that each regulated vehicle has been inspected when due by a state-operated inspection facility for all required inspections. State-authorized private inspection facility inspections are not acceptable. A copy of the state inspection report shall be submitted to the Chief of Police and Municipal Clerk or designee for every regulated vehicle, within thirty (30) days of the inspection. Failure of the state inspection shall be deemed an automatic revocation of the regulated vehicle's license to operate under this Chapter. Such revocation shall continue until the state inspection is passed and proof of same is provided to the Municipal Clerk.

B. Owners or operators must submit each vehicle for inspection by the Chief of Police, his designee or the Licensing Inspector semiannually, except if a state inspection is performed within such six-month time period. The six-month time periods for inspection shall be January through June and July through December. The purpose of this inspection is to insure full compliance with all of the requirements of municipal and state laws, rules and regulations. If any violations are found, the Police Department shall inform the Municipal Clerk that the license issued shall be revoked if the violation is not corrected within ten (10) days of the inspection. Under such circumstances, the Police Department will inform the applicant what repairs need to be completed to prevent the revocation of the license. In no way should the provisions of this Chapter be interpreted as to prohibit an applicant from having a previously rejected vehicle reinspected after the required repairs are completed. An applicant aggrieved by any provision of this section has an immediate right of appeal to the Mayor and Town Council. The Police Department shall randomly select the time period within each six-month inspection period when a regulated vehicle must be presented itself for inspection.

C. No more than one regulated vehicle shall be stored on private property with the exception of overnight parking. No regulated vehicle may be parked on a public street overnight.

D. In addition to the requirements, of N.J.S.A. 48:16-2.4, All regulated vehicles must have permanently affixed signs on the driver and passenger doors setting forth the owner's business name, the maximum number of passengers allowed by said license, and the business office telephone number. The letters and numbers on said signs must be at least three inches tall and two inches wide and must be clearly visible from a distance of fifty (50) feet. The color of the letters must contrast with the color of the regulated vehicle so as to be easily read. The vehicle number issued by the Town must also be displayed on the driver's door of the vehicle and rear left of the vehicle on the trunk so as to be clearly visible to the public.

E. The schedule of fares to be charged shall be clearly and prominently displayed in each regulated vehicle in English and Spanish.

§ 349-8. Business office to be maintained.

All owners or operators, upon applying for one or more regulated vehicle licenses, shall be required to maintain a business office. The address and telephone number of said office must be listed on all regulated vehicle license applications.

§ 349-9. Photographs and fingerprints; age requirements for license.

A. Each applicant for a regulated vehicle driver license shall, upon making application therefor, furnish his or her existing driver's license and fingerprints for a record check and three recent photographs of passport size. One shall be retained by the Municipal Clerk, another shall be affixed to the driver's license, and the third shall be affixed to a card, suitably framed under any transparent covering approved by the Police Department and displayed in a prominent place mounted as close as possible to the center of the front dashboard of the regulated vehicle so that it is plainly visible to passengers. Said card must also contain a description of the licensed driver, which shall include his or her age, height, complexion, color of hair and color of eyes. Each applicant shall submit to the Town Police Department his or her driver abstract from the Division of Motor Vehicles.

B. No license to drive a regulated vehicle shall be granted unless the applicant meets the following requirements:

- (1) Have a valid New Jersey driver's license.
- (2) State the name of the taxicab company with whom he or she shall be employed.
- (3) Each applicant for a license shall provide proof that he or she is at least twenty-one (21) years of age.
- (4) The applicant must be either a citizen of the United States or a legal resident alien.

(5) If the applicant is a corporation, the corporation must either be incorporated in the State of New Jersey or authorized to do business in this state. Said Corporation must provide the Municipal Clerk with Good Standing Certificate issued by the State of New Jersey.

(6) The applicant shall not have been convicted of any crime and/or disorderly persons offense within ten (10) years next preceding the date of application for license. If the applicant is a partnership, then no partner may have such criminal record. If the applicant is a corporation, then neither the corporation nor any officer or director thereof may have such criminal record.

(7) Prior license revocations. The applicant must have no record of prior revocation(s) by any jurisdiction of a license related to the taxicab business. If the applicant is a partnership, then no partner may have such record. If the applicant is a corporation, then neither the corporation nor any officer or director may have such record.

(8) The applicant must have complied with the insurance provisions contained in this Chapter. In the event of the cancellation of licensee's insurance, the license shall terminate upon the effective date of the cancellation, unless prior thereto the insurance has been reinstated by withdrawal of the cancellation or issuance of a new policy of insurance, a copy of which shall be delivered to the Municipal Clerk for the remainder of the license year.

(9) The applicant must certify that all child support obligations are current pursuant to the standard set forth in N.J.S.A. 2A:17-56.41.

(10) The applicant must be tested for the presence of controlled dangerous substances, as defined in N.J.S.A. 2C:35-2 pursuant to New Jersey Department of Transportation (NJDOT) (49CFR Part 40 Subpart F) within thirty (30) days of the filing of his or her application. Such testing shall take place at a facility to be designated by the Town of Dover. The results shall be provided to the Municipal Clerk and shall show the applicant to be free of controlled dangerous substances. The same test shall be required for license renewal. The applicant shall assume the cost of all testing. Operators shall also be subject to testing for controlled dangerous substances in the event of an accident by the operator or the observance of an operator driving a regulated vehicle in a careless, reckless, or suspicious manner.

C. All applicants must complete and sign Form SBI-212B, Request for Criminal History Record Information for a Noncriminal Justice Purpose, for a criminal history name search identification check pursuant to N.J.S.A. 53:1-20.5 et seq. The applicant shall submit payment for same drawn on a United States bank in the amount required by the State of New Jersey approved fingerprinting agency, for the criminal history name search. If the applicant is a corporation, then this requirement shall apply to the officers of the corporation. The fully executed form and the applicant's check or money order must be submitted along with the application for a taxicab license.

Each applicant shall be fingerprinted for a criminal history background check at the time of the initial application and annually with each license renewal, any costs associated with same shall be paid by the applicant.

§ 349-10. Maintenance of regulated vehicles.

Every regulated vehicle licensed pursuant to this Chapter shall be properly maintained and equipped at all times in accordance with the manufacturer's recommendations and the standards and regulations of the New Jersey State Motor Vehicles and Traffic Regulation Act and shall further comply with the following additional requirements:

A. The interior shall be clean and sanitary, meaning that the upholstery and carpeting shall be reasonably free from debris, tears, holes, cuts, and stains. Maintaining the regulated vehicle in a sanitary condition means keeping the regulated vehicle free from defects which could adversely affect the health of passengers, such as the presence of volatile fumes, spoiled food or garbage, blood stains or any other items which could affect the health of passengers or the driver.

B. All doors shall open easily and close firmly. This provision requires the immediate repair of doors which cannot be closed by the standard handle for said door (i.e., closing the door with a piece of rope or wire). Furthermore, the door must not be able to be opened without using the door handle, and all locks on the vehicle must operate such as to prohibit the opening of any door while the lock is engaged.

C. Seat belts shall be fully functional and available for the driver and all passengers. Torn, damaged or missing seat belts must be immediately replaced.

D. The exterior shall be clean and free from rust and peeling paint, and all wheels shall be covered by hubcaps.

E. Dents shall not be larger than those that normally occur as a result of parking next to other vehicles. All dents larger than three inches must be repaired promptly. Dents shall be construed to cover damage on any portion of the regulated vehicle, including bumpers and any other exterior facets.

F. Each regulated vehicle in operation must be kept in proper operating condition at all times, including but not limited to a properly functioning muffler and emissions system, a clear and undamaged windshield, and windows (no tinting of windows shall be permitted unless factory original equipment from the manufacturer). The Police Department of the Town of Dover may request an inspection or emissions test for any regulated vehicle if, in its sole discretion, cause exists to believe said regulated vehicle is not in compliance with the maintenance requirements set forth herein.

G. Every regulated vehicle is required to have at least one approved child safety seat which must have permanently affixed thereto the name of the taxicab company or operator and the number assigned by the municipality to such regulated vehicle. The original manufacturers' label must be legible on the child safety seat.

§ 349-11. Schedule of fares.

A. The fare to be charged for the transportation of passengers from anywhere within the Town of Dover to another location within the Town of Dover shall be not greater than the following:

- (1) For one (1) or two (2) passengers: the sum of \$7.00 per trip.
- (2) For each additional passenger over two (2): the sum of \$1.00.
- (3) Waiting time:
 - (a) First five (5) minutes: free.
 - (b) Five (5) minutes to thirty (30) minutes: \$0.40 per minute.
 - (c) Thirty (30) minutes to sixty (60) minutes: \$0.50 per minute.

(4) For one (1) or two (2) passengers sixty-two (62) years of age or older: the charge shall not be more than the sum of \$4.50 per trip.

- (5) No extra fee shall be charged for a wheelchair or any other apparatus used by a handicapped person.

B. The fare to be charged for the transportation of passengers from anywhere within the Town of Dover to a location outside the Town of Dover or from a location outside the Town to a location within the Town must be clearly agreed upon with all passengers prior to leaving the pickup location.

§ 349-12. Record of trips.

The drivers of all regulated vehicles must keep a written record of each trip, on a form to be approved by the Town, including the date and exact time the trip commenced and ended and the number of passengers carried. Trip records must be maintained by the operator for at least three (3) years and must be made available for inspection by any law enforcement officer of the Town of Dover upon request. In addition, the owner or operator shall submit to the Municipal Clerk or his designee within ten (10) days of the end of the quarter all records of trip reports. The quarters are designated as follows: January through March, April through June, July through September, and October through December.

§ 349-13. Traffic and other regulations.

A. All drivers will be held fully responsible for compliance with all traffic, parking and safety regulations on the road. In addition, all passengers will be required to enter and exit all regulated vehicles through the door or doors closest to the curb where said passengers are waiting for pick up or are being dropped off.

B. Regulated vehicles that are registered with the state solely as limousines shall not be allowed to solicit fares on the road and may only pick up passengers who have prearranged said limousine transportation.

- C. The pickup or discharge of passengers shall not impede the flow of traffic.
- D. Each regulated vehicle shall maintain a first aid kit and fire extinguisher, which must be inspected annually.
- E. Taxicab drivers will not sound their horns except in the case of an emergency consistent with existing laws. The use of a vehicle horn to signal the arrival of a taxicab at a fare's pickup point will be considered a Town nuisance and an offense against the peace and harmony of the citizens. The vehicle owner shall be responsible for all fines against the peace and harmony of the citizens.
- F. All drivers shall possess a working knowledge of the roadway system and significant points of interest within Morris County, including but not limited to municipal offices and facilities, hospitals, train stations, and the like, a street map of Morris County or an operational GPS device is required to be kept in all taxicabs at all times.
- G. Any change of address of any owner or operator licensed under the provisions of this Chapter must be reported, in writing, to the Municipal Clerk or Licensing Inspector within seventy-two (72) hours of such change. The loss of the license required to be kept by any licensed owner or operator must be reported to the Municipal Clerk or Licensing Inspector, in writing, within seventy-two (72) hours of such loss.
- H. No licensee of any taxicab shall use thereon or thereabout any imitation of any color scheme, monogram or insignia previously adopted or used by any other licensee of a taxicab licensed under the provisions of this Chapter.
- I. No operator of a taxicab shall induce any person to employ him/her by knowingly misinforming or misleading such person either as to the time or place of the arrival or departure of any train, omnibus, boat, aircraft or other means of public transportation or as to the location of any point of destination, nor shall any operator deceive any person or make any false representation to him/her in respect to the transportation or prospective transportation of any passenger, or convey any passenger to any other place or over any other route than that to which or over which such passenger may have instructed the operator to go. Unless otherwise ordered, operators shall convey passengers by the most practical direct routes to their destinations.
- J. No taxicab driver shall solicit additional passengers at the point of origin, and no additional passengers may be picked up en route.
- K. No person other than the licensed operator of the taxicab, excepting a fare occupying the auxiliary seat, shall ride, or sit in the compartment of a taxicab reserved for the operator.
- L. Every operator of a taxicab shall, immediately at the end of his/her shift, carefully search the taxicab for any property lost or left therein and shall, immediately after finding any property, deliver the property to police headquarters.
- M. All taxicab licensees or their representatives shall answer all calls received for taxicab service inside the municipality limits without unreasonable delay. If such service cannot be rendered within a reasonable time, they shall notify the prospective passenger as to how long it will be before the call can be answered and give the reason.
- N. All licensees under this Chapter shall cooperate with law enforcement officers in the performance of their duty. No licensee shall conceal evidence of a crime or voluntarily aid violators to escape arrest. A licensee shall report immediately to the police any attempt to use his/her vehicle to commit a crime or escape from the scene of a crime.
- O. Licensed operators, while engaged in the operation of a taxicab, shall behave in a civil and orderly manner and shall not use any indecent, profane or abusive language.
- P. No operator or passenger shall smoke or possess lighted tobacco products in a licensed vehicle.
- Q. No operator of a taxicab shall operate his/her vehicle in a manner to endanger a passenger or any other person.
- R. Every owner of a licensed taxicab which is involved in an automobile accident shall provide the Municipal Clerk with a copy of the accident report within five (5) working days of the accident. The Municipal Clerk shall inform the taxicab owner of any and all repairs that may be necessary. Any taxicab owner who fails to comply with the terms of this section shall be in violation of this Chapter and subject to suspension of taxicab license.

S. No licensee under this Chapter shall display any advertising on his/her vehicle which obstructs the vision of the operator, including the operator's vision to the rear.

T. No person shall charge or attempt to charge any taxicab passenger a greater rate of fare than that to which the operator is entitled under the provisions of this Chapter.

U. No taxicab operator licensed by the municipality, and who is on duty, shall unreasonably refuse to carry any orderly person applying for a taxicab who agrees and, upon reasonable request, demonstrates ability to pay the proper rate of fare. A refusal to carry an orderly passenger shall be presumptively unreasonable where the refusal is based on the amount of money the operator expects to receive or is based upon the race, sex, religion, physical disability or ethnic background of the passenger.

V. The operator of any taxicab shall, upon demand by any passenger, render to such passenger a receipt for the amount charged, on which shall be the name of the owner of the taxicab, the name of the operator, the date and time of the transaction and the amount of the fare.

§ 349-14. Refusal to issue license; suspension or revocation.

A. The Mayor and Town Council may refuse to issue a license or suspend any license or revoke any license after notice and hearing if:

(1) This Chapter is violated in any particular.

(2) The operator or driver has been convicted of a felony, driving under the influence, refusal to submit to a test for driving under the influence or has had his or her driver's license suspended. The Chief of Police may suspend the license of an operator or driver upon written notice for violations of this section pending a hearing to be conducted in front of the Mayor and Town Council within five (5) days of the operator or driver requesting a hearing in writing.

(3) The driver, while driving a regulated vehicle, has contributed to injury to person or property or for other good cause.

(4) The regulated vehicle has become unsafe or unsanitary as set forth in §349-10.

B. The license to operate a regulated vehicle shall be automatically suspended in the event of a lapse in insurance coverage, and such suspension shall continue until adequate verifiable proof of insurance coverage has been provided to the Municipal Clerk.

§ 349-15. Failure to pay fare.

Any passengers who shall, within the limits of the Town of Dover, engage a regulated vehicle for transportation and who shall refuse to pay some or all of the fare permitted by this Chapter may be found guilty of a disorderly persons offense by the Municipal Court and, for every conviction hereunder, shall be subject to the fines and penalties as set forth in §1-15 (General Penalty) of the Code of the Town of Dover.

§ 349-16. Violations and penalties.

A. Except as required by N.J.S.A. 48:16-1 et seq., any operator and/or driver found to have violated the provisions of this Chapter may have his or her license issued hereunder suspended or revoked either by Chief of Police or by the Mayor and Town Council, and repeat offenders are subject to revocation of all their licenses issued hereunder. Furthermore, upon conviction of said violations by the Municipal Court, any operator and/or driver shall be subject to the fines and penalties as set forth in §1-15 (General Penalty) of the Code of the Town of Dover.

B. In addition to Subsection A above, three (3) or more violations within a thirty (30) day period may be cause for the taxicab-business owner's Town license to be suspended for a period of up to sixty (60) days, and six (6) or more offenses within a twelve (12)month period may be cause for the permanent revocation of his or her Town taxicab license.

Article II. Limousines

§ 349-17. Definitions.

As used in this article, the following terms shall have the meanings indicated:

CRUISING

Shall mean the driving of a limousine on the streets or public places of the town in search of or soliciting prospective passengers for hire.

LAW ENFORCEMENT

Shall mean any member of the Dover Police Department and/or the Dover Licensing Inspector.

LIMOUSINE (or REGULATED VEHICLE)

Shall mean and includes any automobile or motor car used in the business of carrying passengers for hire to provide prearranged passenger transportation at a premium fare on a dedicated, nonscheduled, charter basis that is not conducted on a regular route and with a seating capacity in no event of more than fourteen (14) passengers, not including the driver, provided that such a vehicle shall not have a seating capacity in excess of four passengers, not including the driver, beyond the maximum passenger seating capacity of the vehicle, not including the driver, at the time of manufacture. Nothing in this article contained shall be construed to include taxicabs, hotel buses, buses employed solely in transporting school children or teachers, vehicles owned and operated directly or indirectly by businesses engaged in the practice of mortuary science when those vehicles are used exclusively for providing transportation related to the provision of funeral services, autobuses which are subject to the jurisdiction of the Department of Transportation, or interstate autobuses required by federal or state law or regulation of the Department of Transportation to carry insurance against loss from liability imposed by law on account of bodily injury or death.

LIMOUSINE OR LIVERY SERVICE

Shall mean and includes the business of carrying passengers for hire by limousines.

LIMOUSINE OPERATOR

Shall mean a person who provides prearranged passenger transportation, for consideration, not on a scheduled, regular route, and not in connection with mortuary and funeral services.

LIMOUSINE OPERATOR ADMINISTRATIVE FEE

Shall mean a fee charged for the administrative paperwork necessary for all limousine operators who are employed by Town of Dover limousine companies.

PERSON

Shall mean and includes any individual, co-partnership, association, corporation or joint-stock company, their lessees, trustees or receivers appointed by any court whatsoever.

PRINCIPAL PLACE OF BUSINESS

Shall mean the location of the main place of business of the limousine service in the Town of Dover where limousine service is conducted, where limousines are dispatched from, or where limousine drivers report for duty.

STREET

Shall mean and includes any street, avenue, park, parkway, highway, or other public place.

§ 349-18. Insurance; amount and Power of Attorney.

Except for limousines registered in other states pursuant to N.J.S.A. 48:16-22.4, no limousine shall be operated wholly or partly along any street in the Town of Dover until the owner of the limousine shall have filed with the Municipal Clerk of the municipality in which the owner has his, her or its principal place of business an insurance policy of a company duly licensed to transact business under the insurance laws of New Jersey in the sum of \$1,500,000 against loss by reason of the liability imposed by law upon every limousine owner for damages on account of bodily injury or death suffered by any person as a result of any accident occurring by reason of the ownership, maintenance or use of the limousine upon any public street. Such operation shall be permitted only so long as the insurance policy shall remain in force to the full and collectible amount of \$1,500,000. The insurance policy shall provide for the payment of any final judgment recovered by any person on account of the ownership, maintenance and use of such limousine or any fault in respect thereto, and shall be for the benefit of every person suffering loss, damage, injury aforesaid. Each owner shall also execute and deliver to the Municipal Clerk the required power of attorney in accordance with N.J.S.A. 48:16-14, as may be amended and supplemented from time to time.

§ 349-19. Parking and Storage of Vehicles

No more than one regulated vehicle shall be stored on private property with the exception of overnight parking. No regulated vehicle may be parked on a public street overnight.

§ 349-20. Certificate of compliance; contents; filing and posting.

Upon the filing of the required insurance policy by an owner having its principal place of business in the Town of Dover of a limousine or livery service, the Municipal Clerk, upon the payment of a fee of \$50, shall issue in duplicate a license to operate showing that the owner of the limousine has complied with the terms and provisions of N.J.S.A. 48:16-14. The license shall recite the name of the insurance company, the number and date of expiration of the policy, a description of every limousine insured thereunder and the registration number of the same. The duplicate license shall be filed with the Division of Motor Vehicles before any such car is registered as a limousine. The original license shall be retained within the limousine and shall be available for inspection by any law enforcement officer of the Town of Dover or police officer in the state. In lieu of the recital of insurance information required on the license, pursuant to this section, the owner of the limousine may affix to the original license retained within the limousine a notarized letter from an insurance company containing the same insurance information required in the recital, which shall constitute proof of insurance coverage, and which shall also be available for inspection by any law enforcement officer of the Town of Dover or police officer in the state.

1. Completed Application; and
2. Insurance Policy and Power of Attorney as set forth in § 349-18; and
3. Vehicle Title (Company Owner's Name); and
4. Vehicle registration (Company Owner's Name); and
5. All required supporting documentation must be submitted within twenty-one days (21) of the initial application submission. In the event that all required documentation is not submitted within the twenty-one (21) days of the date of submission, the application will be deemed expired. Any and all fees paid as part of the application shall not be refunded.

§ 349-21. Certain license or permit required for limousines providing intra-municipal point-to-point service.

Notwithstanding any other provisions of law to the contrary, the Town of Dover requires a limousine service to obtain a corporate license, permit, certificate, or other form of authority if the limousine service is providing service on an intra-municipal point-to-point basis within the Town of Dover. The fee for the issuance of this license is \$50 (which is addition to any other fee), which applies to all limousines operated by a limousine service providing such intra-municipal point-to-point service within the Town of Dover.

§ 349-22. Limousine licensing.

No limousine shall be operated on the highways of the State of New Jersey unless it has a license issued pursuant to N.J.S.A. 48:16-17 and a limousine is equipped in accordance with the minimum standards established by the director of the Division of Motor Vehicles and the Department of Transportation with:

- A. A two-way communication system, which, at a minimum, shall provide for communication to a person outside the vehicle for a distance of not less than one hundred (100) miles and which requirement may be satisfied by a mobile telephone;
- B. A removable first aid kit and operable fire extinguisher, which shall be placed in an accessible place within the vehicle;
- C. Sideboards attached to the permanent body construction of the vehicle if the height of the vehicle floor is 10 inches or more above ground level.
- D. Daily log of vehicle condition as follows:
 - 1. Tires
 - 2. Windshield wipers
 - 3. Horn
 - 4. Condition of front, rear and side windows and windshields
 - 5. Front and rear lights
 - 6. Fluid levels
 - 7. Brakes
 - 8. Condition of two-way communication system
 - 9. Inspection of vehicle or, if on an off-year, proof that limousine was inspected by a person qualified to do such examination of the mechanical and operating condition of the limousine including:
 - a. Brakes
 - b. Exhaust system
 - c. Tires
 - d. Function of front and rear lights
 - e. Operation of fan belts
 - f. Other belts in the engine of the vehicle

§ 349-23. Limousine Operator Requirements.

- 1. Completed application.
- 2. Have a valid New Jersey driver's license.
- 3. Limousine Operator Administrative Fee of \$100.00
- 4. Letter from the Chief Administrator of the New Jersey Motor Vehicle Commission stating the applicant is qualified for employment.
- 5. State the name of the /limousine company with whom he or she shall be employed, the owner must sign the application.
- 6. Each applicant for a limousine operator shall provide proof that he or she is at least 21 years of age.
- 7. The applicant must be tested for the presence of controlled dangerous substances, as defined in N.J.S.A. 2C:35-2, pursuant to New Jersey Department of Transportation (NJDOT) (49CFR Part 40 Subpart F) within thirty (30) days of the filing of his or her application. Such testing shall take place at a facility to be designated by the Town of Dover. The results shall be provided to the Municipal Clerk and shall show the applicant to be free of controlled dangerous substances. The same test shall be required for license renewal. The applicant shall assume the cost of all testing. Operators shall also be subject to testing for controlled dangerous substances in the event of an accident by the operator or the observance of an operator driving the regulated vehicle in a careless, reckless, or suspicious manner.

Any owner, operator or driver shall comply with N.J.S.A. 48:16-13 et seq. and any regulation enacted therefrom.

§ 349-24. Cruising Prohibited

No person shall drive or cause or allow a limousine to be driven on the streets or public places of the Town of Dover in search of or soliciting prospective passengers for hire. For the purposes of this section “in search of or soliciting of prospective passengers” shall mean picking up a passenger or attempting to pick up a passenger who has not previously made arrangements by telephone or other communication for a limousine pickup at a specific time and location. Limousines shall return to their principal place of business where limousines are dispatched from to wait for their next prearranged transportation.

§ 349-25. Violations and penalties.

Any person who shall operate a limousine service in any street in the Town of Dover without complying with the provisions of this article and with the provisions of N.J.S.A. 48:16-13 et seq. shall be subject to the fines and penalties set forth in N.J.S.A. 39:5G-1, as follows:

(1) For operating a limousine without a license issued by a municipality pursuant to N.J.S.A. 48:16-17, knowingly permitting a driver to operate a limousine without a validly issued driver's license or a validly issued commercial driver license if required pursuant to N.J.A.C. 13:21-23.1, failure to have filed an insurance policy in the amount of \$1,500,000 which is currently in force as provided in N.J.S.A. 48:16-14 or in the amounts required pursuant to section 14 of N.J.S.A. 48: 16-22.4, operating a limousine in which the number of passengers exceeds the maximum seating capacity as provided in N.J.S.A. 48:16-13 or section 2 of N.J.S.A. 48:16-13.1: a fine of \$2,500.00 for the first offense and a fine of \$5,000.00 for the second or subsequent offense;

(2) For operating a limousine without the special registration plates required pursuant to section 12 of N.J.S.A. 39:3-19.5, or operating a limousine without the limousine being properly inspected as provided in N.J.S.A. 39:8-1: a fine of \$1,250 for the first offense and a fine of \$2,500 for the second or subsequent offense;

(3) For operating a limousine without the attached sideboards required by section 11 of N.J.S.A. 48:16-22.1, failure to retain within the limousine appropriate proof of insurance pursuant to N.J.S.A. 48:16-17 or failure to execute and deliver to the power of attorney required pursuant to N.J.S.A. 48:16-16: a fine of \$250.00 for the first offense and \$500 for the second and subsequent offense;

(4) For failure to be equipped with a two-way communications system, a removable first-aid kit and an operable fire extinguisher as required by section 11 of N.J.S.A. 48:16-22.1, or any other violation of the provisions of article 2 of chapter 16 of Title 48 of the Revised Statutes other than those enumerated in this subsection: a fine of \$50.00 for the first offense and \$100.00 for the second and subsequent offense.

ADOPTED:

Town of Dover, Morris County

Tara M. Pettoni, Municipal Clerk

James P. Dodd, Mayor

Introduced:

Adopted:



TOWN OF DOVER

MAYOR & TOWN COUNCIL

ORDINANCE NO. 08-2024

**AN ORDINANCE OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF DOVER,
COUNTY OF MORRIS, STATE OF NEW JERSEY PROVIDING HANDICAPPED PARKING
SPACE AT 73 THOMPSON AVENUE**

BE IT ORDAINED, by the Mayor and Town Council of the Town of Dover, County of Morris, State of New Jersey, as follows:

SECTION 1. Description for handicap parking space to be located at 73 Thompson Avenue:

Said handicap parking space shall be located along the westerly curb line of Thompson Avenue beginning at a point 615 feet south of the southwesterly curb line intersection of Thompson Avenue and Chestnut Street, thence continuing in a southerly direction for a distance of 22 feet.
End Description

SECTION 2. All ordinances or parts of ordinances inconsistent with this ordinance are hereby repealed to the extent of such inconsistencies.

SECTION 3. If any section, subsection, sentence, clause, phrase, or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions hereof.

SECTION 4. The Ordinance shall take effect upon passage and publication in the matter required by New Jersey law.

Attest:

Tara M. Pettoni, Municipal Clerk

James P. Dodd, Mayor

INTRODUCED: _____

ADOPTED: _____

TOWN OF DOVER

Engineering Department

Mail: 37 N. Sussex Street
Office: 100 Princeton Avenue
Dover, New Jersey 07801
Phone: 862-437-1672
Fax: 973-366-2200



William J. Isselin – Assistant to the Engineer, Chief Code Enforcement Officer, Zoning Officer, Municipal Recycling Coordinator

March 18, 2024

DESCRIPTION FOR HANDICAP PARKING SPACE TO BE LOCATED AT 73 THOMPSON AVENUE

Said handicap parking space shall be located along the westerly curb line of Thompson Avenue beginning at a point 615 feet south of the southwesterly curb line intersection of Thompson Avenue and Chestnut Street, thence continuing in a southerly direction for a distance of 22 feet. End Description



TOWN OF DOVER

MAYOR & TOWN COUNCIL

ORDINANCE NO. 09-2024

**AN ORDINANCE OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF DOVER,
COUNTY OF MORRIS, STATE OF NEW JERSEY PROVIDING HANDICAPPED PARKING
SPACE AT 146 PEQUANNOCK STREET**

BE IT ORDAINED, by the Mayor and Town Council of the Town of Dover, County of Morris,
State of New Jersey, as follows:

SECTION 1. Description for handicap parking space to be located at 146 Pequannock Street:

Said handicap parking space shall be located along the easterly curb line of Pequannock
Street beginning at a point located 188 FT. north of the northeasterly curb line
intersection of E. Fairview Avenue and Pequannock Street thence, continuing in a
northerly direction for a distance of 25'. End Description

SECTION 2. All ordinances or parts of ordinances inconsistent with this ordinance are hereby
repealed to the extent of such inconsistencies.

SECTION 3. If any section, subsection, sentence, clause, phrase, or portion of this ordinance is
for any reason held invalid or unconstitutional by any court of competent jurisdiction, such
portion shall be deemed a separate, distinct, and independent provision, and such holding shall
not affect the validity of the remaining portions hereof.

SECTION 4. The Ordinance shall take effect upon passage and publication in the matter
required by New Jersey law.

Attest:

Tara M. Pettoni, Municipal Clerk

James P. Dodd, Mayor

INTRODUCED: _____

ADOPTED: _____

TOWN OF DOVER

Engineering Department

Mail: 37 N. Sussex Street
Office: 100 Princeton Avenue
Dover, New Jersey 07801
Phone: 862-437-1672
Fax: 973-366-2200



*William J. Isselin – Assistant to the Engineer, Chief Code Enforcement Officer, Zoning Officer,
Municipal Recycling Coordinator*

March 1, 2024

DESCRIPTION FOR HANDICAP PARKING SPACE TO BE LOCATED AT 146 PEQUANNOCK STREET

Said handicap parking space shall be located along the easterly curb line of Pequannock Street beginning at a point located 188 FT. north of the northeasterly curb line intersection of E. Fairview Avenue and Pequannock Street thence, continuing in a northerly direction for a distance of 25'. End Description



TOWN OF DOVER MAYOR & TOWN COUNCIL

RESOLUTION NO. 122-2024 BILLS LIST RESOLUTION

WHEREAS, the Mayor and the Town Council of the Town of Dover have examined all bills presented for payment; and

WHEREAS, the Chief Financial Officer has certified that there are sufficient funds in the account(s) to which respective bills have been charged.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and the Town Council of the Town of Dover do hereby approve the bills as listed; and

BE IT FURTHER RESOLVED that the proper officials are hereby authorized to sign the checks for payment of same.

CURRENT APPROPRIATIONS RESERVE ACCT claims in the amount of:	\$8,591.00
CURRENT APPROPRIATIONS ACCT claims in the amount of:	\$3,730,587.60
GENERAL CAPITAL ACCT claims in the amount of:	\$84,658.86
WATER UTILITY RESERVE ACCT claims in the amount of:	\$9,443.19
WATER UTILITY ACCT claims in the amount of:	\$69,590.24
WATER CAPITAL ACCT claims in the amount of:	\$215,230.70
PARKING UTILITY RESERVE ACCT claims in the amount of:	\$0.00
PARKING UTILITY ACCT claims in the amount of:	\$3,262.62
PARKING CAPITAL ACCT claims in the amount of:	\$0.00
ANIMAL CONTROL TRUST ACCT claims in the amount of:	\$8,473.80
EVIDENCE TRUST ACCT claims in the amount of:	\$0.00
RECYCLING TRUST ACCT claims in the amount of:	\$0.00
COUNTY FORFEITED ASSETS TRUST ACCT claims in the amount of:	\$0.00
FEDERAL FORFEITED ASSETS ACCT claims in the amount of:	\$0.00
TRUST/OTHER ACCT claims in the amount of:	\$10,527.94
COAH TRUST ACCT claims in the amount of:	\$0.00
UNEMPLOYMENT TRUST ACCT claims in the amount of:	\$0.00
TOTAL CLAIMS TO BE PAID	\$4,140,365.95

BE IT FURTHER RESOLVED that the following claims have been paid prior to the Bill List Resolution in the following amounts:

TRUST/OTHER ACCT claims in the amount of:	\$0.00
GENERAL CAPITAL ACCT claims in the amount of:	\$0.00
CURRENT APPROPRIATIONS RESERVE ACCT claims in the amount of:	\$47,575.05
CURRENT APPROPRIATIONS ACCT claims in the amount of:	\$93,610.14
PARKING UTILITY ACCT claims in the amount of:	\$0.00
WATER UTILITY OPERATING claims in the amount of:	\$4,580.22
WATER UTILITY RESERVE ACCT claims in the amount of:	\$0.00
PARKING UTILITY CAPITAL claims in the amount of:	\$0.00
TOTAL CLAIMS PAID	\$145,765.41
TOTAL BILL LIST RESOLUTION	\$4,286,131.36

ATTEST:

TOWN OF DOVER, COUNTY OF MORRIS

Tara M. Pettoni, Municipal Clerk

James P. Dodd, Mayor



TOWN OF DOVER

MAYOR & TOWN COUNCIL

RESOLUTION 123-2024

RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY APPROVING TAXICAB DRIVER LICENSES

WHEREAS, applications for taxicab driver's licenses have been made by the people listed below;
and

WHEREAS, the Police Department of the Town of Dover has reviewed their applications and has
advised that there is no prohibition to the issuance of their license; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Town Council of the Town of
Dover, County of Morris and State of New Jersey that the following taxi driver licenses are hereby
approved:

CARMEN TAXI SERVICE INC.

Manuel Puentes – New Driver

DOVER TAXI AND LIMO SERVICES LLC

Wagnel Torres Ramirez – Renewal

Jorge Gonzalez Calle – New Driver

Alvaro Molina - Renewal

FIRST CLASS OF DOVER INC.

Ramiro Bocanegra -Torres – New Driver

Victor I. Mercedes-Lopez – New Driver

PREMIER CAR SERVICES CORP.

Jeury J. Guzman – Renewal

Luis J. Amaya Urbano – Renewal

Martires Rodriguez Cordero – Renewal

Mofid Moustafa – Renewal

Clever M. Calle – Renewal

Francisco E. Lopez – Renewal

Humberto Martinez – Renewal

Bolivar Chiliquina Torres – Renewal

Osiris Cordero – Renewal

Eduardo Chafalote Matos – Renewal

Armando Campos Alvarado – New Driver

Adalberto Paredes - Renewal

Juan P. Manzueta - Renewal

Eusebio T. Hidalgo - Renewal

Julio C. Mejia - Renewal
Luis Manzueta Martinez – New Driver
Ruben Olivera – New Driver
Ramon Manzueta Marte - Renewal

ATTEST:

Tara M. Pettoni, Municipal Clerk

James P. Dodd, Mayor

ADOPTED: _____



TOWN OF DOVER MAYOR & TOWN COUNCIL

RESOLUTION NO. 124-2024

RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF DOVER APPROVING TAXIS/LIMOS TO BE LICENSED IN THE TOWN OF DOVER

WHEREAS, the following companies, have applied for a taxi/limo license to operate the vehicle(s) listed below in the Town of Dover; and

WHEREAS, the appropriate municipal departments have reviewed the application(s) as required and have no objections to same being licensed as taxicab(s)/limo(s); and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Town Council of the Town of Dover, County of Morris and State of New Jersey that the taxicab(s)/limo(s) listed below are hereby approved for taxi/limo license(s) in the Town of Dover.

DOVER TAXI AND LIMO SERVICE LLC.

2016 FORD FUSION	OT862H	3FA6POG79GR199588	Renewal
2016 HYUNDAI ELANTRA	OT394H	5NPDHA4AE1GH687966	Renewal
2015 KIA SORENTO	OT860H	5X4KTCA69FG587435	Renewal
2015 LINCOLN MKC	OT513J	5LMTJ2AH6FUJ35956	New

ATTEST:

Tara M. Pettoni, Municipal Clerk

James P. Dodd, Mayor

ADOPTED: _____



TOWN OF DOVER

MAYOR & TOWN COUNCIL

RESOLUTION 125-2024

RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF DOVER, COUNTY OF MORRIS, WAIVING SIDEWALK REQUIREMENT, 46 KEARNEY STREET

WHEREAS, Eray Donmez will be building a house on 46 Kearney Street, Block 1701, Lot 6.01; and

WHEREAS, Eray Donmez has requested a waiver of the requirement to install sidewalks as there are no existing sidewalks abutting the property; and

WHEREAS, The Town of Dover Code Chapter 337-28, permits the Mayor and Town Council to waive the sidewalk requirement where there are no existing sidewalks abutting the property upon the recommendation of the engineer; and

WHEREAS, the engineer has recommended the waiver.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Town Council of the Town of Dover that the request for waiver of sidewalks be approved for Block 1701, Lot 6.01, as there are no sidewalks abutting this property.

ATTEST:

Tara M. Pettoni, Municipal Clerk

James P. Dodd, Mayor

ADOPTED: _____

TOWN OF DOVER

Engineering Department

Mail: 37 North Sussex Street
Office: 100 Princeton Avenue
Dover, New Jersey 07801
Telephone: (973) 366-2200, Ext. 154/152
Fax: (973) 366-0039



William J. Isselin – Assistant to the Engineer

TO: Tara Pettoni – Town Clerk
FROM: William Isselin, Assistant to the Engineer / Chief Code Enforcement Officer / Zoning Officer / Municipal Recycling Coordinator
DATE: April 18, 2024
RE: Waiver of Sidewalk Request for 46 Kearney Street, Block 1701, Lot 6.01

Tara,

David Wilson of Colliers Engineering has requested a “Waiver of Sidewalks” on behalf of their client Eray Donmez who is proposed to build a new single-family home located at the above referenced address. Kearny Street has granite block curb and no sidewalks on the entire street. I have spoken with the Town Engineer; Carl O’Brien and he agrees that the waiver should be granted to waive the requirement for the installation of sidewalks at this location.

If you have any questions or need additional information, please let me know.

A handwritten signature in blue ink, appearing to read 'WJ Isselin', is positioned above the typed name and title.

William J. Isselin
Assistant to the Engineer /
Chief Code Enforcement Officer/
Zoning Officer / Recycling Coordinator

941 Marcon Boulevard
Suite 801
Allentown, Pennsylvania 18109
Main: 877 627 3772
colliersengineering.com



April 4, 2024

Town of Dover Engineering Department
37 N. Sussex Street
Dover, NJ 07801
Attn: William Isselin – Chief Code Enforcement Officer

46 Kearney Street, Dover NJ, 07801
Zoning Permit for a New Dwelling
Colliers Engineering & Design Project No. 22009299A

Dear Mr. Isselin,

On behalf of the Applicant, Eray Donmez, we respectfully request the following Waiver from the Town of Dover Land Use and Development Ordinance in connection with the above-referenced project.

1. **§236-54.B(1) Sidewalks shall be provided along all streets and shall be four inches thick and at least four feet wide, constructed of coarse concrete or equal except that a sidewalk forming part of a driveway apron shall be six inches thick at a grade with abutting sidewalks and of the same construction material as abutting sidewalks.**

The Applicant is requesting a waiver from this section of the ordinance as the home is being built in an established neighborhood on a street where no sidewalk is present. A majority of the homes surrounding the property were built over 40 years ago with no sidewalk present and will not have sidewalk in the near future.

Please contact me at 484-515-5252 or David.Wilson@collierseng.com if you have any questions or require additional information.

Sincerely,

Colliers Engineering & Design, Inc.
(DBA Maser Consulting)

A handwritten signature in blue ink that reads "David F. Wilson".

David Wilson, P.E, CPESC
Geographic Discipline Lead



TOWN OF DOVER

MAYOR & TOWN COUNCIL

RESOLUTION 126-2024

RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF DOVER, COUNTY OF MORRIS, WAIVING SIDEWALK REQUIREMENT, 105 OAK STREET

WHEREAS, Christian Vega will be building a house on 105 Oak Street, Block 2011, Lot 1; and

WHEREAS, Christian Vega has requested a waiver of the requirement to install sidewalks as there are no existing sidewalks abutting the property; and

WHEREAS, The Town of Dover Code Chapter 337-28, permits the Mayor and Town Council to waive the sidewalk requirement where there are no existing sidewalks abutting the property upon the recommendation of the engineer; and

WHEREAS, the engineer has recommended the waiver.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Town Council of the Town of Dover that the request for waiver of sidewalks be approved for Block 2011, Lot 1, as there are no sidewalks abutting this property.

ATTEST:

Tara M. Pettoni, Municipal Clerk

James P. Dodd, Mayor

ADOPTED: _____

March 27, 2024

Via email

Tamara Bross, Planning Board Secretary
Town of Dover
37 North Sussex Street
Dover, New Jersey 07801

Re: Application for Minor Subdivision
Applicant: Christian Vega
Planning Board Application No. P21-03
Property: 105 Oak Street
(Block 2011, Lot 1 & a portion in Rockaway Township Block 10714, Lot 2)

Dear Mrs. Bross:

As you are aware, this Firm represents the Applicant, Christian Vega, in connection with the above-referenced property, which received Minor Subdivision Approval before the Planning Board, bearing Application No. P21-03. On behalf of the Applicant, we are hereby requesting a waiver from Minor Subdivision Checklist requirements, which is to be considered for approval by the Mayor and Council, as noted in the Pennoni Associates Inc. review memorandum dated February 17, 2021.

Specifically, Applicant is requesting a waiver from Item No. 12 of the Minor Subdivision Development Checklist, which requires the installation of sidewalks and curbs in accordance with Section 236-54B and Section 236-54H:

Applicant requests a waiver to not install additional sidewalks along Cooper Street, as there are no sidewalks in the immediate area within Rockaway Township. This portion of the property is situated in Rockaway Township, and there are no adjacent sidewalks along Cooper Street. However, Applicant has agreed to repair sidewalks and curbs as deemed necessary by the Dover Engineering Department in front of the parcel along Oak Street.

We respectfully request that this waiver request be placed on the Mayor and Council Agenda for consideration.

Please keep us informed on the status of this waiver request, and whether you require any additional information or documents. If so, do not hesitate to contact me.

Very truly yours,
**EINHORN, BARBARITO,
FROST & BOTWINICK, P.C.**

By: 

Jason R. Rittie

JRR

cc: Christian Vega (via email)
Steven I. Smith/Jaman Engineering (via email)
Stephen Hoyt, PE/Pennoni Associates Inc. (via email)



April 8, 2024

Honorable Mayor James P. Dodd and
Town of Dover Council
37 North Sussex Street
Dover, New Jersey 07801

**RE: APPLICANT REQUEST FOR SIDEWALK WAIVER
APP NO. P21-03
105 OAK STREET
BLOCK 2011 LOT 1
BLOCK 10714 LOT 2 (ROCKAWAY TOWNSHIP)
DOVER, NEW JERSEY**

Dear Mayor and Council:

In response to the letter prepared by Einhorn Barbarito dated March 27, 2024 requesting waivers in reference to Planning Board Application P21-03 from Item No. 12 of the Minor Subdivision Development Checklist, which requires the installation of sidewalks and curbs in accordance with Section 236-54B and Section 236-54H, I have reviewed the following documents:

1. A letter prepared by Einhorn Barbarito dated March 27, 2024 and addressed to Tamara Bross, Planning Board Secretary. This letter indicates that the owner of Block 2011 Lots 1/Block 10714 Lot 2 (Christian Vega), represented by Jason R. Rittie of Einhorn Barbarito, is requesting a waiver to not install sidewalks along Cooper Street.
2. A plan entitles "minor Subdivision – Town of Dover – Tax Map Sheet 20, Block 2011, Lot 1 – Township of Rockaway – Tax Map Sheet 107, Block 10714, Lot 2 – Morris County, New Jersey" prepared by Jaman Engineering Associates – Engineers, Surveyors & Planners, dated October 12, 2020, consisting of six (6) sheets.

Based on my review of the referenced documents and aerial images, it appears that there are no existing sidewalks along Cooper Street. As such, it does not appear that there is a need to install sidewalks on Cooper Street, although the Applicant proposes to repair sidewalks and curbs on Oak Street as deemed necessary by the Town of Dover Engineering Department. Therefore, I recommend that the Council move forward with granting a waiver for the installation of sidewalks on Cooper Street as it relates to this application.

Should you have any questions or wish to discuss further, please do not hesitate to contact me.

Sincerely,
PENNONI ASSOCIATES INC.

A handwritten signature in black ink, appearing to read "Stephen Hoyt", written in a cursive style.

Stephen Hoyt, PE
Planning Board Engineer



TOWN OF DOVER

MAYOR & TOWN COUNCIL

RESOLUTION NO. 127-2024

**RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF DOVER,
COUNTY OF MORRIS, STATE OF NEW JERSEY AWARDING A CONTRACT TO
CIFELLI & SON GENERAL CONSTRUCTION, INC. FOR 2022 CAPITAL ROADWAY
IMPROVEMENTS PROJECT**

WHEREAS, the Town of Dover solicited Bids for the 2022 Capital Roadway Improvement Project; and

WHEREAS, the Department Head of Engineering and the Town Engineering Consultant Stephen Hoyt, P.E. of Pennoni Assoc. Inc. have determined that there is a need to begin work on the 2022 Capital Roadway Improvement Project; and

WHEREAS, two bids were received and opened at the Bid Opening on March 27, 2024, at 11:00AM; and

WHEREAS, the lowest responsible bidder was Cifelli & Sons General Construction, Inc., 4 Coppola Street, Nutley, NJ 07110; and

WHEREAS, the low bid has been reviewed by the Municipal Attorney, the Town Engineering Consultant and Administration recommends the Base Bid be awarded to Cifelli & Sons General Construction, Inc., in the amount of \$1,679,353.70. A \$40,000.00 contingency shall also be allotted for unforeseen items that may arise during construction for a total of \$1,719,353.70; and

WHEREAS, the Town of Dover Chief Financial Officer has determined that monies are available in existing bonds for this work; and

WHEREAS, there is a need to move forward with this project, specifically authorizing Cifelli & Sons General Construction, Inc. to begin work on this project; and

WHEREAS, the Town of Dover Interim Business Administrator has determined that this procurement provides an effective and efficient use of taxpayer dollars.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Board of Council of the Town of Dover, County of Morris, State of New Jersey authorizes the work described above to commence and that Cifelli & Sons General Construction, Inc. can begin the Construction work for this project. A copy of this Resolution shall be provided to William Isselin – Head of Engineering.

ATTEST:

TOWN OF DOVER, COUNTY OF MORRIS

Tara M. Pettoni, Municipal Clerk

James P. Dodd, Mayor

ADOPTED: _____

TOWN OF DOVER

Finance Department
COUNTY OF MORRIS
37 NORTH SUSSEX STREET
DOVER, NEW JERSEY 07801
Telephone: (973) 366-2200
Fax: (973) 328-6524

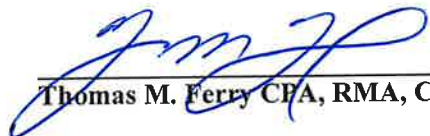


CONSTRUCTION CONTRACT
CIFELLI & SONS GENERAL CONSTRUCTION, INC.
2022 CAPITAL ROADWAY IMPROVEMENT PROJECT
RESOLUTION NO. 127-2024

I Thomas Ferry, as the Town of Dover Chief Municipal Financial Officer, do hereby certify that funds are available to meet the Town of Dover's obligation specified by this resolution.

Amount: \$1,679,353.70
Contingency \$40,000.00
Total \$1,719,353.70

Funding: C-23-22-101-002 - \$1,500,812.00
C-23-22-101-001 - \$ 218,541.70


Thomas M. Ferry CPA, RMA, CMFO.



TOWN OF DOVER

MAYOR & TOWN COUNCIL

RESOLUTION NO. 128-2024

**RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF DOVER,
COUNTY OF MORRIS, STATE OF NEW JERSEY AUTHORIZING ENGINEERING
WORK TO BEGIN ON THE 2024 CAPITAL ROADWAY IMPROVEMENT PROJECT**

WHEREAS, the Department Head of Engineering Department has determined that there is a need to begin work on the 2024 Capital Roadway Improvement Project; and

WHEREAS, the estimated Engineering cost which includes surveying, design services, bid documents and construction administration and inspections for this project is \$98,500.00; and

WHEREAS, the Town of Dover Chief Financial Officer has determined that monies are available in existing bonds for this work; and

WHEREAS, there is a need to move forward with this project, specifically authorizing Colliers Engineering & Design to begin work on this project; and

WHEREAS, the Town of Dover Interim Business Administrator has determined that this procurement provides an effective and efficient use of taxpayer dollars.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Town Council of the Town of Dover, County of Morris, State of New Jersey authorizes the work described above to commence and that Colliers Engineering & Design, located at 400 Valley Road, Suite 304, Mt. Arlington, NJ 07856 can begin the Engineering work for this project. A copy of this Resolution shall be provided to William Isselin – Head of Engineering.

ATTEST:

Tara M. Pettoni, Municipal Clerk

James P. Dodd, Mayor

ADOPTED: _____

TOWN OF DOVER

Finance Department
COUNTY OF MORRIS
37 NORTH SUSSEX STREET
DOVER, NEW JERSEY 07801
Telephone: (973) 366-2200
Fax: (973) 328-6524




PROFESSIONAL CONTRACT
COLLIERS ENGINEERING & DESIGN
2024 CAPITAL ROADWAY IMPROVEMENT PROJECT
RESOLUTION NO. 128-2024

I Thomas Ferry, as the Town of Dover Chief Municipal Financial Officer, do hereby certify that funds are available to meet the Town of Dover's obligation specified by this resolution.

Amount: \$98,500.00

Funding: C-23-22-101-001


Thomas M. Ferry CPA, RMA, CMFO.

400 Valley Road
Suite 304
Mt. Arlington, NJ 07856
Main: 877 627 3772



March 12, 2024

Betty Lou DeCroce
Municipal Administrator
Town of Dover
37 North Sussex Street
Dover, New Jersey 07801

2024 Road Program
Professional Engineering Design Services
Town of Dover, Morris County
Colliers Engineering & Design Project No. DVR0004P

Dear Ms. DeCroce,

Colliers Engineering & Design Inc. dba Maser Consulting (CED) is pleased to present this agreement to provide design and bidding services relating to the 2024 Road Program project. The list of roadways provided by the Town for capital improvements along with the limits is listed below:

1. Grant Street (Thompson Avenue to terminus)
2. Pine Street (Madison Street to William Street)
3. Academy Street (Madison Street to First Street)
4. Sixth Street (Penn Avenue to West Chrystal Street)
5. Byram Avenue (South Morris Street to terminus)
6. Clark Street (Guy Street to East McFarlan Street)
7. Monmouth Avenue (South Morris Street to terminus)
8. Beech Street (Clark Street to West Cooper Street)

Improvements include milling, base repair, replacement of ADA curb ramps, limited sidewalk and driveway apron replacement, spot curb replacement, replacement of inlet curb pieces and grates, minor drainage upgrades, paving, striping, and restoration. It is our understanding that the Town has a preliminary construction budget for the project of approximately \$1.5 million. The design of roadways will include plans utilizing tax maps and aerial mapping for the base. If the Town wishes to change any of the roadways detailed above prior to initiation of design services, a roadway of similar length and scope can be exchanged within this agreement. We will coordinate with your office to confirm prior to commencement of design services.

CED will provide the following services:

SCOPE OF SERVICES

TASK 1.0 DESIGN AND BIDDING SERVICES

CED will develop construction drawings and specifications to be utilized for public bid. Bid documents will be prepared in accordance with NJDOT requirements. The existing site conditions will be investigated during the design; more specifically, the conditions of the curbing, sidewalk, driveway aprons, roadway, and drainage structures. This information will be located, inspected for condition, and depicted on plans that will be utilized for bidding. CED will prepare base mapping utilizing available tax maps and GIS, aerial imagery, and field measurements.

Once base mapping is completed and a site visit has been performed, we will prepare design drawings depicting curbing, drainage structures, milling, paving, replacement of inlet grates and curb pieces, reconstruction of storm inlets to remain, pavement base repair as needed, reconstruction of driveway aprons and sidewalk, resetting of structures, accessible curb ramps, striping, and restoration of landscape areas. ADA-compliant ramps within the project limits will be designed and reconstructed for compliance with design standards.

CED will prepare the base mapping, title sheet, general notes and legends, estimate of quantities, construction plans and the construction details. CED will also prepare the supplemental and technical specifications for the site improvement items that are specified on our construction drawings for incorporation into the overall bid specifications. The specifications will be prepared in the latest NJDOT format, as amended. As this project develops, and the Construction Cost Estimate (CCE) is closer to completion during the design phase, the Town will be updated with the status of design and whether alternate bids are recommended.

The construction plans will callout the curb ramp types in accordance with Public Right-of-Way Guidelines (PROWAG) for ADA accessibility. It will be the responsibility of the contractor to construct ADA-compliant curb ramps. Upon construction of curb ramps, CED will inspect the ramps for compliance with ADA requirements. Curb ramps determined to be non-compliant with the ADA requirements will be reconstructed by the contractor at no additional cost to the Owner. The project limits may be adjusted by utilizing alternate bids based upon the budget approved by the Town. CED will prepare the CCE based on the quantity required for each alternate bid and finalize the design in order for the project to remain within the construction budget. Bidding services will be coordinated through our Mount Arlington office.



FEE AGREEMENT

For your convenience, we have broken down the total estimated cost of the project into the categories identified within the Scope of Services.

TASK 1.0	DESIGN AND BIDDING SERVICES	\$98,500.00
TOTAL LUMP SUM FEE		\$98,500.00

The above engineering services will be provided on a lump sum basis not to exceed the listed amount. This contract and fee schedule are based upon the Town Engineering Contract, authorized by the Town of Dover. Please note, Construction Administration and Observation Services are not included in this agreement. A separate agreement for said services will be prepared and provided to the Town upon opening of contractor bids.

PROJECT SCHEDULE

The following is the anticipated project schedule:

Anticipated Duration

Award of Professional Services	Anticipate Authorization March 2024
Preparation of Design Plans and Specifications	To be completed within 90 days of Authorization
Bidding of Project	Anticipate 30 days for bidding process
Contractor Award	TBD
Construction (Anticipated)	TBD – Anticipate Summer/Fall 2024
Project Closeout (Anticipated)	To occur post construction – Anticipate Fall/Winter 2024

PROJECT DELIVERABLES

Two (2) copies of the final bid documents will be provided to the Town prior to bidding.

REIMBURSABLE EXPENSES

Reimbursable expenses including delivery, printing, copying, postage, and other reproducible costs for the above-mentioned deliverables are included within this agreement and are included in the project cost.

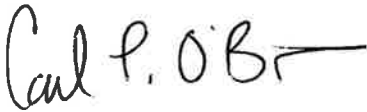
EXCLUSIONS

If any item listed herein, or otherwise not specifically mentioned within this agreement or the Town Engineering Agreement, is deemed necessary, then CED may prepare an addendum to this agreement for your review, outlining the scope of additional services and associated professional fees with regard to the additional services. Unanticipated additional services shall be in accordance with the Schedule of Hourly Rates for the number of hours necessary to complete the desired tasks. No extra engineering services will be performed without authorization from the Town.

Please forward a copy of the Resolution of Approval and/or Purchase Order to this office. This will constitute approval of the proposed engineering agreement.

We thank you very much for the opportunity to offer our services and look forward to working with you on this and future projects. In the meantime, should you have any questions regarding this agreement, please feel free to contact me.

Sincerely,
Colliers Engineering & Design



Carl P. O'Brien, P.E., P.P., C.M.E., C.P.W.M.
Geographic Discipline Leader

cc: Andrew Hipolit, P.E., (CED)
Kevin Boyer, P.E., (CED)
Patrick Jamieson, (CED)
Bill Isselin, (Dover) - wisselin@Dover.NJ.US



TOWN OF DOVER

MAYOR & TOWN COUNCIL

RESOLUTION 129-2024

RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY APPOINTING A POLICE OFFICER FOR THE TOWN OF DOVER

WHEREAS, there are current vacancies in the Police Department and a need exists in the Police Department to hire a Police Officer; and

WHEREAS, Michael Cannon was hired in accordance 11A:4-1.3.

WHEREAS, Interim Business Administrator, Tara M. Pettoni has recommended that Michael Cannon be appointed and hired as a Police Officer for the Town of Dover; and

NOW, BE IT RESOLVED, by the Mayor and Town Council of the Town of Dover, in the County of Morris, State of New Jersey, that the following personnel action is hereby approved subject to the NJ Department of Personnel regulations and background check:

Name	Position	Salary	Date of Action
Michael Cannon	Police Officer	\$70,551.00	May 1, 2024

ATTEST:

Tara M. Pettoni, Municipal Clerk

James P. Dodd, Mayor

ADOPTED: _____



TOWN OF DOVER

MAYOR & TOWN COUNCIL

RESOLUTION NO. 130-2024

RESOLUTION OF THE MAYOR AND TOWN COUNCIL TERMINATING THE CONTRACT WITH APTIMIZED AND AWARDING AN EMERGENCY CONTRACT TO NISIVOCCIA CONSULTING FOR INFORMATION TECHNOLOGY SERVICES

WHEREAS, the Town of Dover has a need for information technology (“IT”) services to enable its personnel to efficiently render public services; and

WHEREAS, Aptimized was awarded an emergency contract for IT services on or around February 21, 2023; and

WHEREAS, the Town of Dover and Aptimized subsequently entered into a contract whereby Aptimized would render IT services for the term of November 1, 2022 through October 31, 2023 and continuing until a successor is appointed; and

WHEREAS, Aptimized has failed to be responsive to the Town’s needs and requests to the detriment of public safety and public services;

WHEREAS, pursuant to the Local Public Contracts Law, N.J.S.A. 40A:11-6, any contract may be negotiated and awarded for a contracting unit without public advertising for bids, notwithstanding that the contract price will exceed the bid threshold, when an emergency affecting the public health, safety or welfare requires immediate delivery of goods and services; and

WHEREAS, the Town has an urgent and immediate need to appoint a replacement IT vendor and has received a quote from Nisivoccia Consulting LLC to render IT services at the rate of one-hundred and eighty dollars per hour (\$180.00/hour); and

WHEREAS, the Town of Dover desires to award an emergency contract to Nisivoccia Consulting LLC as a successor to provide IT services; and

WHEREAS, the Town’s Chief Financial Officer has certified that sufficient funds are available for this contract;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Town Council of the Town of Dover, County of Morris, and State of New Jersey as follows:

1. The contract between the Town of Dover and Aptimized is hereby terminated.
2. Nisivoccia Consulting is hereby awarded a contract to render IT services on behalf of the Town at the rate of one-hundred and eighty dollars per hour (\$180.00/hour), in an amount not to exceed \$17,500.

BE IT FURTHER RESOLVED, that the Town Clerk is hereby directed to forward a



TOWN OF DOVER

MAYOR & TOWN COUNCIL

notice of contract termination to Aptimized *via* certified mail, return receipt requested.

ATTEST:

Tara M. Pettoni, Municipal Clerk

James P. Dodd, Mayor

ADOPTED: _____



TOWN OF DOVER

MAYOR & TOWN COUNCIL

RESOLUTION 131-2024

RESOLUTION OF THE TOWN OF DOVER RECREATION, ARTS & CULTURAL DEPARTMENT ESTABLISHING THE FEES FOR THE DOVER RECREATION SUMMER PLAYGROUND PROGRAM FOR 2024

WHEREAS, the Dover Recreation Arts & Cultural Department of the Town of Dover is vested with the responsibility of setting fees for use of the Town of Dover fields and park facilities and the Recreation Programs: and

WHEREAS, the Dover Recreation Arts & Cultural Department has reviewed the fee schedule and established fees for the seven-week Dover Recreation Summer Playground Program as follows:

2024 Dover Recreation Summer Playground Program Fees

Dover/Victory Gardens Residents Fees:

\$500.00 per child – Starting May 1st through May 31st (\$50 savings)

\$550.00 1st child – Starting June 1st

\$500.00 per each additional child starting June 1st

Out-of-Town Residents Fees:

\$650.00 1st child – Starting June 1st

\$600.00 per each additional child starting June 1st

Early Drop-Off / Late Pick-Up Fees:

Early Drop-Off - \$110.00 – per family for the full seven (7) week program

Late Pick-Up - \$110.00 – per family for the full seven (7) week program

Combination - \$170.00 – per family for the full seven (7) week program

ATTEST:

Tara M. Pettoni, Municipal Clerk

James P. Dodd, Mayor

ADOPTED: _____



TOWN OF DOVER

MAYOR & TOWN COUNCIL

RESOLUTION NO. 132-2024

**RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF DOVER,
COUNTY OF MORRIS, STATE OF NEW JERSEY AUTHORIZING
CHANGE ORDER #6 UNDER THE EXISTING CONTRACT WITH PACT
CONSTRUCTION INC. ("PACT")**

WHEREAS, the Town of Dover Water Commission has an existing contract with PACT;
and

WHEREAS, during the electrical study, PACT discovered some issues with existing
components that were needed to be repaired to be able to turn power back on to the site; and

WHEREAS, PACT submitted Change Order #6 to the Water Superintendent for
replacement of a cracked electrical fuse part located on the poles; and

WHEREAS, the Town of Dover Water Commission has determined that Change Order #6
is needed under the existing contract with PACT; and

WHEREAS, the Town of Dover Water Commission has determined and certified in writing
that the value of the contract with PACT will exceed \$17,500.00; and

WHEREAS, the Town of Dover Water Commission anticipates costs associated with the
Change Order #6 to be \$3,344.44; and

WHEREAS, the Town of Dover Water Commission approved Change Order #6 on
December 12, 2023; and

WHEREAS, PACT, had submitted a change order indicating that it will replace the cracked
electrical fuse part located on the poles for a fee as per the attached fee schedule submitted
with Change Order #6 which is attached hereto and made a part of this Resolution; and

WHEREAS, PACT, has completed and submitted a Business Entity Disclosure Certification
which certifies that they have not made any reportable contributions to a political or candidate
committee in the Town of Dover for the previous one year, and that the contract will prohibit
them from making any reportable contributions through the term of the contract; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:1 1-1 et seq.) requires that the
resolution authorizing the award of contracts for "Professional Services" without competitive
bids and the contract itself must be available for public inspection; and

NOW, BE IT RESOLVED, by the Mayor and Town Council of the Town of Dover, in the County
of Morris, State of New Jersey hereby approve Change Order #6 with PACT.

ATTEST:

Tara M. Pettoni, Municipal Clerk

James P. Dodd, Mayor

ADOPTED: _____

60' Articulation manlift w/Jib (Rental)		Day	\$	740.00	\$	-
International Dump Truck		HR	\$	65.00	\$	-
22' Tool Trailer with contents		MR	\$	35.00	\$	-
35' Tool Trailer with contents		MR	\$	45.00	\$	-
I-R D185SQ Portable Air Compressor		HR	\$	78.00	\$	-
Laymor Brooms/John Deere Tractor Model 850 Sweeper		HR	\$	105.00	\$	-
Dynapac Rollers		HR	\$	108.00	\$	-
Case 252 Roller		HR	\$	43.00	\$	-
Trench Box and Manhole Box		HR	\$	18.00	\$	-
Generator		HR	\$	82.00	\$	-
Wacker		HR	\$	16.00	\$	-
Blasting Truck with Mats, Seismograph		HR	\$	35.00	\$	-
Joy 175 Compressor		HR	\$	24.00	\$	-
8" Pumps (Self Priming Trash Pumps)		HR	\$	28.00	\$	-
Operated Trucks		HR	\$	80.55	\$	-

TOTAL EQUIPMENT COSTS \$ -

MATERIAL COST	Quantity	Unit	Price	Total
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -

TOTAL Material Cost \$ -

SubContractor COSTS:	Quantity	Unit	Price	Total
Traivs RCO#03	1.0	Lot	\$ 3,040.40	\$ 3,040.40
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -

TOTAL SubContractor COSTS \$ 3,040.40

Total Labor/Equipment/Material Costs	\$	-
Overhead/Profit (20%)	\$	-
Subtotal	\$	-
Total Sub-Contractor Cost	\$	3,040.40
Profit (10%)	\$	304.04
Subtotal	\$	3,344.44
TOTAL	\$	3,344.44



12/6/2023

PACT TWO LLC
554 Route 31
Ringoes NJ 08551

Re: Dover Wells
Booster Station Improvements
RCO#2
Job #23-104

Attn: Jim Helms

We hereby submit our Request for Change Order (RCO) #3 for the additional labor and material to furnish and install the following bill of material as required:

- 3 – 200A load break pins
- 2 – 200A 15kv bushing wells
- 1 – 15kv fuse cutout
- 1 – 100A fuse
- 1 – 40A fuse and holder

The requested change order amount is **\$3,040.40 (Three Thousand Forty Dollars and 40/100)**

MetroTek Electrical Services		\$2,764.00
	Markup – 10%	\$ 276.40
	Total	\$3,040.40

Qualifications

1. Price excludes NJ sales tax.
2. Price is based on providing (1) foreman for (4) days for assistant during testing.
3. Price excludes utility fees and assumes all testing performed during a utility shutdown excluding the initial IR scanning.
4. All work performed during normal working hours.
5. Price excludes furnishing and installation of temporary lighting and power.

If you have any questions, please feel free to contact the undersigned.

Very truly yours,
Kevin Widmayer

Travis Inc.
Kevin Widmayer

MetroTek

ELECTRICAL SERVICES

MetroTek Electrical Services Co.
 2200 Northwood Ave., Suite 2 Easton, PA 18045
 610-365-2390 • Fax: 610-365-2647
 www.metroelectrical.com

Providing Electrical Solutions for Distributed Energy Systems • Serving North America • NJ License No. 34EB00546800

Date: December 6, 2023

Change Order Number: 9000.1

Submitted To: Travis Inc.
 11 Merry Lane
 East Hanover, NJ 07936
 Attn: AJ DiGiovanni

Project: Additional Work - Dover NJ

Site Address: 37 N. Sussex St. Dover, NJ 07801

Scope of Work: For the sum of **\$2,764.00**, MetroTek proposes to provide all technical labor, material, and equipment to complete the following scope of work:

Additional Work and Material:

- Supplied and installed three (3) 200 AMP Load Break Pins
- Supplied and installed two (2) 200 AMP 15kV bushing wells.
- Supplied and installed one 15Kv fuse cutout.
- Supplied and installed one (1) 100-AMP fuse
- Supplied and installed one (1) 40-amp fuse and holder.

Additional Work Performed				
Task Description	Labor	Material	Fleet	Task Total
Additional Work	\$1,131.00	\$933.00	\$700.00	\$2,764.00
Project Total				\$2,764.00

Terms:

- Proposal valid 15 days from date of issue.
- Payment terms – Net 30
- May be subject to sales tax

Exclusions:

Notes:

- All electrical tests will be performed as per manufacturers testing specifications and or according to the National Electrical Testing Association (NETA) specifications.
- Any other procedures or testing guidelines requested to be performed will be requested by the client in writing.
- MetroTek Hours 7:00am – 3:30pm, Monday – Friday

OFFERED BY:

ACCEPTED BY:

Installation-Repair-Maintenance-Testing-Engineering of all Underground & Overhead Electrical Infrastructure up through 245KV.

- | | | | |
|-------------------------------------|---------------------------------------|-------------------------------|---|
| • Solar Power Plant Repair & Maint. | • Power Quality Monitoring | • Electrical Forensics | • Arc Flash Analysis |
| • Inverters Repair & Maintenance | • Oil Reclamation & Filtration | • Transformer Oil Analysis | • Infrared Scanning |
| • Solar Panel Structure Bonding | • Cable Testing-Repair all Voltages | • Partial Discharge & Testing | • Circuit Breaker Testing-Repair all Voltages |
| • String Testing & Repair | • Ground & Earth Resistance Testing | • Contact Resistance Testing | • Protective Relay Calibration and Testing-Repair |
| • Insulating Fluid Analysis | • Substation and Pole Line Evaluation | • Transformer Testing-Repair | • Underground Fault Locating Primary & Secondary |
| • Insulation Resistance Testing | • High Voltage Ultrasonic Testing | • Tan-Delta VLF Testing | • Underground Cable and Pipe Locating Marking and Mapping |

Page 2

Signature: Ryan McCready
Name: Ryan McCready
Title: Project Manager
Company: MetroTek Electrical Services Co.
Date: December 6, 2023

Signature: _____
Name: _____
Title: _____
Company: _____
Date: _____
PO# _____

TOWN OF DOVER

Finance Department
COUNTY OF MORRIS
37 NORTH SUSSEX STREET
DOVER, NEW JERSEY 07801
Telephone: (973) 366-2200
Fax: (973) 328-6524

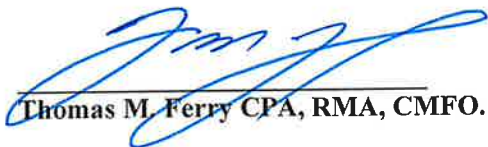


PROFESSIONAL CONTRACT
PACT CONSTRUCTION, INC.
CHANGE ORDER #6

I Thomas Ferry, as the Town of Dover Chief Municipal Financial Officer, do hereby certify that funds are available to meet the Town of Dover's obligation specified by this resolution.

Amount: \$3,344.44

**Funding: W- 06-22-021-001
Various Water Improvements
Ordinance # 21-2022**


Thomas M. Ferry CPA, RMA, CMFO.



TOWN OF DOVER

MAYOR & TOWN COUNCIL

RESOLUTION NO. 133-2024

**RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF DOVER,
COUNTY OF MORRIS, STATE OF NEW JERSEY AUTHORIZING
CHANGE ORDER #7 UNDER THE EXISTING CONTRACT WITH PACT
CONSTRUCTION INC. ("PACT")**

WHEREAS, the Town of Dover Water Commission has an existing contract with PACT; and

WHEREAS, during the electrical study, PACT discovered some issues requiring a need to run power to the new PLC as the existing PLC power can not be utilized since both have to be in operation at the same time during the switch-over; and

WHEREAS, PACT submitted Change Order #7 to the Water Superintendent for the above-referenced issues; and

WHEREAS, the Town of Dover Water Commission has determined that Change Order #8 is needed under the existing contract with PACT; and

WHEREAS, the Town of Dover Water Commission has determined and certified in writing that the value of the contract with PACT will exceed \$17,500.00; and

WHEREAS, the Town of Dover Water Commission anticipates costs associated with the Change Order #7 to be \$2,611.41; and

WHEREAS, the Town of Dover Water Commission approved Change Order #7 on May 14, 2024; and

WHEREAS, PACT, had submitted a change order indicating that it will run power to the new PLC for a fee as per the attached fee schedule submitted with Change Order #7 which is attached hereto and made a part of this Resolution; and

WHEREAS, PACT, has completed and submitted a Business Entity Disclosure Certification which certifies that they have not made any reportable contributions to a political or candidate committee in the Town of Dover for the previous one year, and that the contract will prohibit them from making any reportable contributions through the term of the contract; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:1 1-1 et seq.) requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bids and the contract itself must be available for public inspection; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Town Council of the Town of Dover, in the County of Morris and State of New Jersey, that the Water Commission hereby Change Order #7 is needed under the existing contract with PACT under the terms outlined in the attached change order; and

BE IT FURTHER RESOLVED that Section 4.1 of the Contract, the notice to proceed and the general notes are all amended to reflect that the time for substantial completion of the Dover Wells and Booster Station Improvements shall be amended to of June 30, 2024. All remaining provisions of the Contract, notice to proceed and general notes shall remain in full force and effect.

ATTEST:

Tara M. Pettoni, Municipal Clerk

James P. Dodd, Mayor

ADOPTED: _____

PACT CONSTRUCTION INC.
 PO Box 74, Ringoes, NJ 08551
 Phone: (908) 788-1985 Fax: (908) 788-5780

CONTRACT: 583 - Dover Wells & Pump

Change Order Request - 07: PLC Power

DESCRIPTION: Run Power to the new PLC as the drawings do not indicate power being ran to the PLC. The existing PLC power can not be utilized as both have to be operation at the same time during the ewlitch over.

LABOR COSTS:	Quantity	Unit	Rate	Total
Project Executive		HR	\$ 145.00	\$ -
General Superintendent		HR	\$ 115.00	\$ -
Foreman		HR	\$ 95.00	\$ -
Project Manager		HR	\$ 125.00	\$ -
Project Engineer		HR	\$ 85.00	\$ -
Project Administration		HR	\$ 80.00	\$ -
Carpenter Foreman		HR	\$ 97.40	\$ -
Carpenter Journeyman		HR	\$ 84.77	\$ -
Labor Foreman		HR	\$ 87.53	\$ -
Labor Class B		HR	\$ 84.23	\$ -
Labor Class C		HR	\$ 83.98	\$ -
Labor Class D		HR	\$ 83.28	\$ -
Operator - Backhoe/Loader		HR	\$ 92.28	\$ -
Operator - Lull		HR	\$ 90.37	\$ -
Operator - Excavator		HR	\$ 93.87	\$ -
Operator - Welder / Repair Mechanic		HR	\$ 90.37	\$ -
			Subtotal	\$ -
			55% Insurance & Taxes	\$ -

TOTAL LABOR COSTS \$

EQUIPMENT COSTS:	Quantity	Unit	Rate	Total
Caterpillar 330DL Excavator		HR	\$ 164.97	\$ -
10k Lull		HR	\$ 81.85	\$ -
Stanley Rock Hammer		HR	\$ 108.00	\$ -
Case CX135 Excavator		HR	\$ 68.35	\$ -
Komatsu PC78MR-6 Excavator w/ hoe-pack		HR	\$ 43.82	\$ -
Caterpillar Model 322CL Excavator w/o hoe-pack		HR	\$ 148.00	\$ -
Caterpillar Model 312BL Excavator with hoe-pack		HR	\$ 87.00	\$ -
Kato Model 450 Crawler Excavator with hoe-pack		HR	\$ 84.00	\$ -
Kato Model 1250 Excavator		HR	\$ 159.00	\$ -
Caterpillar 938H Wheel Loader		HR	\$ 66.90	\$ -
Caterpillar Model IT28F Loader		HR	\$ 69.00	\$ -
Caterpillar 936 Wheel Loader		HR	\$ 79.00	\$ -
Caterpillar 963 Track Loader		HR	\$ 191.00	\$ -
Komatsu WA200 Rubber Tire Loader		HR	\$ 66.00	\$ -
Daewoo Skld Steer Loader		HR	\$ 41.00	\$ -
Case Model 580 Backhoe with Hoe-pack		HR	\$ 51.00	\$ -
Caterpillar D3C Dozer		HR	\$ 74.00	\$ -
Asphalt Zipper Model AZ480		HR	\$ 119.00	\$ -
Ingersoll Rand ECM370 Drill and Compressor		HR	\$ 149.00	\$ -
Navistar Water Tank Truck		HR	\$ 79.00	\$ -
Ford F250 Pickup Truck w/ Tools		HR	\$ 29.55	\$ -
Ford F150 Pickup Truck w/ Tools		HR	\$ 23.13	\$ -
3500 Utility Body w/ Welding Equipment		HR	\$ 68.75	\$ -

80' Articulation manlift w/Jlb (Rental)	Day	\$	740.00	\$	-
International Dump Truck	HR	\$	88.00	\$	-
22' Tool Trailer with contents	MR	\$	35.00	\$	-
35' Tool Trailer with contents	MR	\$	45.00	\$	-
I-R D185SQ Portable Air Compressor	HR	\$	78.00	\$	-
Laymor Brooms/John Deere Tractor Model 850 Sweeper	HR	\$	105.00	\$	-
Dynapac Rollers	HR	\$	108.00	\$	-
Case 252 Roller	HR	\$	43.00	\$	-
Trench Box and Manhole Box	HR	\$	18.00	\$	-
Generator	HR	\$	82.00	\$	-
Wacker	HR	\$	18.00	\$	-
Blasting Truck with Mats, Seismograph	HR	\$	35.00	\$	-
Joy 175 Compressor	HR	\$	24.00	\$	-
6" Pumps (Self Priming Trash Pumps)	HR	\$	28.00	\$	-
Operated Trucks	HR	\$	80.55	\$	-

TOTAL EQUIPMENT COSTS \$

MATERIAL COST	Quantity	Unit	Price	Total
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -

TOTAL Material Cost \$

SubContractor COSTS:	Quantity	Unit	Price	Total
Tralvs RCO#04	1.0	Lot	\$ 2,374.01	\$ 2,374.01
				\$ -
				\$ -
				\$ -
				\$ -

TOTAL SubContractor COSTS \$ 2,374.01

Total Labor/Equipment/Material Costs	\$ -
Overhead/Profit (20%)	\$ -
Subtotal	\$ -
Total Sub-Contractor Cost	\$ 2,374.01
Profit (10%)	\$ 237.40
Subtotal	\$ 2,611.41
TOTAL	\$ 2,611.41



3/15/2024

PACT TWO LLC
554 Route 31
Ringoes NJ 08551

Re: Dover Wells
Booster Station Improvements
RCO#4
Job #23-104

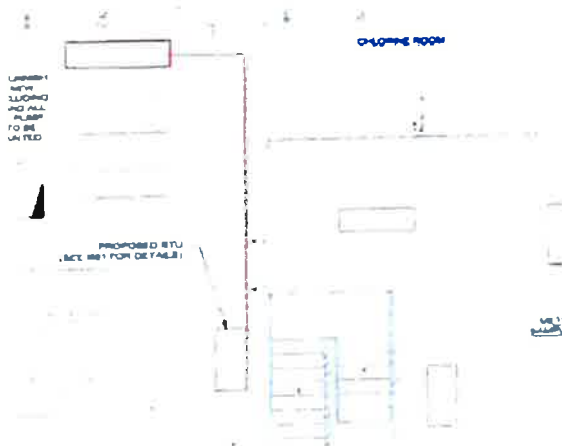
Attn: Jim Helms

We hereby submit our Request for Change Order (RCO) #4 for the additional labor and material to furnish and install power to the RTU.

The requested change order amount is **\$2,374.01**

Qualifications

1. Price excludes NJ sales tax.
2. Price is based on providing power to RTU from existing switchboard per the below:



If you have any questions, please feel free to contact the undersigned.

Very truly yours,
Kevin Widmayer
Travis Inc.
Kevin Widmayer

TRAVIS INC.

ELECTRICAL CONTRACTORS

11 Merry Lane, East Hanover, New Jersey. 07936
T-(973) 515-5352, F-(973) 515-4513.

Dover Wells	RCOM004 - RTU Power						March 18, 2024		
MATERIAL SUMMARY	QUANTITY	MATERIAL PRICE	PER	TEAM DAYS	UNIT HOURS	PER	TOTAL HOURS	MATERIAL UNIT TOTAL	
3/4" gal conduit	40	423.57	C	0.19	7.50	C	3.00	168.45	
90	3	90.01	EA	0.09	0.600	EA	1.50	270.03	
coupling	3	2.90	EA	0.04	0.200	EA	0.60	8.70	
hub	2	9.81	EA	0.06	0.600	EA	1.00	19.62	
support	6	10.00	EA	0.04	0.100	EA	0.60	60.00	
#12 THHN	210	174.11	M	0.10	7.500	M	1.58	26.55	
2P 20A breaker in existing switchboard	1.00	125.00	EA	0.06	1.000	EA	1.00	125.00	
20A term at RTU	1.000	10.000	EA	0.06	1.000	EA	1.00	10.00	
Page 2 Totals	1.0	0.00		0.00	0.000		0.0	0.00	
LABOR & MATERIAL SUB TOTALS								10.3	699.34
SUPERVISION		168.25						831.04	
FOREMAN ST	5.1	161.78						738.72	
JOURNEYMAN ST	5.1	143.79							
FOREMAN OT		242.64							
JOURNEYMAN OT		215.69						699.34	
MATERIALS	1	699.34						104.90	
OH&P (15%)	1	104.90						0.00	
MATERIAL TAX									
LABOR TAX									
TOTAL								\$2,374.01	

TOWN OF DOVER

Finance Department
COUNTY OF MORRIS
37 NORTH SUSSEX STREET
DOVER, NEW JERSEY 07801
Telephone: (973) 366-2200
Fax: (973) 328-6524




PROFESSIONAL CONTRACT
PACT CONSTRUCTION, INC.
CHANGE ORDER #7

I Thomas Ferry, as the Town of Dover Chief Municipal Financial Officer, do hereby certify that funds are available to meet the Town of Dover's obligation specified by this resolution.

Amount: \$2,611.41

**Funding: W- 06-22-021-001
Various Water Improvements
Ordinance # 21-2022**


Thomas M. Ferry CPA, RMA, CMFO.



TOWN OF DOVER

MAYOR & TOWN COUNCIL

RESOLUTION NO. 134-2024

**RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF DOVER,
COUNTY OF MORRIS, STATE OF NEW JERSEY AUTHORIZING
CHANGE ORDER #8 UNDER THE EXISTING CONTRACT WITH PACT
CONSTRUCTION INC. ("PACT")**

WHEREAS, the Town of Dover Water Commission has an existing Contract with PACT; and

WHEREAS, during the electrical study, PACT discovered some issues requiring electrical repairs, and inspection and maintenance of the transformers and overhead lines; and

WHEREAS, PACT submitted Change Order #8 to the Water Superintendent for the above-referenced issues; and

WHEREAS, the Town of Dover Water Commission has determined that Change Order #8 is needed under the existing contract with PACT; and

WHEREAS, the Town of Dover Water Commission has determined and certified in writing that the value of the contract with PACT will exceed \$17,500.00; and

WHEREAS, the Town of Dover Water Commission anticipates costs associated with the Change Order #8 to be \$26,552.24; and

WHEREAS, the Town of Dover Water Commission approved Change Order #8 on April 9, 2024; and

WHEREAS, PACT, had submitted a change order indicating that it will run power to the new PLC for a fee as per the attached fee schedule submitted with Change Order #8 which is attached hereto and made a part of this Resolution; and

WHEREAS, PACT, has completed and submitted a Business Entity Disclosure Certification which certifies that they have not made any reportable contributions to a political or candidate committee in the Town of Dover for the previous one year, and that the contract will prohibit them from making any reportable contributions through the term of the contract; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:1 1-1 et seq.) requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bids and the contract itself must be available for public inspection; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Town Council of the Town of Dover, in the County of Morris and State of New Jersey, that the Water Commission hereby Change Order #8 is needed under the existing contract with PACT under the terms outlined in the attached change order; and

BE IT FURTHER RESOLVED that Section 4.1 of the Contract, the notice to proceed and the general notes are all amended to reflect that the time for substantial completion of the Dover

Wells and Booster Station Improvements shall be amended to of June 30, 2024. All remaining provisions of the Contract, notice to proceed and general notes shall remain in full force and effect.

ATTEST:

Tara M. Pettoni, Municipal Clerk

James P. Dodd, Mayor

ADOPTED: _____

PACT CONSTRUCTION INC.
 PO Box 74, Ringoes, NJ 08551
 Phone: (908) 788-1985 Fax: (908) 788-578C

CONTRACT: 583 - Dover Wells & Pump

Change Order Request - 08: MetroTek Additional Repairs

DESCRIPTION: Additional Repairs outlined by MetroTek based on inspection report

LABOR COSTS:	Quantity	Unit	Rate	Total
Project Executive		HR	\$ 145.00	\$ -
General Superintendent		HR	\$ 115.00	\$ -
Foreman		HR	\$ 95.00	\$ -
Project Manager	1	HR	\$ 125.00	\$ 125.00
Project Engineer		HR	\$ 85.00	\$ -
Project Administration		HR	\$ 60.00	\$ -
Carpenter Forman		HR	\$ 97.40	\$ -
Carpenter Journeyman		HR	\$ 84.77	\$ -
Labor Foreman		HR	\$ 87.53	\$ -
Labor Class B		HR	\$ 84.23	\$ -
Labor Class C		HR	\$ 83.98	\$ -
Labor Class D		HR	\$ 83.28	\$ -
Operator - Backhoe/Loader		HR	\$ 92.28	\$ -
Operator - Lull		HR	\$ 90.37	\$ -
Operator - Excavator		HR	\$ 93.87	\$ -
Operator - Welder / Repair Mechanic		HR	\$ 90.37	\$ -
			Subtotal	\$ 125.00
			55% Insurance & Taxes	\$ 68.75

TOTAL LABOR COSTS \$ 193.75

EQUIPMENT COSTS:	Quantity	Unit	Rate	Total
Caterpillar 330DL Excavator		HR	\$ 164.97	\$ -
10k Lull		HR	\$ 61.65	\$ -
Stanley Rock Hammer		HR	\$ 106.00	\$ -
Case CX135 Excavator		HR	\$ 68.35	\$ -
Komatsu PC78MR-6 Excavator w/ hoepack		HR	\$ 43.62	\$ -
Caterpillar Model 322CL Excavator w/o hoepack		HR	\$ 146.00	\$ -
Caterpillar Model 312BL Excavator with hoepack		HR	\$ 87.00	\$ -
Kato Model 450 Crawler Excavator with hoepack		HR	\$ 84.00	\$ -
Kato Model 1250 Excavator		HR	\$ 159.00	\$ -
Caterpillar 938H Wheel Loader		HR	\$ 66.60	\$ -
Caterpillar Model IT28F Loader		HR	\$ 69.00	\$ -
Caterpillar 936 Wheel Loader		HR	\$ 79.00	\$ -
Caterpillar 963 Track Loader		HR	\$ 191.00	\$ -
Komatsu WA200 Rubber Tire Loader		HR	\$ 66.00	\$ -
Daewoo Skid Steer Loader		HR	\$ 41.00	\$ -
Case Model 580 Backhoe with Hoepack		HR	\$ 51.00	\$ -
Caterpillar D3C Dozer		HR	\$ 74.00	\$ -
Asphalt Zipper Model AZ480		HR	\$ 119.00	\$ -
Ingersoll Rand ECM370 Drill and Compressor		HR	\$ 149.00	\$ -
Navistar Water Tank Truck		HR	\$ 79.00	\$ -
Ford F250 Pickup Truck w/ Tools		HR	\$ 29.55	\$ -

Ford F150 Pickup Truck w/ Tools	HR	\$	23.13	\$	-
3500 Utility Body w/ Welding Equipment	HR	\$	68.75	\$	-
60' Articulation manlift w/Jib (Rental)	Day	\$	740.00	\$	-
International Dump Truck	HR	\$	65.00	\$	-
22' Tool Trailer with contents	MR	\$	35.00	\$	-
35' Tool Trailer with contents	MR	\$	45.00	\$	-
I-R D185SQ Portable Air Compressor	HR	\$	78.00	\$	-
Laymor Brooms/John Deere Tractor Model 850 Sweeper	HR	\$	105.00	\$	-
Dynapac Rollers	HR	\$	108.00	\$	-
Case 252 Roller	HR	\$	43.00	\$	-
Trench Box and Manhole Box	HR	\$	18.00	\$	-
Generator	HR	\$	62.00	\$	-
Wacker	HR	\$	16.00	\$	-
Blasting Truck with Mats, Seismograph	HR	\$	35.00	\$	-
Joy 175 Compressor	HR	\$	24.00	\$	-
6" Pumps (Self Priming Trash Pumps)	HR	\$	26.00	\$	-
Operated Trucks	HR	\$	80.55	\$	-

TOTAL EQUIPMENT COSTS \$ -

MATERIAL COST	Quantity	Unit	Price	Total
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -

TOTAL Material Cost \$ -

SubContractor COSTS:	Quantity	Unit	Price	Total
Traivs RCO#05	1.0	Lot	\$ 24,138.40	\$ 24,138.40
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -

TOTAL SubContractor COSTS \$ 24,138.40

Total Labor/Equipment/Material Costs	\$	193.75
Overhead/Profit (20%)	\$	38.75
Subtotal	\$	232.50
Total Sub-Contractor Cost	\$	24,138.40
Profit (10%)	\$	2,413.84
Subtotal	\$	26,552.24
TOTAL	\$	26,784.74



4/3/2024

PACT TWO LLC
554 Route 31
Ringoes NJ 08551

Re: Dover Wells
Booster Station Improvements
RCO#005
Job #23-127

Attn: Jim Helms

We hereby submit our Request for Change Order (RCO) #5 for the additional labor and material to provide repairs to transformers as per the attached report from MetroTek

MetroTek Electrical Services		\$21,944.00
	Markup – 10%	\$ 2,194.40
	Total	\$24,138.40

Qualifications

1. Price excludes NJ sales tax.
2. Price excludes utility fees and assumes all testing performed during a utility shutdown excluding the initial IR scanning.
3. All work performed during normal working hours.
4. Price excludes furnishing and installation of temporary lighting and power.
5. Rust monitoring of transformers

If you have any questions, please feel free to contact the undersigned.

Very truly yours,

Kevin Widmayer

Travis Inc.
Kevin Widmayer

NJ ELECTRICAL CONTRACTOR BUSINESS PERMIT NO. 7459A; CONNECTICUT NO. 00180052; DELAWARE LIC. NO T10004564 SUFFOLK COUNTY, NY BUSINESS PERMIT NO. 4562-E; WESTCHESTER COUNTY - NY LIC#E-661, PHILADELPHIA - LIC#120527; ROCKLAND COUNTY NY ELECTRICAL CONTRACTORS BUSINESS PERMIT NO. 369 FLORIDA, GEORGIA, PENNSYLVANIA

Providing Electrical Solutions for Distributed Energy Systems • Serving North America • NJ License No. 34EB00546800

Date: April 2, 2024

Change Order Number: 9000.2

Submitted To: Travis Inc.
 11 Merry Lane
 East Hanover, NJ 07936
 Attn: AJ DiGiovanni

Project: Repairs From Annual PM

Site Address: 37 N. Sussex St. Dover, NJ 07801

Scope of Work: MetroTek proposes to provide all technical labor, material, and equipment to complete the following scope of work:

General Conditions and Mobilization:

- Mobilize to site and coordinate safety plan and work sequence with site lead.
- Provide contractor safety plan for review, approval, and coordination with site safety manager.
- Provide formal report.

Transformer Repairs

- Oil Processing of Booster Station Transformer S/N: 0106C41-TXG
 - GE: 500 kVA – 4.8kV / 480Y V – 270 Gallons (Mineral Oil)
- Install Nitrogen gauges with fill fittings on Three (3) Transformers

Overhead Repair and Inspection

- Install Insulator to space neutral conductor overhead near Well Pump Pole 1
- Inspect overhead and report any deficiencies.

Retro Fill S/N: L463144T4AA

- Retro fill transformer S/N: L463144T4AA with FR3.

Task Description	Labor	Material	Fleet & Equipment	Task Total
Transformer Repairs	\$3,570.00	\$2,655.00	\$4,867.00	\$11,092.00
Overhead Repair and Inspection	\$2,728.00	\$118.00	\$650.00	\$3,496.00
Retro Fill L463144T74AA	\$3,014.00	\$3,251.00	\$1,091.00	\$7,356.00

Terms:

- Proposal valid 15 days from date of issue.
- Payment terms – Net 30
- May be subject to sales tax

Exclusions:

- Premium time

Installation-Repair-Maintenance-Testing-Engineering of all Underground & Overhead Electrical Infrastructure up through 245kV.

- | | | | |
|-------------------------------------|---------------------------------------|-------------------------------|---|
| • Solar Power Plant Repair & Maint. | • Power Quality Monitoring | • Electrical Forensics | • Arc Flash Analysis |
| • Inverters Repair & Maintenance | • Oil Reclamation & Filtration | • Transformer Oil Analysis | • Infrared Scanning |
| • Solar Panel Structure Bonding | • Cable Testing-Repair all Voltages | • Partial Discharge & Testing | • Circuit Breaker Testing-Repair all Voltages |
| • String Testing & Repair | • Ground & Earth Resistance Testing | • Contact Resistance Testing | • Protective Relay Calibration and Testing-Repair |
| • Insulating Fluid Analysis | • Substation and Pole Line Evaluation | • Transformer Testing-Repair | • Underground Fault Locating Primary & Secondary |
| • Insulation Resistance Testing | • High Voltage Ultrasonic Testing | • Tan-Delta VLF Testing | • Underground Cable and Pipe Locating Marking and Mapping |

Notes:

- Pricing does not include any unscheduled delays beyond the control of MetroTek Electrical Services, including weather, and/or any other issues impacting the schedule. Client-specific outage dates, schedules, and return-to-service requirements may change the resources required to complete the project. Any additional cost accrued will be billed as time and materials.
- MetroTek Electrical Services or its contractors are not responsible for any underground utilities, driveways, landscapes, curbing and asphalt parking lots. The equipment is heavy and may damage these areas. MetroTek Electrical Services recommends the appropriate surveys be performed prior to start of work.
- MetroTek Hours 7:00am – 3:30pm, Monday – Friday

OFFERED BY:

Signature: Ryan McCreedy
Name: Ryan McCreedy
Title: Project Manager
Company: MetroTek Electrical Services Co.
Date: April 2, 2024

ACCEPTED BY:

Signature: _____
Name: _____
Title: _____
Company: _____
Date: _____
PO# _____

TOWN OF DOVER

Finance Department
COUNTY OF MORRIS
37 NORTH SUSSEX STREET
DOVER, NEW JERSEY 07801
Telephone: (973) 366-2200
Fax: (973) 328-6524

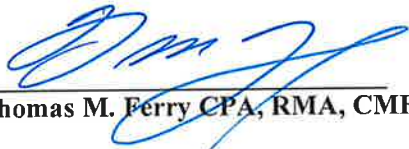


PROFESSIONAL CONTRACT
PACT CONSTRUCTION, INC.
CHANGE ORDER #8

I Thomas Ferry, as the Town of Dover Chief Municipal Financial Officer, do hereby certify that funds are available to meet the Town of Dover's obligation specified by this resolution.

Amount: \$26,552.24

**Funding: W- 06-22-021-001
Various Water Improvements
Ordinance # 21-2022**


Thomas M. Ferry CPA, RMA, CMFO.



TOWN OF DOVER

MAYOR & TOWN COUNCIL

RESOLUTION NO. 135-2024

RESOLUTION OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY AUTHORIZING THE SIGNING OF GOVERNMENT ENERGY AGGREGATION PROGRAM DOCUMENTS

WHEREAS, the State of New Jersey deregulated power generation in 1999, thereby creating new electric and natural gas cost structures and creating a competitive marketplace for these commodities; and

WHEREAS, the Government Energy Aggregation Act of 2003 (“Act”) - *N.J.S.A. 48:3-93.1 et seq.* - authorizes a municipality to capitalize on the competitive energy marketplace on behalf of its residents by establishing a Government Energy Aggregation (“GEA”) program for the purchase of electricity and natural gas generation services; and

WHEREAS, the Act and its implementing rules - *N.J.A.C. 14:4-6.1 et seq.* – create conditions through which bulk purchasing can be utilized to directly reduce utility costs for residential non-residential ratepayers; and

WHEREAS, on April 30, 2024, the governing body of the Town of Dover introduced an ordinance stating its intent to initiate a GEA Program;

WHEREAS, The Borough of Wharton created the Morris Area Energy Co-operative (MAEC) for the purpose of bringing GEA communities together to enhance economies of scale and enhance buying power in the competitive energy marketplace; and

WHEREAS, the Borough Wharton Borough is the Lead Agency for the MAEC GEA program and guides all actions related to its administration, including but not limited to hiring administrative consultants and accepting or rejecting pricing from energy suppliers on behalf of the MAEC and all participating members; and

WHEREAS, the Town of Dover is a participating member of the MAEC program, and as such, hereby agrees to execute all documents required for the operation of the program, including, but not limited to, Supplier Agreements, Local Distribution Company Agreements, and Government Aggregation Agreements; and

WHEREAS, Wharton Borough has appointed Taurus Advisory Group LLC (Taurus) to serve as the Energy Agent to assist and administer the GEA program for the MAEC and all participating members, and as such, shall serve the Town of Dover on behalf of the Lead Agency;

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Town of Dover, in the County of Morris, New Jersey, duly assembled in public session, as follows:

1. The Lead Agency shall be responsible for complying with the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.
2. The Town of Dover, as a participating member of the MAEC program, hereby agrees to accept Supplier Agreements in instances when the Lead Agency accepts pricing from energy suppliers.
3. The Mayor and the Town Clerk are hereby authorized and directed to execute, on behalf of the Town of Dover, Supplier Agreements, Local Distribution Company Agreements, Government Aggregation Agreements, and any other documents necessary to carry out the purpose of this Resolution.

ADOPTED at a regular meeting of the Mayor and Council of the Town of Dover, County of Morris, State of New Jersey held on April 30, 2024.

ATTEST:

Tara M. Pettoni, Municipal Clerk

James P. Dodd, Mayor

ADOPTED: _____

GOVERNMENT AGGREGATION AGREEMENT

This Agreement is entered into as of _____, 2024 between Taurus Advisory Group LLC (Taurus) headquartered at 27 Lawrence Rd, Madison, NJ 07940, and the Town of Dover with offices at 37 North Sussex Street, Dover, NJ 07801 (“Client”).

WHEREAS, the Town of Dover is a participating member of the Morris Area Energy Cooperative (MAEC), for which the Borough of Wharton serves as Lead Entity; and

WHEREAS, the Borough of Wharton has appointed Taurus Advisory Group LLC (Taurus) to serve as the Energy Agent to assist and administer the GEA program for the MAEC and all participating members, and

WHEREAS, the Town of Dover desires to continue its membership within the MAEC and utilize the services of Taurus;

NOW, THEREFORE, in consideration of these premises, the parties agree as follows:

1. ENGAGEMENT: Client hereby engages Taurus to provide electricity and natural gas procurement, management, and Government Energy Aggregation (GEA) consulting services, and Taurus hereby agrees to provide such services without invoicing client or otherwise obligating client to make any payments to Taurus in connection with this agreement.

2. TERM: The term of this agreement begins on April 30, 2024 and shall continue for a period of two year(s) from the Effective Date or until satisfactory completion of service.

3. NATURE OF RELATIONSHIP: All Services performed by Taurus on behalf of Client shall be as an independent contractor and not as an agent or employee of Client. It is the intention of the parties that no employer/employee, partnership, joint venture, or other similar relationship is created hereby. Taurus shall have no authority to bind Client to any commitment - contractual or otherwise - other than the manner in which Client may use Taurus’s online reverse energy auction platform, as follows: Client may not modify, copy, distribute, transmit, display, perform, reproduce, publish, license, reverse engineer, decompile, create derivative works from, transfer, or sell any software, products or services obtained from the website of the Procurement Platform.

4. CONFIDENTIALITY: Parties agree that information exchanged between the parties, and not publicly available, shall be deemed proprietary to the disclosing party and shall not be divulged to anyone, other than suppliers participating in energy procurement events orchestrated by Taurus. Written authorization from disclosing party or an OPRA request may be sufficient cause to release certain information, as long as release of that information that does not compromise the security of a private citizen or business, violate the Client’s agreement with the Local Distribution Company, or otherwise meet an OPRA exemption as determined by Client.

5. PROCEDURE & METHODOLOGY: On the auction date - as determined by Taurus and Client – suppliers shall provide executable responses that may include price, contract and/or terms and conditions of sale. Client understands and agrees as follows:

- When a supplier provides an executable offer to the Client for its energy requirements, supplier retains the right to alter or withdraw its offer any time prior to its acceptance by Client.
- By signing and returning an executable offer, Client acknowledges that the accepted offer immediately constitutes a binding contractual agreement containing the designated contractual terms and conditions, together with the other terms contained in the offer, agreed to by both Client and supplier.
- Digital signatures or facsimile transmitted electronically shall suffice – after which point no additional changes to price, term, contract language, etc. will or can be made without the written consent of all parties.



- Any hard copy contracts or signature pages that follow the digital or facsimile signature between supplier and Client are done so only as a formality.
- If a dispute arises between the Client and supplier, Taurus will provide data to support the events that actually occurred.

6. LIMITATION OF DAMAGES: In no event shall Taurus, or its respective officers, affiliates, employees and agents be liable to the Client for any loss of profits, loss of business, loss of data, interpretation of business, or for special, incidental, exemplary, punitive, multiple, consequential or other indirect damages of any kind, whether based on contract, tort (including without limitation, negligence), warranty, guarantee or any other legal or equitable grounds, even if Taurus or its suppliers or licensors have been advised of the possibility of such damages.

7. CONSULTANT INDEMNITY: Taurus shall hold the Client harmless and indemnify the Client with regard to any obligations which Taurus fails to perform or improperly performs pursuant to the Electric Distribution Company Aggregation Agreement executed by the Client, Taurus and relevant local distribution company.

8. GOVERNING LAW: The validity, construction, and enforcement of this Agreement shall be governed by and construed and enforced in accordance with the laws of the State of New Jersey, and the venue for any action brought hereunder shall be located in the State of New Jersey.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed on the day and year first above written.

TAURUS ADVISORY GROUP LLC

TOWN OF DOVER, NEW JERSEY

By: _____

By: _____

Print name: _____

Print name: _____

Title: _____

Title: _____

Date: _____

Date: _____

Attest: _____



TOWN OF DOVER

MAYOR & TOWN COUNCIL

RESOLUTION NO. 136-2024

RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF DOVER ALLOWING TO ENTER INTO EXECUTIVE SESSION

WHEREAS, the Open Public Meeting Act, P.L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of opinion that such circumstances presently exist

NOW THEREFORE BE IT RESOLVED, by the Municipal Council of the Town of Dover, that the public shall be excluded from discussion of the following matters:

- A confidential matter, under Federal Law or State Statute, or rule of court
- A matter in which the release of information would impair a right to receive funds from the Government of the United States
- Material the disclosure of which constitutes an unwarranted invasion of privacy
- Collective bargaining negotiations
- A matter involving the purchase, lease or acquisition of real property with public funds
- Tactics and techniques utilized in protecting the safety and property of the public, including investigations of violations or possible violations of the law
- ✓ Matters falling within the attorney-client privilege
- A matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or discipling of a specific prospective public officer or employee employed or appointed by the public body
- Deliberations occurring after a public hearing that many result in the imposition of a specific civil penalty or loss of a license or permit

BE IT FUTHER RESOLVED that minutes will be kept on file in the municipal clerk's office and once the matters involving the confidentiality of the above no longer requires that confidentiality, then the minutes shall be made public.

BE IT FUTHER RESOLVED, by the Mayor and Council of the Town of Dover, County of Morris, and State of New Jersey that the public be excluded from this meeting and enter into Executive Session.

ATTEST:

Tara M. Pettoni, Municipal Clerk

James P. Dodd, Mayor

ADOPTED: _____