



# TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

## REGULAR MEETING AGENDA May 9, 2022

**A) CALL MEETING TO ORDER / SUNSHINE STATEMENT** – Mayor Carolyn Blackman to call meeting to order and read the Sunshine Statement:

“This meeting is being held in accordance with the Open Public Meetings Act, also known as the Sunshine Law, N.J.S.A. 10:4-6. Notice of the meeting was sent to the Daily Record and Star Ledger on January 10, 2022 and published in the Record and Ledger on January 13, 2022. Notice was also posted on the Bulletin Board of the Municipal Building.”

**B) PLEDGE OF ALLEGIANCE** – Mayor Carolyn Blackman to lead those in attendance in the Pledge of Allegiance to the Flag

**C) ROLL CALL** – Clerk to Conduct Roll Call:

Name	Present	Absent	Excused
Alderman Santana			
Alderman Correa			
Alderman Ballesteros			
Alderwoman Rugg			
Alderwoman Cruz			
Alderman Valencia			
Alderman Quinones			
Alderwoman Wittner			
Mayor Blackman			

**D) APPROVAL OF MINUTES**

**E) REPORT OF COMMITTEES**

**F) PRESENTATIONS, MUNICIPAL CORRESPONDENCE**

**G) ORDINANCES FOR FIRST READING**

- a) Ordinance 11-2022 – Removing Handicapped Parking Space at 14 Hillcrest Avenue
- b) Ordinance 12-2022 Providing Handicap Parking space at 145 Lincoln Avenue

**H) ORDINANCES FOR SECOND READING, PUBLIC HEARING AND ADOPTION**

- a) Ordinance 10-2022 Ordinance to exceed the Municipal Budget Appropriation Limits and to establish a CAP Bank (**First Reading Approved April 26, 2022**)

**I) APPROVAL OF BILLS**

- a) Resolution 125-2022 - Approval of Bills List

## J) APPROVAL OF RESOLUTIONS

### 1) CONSENT AGENDA RESOLUTIONS

- a. Resolution 126-2022 Supporting the naming of the Essex Street in Honor of Dora I. Patino
- b. Resolution 127-2022 Authorizing the Annual Fireworks display to celebrate Independence Day and entering into an agreement with Schaefer's Fireworks in an amount of \$15,000

### 2) RESOLUTIONS FOR DISCUSSION AND CONSIDERATION

## K) OLD BUSINESS

## L) NEW BUSINESS

### 1) NEW BUSINESS ITEMS

### 2) ITEMS REQUESTED FOR DISCUSSION BY INDIVIDUAL ALDERMEN

## M) PUBLIC COMMENT:

The Town of Dover highly values the input of residents in making important decisions that affect the residents of our community. We also believe in the rights of residents to observe Governing Body Meetings. To ensure that all of our residents have the opportunity to offer comment, each statement/comment shall be held to a time period of five (5) minutes. Public comment has been solicited via the following manners:

**All comments must include your name and residential address at the beginning of your comment.**

- 1) **By hand delivery** - Comments may be submitted by hand delivery at Town Hall, located at 37 N. Sussex Street, Dover, NJ 07801 addressed to the Deputy Municipal Clerk Reynaldo Julve. Comments may be dropped off during normal business hours, which are 8:30 a.m. to 4:30 p.m. up until 1:00 p.m. the day of the meeting.
- 2) **By mail** - Comments may be submitted by mail to Town Hall, 37 N. Sussex Street, Dover, NJ 07801 addressed to Deputy Municipal Clerk Reynaldo Julve. Comments must be received by 1:00 p.m., on the day of the meeting.
- 3) **By email** – Comments may be submitted by email until 1:00 p.m. on the day of the meeting via email to [publiccomment@dover.nj.us](mailto:publiccomment@dover.nj.us). The subject of the email should be as follows “Public Meeting Comment” followed by the date of the meeting and Name. Example: **Public Comment 5/9/2022 John Public.**
- 4) All comments submitted in writing must include your name and residential address at the beginning of your comment.
- 5) Members of the public may also comment during the public comment portion by raising their hands via the Zoom platform, or if participating via phone by dialing \*9

on your telephonic device. After commenting, please dial \*9 again to lower your hand. All members of the public who wish to comment must state their name and residential address after being recognized to speak.

Public comment portions of our agenda are not structured as question and answer sessions, but rather they are offered as opportunities to share your thoughts with the Mayor and Board of Aldermen. The Mayor and Board will attempt to engage in dialogue but may not be able to respond to all public comments. However, all comments are considered and will be investigated and addressed as appropriate.

If you have a question that we are unable to answer at the meeting, feel free to submit your questions to the Business Administrator or the Office of the Municipal Clerk, in writing, and include your name, address and telephone number where you can be contacted. The email address of the Business Administrator is [jbennett@dover.nj.us](mailto:jbennett@dover.nj.us) and the email address of the Clerk's Office is [doverclerk@dover.nj.us](mailto:doverclerk@dover.nj.us). Questions will be answered within a reasonable time.

Please be courteous and mindful of the rights of others when providing comments. Comments may not be abusive, obscene or threatening. All members of the public attending Mayor and Board of Aldermen meetings must treat each other and the Mayor and Board of Aldermen with respect. Individuals offering comments are not permitted to make personal attacks on any Town Employees, the Mayor or any Member of Town Government, other testifiers or members of the public.

## **ADJOURNMENT**



# TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

ORDINANCE No. 11-2022

**AN ORDINANCE OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS REMOVING HANDICAPPED PARKING SPACE AT 14 HILLCREST AVENUE**

**BE IT ORDAINED**, by the Mayor and Board of Aldermen of the Town of Dover, County of Morris, State of New Jersey, as follows:

**SECTION 1.** The following location was designated as a Handicap Parking Space by Ordinance are hereby repealed:

14 Hillcrest Ave – Ordinance # 04-2016

**SECTION 2.** All ordinances or parts of ordinances inconsistent with this ordinance are hereby repealed to the extent of such inconsistencies.

**SECTION 3.** If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions hereof.

**SECTION 4.** The Ordinance shall take effect in accordance with law.

\_\_\_\_\_  
Carolyn Blackman, Mayor

Attest:

\_\_\_\_\_  
Rey Julve, Acting Municipal Clerk

**INTRODUCED:** \_\_\_\_\_

**ADOPTED:** \_\_\_\_\_



# TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

## ORDINANCE No. 12-2022

### AN ORDINANCE OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS PROVIDING HANDICAPPED PARKING SPACE AT 145 LINCOLN AVENUE

**BE IT ORDAINED**, by the Mayor and Board of Aldermen of the Town of Dover, County of Morris, State of New Jersey, as follows:

**SECTION 1.** Description for handicap parking space to be located at 145 Lincoln Avenue:

Said handicap parking space shall be located along the westerly curb line of Lincoln Ave. beginning at a point located 213' north of the northwesterly curb line intersection of Clark Street and Lincoln Ave., thence continuing in a northerly direction for a distance of 25'. End Description

Note: this property has a 1-car garage and a parking space located in the front of the garage for at least one additional vehicle.

**SECTION 2.** All ordinances or parts of ordinances inconsistent with this ordinance are hereby repealed to the extent of such inconsistencies.

**SECTION 3.** If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions hereof.

**SECTION 4.** The Ordinance shall take effect upon passage and publication in the matter required by New Jersey law.

\_\_\_\_\_  
Carolyn Blackman, Mayor

Attest:

\_\_\_\_\_  
Rey Julve, Acting Municipal Clerk

**INTRODUCED:** \_\_\_\_\_

**ADOPTED:** \_\_\_\_\_



# TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

ORDINANCE NO. 10-2022

CALENDAR YEAR 2022

## ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)

**WHEREAS**, the Local Government Cap Law, N.J.S. 40A: 4-45 .1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

**WHEREAS**, N.J.S.A. 40A: 4-45 .15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

**WHEREAS**, the Mayor and Board of Aldermen of the Town of Dover in the County of Morris finds it advisable and necessary to increase its CY 2022 budget limit by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

**WHEREAS**, the Mayor and Board of Aldermen hereby determines that a 3.5 % increase in the budget limit for said year, amounting to \$725,722.38 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

**WHEREAS** the Mayor and Board of Aldermen hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

**NOW THEREFORE BE IT ORDAINED**, by the Mayor and Board of Aldermen of the Town of Dover, in the County of Morris, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2022 budget year, the final appropriations of the Town of Dover shall, in accordance with this ordinance and N.J.S .A. 40A: 4-45.14, be increased by 3.5 %, amounting to \$725,722.38 and that the CY 2022 municipal budget for the Town of Dover be approved and adopted in accordance with this ordinance; and,

**BE IT FURTHER ORDAINED**, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

ATTEST:

TOWN OF DOVER, COUNTY OF MORRIS

\_\_\_\_\_  
Reynaldo Julve, Deputy Municipal Clerk

\_\_\_\_\_  
Carolyn Blackman, Mayor

**ADOPTED:**



# TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

RESOLUTION NO. 125-2022

## BILL LIST RESOLUTION

**WHEREAS**, the Mayor and Board of Aldermen of the Town of Dover have examined all bills presented for payment; and

**WHEREAS**, the Chief Financial Officer has certified that there are sufficient funds in the account(s) to which respective bills have been charged.

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Board of Aldermen of the Town of Dover do hereby approve the bills as listed; and

**BE IT FURTHER RESOLVED** that the proper officials are hereby authorized to sign the checks for payment of same.

CURRENT APPROPRIATIONS RESERVE ACCT claims in the amount of:	\$6,937.21
CURRENT APPROPRIATIONS ACCT claims in the amount of:	\$2,007,999.16
GENERAL CAPITAL ACCT claims in the amount of:	\$98,270.80
WATER UTILITY RESERVE ACCT claims in the amount of:	\$11,446.95
WATER UTILITY ACCT claims in the amount of:	\$68,058.31
WATER CAPITAL ACCT claims in the amount of:	\$3,244.00
PARKING UTILITY RESERVE ACCT claims in the amount of:	\$0.00
PARKING UTILITY ACCT claims in the amount of:	\$9,276.29
PARKING CAPITAL ACCT claims in the amount of:	\$0.00
ANIMAL CONTROL TRUST ACCT claims in the amount of:	\$7,374.60
EVIDENCE TRUST ACCT claims in the amount of:	\$0.00
RECYCLING TRUST ACCT claims in the amount of:	\$225.00
COUNTY FORFEITED ASSETS TRUST ACCT claims in the amount of:	\$0.00
FEDERAL FORFEITED ASSETS ACCT claims in the amount of:	\$0.00
TRUST/OTHER ACCT claims in the amount of:	\$1,339.60
COAH TRUST ACCT claims in the amount of:	\$0.00
<b>TOTAL CLAIMS TO BE PAID</b>	<b>\$2,214,171.92</b>

**BE IT FURTHER RESOLVED** that the following claims have been paid prior to the Bill List Resolution in the following amounts:

TRUST/OTHER ACCT claims in the amount of:	\$0.00
CURRENT APPROPRIATIONS ACCT claims in the amount of:	\$15,000.00
WATER CAPITAL ACCT claims in the amount of:	\$0.00
WATER UTILITY OPERATING claims in the amount of:	\$683.74
<b>TOTAL CLAIMS PAID</b>	<b>\$15,683.74</b>
<b>TOTAL BILL LIST RESOLUTION</b>	<b>\$2,229,855.66</b>

ATTEST:

TOWN OF DOVER, COUNTY OF MORRIS

\_\_\_\_\_  
Rey Julve, Interim Municipal Clerk

\_\_\_\_\_  
Carolyn Blackman, Mayor

ADOPTED: 5/9/2022



**TOWN OF DOVER**  
**MAYOR AND BOARD OF ALDERMEN**

**RESOLUTION NO. 126-2022**

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN  
OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY  
SUPPORTING THE NAMING OF THE ESSEX STREET IN HONOR OF DORA I. PATINO**

**WHEREAS**, Dora I. Patino was born in Aguada, Puerto Rico and moved to Dover, New Jersey in 1963, to work and help support her 10 siblings; and

**WHEREAS**, Dora I. Patino was a wonderful daughter, mother, grandmother, wife, sister and aunt. She was a kind woman full of faith, humbleness and carried deep in her heart the word of the lord. Dora helped and donated to so many people and organizations. She encountered many families that needed a helping hand either donating groceries from her Latin American Supermarket, clothing or financially; and

**WHEREAS**, Dora I. Patino was proud owner of Latin American Supermarket for over 25 years and other business ventures with her children; and

**WHEREAS**, Dora I. Patino was diagnosed in October 2016 with glioblastoma. During her last 14 months of her life, her biggest challenge was teaching her family and friends lesson of love, hope, courage and faith. Her last wishes was for her children to continue her legacy and help others in need and nonprofit organizations; and

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey that Essex Street will be named in the honor of Dora I. Patino on Friday, June 10, 2022.

ATTEST:

\_\_\_\_\_  
Reynaldo Julve, Deputy Municipal Clerk

\_\_\_\_\_  
Carolyn Blackman, Mayor

**ADOPTED:** \_\_\_\_\_





# TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

## RESOLUTION NO. 127-2022

### RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER AUTHORIZING THE ANNUAL FIREWORKS DISPLAY TO CELEBRATE INDEPENDENCE DAY AND ENTERING INTO AN AGREEMENT WITH SCHAEFER'S FIREWORKS IN AN AMOUNT OF \$15,000.00

WHEREAS, it has been a tradition each year that the Town of Dover conducts an annual Fireworks display to celebrate Independence Day at the Hamilton Field located on McFarlan Street; and

WHEREAS Schaefer Fireworks' proposal provided the most fireworks and best display of shells with a price of \$15,000.00; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Board of Aldermen of the Town of Dover that the Fireworks celebration event for 2022 will be held on Friday, July 1st, or on the scheduled rain date of Saturday, July 2nd, and Schaefer Fireworks is hereby approved to provide the fireworks display.

ATTEST:

\_\_\_\_\_  
Reynaldo Julve, Deputy Municipal Clerk

\_\_\_\_\_  
Carolyn Blackman, Mayor

ADOPTED: \_\_\_\_\_

### CERTIFICATION

I, Reynaldo Julve, Deputy Municipal Clerk of the Town of Dover in the County of Morris, State of New Jersey, do hereby certify that the foregoing Resolution is a true copy of the Original Resolution duly passed and adopted by the Mayor and Board of Aldermen of the Town of Dover at its meeting on \_\_\_\_\_.

\_\_\_\_\_  
Reynaldo Julve  
Deputy Municipal Clerk