



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

REGULAR MEETING AGENDA

January 24, 2023

7:00 PM

A) CALL MEETING TO ORDER / SUNSHINE STATEMENT – Mayor Carolyn Blackman to call meeting to order and read the Sunshine Statement:

“This meeting is being held in accordance with the Open Public Meetings Act, also known as the Sunshine Law, N.J.S.A. 10:4-6. Notice of the meeting was sent to the Daily Record and Star Ledger on January 4, 2023 and published in the Record and Ledger on January 7, 2023. Notice was also posted on the Bulletin Board of the Municipal Building.”

B) PLEDGE OF ALLEGIANCE – Mayor Carolyn Blackman to lead those in attendance in the Pledge of Allegiance to the Flag

C) ROLL CALL – Clerk to Conduct Roll Call:

Name	Present	Absent	Excused
Alderman			
Alderwoman Cruz			
Alderman Estacio			
Alderwoman Rugg			
Alderwoman Ruiz			
Alderman Santana			
Alderman Tapia			
Alderwoman Wittner			
Mayor Blackman			

D) VACANCY TO FILL THIRD WARD ALDERMAN SEAT – Mayor Blackman to explain process.

Names of the Nominees Submitted by the Dover Democratic Committee

1. Edward Correa
2. Michael J. Scarneo
3. Hope D. Summerset

E) APPROVAL OF MINUTES

F) REPORT OF COMMITTEES

- a) Board of Adjustment 2022 Annual Report

G) PRESENTATIONS, MUNICIPAL CORRESPONDENCE

- a) Proclamation – Honoring Eagle Scout William Edward Carney

H) ORDINANCES FOR FIRST READING

I) ORDINANCES FOR SECOND READING, PUBLIC HEARING AND ADOPTION

J) APPROVAL OF BILLS

- a) Resolution 38-2023 - Approval of Bills List

K) APPROVAL OF RESOLUTIONS

1) CONSENT AGENDA RESOLUTIONS

- a) Resolution 69-2023 Authorizing the Execution of Agreements for Membership with Various Cooperative Pricing Systems
- b) Resolution 70-2023 Approving Taxicab Driver Licenses
- c) Resolution 71-2023 Approving Taxis/Limos to be licensed in the Town of Dover

2) RESOLUTIONS FOR DISCUSSION AND CONSIDERATION

- a) Resolution 39-2023 Authorizing the Award of a Professional Services Contract for Bond Counsel under a Fair and Open Process
- b) Resolution 40-2023 Authorizing the Award of a Professional Services Contract for Conflicts Counsel under a Fair and Open Process
- c) Resolution 41-2023 Authorizing the Award of a Professional Services Contract for Financial Consulting under a Fair and Open Process
- d) Resolution 42-2023 Authorizing the Award of a Professional Services Contract for Municipal Engineering Services under a Fair and Open Process
- e) Resolution 43-2023 Authorizing the Award of a Professional Services Contract for Municipal Planner Services under a Fair and Open Process
- f) Resolution 44-2023 Authorizing the Award of a Professional Services Contract for Planning Board Attorney under a Fair and Open Process
- g) Resolution 45-2023 Authorizing the Award of a Professional Services Contract for Historic Preservation Attorney under a Fair and Open Process
- h) Resolution 46-2023 Authorizing the Award of a Professional Services Contract for Zoning Board Attorney under a Fair and Open Process
- i) Resolution 47-2023 Authorizing the Award of a Professional Services Contract for Redevelopment Attorney under a Fair and Open Process
- j) Resolution 48-2023 Authorizing the Award of a Professional Services Contract for Insurance Brokerage/Consulting Services under a Fair and Open Process
- k) Resolution 49-2023 Authorizing the Award of a Professional Services Contract for Health Insurance Brokerage under a Fair and Open Process
- l) Resolution 50-2023 Authorizing the Award of a Professional Services Contract for Municipal Prosecutor under a Fair and Open Process
- m) Resolution 51-2023 Authorizing the Award of a Professional Services Contract for Risk Management Services under a Fair and Open Process
- n) Resolution 52-2023 Authorizing the Award of a Professional Services Contract for Special Municipal Prosecutor for Code Enforcement under a Fair and Open Process

- o) Resolution 53-2023 Authorizing the Award of a Professional Services Contract for Public Defender under a Fair and Open Process
- p) Resolution 54-2023 Authorizing the Award of a Professional Services Contract for Special Tax Appeal Attorney under a Fair and Open Process
- q) Resolution 55-2023 Authorizing the Award of a Professional Services Contract for Special OPRA Attorney under a Fair and Open Process
- r) Resolution 56-2023 Authorizing the Award of a Professional Services Contract for Municipal Grant Consultant under a Fair and Open Process
- s) Resolution 57-2023 Authorizing the Award of a Professional Services Contract for Consulting Architectural Services under a Fair and Open Process
- t) Resolution 58-2023 Authorizing the Award of a Professional Services Contract for Surveying Services under a Fair and Open Process
- u) Resolution 59-2023 Authorizing the Award of a Professional Services Contract for Traffic Consultant under a Fair and Open Process
- v) Resolution 60-2023 Authorizing the Award of a Professional Services Contract for Municipal Engineering Services under a Fair and Open Process
- w) Resolution 61-2023 Authorizing the Award of a Professional Services Contract for Consulting Engineering Services under a Fair and Open Process
- x) Resolution 62-2023 Consenting to Professional Service Providers appointed by the Dover Water Commission through a Fair and Open Process – CME Associates
- y) Resolution 63-2023 Consenting to Professional Service Providers appointed by the Dover Water Commission through a Fair and Open Process – Colliers
- z) Resolution 64-2023 Consenting to Professional Service Providers appointed by the Dover Water Commission through a Fair and Open Process – CP Engineers, LLC
- aa) Resolution 65-2023 Consenting to Professional Service Providers appointed by the Dover Water Commission through a Fair and Open Process – Mott MacDonald Consulting Engineers
- bb) Resolution 66-2023 Consenting to Professional Service Providers appointed by the Dover Water Commission through a Fair and Open Process – Pennoni Associates, Inc.
- cc) Resolution 67-2023 Consenting to Professional Service Providers appointed by the Dover Water Commission through a Fair and Open Process – Peter King Esq. of the firm King, Moench & Collins, LLP
- dd)** Resolution 68-2023 Consenting to Professional Service Providers appointed by the Dover Water Commission through a Fair and Open Process – Suburban Consulting Engineers, Inc.
- ee) Resolution 72-2023 Execution of a contract to Pat Two, LLC for the Dover Wells and Booster Station Improvements Project
- ff) Resolution 73-2023 Authorizing disposal of vehicles and equipment
- gg) Resolution 74-2023 Authorizing the execution of a contract with Northeast Water Technology for Water System Leak Detection Services
- hh) Resolution 75-2023 Authorizing the procurement of steel storage shelving for the Library Renovation

L) OLD BUSINESS

M) NEW BUSINESS

1) NEW BUSINESS ITEMS

2) ITEMS REQUESTED FOR DISCUSSION BY INDIVIDUAL ALDERMEN

N) PUBLIC COMMENT:

The Town of Dover highly values the input of residents in making important decisions that affect the residents of our community. We also believe in the rights of residents to observe Governing Body Meetings. To ensure that all of our residents have the opportunity to offer comment, each statement/comment shall be held to a time of five (5) minutes.

All comments must include your name and residential address at the beginning of your comment.

Public comment portions of our agenda are not structured as question-and-answer sessions, but rather they are offered as opportunities to share your thoughts with the Mayor and Board of Aldermen. The Mayor and Board will attempt to engage in dialogue but may not be able to respond to all public comments. However, all comments are considered and will be investigated and addressed as appropriate.

If you have a question that we are unable to answer at the meeting, feel free to submit your questions to the Office of the Municipal Clerk, in writing, and include your name, address and telephone number where you can be contacted. The email address of the Clerk's Office is dooverclerk@doover.nj.us. Questions will be answered within a reasonable time.

Please be courteous and mindful of the rights of others when providing comments. Comments may not be abusive, obscene, or threatening. All members of the public attending Mayor and Board of Aldermen meetings must treat each other and the Mayor and Board of Aldermen with respect. Individuals offering comments are not permitted to make personal attacks on any Town Employees, the Mayor or any Member of Town Government, other testifiers, or members of the public.

O) ADJOURNMENT

2022 Actions of the Dover Board of Adjustment

Applic No.	Applicant	Zone	Block	Lot	Property Address	Application	Applic. Description	Action	Action Date	Resol. Date
Z22-01	Erick Z Beltran Vaquez	C-3	1311	9	9-11 W CLINTON ST	"D" Use Variance and "C" Variance(s)	Applicant seeks approval for change of use from a bar with live entertainment to a proposed Barber Shop. variance requested for onsite parking 7 required 3 proposed siting street parking available by Charlottes Web.	Approved	3/2/2022	4/6/2022
Z22-02	271 W Clinton Street LLC	R-2	704	45	271 W CLINTON ST & AB	"D" Use Variance & Waiver of Site Plan	Applicant seeks approval for change of use from a pharmaceutical distribution business (Z17-06) to a proposed optical finishing lab for eyeglass lenses	Approved	3/2/2022	4/6/2022
Z22-03	Village Development LLC	R-2	704	35	41 DAVIS AVE	"D" Use Variance & Prel. & Final Maj. Site Plan	Applicant seeks approval to clear existing structure, subdivide site into four lots and construct 4 residential 3 bedroom townhouses to be owned individually. Variances are needed as bulk requirements for a single family home cannot be met with the construct of townhomes.	Denied	4/6/2022	6/1/2022
Z22-04	Village Development LLC	R-2	2011	1.01	107 OAK ST	"D" Use Variance & Prel. & Final Maj. Site Plan	Applicant seeks approval to clear existing structures and pool, subdivide site into six lots and construct 6 residential 3 bedroom townhouses to be owned individually. Variances are needed as bulk requirements for a single family home cannot be met with the construct of townhomes.	Withdrawn-No Action		

2022 Actions of the Dover Board of Adjustment

Applic No.	Applicant	Zone	Block	Lot	Property Address	Application	Applic. Description	Action	Action Date	Resol. Date
Z22-05	Dr. Robert Rosenthal	C-1	1803	2	44 ORCHARD ST & A & B	"D" Use Variance & Prel. & Final Maj. Site Plan	Applicant is proposing to convert the existing mixed use property (previously dental office) into 6 residential units. the office will be converted into two 1-bedroom and one 2-bedroom unit. the attic is proposed to be finished 1-bedroom apartment. Use variance required as residential is not permitted on the first floor in this zone, off street parking required 12 spaces - 9 proposed, parking setback 10'	Denied	6/1/2022	12/7/2022
Z22-06	Rajendra (Roger) & Sarita Gupta C/O Calli Law	R-2	1804	10	62 S MORRIS ST	"D" Use Variance & Prel. & Final Maj. Site Plan	Applicant proposes modifications to previous 19 room boarding house converting to six residential apartments. one 3-BR; one 1BR and three 2BR units. Use variance required along with bulk variances and parking variance requested.	Pending		

RESOLUTION
Town of Dover
Board of Adjustment
Adopting Annual Report
Pursuant To N.J.S.A. 40:55D-70.1

WHEREAS, N.J.S.A. 40:55D-70.1 requires the Board of Adjustment to review its decisions on applications and appeals for variances and prepare at least one time per year and adopt by resolution a report on its findings on zoning ordinance provisions which were the subject of variance requests and its recommendations for zoning ordinance amendment or revision, if any.

NOW THEREFORE, BE IT RESOLVED, that the Zoning Board of Adjustment of the Town of Dover adopts the Annual Report attached hereto in accordance with N.J.S.A. 40:55D-70.1; and,

BE IT FURTHER RESOLVED, that the Board Secretary is directed to forward copies of the report and this Resolution to the Board of Aldermen and the Planning Board of the Town of Dover.

The undersigned secretary certifies the within resolution was adopted by this Board on January 11, 2023.



John R. Frister, Chairman

The vote on the Resolution was as follows:

FOR:

7

AGAINST:

0

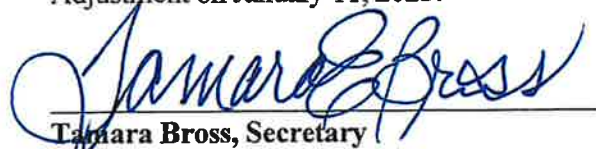
ABSTAIN:

0

Board Member(s) Eligible to Vote:

COMMISSIONERS - CHACON,
FOX, RODRIGUEZ, DAVIS, ARAGON, VICE
CHAIRMAN SCHMOLKE & CHAIRMAN
FRISTER

I certify that the above Resolution is a true copy of a Resolution adopted by the Board of Adjustment on January 11, 2023.


Tamarra Bross, Secretary

Dated: Jan. 11, 2023

Prepared by: Glenn C. Kienz, Esq.

2584493



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

RESOLUTION NO. 38-2023 BILL LIST RESOLUTION

WHEREAS, the Mayor and Board of Aldermen of the Town of Dover have examined all bills presented for payment; and

WHEREAS, the Chief Financial Officer has certified that there are sufficient funds in the account(s) to which respective bills have been charged.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Board of Aldermen of the Town of Dover do hereby approve the bills as listed; and

BE IT FURTHER RESOLVED that the proper officials are hereby authorized to sign the checks for payment of same.

CURRENT APPROPRIATIONS RESERVE ACCT claims in the amount of:	\$94,060.98
CURRENT APPROPRIATIONS ACCT claims in the amount of:	\$638,261.73
GENERAL CAPITAL ACCT claims in the amount of:	\$47,508.86
WATER UTILITY RESERVE ACCT claims in the amount of:	\$27,796.14
WATER UTILITY ACCT claims in the amount of:	\$336,878.48
WATER CAPITAL ACCT claims in the amount of:	\$27,917.97
PARKING UTILITY RESERVE ACCT claims in the amount of:	\$192.18
PARKING UTILITY ACCT claims in the amount of:	\$39,633.51
PARKING CAPITAL ACCT claims in the amount of:	\$0.00
ANIMAL CONTROL TRUST ACCT claims in the amount of:	\$0.00
EVIDENCE TRUST ACCT claims in the amount of:	\$0.00
RECYCLING TRUST ACCT claims in the amount of:	\$0.00
COUNTY FORFEITED ASSETS TRUST ACCT claims in the amount of:	\$0.00
FEDERAL FORFEITED ASSETS ACCT claims in the amount of:	\$0.00
TRUST/OTHER ACCT claims in the amount of:	\$1,139.01
COAH TRUST ACCT claims in the amount of:	\$0.00
UNEMPLOYMENT TRUST ACCT claims in the amount of	\$0.00
TOTAL CLAIMS TO BE PAID	\$1,213,388.86

BE IT FURTHER RESOLVED that the following claims have been paid prior to the Bill List Resolution in the following amounts:

TRUST/OTHER ACCT claims in the amount of:	\$0.00
GENERAL CAPITAL ACCT claims in the amount of:	\$0.00
CURRENT APPROPRIATIONS ACCT claims in the amount of:	\$1,792.63
WATER UTILITY OPERATING claims in the amount of:	\$0.00
TOTAL CLAIMS PAID	\$1,792.63
TOTAL BILL LIST RESOLUTION	\$1,215,181.49

ATTEST:

TOWN OF DOVER, COUNTY OF MORRIS

Reynaldo Julve, Acting Municipal Clerk

Carolyn Blackman, Mayor



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

RESOLUTION NO. 69-2023

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY AUTHORIZING THE EXECUTION OF AGREEMENTS FOR MEMBERSHIP WITH VARIOUS COOPERATIVE PRICING SYSTEMS

WHEREAS, the Town of Dover desires to become a member of the following Cooperative Pricing Systems:

1. Sourcewell Cooperative Pricing System
2. Morris County Cooperative Pricing Council (MCCPC)
3. New Jersey Cooperative Purchasing Alliance – County of Bergen
4. Bergen County Cooperative Pricing Council
5. North Jersey Wastewater Cooperative Pricing System
6. New Jersey Cooperative Pricing Contract (ESCNJ)
7. Educational Services Commission of New Jersey Cooperative Pricing Contract
8. Hunterdon County Cooperative Pricing System (HCEC)
9. Middlesex County Cooperative System
10. Somerset County Cooperative Pricing System
11. Union County Cooperative Pricing System
12. BuyBoard National Purchasing Cooperative (BPC)
13. Houston Galveston Area Cooperative Pricing System
14. National Cooperative Purchasing Alliance (NCPA)
15. Choice Partners Cooperative Pricing System
16. NJ Start E-Procurement
17. TIPS E-Procurement
18. Pavilion E-Procurement

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey are hereby authorized to execute agreements for such memberships; and

BE IT FURTHER RESOLVED, that a copy of this Resolution be sent to the Administration Department, Fire Department, Department of Public Works, Water Commission, Engineering Department, and Finance Departments.

ATTEST:

Reynaldo Julve, Acting Municipal Clerk

Carolyn Blackman, Mayor

ADOPTED: _____

CERTIFICATION

I, Reynaldo Julve, Acting Municipal Clerk of the Town of Dover in the County of Morris, State of New Jersey, do hereby Certify that the foregoing Resolution 69-2023 is a true copy of the Original Resolution duly passed and adopted by the Mayor and Board of Aldermen of the Town of Dover at its meeting on January 24, 2023.

Reynaldo Julve
Acting Municipal Clerk



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

RESOLUTION NO. 70-2023

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY APPROVING TAXICAB DRIVER LICENSES

WHEREAS, applications for taxicab driver's licenses have been made by the people listed on Schedule A attached hereto and made a part hereof; and

WHEREAS, the Police Department of the Town of Dover has reviewed their applications and has advised that there is no prohibition to the issuance of their license; and,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey that the taxi driver licenses for those people listed on Schedule A attached hereto and made a part hereof are hereby approved.

Schedule A
DOVER TAXI & LIMO SERVICE LLC
Alan Andres Gonzalez Olguin

FIRST CLASS TAXI
Jean P. Ancel
Maximo Clodomiro De La Cruz

NOW, THEREFORE, BE IT FURTHER RESOLVED that a copy of this Resolution be sent to the Office of the Clerk.

ATTEST:

Reynaldo Julve, Acting Municipal Clerk

Carolyn Blackman, Mayor

ADOPTED: _____



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

RESOLUTION NO. 71-2023

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER APPROVING TAXIS/LIMOS TO BE LICENSED IN THE TOWN OF DOVER

WHEREAS, the following companies, have applied for a license to operate the vehicle(s) listed below on Schedule A hereto and made a part hereof as taxicab(s)/limo(s) in the Town of Dover; and

WHEREAS, the appropriate municipal departments have reviewed the application(s) as required and have no objections to same being licensed as taxicab(s)/limo(s); and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey that the taxicab(s)/limo(s) listed below are hereby approved for taxi/limo license(s) in the Town of Dover.

BE IT FURTHER RESOLVED, that a copy of this Resolution to be given to the Acting Municipal Clerk.

CARMEN TAXI SERVICE INC – CB LEASE FUNDING LLC

2020 Toyota Van	OT443C	5TDYZ3DC4LS029808	TAXI #44
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ATTEST: _____
Reynaldo Julve, Acting Municipal Clerk

Carolyn Blackman, Mayor

ADOPTED: _____



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

RESOLUTION NO. 39-2023

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT FOR BOND COUNSEL UNDER A FAIR AND OPEN PROCESS

WHEREAS, the Town of Dover has a need to contract for professional services for Bond Counsel pursuant to the provisions of N.J.S.A. 19:44A-20.5, et seq.; and

WHEREAS, the Personnel Committee, Administrator and Mayor after reviewing submissions recommends the appointment of _____, as Bond Counsel; and

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Board of Aldermen of the Town of Dover authorizes the Mayor and Municipal Clerk to enter into a contract with _____, expiring December 31, 2023; and

BE IT FURTHER RESOLVED, that a copy of this resolution, certified to be a true copy by the Town Clerk shall be advertised as required by law within ten (10) days from the adopted date; and

BE IT FURTHER RESOLVED, that the Professional(s) listed above is/are directed to prepare a written contract to be executed with the Town and that a copy of this Resolution, the Business Entity Disclosure Certification and Contract shall be placed on file with the Town Clerk; and

BE IT FURTHER RESOLVED, that a copy of this Resolution be sent to _____, and the Finance Department.

ATTEST:

Reynaldo Julve, Acting Municipal Clerk

Carolyn Blackman, Mayor

ADOPTED: _____

I, John O. Gross as the Town of Dover Chief Financial Officer, do hereby certify that funds are available to meet the Town of Dover's obligation specified by this resolution.

John O. Gross, M.P.A., C.M.F.O.

Amount

Account #

CERTIFICATION

I, Reynaldo Julve, Acting Municipal Clerk of the Town of Dover in the County of Morris, State of New Jersey, do hereby Certify that the foregoing Resolution 39-2023 is a true copy of the Original Resolution duly passed and adopted by the Mayor and Board of Aldermen of the Town of Dover at its meeting on January 24, 2023.

Reynaldo Julve
Acting Municipal Clerk



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

RESOLUTION NO. 40-2023

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT FOR CONFLICTS COUNSEL UNDER A FAIR AND OPEN PROCESS

WHEREAS, the Town of Dover has a need to contract for professional services for Conflicts Counsel pursuant to the provisions of N.J.S.A. 19:44A-20.5, et seq.; and

WHEREAS, the Personnel Committee, Administrator and Mayor after reviewing submissions recommends the appointment of _____, as Conflicts Counsel; and

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Board of Aldermen of the Town of Dover authorizes the Mayor and Municipal Clerk to enter into a contract with _____, expiring December 31, 2023; and

BE IT FURTHER RESOLVED, that a copy of this resolution, certified to be a true copy by the Town Clerk shall be advertised as required by law within ten (10) days from the adopted date; and

BE IT FURTHER RESOLVED, that the Professional(s) listed above is/are directed to prepare a written contract to be executed with the Town and that a copy of this Resolution, the Business Entity Disclosure Certification and Contract shall be placed on file with the Town Clerk; and

BE IT FURTHER RESOLVED, that a copy of this Resolution be sent to _____, and the Administration Department.

ATTEST:

Reynaldo Julve, Acting Municipal Clerk

Carolyn Blackman, Mayor

ADOPTED: _____

I, John O. Gross as the Town of Dover Chief Financial Officer, do hereby certify that funds are available to meet the Town of Dover's obligation specified by this resolution.

John O. Gross, M.P.A., C.M.F.O.

Amount

Account #

CERTIFICATION

I, Reynaldo Julve, Acting Municipal Clerk of the Town of Dover in the County of Morris, State of New Jersey, do hereby Certify that the foregoing Resolution 40-2023 is a true copy of the Original Resolution duly passed and adopted by the Mayor and Board of Aldermen of the Town of Dover at its meeting on January 24, 2023.

Reynaldo Julve
Acting Municipal Clerk



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

RESOLUTION NO. 41-2023

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT FOR FINANCIAL CONSULTING UNDER A FAIR AND OPEN PROCESS

WHEREAS, the Town of Dover has a need to contract for professional services for Financial Consulting pursuant to the provisions of N.J.S.A. 19:44A-20.5, et seq.; and

WHEREAS, the Personnel Committee, Administrator and Mayor after reviewing submissions recommends the appointment of _____, as Financial Consulting; and

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Board of Aldermen of the Town of Dover authorizes the Mayor and Municipal Clerk to enter into a contract with _____, expiring December 31, 2023; and

BE IT FURTHER RESOLVED, that a copy of this resolution, certified to be a true copy by the Town Clerk shall be advertised as required by law within ten (10) days from the adopted date; and

BE IT FURTHER RESOLVED, that the Professional(s) listed above is/are directed to prepare a written contract to be executed with the Town and that a copy of this Resolution, the Business Entity Disclosure Certification and Contract shall be placed on file with the Town Clerk; and

BE IT FURTHER RESOLVED, that a copy of this Resolution be sent to _____, and the Finance Department.

ATTEST:

Reynaldo Julve, Acting Municipal Clerk

Carolyn Blackman, Mayor

ADOPTED: _____

I, John O. Gross as the Town of Dover Chief Financial Officer, do hereby certify that funds are available to meet the Town of Dover's obligation specified by this resolution.

John O. Gross, M.P.A., C.M.F.O.

Amount

Account #

CERTIFICATION

I, Reynaldo Julve, Acting Municipal Clerk of the Town of Dover in the County of Morris, State of New Jersey, do hereby Certify that the foregoing Resolution 41-2023 is a true copy of the Original Resolution duly passed and adopted by the Mayor and Board of Aldermen of the Town of Dover at its meeting on January 24, 2023.

Reynaldo Julve
Acting Municipal Clerk



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

RESOLUTION NO. 42-2023

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT FOR MUNICIPAL ENGINEERING SERVICES UNDER A FAIR AND OPEN PROCESS

WHEREAS, the Town of Dover has a need to contract for professional services for Municipal Engineering Services pursuant to the provisions of N.J.S.A. 19:44A-20.5, et seq.; and

WHEREAS, the Personnel Committee, Administrator and Mayor after reviewing submissions recommends the appointment of _____, as Municipal Engineering Services; and

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Board of Aldermen of the Town of Dover authorizes the Mayor and Municipal Clerk to enter into a contract with _____, expiring December 31, 2023; and

BE IT FURTHER RESOLVED, that a copy of this resolution, certified to be a true copy by the Town Clerk shall be advertised as required by law within ten (10) days from the adopted date; and

BE IT FURTHER RESOLVED, that the Professional(s) listed above is/are directed to prepare a written contract to be executed with the Town and that a copy of this Resolution, the Business Entity Disclosure Certification and Contract shall be placed on file with the Town Clerk; and

BE IT FURTHER RESOLVED, that a copy of this Resolution be sent to _____, and the Engineering Department.

ATTEST:

Reynaldo Julve, Acting Municipal Clerk

Carolyn Blackman, Mayor

ADOPTED: _____

I, John O. Gross as the Town of Dover Chief Financial Officer, do hereby certify that funds are available to meet the Town of Dover's obligation specified by this resolution.

John O. Gross, M.P.A., C.M.F.O.

Amount

Account #

CERTIFICATION

I, Reynaldo Julve, Acting Municipal Clerk of the Town of Dover in the County of Morris, State of New Jersey, do hereby Certify that the foregoing Resolution 42-2023 is a true copy of the Original Resolution duly passed and adopted by the Mayor and Board of Aldermen of the Town of Dover at its meeting on January 24, 2023.

Reynaldo Julve
Acting Municipal Clerk



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

RESOLUTION NO. 43-2023

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT FOR MUNICIPAL PLANNER SERVICES UNDER A FAIR AND OPEN PROCESS

WHEREAS, the Town of Dover has a need to contract for professional services for Municipal Planner Services pursuant to the provisions of N.J.S.A. 19:44A-20.5, et seq.; and

WHEREAS, the Personnel Committee, Administrator and Mayor after reviewing submissions recommends the appointment of _____, as Municipal Planner Services; and

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Board of Aldermen of the Town of Dover authorizes the Mayor and Municipal Clerk to enter into a contract with _____, expiring December 31, 2023; and

BE IT FURTHER RESOLVED, that a copy of this resolution, certified to be a true copy by the Town Clerk shall be advertised as required by law within ten (10) days from the adopted date; and

BE IT FURTHER RESOLVED, that the Professional(s) listed above is/are directed to prepare a written contract to be executed with the Town and that a copy of this Resolution, the Business Entity Disclosure Certification and Contract shall be placed on file with the Town Clerk; and

BE IT FURTHER RESOLVED, that a copy of this Resolution be sent to _____, and the Engineering Department.

ATTEST:

Reynaldo Julve, Acting Municipal Clerk

Carolyn Blackman, Mayor

ADOPTED: _____

I, John O. Gross as the Town of Dover Chief Financial Officer, do hereby certify that funds are available to meet the Town of Dover's obligation specified by this resolution.

John O. Gross, M.P.A., C.M.F.O.

Amount

Account #

CERTIFICATION

I, Reynaldo Julve, Acting Municipal Clerk of the Town of Dover in the County of Morris, State of New Jersey, do hereby Certify that the foregoing Resolution 43-2023 is a true copy of the Original Resolution duly passed and adopted by the Mayor and Board of Aldermen of the Town of Dover at its meeting on January 24, 2023.

Reynaldo Julve
Acting Municipal Clerk



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

RESOLUTION NO. 44-2023

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT FOR PLANNING BOARD ATTORNEY UNDER A FAIR AND OPEN PROCESS

WHEREAS, the Town of Dover has a need to contract for professional services for Planning Board Attorney pursuant to the provisions of N.J.S.A. 19:44A-20.5, et seq.; and

WHEREAS, the Personnel Committee, Administrator and Mayor after reviewing submissions recommends the appointment of _____, as Planning Board Attorney; and

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Board of Aldermen of the Town of Dover authorizes the Mayor and Municipal Clerk to enter into a contract with _____, expiring December 31, 2023; and

BE IT FURTHER RESOLVED, that a copy of this resolution, certified to be a true copy by the Town Clerk shall be advertised as required by law within ten (10) days from the adopted date; and

BE IT FURTHER RESOLVED, that the Professional(s) listed above is/are directed to prepare a written contract to be executed with the Town and that a copy of this Resolution, the Business Entity Disclosure Certification and Contract shall be placed on file with the Town Clerk; and

BE IT FURTHER RESOLVED, that a copy of this Resolution be sent to _____, and the Planning Board.

ATTEST:

Reynaldo Julve, Acting Municipal Clerk

Carolyn Blackman, Mayor

ADOPTED: _____

I, John O. Gross as the Town of Dover Chief Financial Officer, do hereby certify that funds are available to meet the Town of Dover's obligation specified by this resolution.

John O. Gross, M.P.A., C.M.F.O.

Amount

Account #

CERTIFICATION

I, Reynaldo Julve, Acting Municipal Clerk of the Town of Dover in the County of Morris, State of New Jersey, do hereby Certify that the foregoing Resolution 44-2023 is a true copy of the Original Resolution duly passed and adopted by the Mayor and Board of Aldermen of the Town of Dover at its meeting on January 24, 2023.

Reynaldo Julve
Acting Municipal Clerk



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

RESOLUTION NO. 45-2023

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT FOR HISTORIC PRESERVATION ATTORNEY UNDER A FAIR AND OPEN PROCESS

WHEREAS, the Town of Dover has a need to contract for professional services for Historic Preservation Attorney pursuant to the provisions of N.J.S.A. 19:44A-20.5, et seq.; and

WHEREAS, the Personnel Committee, Administrator and Mayor after reviewing submissions recommends the appointment of _____, as Historic Preservation Attorney; and

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Board of Aldermen of the Town of Dover authorizes the Mayor and Municipal Clerk to enter into a contract with _____, expiring December 31, 2023; and

BE IT FURTHER RESOLVED, that a copy of this resolution, certified to be a true copy by the Town Clerk shall be advertised as required by law within ten (10) days from the adopted date; and

BE IT FURTHER RESOLVED, that the Professional(s) listed above is/are directed to prepare a written contract to be executed with the Town and that a copy of this Resolution, the Business Entity Disclosure Certification and Contract shall be placed on file with the Town Clerk; and

BE IT FURTHER RESOLVED, that a copy of this Resolution be sent to _____, and the Historic Preservation Commission.

ATTEST:

Reynaldo Julve, Acting Municipal Clerk

Carolyn Blackman, Mayor

ADOPTED: _____

I, John O. Gross as the Town of Dover Chief Financial Officer, do hereby certify that funds are available to meet the Town of Dover's obligation specified by this resolution.

John O. Gross, M.P.A., C.M.F.O.

Amount

Account #

CERTIFICATION

I, Reynaldo Julve, Acting Municipal Clerk of the Town of Dover in the County of Morris, State of New Jersey, do hereby Certify that the foregoing Resolution 45-2023 is a true copy of the Original Resolution duly passed and adopted by the Mayor and Board of Aldermen of the Town of Dover at its meeting on January 24, 2023.

Reynaldo Julve
Acting Municipal Clerk



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

RESOLUTION NO. 46-2023

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT FOR ZONING BOARD ATTORNEY UNDER A FAIR AND OPEN PROCESS

WHEREAS, the Town of Dover has a need to contract for professional services for Zoning Board Attorney pursuant to the provisions of N.J.S.A. 19:44A-20.5, et seq.; and

WHEREAS, the Personnel Committee, Administrator and Mayor after reviewing submissions recommends the appointment of _____, as Zoning Board Attorney; and

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Board of Aldermen of the Town of Dover authorizes the Mayor and Municipal Clerk to enter into a contract with _____, expiring December 31, 2023; and

BE IT FURTHER RESOLVED, that a copy of this resolution, certified to be a true copy by the Town Clerk shall be advertised as required by law within ten (10) days from the adopted date; and

BE IT FURTHER RESOLVED, that the Professional(s) listed above is/are directed to prepare a written contract to be executed with the Town and that a copy of this Resolution, the Business Entity Disclosure Certification and Contract shall be placed on file with the Town Clerk; and

BE IT FURTHER RESOLVED, that a copy of this Resolution be sent to _____, and the Zoning Board.

ATTEST:

Reynaldo Julve, Acting Municipal Clerk

Carolyn Blackman, Mayor

ADOPTED: _____

I, John O. Gross as the Town of Dover Chief Financial Officer, do hereby certify that funds are available to meet the Town of Dover's obligation specified by this resolution.

John O. Gross, M.P.A., C.M.F.O.

Amount

Account #

CERTIFICATION

I, Reynaldo Julve, Acting Municipal Clerk of the Town of Dover in the County of Morris, State of New Jersey, do hereby Certify that the foregoing Resolution 46-2023 is a true copy of the Original Resolution duly passed and adopted by the Mayor and Board of Aldermen of the Town of Dover at its meeting on January 24, 2023.

Reynaldo Julve
Acting Municipal Clerk



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

RESOLUTION NO. 47-2023

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT FOR REDEVELOPMENT ATTORNEY UNDER A FAIR AND OPEN PROCESS

WHEREAS, the Town of Dover has a need to contract for professional services for Redevelopment Attorney pursuant to the provisions of N.J.S.A. 19:44A-20.5, et seq.; and

WHEREAS, the Personnel Committee, Administrator and Mayor after reviewing submissions recommends the appointment of _____, as Redevelopment Attorney; and

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Board of Aldermen of the Town of Dover authorizes the Mayor and Municipal Clerk to enter into a contract with _____, expiring December 31, 2023; and

BE IT FURTHER RESOLVED, that a copy of this resolution, certified to be a true copy by the Town Clerk shall be advertised as required by law within ten (10) days from the adopted date; and

BE IT FURTHER RESOLVED, that the Professional(s) listed above is/are directed to prepare a written contract to be executed with the Town and that a copy of this Resolution, the Business Entity Disclosure Certification and Contract shall be placed on file with the Town Clerk; and

BE IT FURTHER RESOLVED, that a copy of this Resolution be sent to _____, and the Engineering Department.

ATTEST:

Reynaldo Julve, Acting Municipal Clerk

Carolyn Blackman, Mayor

ADOPTED: _____

I, John O. Gross as the Town of Dover Chief Financial Officer, do hereby certify that funds are available to meet the Town of Dover's obligation specified by this resolution.

John O. Gross, M.P.A., C.M.F.O.

Amount

Account #

CERTIFICATION

I, Reynaldo Julve, Acting Municipal Clerk of the Town of Dover in the County of Morris, State of New Jersey, do hereby Certify that the foregoing Resolution 47-2023 is a true copy of the Original Resolution duly passed and adopted by the Mayor and Board of Aldermen of the Town of Dover at its meeting on January 24, 2023.

Reynaldo Julve
Acting Municipal Clerk



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

RESOLUTION NO. 48-2023

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT FOR INSURANCE BROKERAGE/CONSULTING SERVICES UNDER A FAIR AND OPEN PROCESS

WHEREAS, the Town of Dover has a need to contract for professional services for Insurance Brokerage/Consulting Services pursuant to the provisions of N.J.S.A. 19:44A-20.5, et seq.; and

WHEREAS, the Personnel Committee, Administrator and Mayor after reviewing submissions recommends the appointment of _____, as Insurance Brokerage/Consulting Services; and

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Board of Aldermen of the Town of Dover authorizes the Mayor and Municipal Clerk to enter into a contract with _____, expiring December 31, 2023; and

BE IT FURTHER RESOLVED, that a copy of this resolution, certified to be a true copy by the Town Clerk shall be advertised as required by law within ten (10) days from the adopted date; and

BE IT FURTHER RESOLVED, that the Professional(s) listed above is/are directed to prepare a written contract to be executed with the Town and that a copy of this Resolution, the Business Entity Disclosure Certification and Contract shall be placed on file with the Town Clerk; and

BE IT FURTHER RESOLVED, that a copy of this Resolution be sent to _____, and the Office of the Clerk.

ATTEST:

Reynaldo Julve, Acting Municipal Clerk

Carolyn Blackman, Mayor

ADOPTED: _____

I, John O. Gross as the Town of Dover Chief Financial Officer, do hereby certify that funds are available to meet the Town of Dover's obligation specified by this resolution.

John O. Gross, M.P.A., C.M.F.O.

Amount

Account #

CERTIFICATION

I, Reynaldo Julve, Acting Municipal Clerk of the Town of Dover in the County of Morris, State of New Jersey, do hereby Certify that the foregoing Resolution 48-2023 is a true copy of the Original Resolution duly passed and adopted by the Mayor and Board of Aldermen of the Town of Dover at its meeting on January 24, 2023.

Reynaldo Julve
Acting Municipal Clerk



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

RESOLUTION NO. 49-2023

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT FOR HEALTH INSURANCE BROKERAGE UNDER A FAIR AND OPEN PROCESS

WHEREAS, the Town of Dover has a need to contract for professional services for Health Insurance Brokerage pursuant to the provisions of N.J.S.A. 19:44A-20.5, et seq.; and

WHEREAS, the Personnel Committee, Administrator and Mayor after reviewing submissions recommends the appointment of _____, as Health Insurance Brokerage; and

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Board of Aldermen of the Town of Dover authorizes the Mayor and Municipal Clerk to enter into a contract with _____, expiring December 31, 2023; and

BE IT FURTHER RESOLVED, that a copy of this resolution, certified to be a true copy by the Town Clerk shall be advertised as required by law within ten (10) days from the adopted date; and

BE IT FURTHER RESOLVED, that the Professional(s) listed above is/are directed to prepare a written contract to be executed with the Town and that a copy of this Resolution, the Business Entity Disclosure Certification and Contract shall be placed on file with the Town Clerk; and

BE IT FURTHER RESOLVED, that a copy of this Resolution be sent to _____, and the Office of the Clerk.

ATTEST:

Reynaldo Julve, Acting Municipal Clerk

Carolyn Blackman, Mayor

ADOPTED: _____

I, John O. Gross as the Town of Dover Chief Financial Officer, do hereby certify that funds are available to meet the Town of Dover's obligation specified by this resolution.

John O. Gross, M.P.A., C.M.F.O.

Amount

Account #

CERTIFICATION

I, Reynaldo Julve, Acting Municipal Clerk of the Town of Dover in the County of Morris, State of New Jersey, do hereby Certify that the foregoing Resolution 49-2023 is a true copy of the Original Resolution duly passed and adopted by the Mayor and Board of Aldermen of the Town of Dover at its meeting on January 24, 2023.

Reynaldo Julve
Acting Municipal Clerk



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

RESOLUTION NO. 50-2023

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT FOR MUNICIPAL PROSECUTOR UNDER A FAIR AND OPEN PROCESS

WHEREAS, the Town of Dover has a need to contract for professional services for Municipal Prosecutor pursuant to the provisions of N.J.S.A. 19:44A-20.5, et seq.; and

WHEREAS, the Personnel Committee, Administrator and Mayor after reviewing submissions recommends the appointment of _____, as Municipal Prosecutor; and

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Board of Aldermen of the Town of Dover authorizes the Mayor and Municipal Clerk to enter into a contract with _____, expiring December 31, 2023; and

BE IT FURTHER RESOLVED, that a copy of this resolution, certified to be a true copy by the Town Clerk shall be advertised as required by law within ten (10) days from the adopted date; and

BE IT FURTHER RESOLVED, that the Professional(s) listed above is/are directed to prepare a written contract to be executed with the Town and that a copy of this Resolution, the Business Entity Disclosure Certification and Contract shall be placed on file with the Town Clerk; and

BE IT FURTHER RESOLVED, that a copy of this Resolution be sent to _____, and the Municipal Court.

ATTEST:

Reynaldo Julve, Acting Municipal Clerk

Carolyn Blackman, Mayor

ADOPTED: _____

I, John O. Gross as the Town of Dover Chief Financial Officer, do hereby certify that funds are available to meet the Town of Dover's obligation specified by this resolution.

John O. Gross, M.P.A., C.M.F.O.

Amount

Account #

CERTIFICATION

I, Reynaldo Julve, Acting Municipal Clerk of the Town of Dover in the County of Morris, State of New Jersey, do hereby Certify that the foregoing Resolution 50-2023 is a true copy of the Original Resolution duly passed and adopted by the Mayor and Board of Aldermen of the Town of Dover at its meeting on January 24, 2023.

Reynaldo Julve
Acting Municipal Clerk



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

RESOLUTION NO. 51-2023

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT FOR RISK MANAGEMENT SERVICES UNDER A FAIR AND OPEN PROCESS

WHEREAS, the Town of Dover has a need to contract for professional services for Risk Management Services pursuant to the provisions of N.J.S.A. 19:44A-20.5, et seq.; and

WHEREAS, the Personnel Committee, Administrator and Mayor after reviewing submissions recommends the appointment of _____, as Risk Management Services; and

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Board of Aldermen of the Town of Dover authorizes the Mayor and Municipal Clerk to enter into a contract with _____, expiring December 31, 2023; and

BE IT FURTHER RESOLVED, that a copy of this resolution, certified to be a true copy by the Town Clerk shall be advertised as required by law within ten (10) days from the adopted date; and

BE IT FURTHER RESOLVED, that the Professional(s) listed above is/are directed to prepare a written contract to be executed with the Town and that a copy of this Resolution, the Business Entity Disclosure Certification and Contract shall be placed on file with the Town Clerk; and

BE IT FURTHER RESOLVED, that a copy of this Resolution be sent to _____, and the Office of the Clerk.

ATTEST:

Reynaldo Julve, Acting Municipal Clerk

Carolyn Blackman, Mayor

ADOPTED: _____

I, John O. Gross as the Town of Dover Chief Financial Officer, do hereby certify that funds are available to meet the Town of Dover's obligation specified by this resolution.

John O. Gross, M.P.A., C.M.F.O.

Amount

Account #

CERTIFICATION

I, Reynaldo Julve, Acting Municipal Clerk of the Town of Dover in the County of Morris, State of New Jersey, do hereby Certify that the foregoing Resolution 51-2023 is a true copy of the Original Resolution duly passed and adopted by the Mayor and Board of Aldermen of the Town of Dover at its meeting on January 24, 2023.

Reynaldo Julve
Acting Municipal Clerk



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

RESOLUTION NO. 52-2023

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT FOR SPECIAL MUNICIPAL PROSECUTOR FOR CODE ENFORCEMENT UNDER A FAIR AND OPEN PROCESS

WHEREAS, the Town of Dover has a need to contract for professional services for Special Municipal Prosecutor for Code Enforcement pursuant to the provisions of N.J.S.A. 19:44A-20.5, et seq.; and

WHEREAS, the Personnel Committee, Administrator and Mayor after reviewing submissions recommends the appointment of _____, as Special Municipal Prosecutor for Code Enforcement; and

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Board of Aldermen of the Town of Dover authorizes the Mayor and Municipal Clerk to enter into a contract with _____, expiring December 31, 2023; and

BE IT FURTHER RESOLVED, that a copy of this resolution, certified to be a true copy by the Town Clerk shall be advertised as required by law within ten (10) days from the adopted date; and

BE IT FURTHER RESOLVED, that the Professional(s) listed above is/are directed to prepare a written contract to be executed with the Town and that a copy of this Resolution, the Business Entity Disclosure Certification and Contract shall be placed on file with the Town Clerk; and

BE IT FURTHER RESOLVED, that a copy of this Resolution be sent to _____, and the Municipal Court.

ATTEST:

Reynaldo Julve, Acting Municipal Clerk

Carolyn Blackman, Mayor

ADOPTED: _____

I, John O. Gross as the Town of Dover Chief Financial Officer, do hereby certify that funds are available to meet the Town of Dover's obligation specified by this resolution.

John O. Gross, M.P.A., C.M.F.O.

Amount

Account #

CERTIFICATION

I, Reynaldo Julve, Acting Municipal Clerk of the Town of Dover in the County of Morris, State of New Jersey, do hereby Certify that the foregoing Resolution 52-2023 is a true copy of the Original Resolution duly passed and adopted by the Mayor and Board of Aldermen of the Town of Dover at its meeting on January 24, 2023.

Reynaldo Julve
Acting Municipal Clerk



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

RESOLUTION NO. 53-2023

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT FOR PUBLIC DEFENDER UNDER A FAIR AND OPEN PROCESS

WHEREAS, the Town of Dover has a need to contract for professional services for Public Defender pursuant to the provisions of N.J.S.A. 19:44A-20.5, et seq.; and

WHEREAS, the Personnel Committee, Administrator and Mayor after reviewing submissions recommends the appointment of _____, as Public Defender; and

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Board of Aldermen of the Town of Dover authorizes the Mayor and Municipal Clerk to enter into a contract with _____, expiring December 31, 2023; and

BE IT FURTHER RESOLVED, that a copy of this resolution, certified to be a true copy by the Town Clerk shall be advertised as required by law within ten (10) days from the adopted date; and

BE IT FURTHER RESOLVED, that the Professional(s) listed above is/are directed to prepare a written contract to be executed with the Town and that a copy of this Resolution, the Business Entity Disclosure Certification and Contract shall be placed on file with the Town Clerk; and

BE IT FURTHER RESOLVED, that a copy of this Resolution be sent to _____, and the Municipal Court.

ATTEST:

Reynaldo Julve, Acting Municipal Clerk

Carolyn Blackman, Mayor

ADOPTED: _____

I, John O. Gross as the Town of Dover Chief Financial Officer, do hereby certify that funds are available to meet the Town of Dover's obligation specified by this resolution.

John O. Gross, M.P.A., C.M.F.O.

Amount

Account #

CERTIFICATION

I, Reynaldo Julve, Acting Municipal Clerk of the Town of Dover in the County of Morris, State of New Jersey, do hereby Certify that the foregoing Resolution 53-2023 is a true copy of the Original Resolution duly passed and adopted by the Mayor and Board of Aldermen of the Town of Dover at its meeting on January 24, 2023.

Reynaldo Julve
Acting Municipal Clerk



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

RESOLUTION NO. 54-2023

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT FOR SPECIAL TAX APPEAL ATTORNEY UNDER A FAIR AND OPEN PROCESS

WHEREAS, the Town of Dover has a need to contract for professional services for Special Tax Appeal Attorney pursuant to the provisions of N.J.S.A. 19:44A-20.5, et seq.; and

WHEREAS, the Personnel Committee, Administrator and Mayor after reviewing submissions recommends the appointment of _____, as Special Tax Appeal Attorney; and

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Board of Aldermen of the Town of Dover authorizes the Mayor and Municipal Clerk to enter into a contract with _____, expiring December 31, 2023; and

BE IT FURTHER RESOLVED, that a copy of this resolution, certified to be a true copy by the Town Clerk shall be advertised as required by law within ten (10) days from the adopted date; and

BE IT FURTHER RESOLVED, that the Professional(s) listed above is/are directed to prepare a written contract to be executed with the Town and that a copy of this Resolution, the Business Entity Disclosure Certification and Contract shall be placed on file with the Town Clerk; and

BE IT FURTHER RESOLVED, that a copy of this Resolution be sent to _____, and the Tax Assessor.

ATTEST:

Reynaldo Julve, Acting Municipal Clerk

Carolyn Blackman, Mayor

ADOPTED: _____

I, John O. Gross as the Town of Dover Chief Financial Officer, do hereby certify that funds are available to meet the Town of Dover's obligation specified by this resolution.

John O. Gross, M.P.A., C.M.F.O.

Amount

Account #

CERTIFICATION

I, Reynaldo Julve, Acting Municipal Clerk of the Town of Dover in the County of Morris, State of New Jersey, do hereby Certify that the foregoing Resolution 54-2023 is a true copy of the Original Resolution duly passed and adopted by the Mayor and Board of Aldermen of the Town of Dover at its meeting on January 24, 2023.

Reynaldo Julve
Acting Municipal Clerk



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

RESOLUTION NO. 55-2023

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT FOR SPECIAL OPRA ATTORNEY UNDER A FAIR AND OPEN PROCESS

WHEREAS, the Town of Dover has a need to contract for professional services for Special OPRA Attorney pursuant to the provisions of N.J.S.A. 19:44A-20.5, et seq.; and

WHEREAS, the Personnel Committee, Administrator and Mayor after reviewing submissions recommends the appointment of _____, as Special OPRA Attorney; and

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Board of Aldermen of the Town of Dover authorizes the Mayor and Municipal Clerk to enter into a contract with _____, expiring December 31, 2023; and

BE IT FURTHER RESOLVED, that a copy of this resolution, certified to be a true copy by the Town Clerk shall be advertised as required by law within ten (10) days from the adopted date; and

BE IT FURTHER RESOLVED, that the Professional(s) listed above is/are directed to prepare a written contract to be executed with the Town and that a copy of this Resolution, the Business Entity Disclosure Certification and Contract shall be placed on file with the Town Clerk; and

BE IT FURTHER RESOLVED, that a copy of this Resolution be sent to _____, and the Acting Municipal Clerk.

ATTEST:

Reynaldo Julve, Acting Municipal Clerk

Carolyn Blackman, Mayor

ADOPTED: _____

I, John O. Gross as the Town of Dover Chief Financial Officer, do hereby certify that funds are available to meet the Town of Dover's obligation specified by this resolution.

John O. Gross, M.P.A., C.M.F.O.

Amount

Account #

CERTIFICATION

I, Reynaldo Julve, Acting Municipal Clerk of the Town of Dover in the County of Morris, State of New Jersey, do hereby Certify that the foregoing Resolution 55-2023 is a true copy of the Original Resolution duly passed and adopted by the Mayor and Board of Aldermen of the Town of Dover at its meeting on January 24, 2023.

Reynaldo Julve
Acting Municipal Clerk



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

RESOLUTION NO. 56-2023

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT FOR MUNICIPAL GRANT CONSULTANT UNDER A FAIR AND OPEN PROCESS

WHEREAS, the Town of Dover has a need to contract for professional services for Municipal Grant Consultant pursuant to the provisions of N.J.S.A. 19:44A-20.5, et seq.; and

WHEREAS, the Personnel Committee, Administrator and Mayor after reviewing submissions recommends the appointment of _____, as Municipal Grant Consultant; and

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Board of Aldermen of the Town of Dover authorizes the Mayor and Municipal Clerk to enter into a contract with _____, expiring December 31, 2023; and

BE IT FURTHER RESOLVED, that a copy of this resolution, certified to be a true copy by the Town Clerk shall be advertised as required by law within ten (10) days from the adopted date; and

BE IT FURTHER RESOLVED, that the Professional(s) listed above is/are directed to prepare a written contract to be executed with the Town and that a copy of this Resolution, the Business Entity Disclosure Certification and Contract shall be placed on file with the Town Clerk; and

BE IT FURTHER RESOLVED, that a copy of this Resolution be sent to _____, and the Administration Department.

ATTEST:

Reynaldo Julve, Acting Municipal Clerk

Carolyn Blackman, Mayor

ADOPTED: _____

I, John O. Gross as the Town of Dover Chief Financial Officer, do hereby certify that funds are available to meet the Town of Dover's obligation specified by this resolution.

John O. Gross, M.P.A., C.M.F.O.

Amount

Account #

CERTIFICATION

I, Reynaldo Julve, Acting Municipal Clerk of the Town of Dover in the County of Morris, State of New Jersey, do hereby Certify that the foregoing Resolution 56-2023 is a true copy of the Original Resolution duly passed and adopted by the Mayor and Board of Aldermen of the Town of Dover at its meeting on January 24, 2023.

Reynaldo Julve
Acting Municipal Clerk



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

RESOLUTION NO. 57-2023

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT FOR CONSULTING ARCHITECTURAL SERVICES UNDER A FAIR AND OPEN PROCESS

WHEREAS, the Town of Dover has a need to contract for professional services for Consulting Architectural Services pursuant to the provisions of N.J.S.A. 19:44A-20.5, et seq.; and

WHEREAS, the Personnel Committee, Administrator and Mayor after reviewing submissions recommends the appointment of _____, as Consulting Architectural Services; and

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Board of Aldermen of the Town of Dover authorizes the Mayor and Municipal Clerk to enter into a contract with _____, expiring December 31, 2023; and

BE IT FURTHER RESOLVED, that a copy of this resolution, certified to be a true copy by the Town Clerk shall be advertised as required by law within ten (10) days from the adopted date; and

BE IT FURTHER RESOLVED, that the Professional(s) listed above is/are directed to prepare a written contract to be executed with the Town and that a copy of this Resolution, the Business Entity Disclosure Certification and Contract shall be placed on file with the Town Clerk; and

BE IT FURTHER RESOLVED, that a copy of this Resolution be sent to _____, and the Engineering Department.

ATTEST:

Reynaldo Julve, Acting Municipal Clerk

Carolyn Blackman, Mayor

ADOPTED: _____

I, John O. Gross as the Town of Dover Chief Financial Officer, do hereby certify that funds are available to meet the Town of Dover's obligation specified by this resolution.

John O. Gross, M.P.A., C.M.F.O.

Amount

Account #

CERTIFICATION

I, Reynaldo Julve, Acting Municipal Clerk of the Town of Dover in the County of Morris, State of New Jersey, do hereby Certify that the foregoing Resolution 57-2023 is a true copy of the Original Resolution duly passed and adopted by the Mayor and Board of Aldermen of the Town of Dover at its meeting on January 24, 2023.

Reynaldo Julve
Acting Municipal Clerk



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

RESOLUTION NO. 58-2023

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT FOR SURVEYING SERVICES UNDER A FAIR AND OPEN PROCESS

WHEREAS, the Town of Dover has a need to contract for professional services for Surveying Services pursuant to the provisions of N.J.S.A. 19:44A-20.5, et seq.; and

WHEREAS, the Personnel Committee, Administrator and Mayor after reviewing submissions recommends the appointment of _____, as Surveying Services; and

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Board of Aldermen of the Town of Dover authorizes the Mayor and Municipal Clerk to enter into a contract with _____, expiring December 31, 2023; and

BE IT FURTHER RESOLVED, that a copy of this resolution, certified to be a true copy by the Town Clerk shall be advertised as required by law within ten (10) days from the adopted date; and

BE IT FURTHER RESOLVED, that the Professional(s) listed above is/are directed to prepare a written contract to be executed with the Town and that a copy of this Resolution, the Business Entity Disclosure Certification and Contract shall be placed on file with the Town Clerk; and

BE IT FURTHER RESOLVED, that a copy of this Resolution be sent to _____, and the Engineering Department.

ATTEST:

Reynaldo Julve, Acting Municipal Clerk

Carolyn Blackman, Mayor

ADOPTED: _____

I, John O. Gross as the Town of Dover Chief Financial Officer, do hereby certify that funds are available to meet the Town of Dover's obligation specified by this resolution.

John O. Gross, M.P.A., C.M.F.O.

Amount

Account #

CERTIFICATION

I, Reynaldo Julve, Acting Municipal Clerk of the Town of Dover in the County of Morris, State of New Jersey, do hereby Certify that the foregoing Resolution 58-2023 is a true copy of the Original Resolution duly passed and adopted by the Mayor and Board of Aldermen of the Town of Dover at its meeting on January 24, 2023.

Reynaldo Julve
Acting Municipal Clerk



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

RESOLUTION NO. 59-2023

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT FOR TRAFFIC CONSULTANT UNDER A FAIR AND OPEN PROCESS

WHEREAS, the Town of Dover has a need to contract for professional services for Traffic Consultant pursuant to the provisions of N.J.S.A. 19:44A-20.5, et seq.; and

WHEREAS, the Personnel Committee, Administrator and Mayor after reviewing submissions recommends the appointment of _____, as Traffic Consultant; and

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Board of Aldermen of the Town of Dover authorizes the Mayor and Municipal Clerk to enter into a contract with _____, expiring December 31, 2023; and

BE IT FURTHER RESOLVED, that a copy of this resolution, certified to be a true copy by the Town Clerk shall be advertised as required by law within ten (10) days from the adopted date; and

BE IT FURTHER RESOLVED, that the Professional(s) listed above is/are directed to prepare a written contract to be executed with the Town and that a copy of this Resolution, the Business Entity Disclosure Certification and Contract shall be placed on file with the Town Clerk; and

BE IT FURTHER RESOLVED, that a copy of this Resolution be sent to _____, and the Engineering Department.

ATTEST:

Reynaldo Julve, Acting Municipal Clerk

Carolyn Blackman, Mayor

ADOPTED: _____

I, John O. Gross as the Town of Dover Chief Financial Officer, do hereby certify that funds are available to meet the Town of Dover's obligation specified by this resolution.

John O. Gross, M.P.A., C.M.F.O.

Amount

Account #

CERTIFICATION

I, Reynaldo Julve, Acting Municipal Clerk of the Town of Dover in the County of Morris, State of New Jersey, do hereby Certify that the foregoing Resolution 59-2023 is a true copy of the Original Resolution duly passed and adopted by the Mayor and Board of Aldermen of the Town of Dover at its meeting on January 24, 2023.

Reynaldo Julve
Acting Municipal Clerk



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

RESOLUTION NO. 60-2023

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT FOR MUNICIPAL ENGINEERING SERVICES UNDER A FAIR AND OPEN PROCESS

WHEREAS, the Town of Dover has a need to contract for professional services for Municipal Engineering Services pursuant to the provisions of N.J.S.A. 19:44A-20.5, et seq.; and

WHEREAS, the Personnel Committee, Administrator and Mayor after reviewing submissions recommends the appointment of _____, as Municipal Engineering Services; and

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Board of Aldermen of the Town of Dover authorizes the Mayor and Municipal Clerk to enter into a contract with _____, expiring December 31, 2023; and

BE IT FURTHER RESOLVED, that a copy of this resolution, certified to be a true copy by the Town Clerk shall be advertised as required by law within ten (10) days from the adopted date; and

BE IT FURTHER RESOLVED, that the Professional(s) listed above is/are directed to prepare a written contract to be executed with the Town and that a copy of this Resolution, the Business Entity Disclosure Certification and Contract shall be placed on file with the Town Clerk; and

BE IT FURTHER RESOLVED, that a copy of this Resolution be sent to _____, and the Engineering Department.

ATTEST:

Reynaldo Julve, Acting Municipal Clerk

Carolyn Blackman, Mayor

ADOPTED: _____

I, John O. Gross as the Town of Dover Chief Financial Officer, do hereby certify that funds are available to meet the Town of Dover's obligation specified by this resolution.

John O. Gross, M.P.A., C.M.F.O.

Amount

Account #

CERTIFICATION

I, Reynaldo Julve, Acting Municipal Clerk of the Town of Dover in the County of Morris, State of New Jersey, do hereby Certify that the foregoing Resolution 60-2023 is a true copy of the Original Resolution duly passed and adopted by the Mayor and Board of Aldermen of the Town of Dover at its meeting on January 24, 2023.

Reynaldo Julve
Acting Municipal Clerk



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

RESOLUTION NO. 61-2023

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT FOR CONSULTING ENGINEERING SERVICES UNDER A FAIR AND OPEN PROCESS

WHEREAS, the Town of Dover has a need to contract for professional services for Consulting Engineering Services pursuant to the provisions of N.J.S.A. 19:44A-20.5, et seq.; and

WHEREAS, the Personnel Committee, Administrator and Mayor after reviewing submissions recommends the appointment of _____, as Consulting Engineering Services; and

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Board of Aldermen of the Town of Dover authorizes the Mayor and Municipal Clerk to enter into a contract with _____, expiring December 31, 2023; and

BE IT FURTHER RESOLVED, that a copy of this resolution, certified to be a true copy by the Town Clerk shall be advertised as required by law within ten (10) days from the adopted date; and

BE IT FURTHER RESOLVED, that the Professional(s) listed above is/are directed to prepare a written contract to be executed with the Town and that a copy of this Resolution, the Business Entity Disclosure Certification and Contract shall be placed on file with the Town Clerk; and

BE IT FURTHER RESOLVED, that a copy of this Resolution be sent to _____, and the Engineering Department.

ATTEST:

Reynaldo Julve, Acting Municipal Clerk

Carolyn Blackman, Mayor

ADOPTED: _____

I, John O. Gross as the Town of Dover Chief Financial Officer, do hereby certify that funds are available to meet the Town of Dover's obligation specified by this resolution.

John O. Gross, M.P.A., C.M.F.O.

Amount

Account #

CERTIFICATION

I, Reynaldo Julve, Acting Municipal Clerk of the Town of Dover in the County of Morris, State of New Jersey, do hereby Certify that the foregoing Resolution 61-2023 is a true copy of the Original Resolution duly passed and adopted by the Mayor and Board of Aldermen of the Town of Dover at its meeting on January 24, 2023.

Reynaldo Julve
Acting Municipal Clerk



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

RESOLUTION NO. 62-2023

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY- CONSENTING TO PROFESSIONAL SERVICE PROVIDERS APPOINTED BY THE DOVER WATER COMMISSION THROUGH A FAIR AND OPEN PROCESS IN ACCORDANCE WITH N.J.S.A 19:44A-20.5 ET SEQ.

WHEREAS, The Dover Water Commission has a need for Professional Services to provide Legal, Engineering and Consulting Services; and

WHEREAS, N.J.S.A 19:44A-20.4 provides for Fair and Open Process through Requests for Qualifications (RFQ's), and

WHEREAS, the Town advertised a Request for Qualifications for the services; and

WHEREAS, each submitted RFQ was opened by the Qualified Purchasing Agent and Acting Municipal Clerk and all responsive RFQ's were reviewed by the Qualified Purchasing Agent; and

WHEREAS, The Board of Water Commissioners approved various professionals for appointment including the following Consulting Engineer: CME Associates

WHEREAS, resolutions by the Board of Water Commissioners for these approvals were passed; and

WHEREAS, the funds expended will not exceed the amount available in the 2023 Municipal Water Budget; and

WHEREAS, the Chief Financial Officer has certified that funds are available for these purposes; and

NOW, THEREFORE BE ORDAINED, by the Mayor and Board of Aldermen of the Town of Dover, County of Morris, State of New Jersey as follows that the above listed appointments are consented to and are hereby appointed, through fair and open process, to conduct work for the Water Commission in accordance with quoted project totals or rates listed in the proposals which were accepted by the Water Commission; and

BE IT FURTHER RESOLVED, that a copy of this Resolution be sent to the Water Commission.

ATTEST:

Reynaldo Julve, Acting Municipal Clerk

Carolyn Blackman, Mayor

ADOPTED: _____

CERTIFICATION

I, Reynaldo Julve, Acting Municipal Clerk of the Town of Dover in the County of Morris, State of New Jersey, do hereby Certify that the foregoing Resolution 62-2023 is a true copy of the Original Resolution duly passed and adopted by the Mayor and Board of Aldermen of the Town of Dover at its meeting on January 24, 2023.

Reynaldo Julve
Acting Municipal Clerk



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

RESOLUTION NO. 63-2023

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY- CONSENTING TO PROFESSIONAL SERVICE PROVIDERS APPOINTED BY THE DOVER WATER COMMISSION THROUGH A FAIR AND OPEN PROCESS IN ACCORDANCE WITH N.J.S.A 19:44A-20.5 ET SEQ.

WHEREAS, The Dover Water Commission has a need for Professional Services to provide Engineering and Consulting Services; and

WHEREAS, N.J.S.A 19:44A-20.4 provides for Fair and Open Process through Requests for Qualifications (RFQ's); and

WHEREAS, the Town advertised a Request for Qualifications for the services; and

WHEREAS, each submitted RFQ was opened by the Qualified Purchasing Agent and Acting Municipal Clerk and all responsive RFQ's were reviewed by the Qualified Purchasing Agent; and

WHEREAS, The Board of Water Commissioners approved various professionals for appointment including the following Consulting Engineer: Colliers Engineering & Design; and

WHEREAS, resolutions by the Board of Water Commissioners for these approvals were passed; and

WHEREAS, the funds expended will not exceed the amount available in the 2023 Municipal Water Budget; and

WHEREAS, the Chief Financial Officer has certified that funds are available for these purposes; and

NOW, THEREFORE BE ORDAINED, by the Mayor and Board of Aldermen of the Town of Dover, County of Morris, State of New Jersey as follows that the above listed appointments are consented to and are hereby appointed, through fair and open process, to conduct work for the Water Commission in accordance with quoted project totals or rates listed in the proposals which were accepted by the Water Commission; and

BE IT FURTHER RESOLVED, that a copy of this Resolution be sent to the Water Commission.

ATTEST:

Reynaldo Julve, Acting Municipal Clerk

Carolyn Blackman, Mayor

ADOPTED: _____

CERTIFICATION

I, Reynaldo Julve, Acting Municipal Clerk of the Town of Dover in the County of Morris, State of New Jersey, do hereby Certify that the foregoing Resolution 63-2023 is a true copy of the Original Resolution duly passed and adopted by the Mayor and Board of Aldermen of the Town of Dover at its meeting on January 24, 2023.

Reynaldo Julve
Acting Municipal Clerk



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

RESOLUTION NO. 64-2023

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY- CONSENTING TO PROFESSIONAL SERVICE PROVIDERS APPOINTED BY THE DOVER WATER COMMISSION THROUGH A FAIR AND OPEN PROCESS IN ACCORDANCE WITH N.J.S.A 19:44A-20.5 ET SEQ.

WHEREAS, The Dover Water Commission has a need for Professional Services to provide Engineering and Consulting Services; and

WHEREAS, N.J.S.A 19:44A-20.4 provides for Fair and Open Process through Requests for Qualifications (RFQ's); and

WHEREAS, the Town advertised a Request for Qualifications for the services; and

WHEREAS, each submitted RFQ was opened by the Qualified Purchasing Agent and Acting Municipal Clerk and all responsive RFQ's were reviewed by the Qualified Purchasing Agent; and

WHEREAS, The Board of Water Commissioners approved various professionals for appointment including the following Consulting Engineer: CP Engineers, LLC; and

WHEREAS, resolutions by the Board of Water Commissioners for these approvals were passed; and

WHEREAS, the funds expended will not exceed the amount available in the 2023 Municipal Water Budget; and

WHEREAS, the Chief Financial Officer has certified that funds are available for these purposes; and

NOW, THEREFORE BE ORDAINED, by the Mayor and Board of Aldermen of the Town of Dover, County of Morris, State of New Jersey as follows that the above listed appointments are consented to and are hereby appointed, through fair and open process, to conduct work for the Water Commission in accordance with quoted project totals or rates listed in the proposals which were accepted by the Water Commission; and

BE IT FURTHER RESOLVED, that a copy of this Resolution be sent to the Water Commission.

ATTEST:

Reynaldo Julve, Acting Municipal Clerk

Carolyn Blackman, Mayor

ADOPTED: _____

CERTIFICATION

I, Reynaldo Julve, Acting Municipal Clerk of the Town of Dover in the County of Morris, State of New Jersey, do hereby Certify that the foregoing Resolution 64-2023 is a true copy of the Original Resolution duly passed and adopted by the Mayor and Board of Aldermen of the Town of Dover at its meeting on January 24, 2023.

Reynaldo Julve
Acting Municipal Clerk



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

RESOLUTION NO. 65-2023

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY- CONSENTING TO PROFESSIONAL SERVICE PROVIDERS APPOINTED BY THE DOVER WATER COMMISSION THROUGH A FAIR AND OPEN PROCESS IN ACCORDANCE WITH N.J.S.A 19:44A-20.5 ET SEQ.

WHEREAS, The Dover Water Commission has a need for Professional Services to provide Engineering and Consulting Services; and

WHEREAS, N.J.S.A 19:44A-20.4 provides for Fair and Open Process through Requests for Qualifications (RFQ's); and

WHEREAS, the Town advertised a Request for Qualifications for the services; and

WHEREAS, each submitted RFQ was opened by the Qualified Purchasing Agent and Acting Municipal Clerk and all responsive RFQ's were reviewed by the Qualified Purchasing Agent; and

WHEREAS, The Board of Water Commissioners approved various professionals for appointment including the following Consulting Engineer: Mott MacDonald; and

WHEREAS, resolutions by the Board of Water Commissioners for these approvals were passed; and

WHEREAS, the funds expended will not exceed the amount available in the 2023 Municipal Water Budget; and

WHEREAS, the Chief Financial Officer has certified that funds are available for these purposes; and

NOW, THEREFORE BE ORDAINED, by the Mayor and Board of Aldermen of the Town of Dover, County of Morris, State of New Jersey as follows that the above listed appointments are consented to and are hereby appointed, through fair and open process, to conduct work for the Water Commission in accordance with quoted project totals or rates listed in the proposals which were accepted by the Water Commission; and

BE IT FURTHER RESOLVED, that a copy of this Resolution be sent to the Water Commission.

ATTEST:

Reynaldo Julve, Acting Municipal Clerk

Carolyn Blackman, Mayor

ADOPTED: _____

CERTIFICATION

I, Reynaldo Julve, Acting Municipal Clerk of the Town of Dover in the County of Morris, State of New Jersey, do hereby Certify that the foregoing Resolution 65-2023 is a true copy of the Original Resolution duly passed and adopted by the Mayor and Board of Aldermen of the Town of Dover at its meeting on January 24, 2023.

Reynaldo Julve
Acting Municipal Clerk



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

RESOLUTION NO. 66-2023

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY- CONSENTING TO PROFESSIONAL SERVICE PROVIDERS APPOINTED BY THE DOVER WATER COMMISSION THROUGH A FAIR AND OPEN PROCESS IN ACCORDANCE WITH N.J.S.A 19:44A-20.5 ET SEQ.

WHEREAS, The Dover Water Commission has a need for Professional Services to provide Engineering and Consulting Services; and

WHEREAS, N.J.S.A 19:44A-20.4 provides for Fair and Open Process through Requests for Qualifications (RFQ's); and

WHEREAS, the Town advertised a Request for Qualifications for the services; and

WHEREAS, each submitted RFQ was opened by the Qualified Purchasing Agent and Acting Municipal Clerk and all responsive RFQ's were reviewed by the Qualified Purchasing Agent; and

WHEREAS, The Board of Water Commissioners approved various professionals for appointment including the following Consulting Engineer: Pennoni Associates, Inc.; and

WHEREAS, resolutions by the Board of Water Commissioners for these approvals were passed; and

WHEREAS, the funds expended will not exceed the amount available in the 2023 Municipal Water Budget; and

WHEREAS, the Chief Financial Officer has certified that funds are available for these purposes; and

NOW, THEREFORE BE ORDAINED, by the Mayor and Board of Aldermen of the Town of Dover, County of Morris, State of New Jersey as follows that the above listed appointments are consented to and are hereby appointed, through fair and open process, to conduct work for the Water Commission in accordance with quoted project totals or rates listed in the proposals which were accepted by the Water Commission; and

BE IT FURTHER RESOLVED, that a copy of this Resolution be sent to the Water Commission.

ATTEST:

Reynaldo Julve, Acting Municipal Clerk

Carolyn Blackman, Mayor

ADOPTED: _____

CERTIFICATION

I, Reynaldo Julve, Acting Municipal Clerk of the Town of Dover in the County of Morris, State of New Jersey, do hereby Certify that the foregoing Resolution 66-2023 is a true copy of the Original Resolution duly passed and adopted by the Mayor and Board of Aldermen of the Town of Dover at its meeting on January 24, 2023.

Reynaldo Julve
Acting Municipal Clerk



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

RESOLUTION NO. 67-2023

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY- CONSENTING TO PROFESSIONAL SERVICE PROVIDERS APPOINTED BY THE DOVER WATER COMMISSION THROUGH A FAIR AND OPEN PROCESS INACCORDANCE WITH N.J.S.A 19:44A-20.5 ET SEQ.

WHEREAS, The Dover Water Commission has a need for Professional Services to provide Engineering and Consulting Services; and

WHEREAS, N.J.S.A 19:44A-20.4 provides for Fair and Open Process through Requests for Qualifications (RFQ's); and

WHEREAS, the Town advertised a Request for Qualifications for the services; and

WHEREAS, each submitted RFQ was opened by the Qualified Purchasing Agent and Acting Municipal Clerk and all responsive RFQ's were reviewed by the Qualified Purchasing Agent; and

WHEREAS, The Board of Water Commissioners approved various professionals for appointment including the following Legal Appointment: Peter J. King Esq. of the firm King, Moench & Collins, LLP; and

WHEREAS, resolutions by the Board of Water Commissioners for these approvals were passed; and

WHEREAS, the funds expended will not exceed the amount available in the 2023 Municipal Water Budget; and

WHEREAS, the Chief Financial Officer has certified that funds are available for these purposes; and

NOW, THEREFORE BE ORDAINED, by the Mayor and Board of Aldermen of the Town of Dover, County of Morris, State of New Jersey as follows that the above listed appointments are consented to and are hereby appointed, through fair and open process, to conduct work for the Water Commission in accordance with quoted project totals or rates listed in the proposals which were accepted by the Water Commission; and

BE IT FURTHER RESOLVED, that a copy of this Resolution be sent to the Water Commission.

ATTEST:

Reynaldo Julve, Acting Municipal Clerk

Carolyn Blackman, Mayor

ADOPTED: _____

CERTIFICATION

I, Reynaldo Julve, Acting Municipal Clerk of the Town of Dover in the County of Morris, State of New Jersey, do hereby Certify that the foregoing Resolution 67-2023 is a true copy of the Original Resolution duly passed and adopted by the Mayor and Board of Aldermen of the Town of Dover at its meeting on January 24, 2023.

Reynaldo Julve
Acting Municipal Clerk



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

RESOLUTION NO. 68-2023

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY- CONSENTING TO PROFESSIONAL SERVICE PROVIDERS APPOINTED BY THE DOVER WATER COMMISSION THROUGH A FAIR AND OPEN PROCESS INACCORDANCE WITH N.J.S.A 19:44A-20.5 ET SEQ.

WHEREAS, The Dover Water Commission has a need for Professional Services to provide Engineering and Consulting Services; and

WHEREAS, N.J.S.A 19:44A-20.4 provides for Fair and Open Process through Requests for Qualifications (RFQ's); and

WHEREAS, the Town advertised a Request for Qualifications for the services; and

WHEREAS, each submitted RFQ was opened by the Qualified Purchasing Agent and Acting Municipal Clerk and all responsive RFQ's were reviewed by the Qualified Purchasing Agent; and

WHEREAS, The Board of Water Commissioners approved various professionals for appointment including the following Consulting Engineer: Suburban Consulting Engineers, Inc.; and

WHEREAS, resolutions by the Board of Water Commissioners for these approvals were passed; and

WHEREAS, the funds expended will not exceed the amount available in the 2023 Municipal Water Budget; and

WHEREAS, the Chief Financial Officer has certified that funds are available for these purposes; and

NOW, THEREFORE BE ORDAINED, by the Mayor and Board of Aldermen of the Town of Dover, County of Morris, State of New Jersey as follows that the above listed appointments are consented to and are hereby appointed, through fair and open process, to conduct work for the Water Commission in accordance with quoted project totals or rates listed in the proposals which were accepted by the Water Commission; and

BE IT FURTHER RESOLVED, that a copy of this Resolution be sent to the Water Commission.

ATTEST:

Reynaldo Julve, Acting Municipal Clerk

Carolyn Blackman, Mayor

ADOPTED: _____

CERTIFICATION

I, Reynaldo Julve, Acting Municipal Clerk of the Town of Dover in the County of Morris, State of New Jersey, do hereby Certify that the foregoing Resolution 68-2023 is a true copy of the Original Resolution duly passed and adopted by the Mayor and Board of Aldermen of the Town of Dover at its meeting on January 24, 2023.

Reynaldo Julve
Acting Municipal Clerk



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

RESOLUTION NO. 72-2023

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A CONTRACT TO PACT TWO, LLC. FOR THE DOVER WELLS AND BOOSTER STATION IMPROVEMENTS PROJECT

WHEREAS, by way of Resolution No. 2023-2, which is attached hereto and made a part hereof, the Dover Water Commissioners recommended and awarded a contract to Pact Two, LLC, of 554 NJ Route 31, Ringoes, New Jersey 08551, to provide services to the Town of Dover Water Commissioners regarding the Dover Wells and Booster Station Improvements Project as outlined in their bid proposal dated December 20, 2022; and

NOW, THEREFORE BE IT ORDAINED, by the Mayor and Board of Aldermen of the Town of Dover, County of Morris, State of New Jersey, that based upon the recommendation of the Dover Water Commissioners, and pending the final review by the Town Attorney, we hereby authorize the Mayor and Town Clerk to enter into and execute a contract with Pact Two, LLC, of 554 NJ Route 31, Ringoes, New Jersey 08551 to provide services for the Town of Dover Water Commissioners regarding the Dover Wells and Booster Station Improvements Project as set forth in its December 20, 2022 bid proposal on file with the Dover Water Commissioners, and referenced in the Dover Water Commission Resolution No. 2023-2, which is attached hereto and made a part of this Resolution.

NOW FURTHER BE IT RESOLVED, that a copy of this Resolution be sent to the Water Department.

ATTEST:

TOWN OF DOVER, COUNTY OF MORRIS

Reynaldo Julve, Acting Municipal Clerk

Carolyn Blackman, Mayor

ADOPTED: _____

I, John O. Gross as the Town of Dover Chief Financial Officer, do hereby certify that funds are available to meet the Town of Dover's obligation specified by this resolution.

John O. Gross, M.P.A., C.M.F.O.

Amount

Account #

CERTIFICATION

I, Reynaldo Julve, Acting Municipal Clerk of the Town of Dover in the County of Morris, State of New Jersey, do hereby Certify that the foregoing Resolution 72-2023 is a true copy of the Original Resolution duly passed and adopted by the Mayor and Board of Aldermen of the Town of Dover at its meeting on January 24, 2023.

Reynaldo Julve
Acting Municipal Clerk

KMC | KING, MOENCH & COLLINS LLP

ATTORNEYS AT LAW

PETER J. KING ◊
MATTHEW C. MOENCH *
MICHAEL L. COLLINS *

ROMAN B. HIRNIAK ^
KRISHNA R. JHAVERI **
TIFFANY TAGARELLI

Writer's Address:

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Morris Plains, NJ 07950
(973) 998-6860

E-Mail:
[PKing@kingmoench.com]



Monmouth County Office:

365 Broad Street, Suite 4R
Red Bank, NJ 07701
(732) 546-3670

Website:
www.kingmoench.com

◊ Certified by the Supreme Court of New Jersey
- as a Municipal Court Attorney
* Also Member of the New York Bar
^ Also Member of the Arizona Bar
** Of Counsel

A limited liability partnership of
A limited liability partnership of Peter J. King,
L.L.C., Moench Law, L.L.C. & Collins Law, L.L.C.

January 10, 2023

Robert Kinsey, Superintendent
Dover Water Commission
37 N. Sussex Street
Dover, NJ 07801

Re: Dover Wells and Booster Station Improvements Project

Dear Mr. Kinsey:

As you have requested, I have reviewed the four (4) bids for the Dover Wells and Booster Station Improvements Project of the top four bidders and the January 10, 2023 letter from Mott MacDonald and agree with their assessment that since MBE Mark III Electric, Inc. withdrew its bid, which was the lowest qualified bidder, then the contract should be awarded to the second lowest bidder, Pact Two, LLC, of 554 NJ Route 31, Ringoes, New Jersey, in the amount of \$1,425,000, and that its bid package was in compliance with the bid request.

Based upon the above, Pact Two, LLC would be the lowest qualified bidder as reviewed by me and as confirmed by our engineering firm, which letter is attached hereto for your review.

If you should have any questions, please do not hesitate to contact me.

Sincerely,


PETER J. KING

PJK:wlc

Sent via email only (RKinsey@dover.nj.us)

J:\Client Folders\Dover Water\Client Let2_Well and Booster Station Bid 12.22.22



Mr. Robert Kinsey
Water Superintendent
Dover Water Commission
37 N. Sussex St
Dover, NJ 07801

Our Reference
507103172

111 Wood Avenue South
Iselin NJ 08830-4112
United States of America

T +1 (800) 832 3272
F +1 (973) 376 1072
www.mottmac.com/americas

Town of Dover – Bid Report for Wells and Booster Station Improvements

January 10, 2023

Dear Mr. Kinsey,

Bids were received by the Town of Dover for Wells and Booster Station Improvements on December 20, 2022. The following is a summary of the project, the bids received and a recommendation for award of the construction contract.

In general, the work consists of various upgrades to the existing well facilities including well rehabilitation work. The work also includes additional upgrades to the Princeton Avenue Pump Station and the Crane Hill Pump Station.

The evaluation of the bids for the determination of the apparent low bidder is based upon the total amount of the Base Bid. A total of three firms submitted bids. Total base bid prices ranged from \$1,425,000 to \$1,533,000. The Engineer's Estimate for the Base Bid is \$1,295,000.

A complete canvas of bids is included in Table 1. A bid document submission checklist is contained in Table 2.



A. Mathematical Accuracy

The bids were reviewed for mathematical accuracy. VNL Incorporated had incorrectly summed the total bid price as \$1,510,862. The corrected VNL Incorporated bid was \$110,000 higher at \$1,620,862.

B. Bid Analysis

The low Bid submitted by Pact Two, LLC in the amount of \$1,425,000 is \$85,862, or approximately 6% less than the next lowest bid, submitted by VNL Incorporated and is \$1,300,000, or approximately 10% higher than the Engineer's Estimate. We feel that the range and number of bids received indicates that the objective of competitive bidding has been achieved

C. Bidder's Relative Experience

Pact Two, LLC has performed several contracts of similar monetary value to this project. Pact Two LLC has recently completed upgrades of the Princeton Avenue and Crane Hill Pump Stations of similar scope, with a successful completion of the work.

F. Irregularities in Bids

There were no irregularities found in the bid package submitted by the bidders.

G. Recommendation

Based upon our review of the bid prices and references provided, we have determined that a competitive bid has been received, and contingent upon a favorable review of the Pact Two, LLC bid documents by the Town of Dover, that the project can be awarded in the amount of \$1,425,000.

We are available to meet with the Town of Dover to discuss this matter in greater detail. In the interim, should you have any questions concerning this matter, please do not hesitate to contact our office.

Very truly yours,

Mott MacDonald

**Earl
Schneider**

Digitally signed by Earl Schneider
DN: cn=Earl Schneider, c=US,
o=Mott MacDonald, ou=Water
Group,
email=earl.schneider@mottmac.com
Date: 2023.01.10 11:53:34 -05'00'

Earl C. Schneider
Senior Vice President
T 973-912-2574
Earl.schneider@mottmac.com

Cc S. Puchalapalli, Mott MacDonald

Township of Dover
Dover Wells and Booster Station Improvements
Table 1 Summary of Bids Received December 20, 2022

BASE BID				ENGINEER'S ESTIMATE		PACT TWO, LLC		VNL INCORPORATED		DEMAIO ELECTRICAL COMPANY	
Item No.	Description	Unit	Quantity	Unit Price	Price	Unit Price	Price	Unit Price	Price	Unit Price	Price
1	MOBILIZATION, STAGING, DEMOBILIZATION, AND CLEANUP	LS	1	\$35,000.00	\$37,050.00	\$50,000.00	\$50,000.00	\$42,000.00	\$42,000.00	\$60,000.00	\$60,000.00
2	WELL HOUSE NO. 1										
2.01	Miscellaneous Repairs	LS	1	\$24,190.00	\$39,419.70	\$70,000.00	\$70,000.00	\$120,000.00	\$120,000.00	\$152,897.00	\$152,897.00
2.02	Well Rehabilitation	LS	1	\$24,000.00	\$45,640.00	\$65,000.00	\$65,000.00	\$16,000.00	\$16,000.00	\$47,612.00	\$47,612.00
2.03	Well Pump Replacement	LF	1	\$770,000.00	\$114,100.00	\$150,000.00	\$150,000.00	\$151,000.00	\$151,000.00	\$102,388.00	\$102,388.00
3	WELL HOUSE NO. 3	LS	1	\$35,000.00	\$57,050.00	\$70,000.00	\$70,000.00	\$89,000.00	\$89,000.00	\$117,947.00	\$117,947.00
4	WELL HOUSE NO. 5										
4.01	Miscellaneous Repairs	LS	1	\$45,000.00	\$73,350.00	\$70,000.00	\$70,000.00	\$168,000.00	\$168,000.00	\$171,532.00	\$171,532.00
4.02	Well Rehabilitation	LS	1	\$28,000.00	\$45,640.00	\$65,000.00	\$65,000.00	\$62,000.00	\$62,000.00	\$47,612.00	\$47,612.00
4.03	Well Pump Replacement	LS	1	\$770,000.00	\$114,100.00	\$150,000.00	\$150,000.00	\$160,000.00	\$160,000.00	\$94,322.00	\$94,322.00
5	PRINCETON AVENUE BOOSTER STATION	LS	1	\$150,000.00	\$244,500.00	\$100,000.00	\$100,000.00	\$300,000.00	\$300,000.00	\$335,249.00	\$335,249.00
6	WELL HOUSE NO. 4 BUILDING DEMOLITION AND ABANDONMENT	LS	1	\$90,000.00	\$146,700.00	\$250,000.00	\$250,000.00	\$98,862.00	\$98,862.00	\$137,515.00	\$137,515.00
7	OBSERVATION WELL DECOMMISSIONING	LS	1	\$40,000.00	\$65,200.00	\$75,000.00	\$75,000.00	\$34,000.00	\$34,000.00	\$24,972.00	\$24,972.00
8	MISCELLANEOUS IMPROVEMENTS										
8.01	Crane Hill Booster station	LS	1	\$25,000.00	\$40,750.00	\$65,000.00	\$65,000.00	\$65,000.00	\$65,000.00	\$29,110.00	\$29,110.00
8.02	Packed Tower 1 Area and Packed Tower 2 Area	LS	1	\$35,000.00	\$57,050.00	\$45,000.00	\$45,000.00	\$130,000.00	\$130,000.00	\$30,064.00	\$30,064.00
8.03	Administration Building, Garage	LS	1	\$15,000.00	\$24,450.00	\$30,000.00	\$30,000.00	\$15,000.00	\$15,000.00	\$11,780.00	\$11,780.00
9	ALLOWANCE FOR CONTROL VALVE	LS	1	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00
10	ALLOWANCE FOR SCADA WORK	LS	1	\$120,000.00	\$120,000.00	\$120,000.00	\$120,000.00	\$120,000.00	\$120,000.00	\$120,000.00	\$120,000.00
11	ALLOWANCE FOR UNFORSEEN CONDITIONS	LS	1	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00
	TOTAL (Base Bid)	LS	1		\$1,295,000.00		\$1,425,000.00		\$1,620,862.00		\$1,533,000.00

*VNL made an error when calculating total base bid price.

TOWN OF DOVER
DOVER WELLS AND BOOSTER STATION IMPROVEMENTS
TABLE 2 - BID DOCUMENT SUBMISSION CHECKLIST FOR BIDS RECEIVED DEC. 20, 2022

DOCUMENT	Pact Two
A guarantee to accompany the bid that complies with N.J.S.A. 40A:11-21	X
A certification from a surety company that complies with N.J.S.A.40A:11-22	X
A statement of corporate ownership that complies with N.J.S.A. 52:25-24.2	X
A listing of subcontractors that complies with N.J.S.A. 40A:11-16.	X
Certificate(s) of Registration under The Public Works Contractor Registration Act (where applicable) (N.J.S.A. 34:11-56.48) for bidder and subcontractors of any tier.	X
A document provided by the Owner for the bidder to acknowledge the bidder's receipt of any notices, revisions or addenda to the advertisement or bid documents pursuant to N.J.S.A. 40A:11-23.1.	
Bid is legally executed on behalf of the bidder	X
Prices for each bid item contained in the Bid forms.	X
A signed "Disclosure of Investment Activities in Iran" form that complies with N.J.S.A. 40A:11-2.1	X
Bidder has executed Documents Submission Checklist Part I - Items Mandatory for Bid	X
Business Registration Certificate(s) to comply with the provisions of P.L. 2004, c. 57 (N.J.S.A. 52:32-44) for bidder and subcontractor of any tier. The Business Registration Certificates shall be provided to the Contracting Agency and that of any named subcontractor.	X



TOWN OF DOVER WATER COMMISSION

RESOLUTION NO. 2023-02

RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR THE DOVER WELLS AND BOOSTER STATION IMPROVEMENTS PROJECT TO PACT TWO, LLC

WHEREAS, the Town of Dover Water Commission has a need to obtain services for the Dover Wells and Booster Station Improvements Project (“Project”) and has determined to award this contract as a professional service after obtaining competitive proposals on December 20, 2022; and

WHEREAS, the Dover Water Commission obtained bid proposals from:

DeMaio Electrical Company	\$1,533,000
VNL, Inc.	\$1,510,862
Pact Two, LLC	\$1,425,000
MBE Mark III Electric, Inc.	\$1,171,000

WHEREAS, MBE Mark III Electric, Inc.’s December 20, 2022 proposal was the lowest covering the entire Project, indicating that they will provide the related services for \$1,171,000, but on December 20, 2022, they withdrew their bid from consideration due to a mathematical error; and

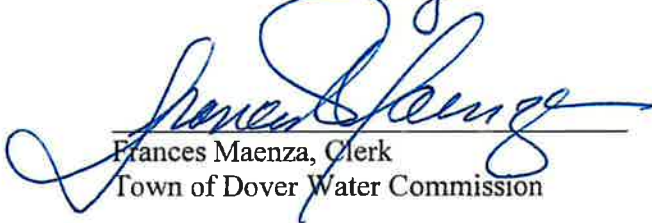
WHEREAS, Pact Two, LLC’s December 20, 2022 proposal was the next lowest bidder covering the entire Project, indicating that they will provide the related services for \$1,425,000.

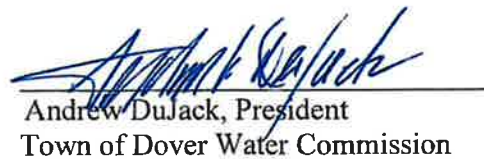
NOW, THEREFORE, BE IT RESOLVED, by the Water Commission of the Town of Dover, in the County of Morris and State of New Jersey, that the Water Commission hereby awards a contract to Pact Two, LLC, of 554 NJ Route 31, Ringoes, New Jersey 08551, for the Well and Booster Station Improvements Project as outlined in

the attached proposal dated December 20, 2022, and based upon the Superintendent's recommendation, said Contract not to exceed \$1,425,000.00; and

BE IT FURTHER RESOLVED that the previously filed Business Disclosure Entity Certification the Determination of Value and all other required documents, including the proposals obtained, be placed on file with this Resolution; and

Adopted: January 10, 2023


Frances Maenza, Clerk
Town of Dover Water Commission


Andrew DuJack, President
Town of Dover Water Commission

Commissioner	AYE	NAY	N.V.	A.B
CICCHETTI	X			
DU-JACK	X			
DULFER	X			

X - Indicates Vote

A.B. - Absent

N.V - Not Voting (Abstained or Excused)



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

RESOLUTION No. 73-2023

**AN ORDINANCE OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN
OF DOVER, COUNTY OF MORRIS AND THE STATE OF NEW JERSEY
AUTHORIZING DISPOSAL OF VEHICLES AND EQUIPMENT PURSUANT TO
N.J.S.A. 40A:11-36**

WHEREAS the below listed vehicles are no longer useful for the day-to-day operations; and;

WHEREAS, , the Town of Dover desires to dispose of these vehicles, which is permitted pursuant to N.J.S.A. 40A:11-36 within the Local Public Contracts Law, which permits the disposition of personal property no longer needed for public use; and

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris, and State of New Jersey, that it does hereby authorize and direct the disposal of the said fowling vehicles in such manner as is reasonably necessary, consistent with the authority granted pursuant to N.J.S.A. 40A:11-36 to dispose of personal property no longer needed for public use. All necessary Town personnel are hereby directed to do all things necessary to effectuate the disposition of the vehicle as aforesaid, including the execution of all documents, including title to the vehicle, as may be necessary to effectuate the forgoing.

1. 2006 FORD E450 MINI BUS VIN# 1FDXE45P36HB01911
2. 2004 FORD F550 ENCLOSED UTILITY BODY VIN# 1FDAW57P64EC69031
3. 1995 AMERICAN ROAD LEAF VAC TRAILER VIN# 1A9SC1823SM274014
4. 1998 INTERNATIONAL TRAILER LANDSCAPE TRAILER VIN#1ZEUE1628WB000485
5. ERSKINE SNOW BLOWER FOR SKID STEER
6. KWIK POWER ANGLE PLOW FOR SKID STEER
7. DIAMOND DEMON INFIELD GROOMER
8. 2019 EZ600 DIRT SCREENER S/N DDA2143
9. 2015 CRAFCO CRACK SEALER SUPERSHOT 125D VIN#1C9SV1227F1418535
10. 2000 Ford F450 Mason Dump VIN# 1FXDF47F6YED40990
11. Miller Curbilder Asphalt curb machine. (No markings)

NOW FURTHER BE IT RESOLVED, that a copy of this Resolution be sent to Department of Public Works.

ATTEST:

Reynaldo Julve, Acting Municipal Clerk

Carolyn Blackman, Mayor

ADOPTED: _____

CERTIFICATION

I, Reynaldo Julve, Acting Municipal Clerk of the Town of Dover in the County of Morris, State of New Jersey, do hereby Certify that the foregoing Resolution 73-2023 is a true copy of the Original Resolution duly passed and adopted by the Mayor and Board of Aldermen of the Town of Dover at its meeting on January 24, 2023.

Reynaldo Julve
Acting Municipal Clerk



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

RESOLUTION NO. 74-2023

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN
OF THE TOWN OF DOVER, COUNTY OF MORRIS,
STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION
OF A CONTRACT WITH
NORTHEAST WATER TECHNOLOGY
FOR WATER SYSTEM LEAK DETECTION SERVICES**

WHEREAS, by way of Resolution No. 2023-74, which is attached hereto and made a part hereof, the Dover Water Commissioners recommended and appointed Northeast Water Technology, of 37 North Sussex Street, Dover, New Jersey, as engineer for water system leak detection services to the Town of Dover; and

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Board of Aldermen of the Town of Dover, County of Morris, State of New Jersey, that based upon the recommendation of the Dover Water Commissioners, we hereby authorize the Mayor and Town Clerk to enter into and execute a contract with Northeast Water Technology, of 37 North Sussex Street, Dover, New Jersey, as engineer for water system leak detection services as per its January 3, 2023 Qualification Statement/Proposal attached to Dover Water Commission Resolution No. 2023-10, which is attached hereto and made a part of this Resolution.

ATTEST:

TOWN OF DOVER, COUNTY OF MORRIS

Reynaldo Julve, Acting Municipal Clerk

Carolyn Blackman, Mayor

ADOPTED: _____



TOWN OF DOVER WATER COMMISSION

RESOLUTION NO. 2023-10

RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR PROFESSIONAL SERVICES - WATER SYSTEM LEAK DETECTION SERVICES

WHEREAS, the Town of Dover Water Commission has a need to obtain water system leak detection services and has determined to award this contract as a professional service without obtaining competitive bids pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Town of Dover Water Commission has determined and certified in writing that the value of the service will exceed \$17,500.00; and

WHEREAS, the anticipated term of this contract is for one year from January 1, 2023 to December 31, 2023; and

WHEREAS, Northeast Water Technology had submitted a proposal indicating that they will provide the leak detection services for an annual fee as per attached Qualification Statement/Proposal dated January 3, 2023, which is attached hereto and made a part of this Resolution; and

WHEREAS, Northeast Water Technology, has completed and submitted a Business Entity Disclosure Certification which certifies that they have not made any reportable contributions to a political or candidate committee in the Town of Dover for the previous one year, and that the contract will prohibit them from making any reportable contributions through the term of the contract; and

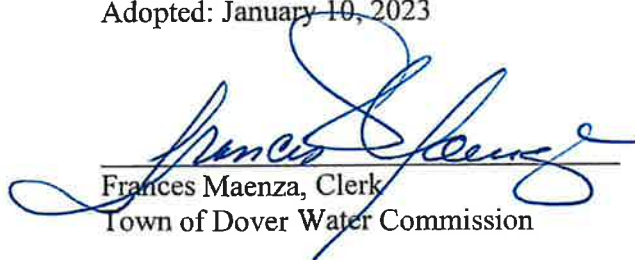
WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for “Professional Services” without competitive bids and the contract itself must be available for public inspection; and

WHEREAS, the Chief Financial Officer has certified that the funds are available for this contract.

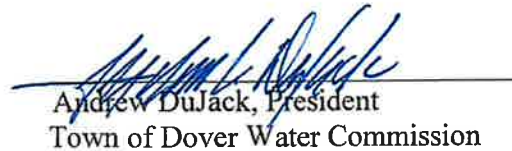
NOW, THEREFORE, BE IT RESOLVED by the Water Commission of the Town of Dover, in the County of Morris and State of New Jersey, that the Water Commission hereby appoints Northeast Water Technology of 37 North Sussex Street, Dover, New Jersey, as engineer under the terms outlined in the attached proposal; and

BE IT FUTHER RESOLVED that the previously filed Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

Adopted: January 10, 2023



Frances Maenza, Clerk
Town of Dover Water Commission



Andrew DuJack, President
Town of Dover Water Commission

Commissioner	AYE	NAY	N.V.	A.B
CICCHETTI	X			
DULFER	X			

Commissioner	AYE	NAY	N.V.	A.B
DU-JACK				X

X - Indicates Vote A.B. - Absent N.V - Not Voting (Abstained or Excused)



19 Nee Avenue • New Windsor, New York 12553

Phone: (914) 213-0536 Fax: (845) 569-1372

QUALIFICATION STATEMENT/PROPOSAL FOR:

TOWN OF DOVER NEW JERSEY

**WATER COMMISSION SERVICES:
WATER SYSTEM LEAK DETECTION SERVICES
YEAR 2023**

TOWN OF DOVER
37 North Sussex Street
Dover, NJ 07801

January 3, 2023

W A T E R C O N S E R V A T I O N S E R V I C E S

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General

- A. Northeast Water Technology submits the following proposal for the Town of Dover Water Department regarding "Water System Leak Detection Services."
- B. Northeast Water Technology has discussed the requirements of the Town of Dover Water Department relevant to the proposed project and that information is the basis upon which this proposal is prepared.
- C. Northeast Water Technology will submit daily, weekly and individual leak reports to the Town of Dover Water Department throughout the duration of the project. A final report including summation of all reports is to be submitted upon completion of the project.
- D. Northeast Water Technology is fully experienced in water leak detection surveys, and completely understands the objectives, methods and technology required to accomplish the proposed services for the Town of Dover Water Department.

Proprietary Notice

The client information contained herewith was prepared by Northeast Water Technology and used solely for the purpose of generating a proposal for the Town of Dover, New Jersey. This information shall not be duplicated, used or disclosed in whole or in part for any other purpose. If a contract for services is awarded to Northeast Water Technology then the Town of Dover, New Jersey shall have the right to duplicate, use or disclose the information to the extent furnished in the resulting contract.

Scope of Work

The scope of work outlined for the Water Leak Detection Survey comprises of the following:

- 1. Examination and Review of Water System Distribution Maps
- 2. Field Work - 1) Leak Detection Survey of the Entire Water Distribution System
2) Leak Pinpointing Using **Leak Noise Correlation Technology**.
- 3. Leak Survey Documentation to be submitted consisting of: Individual Daily Reports, Weekly Report, and Individual Leak Reports containing a diagram of each leak location.
- 4. Final Report and Recommendations.

Leak Detection Survey

The objective of the leak detection survey portion of the project is to identify and interpret the many different noises that are present within a water distribution system network. These noises are generated from a multitude of sources, such as pumps, meters, usage flow, traffic noise, electrical transformers, pressure reducing and control devices, other nearby utilities, and of course leakage. The various noises propagate throughout the pipework and can be detected by the leak detection specialist using acoustical or electronic noise-enhancing instruments at accessible appurtenances to the water system. The instruments are purely an aid to facilitate the leak detection process; ultimately the leak specialist must evaluate all audible sounds to determine the next course of action.

It is imperative that during the leak detection survey phase the leak professional is proficient at identifying leak noise and differentiating the many other noises that can interfere with water leak noise. It therefore requires a substantial amount of experience and personal judgment in order to correctly identify and localize a potential leakage or water loss situation based solely on the leak professional's sense of hearing. Additionally, once a leak-like noise is detected, the amplified noise must be further analyzed by the sense of hearing, whereby the leak specialist must make judgement to determine if the noise is likely to be originating from a leak, customer usage, water passing through a restricted valve, etc. This judgment is one of the most critical points to any water leak detection project because it requires a decision to be made as to whether the noise is classified as a potential leak, or, if the noise is discounted as usage noise or some other non leak noise. A noise classified as a potential leak will warrant further investigation to identify its source and pinpoint its origin, whereas a noise discounted as not a leak will be passed over to continue the survey without any intent to recheck that area.

The misinterpretation of a sound during the leak detection survey phase can be potentially costly to the operating entity of a water distribution system. First, the technician may classify a noise as a leak noise and instruct the water department to excavate a location upon pinpointing the suspected leak. If the excavation yields a "dry hole" because the so-called leak noise is found to be a service line that was experiencing customer usage, then the costs to excavate and backfill the hole are lost by the water department and will not be recouped through the anticipated saving of lost water. Conversely, if the technician dismisses a noise as usage noise or a non-leak noise when in fact it is originating from a leak, no further action will be taken to address the source of the noise. This misinterpretation can potentially cost the water utility a large volume of lost water and the associated pumping and treatment costs for that water. Therefore, the accurate identification of sounds is essential to expediting an effective water leak detection program.

The scope of work to be expedited by the field Leak Detection Specialist during the survey phase includes the following:

1. Establishing a survey starting point on the system after a review of the distribution maps and consultation with the Town of Dover Water Department.
2. If required, dividing the system into smaller units or grids using specific boundaries such as primary streets, railroads, rivers, streams, pressure areas, etc. Progress of the Leak Detection Survey will be recorded on a master system map (if available) which becomes a leakage control map with each leak area marked.

3. **Each and every** accessible main valve and fire hydrant within the survey area will be subjected to a listening survey and examination to detect the presence of leakage. The listening survey will include the sounding and examination of several customer service laterals so as to ensure that all metallic mains are examined every 350 to 400 feet, and all non-metallic mains examined every 250 to 300 feet.
4. Examination and sounding of the valves at the sites of the entry points to the system, various valves at the pumped storage facilities, and the zone isolation valves located between the various pressure zones of the system.
5. Using specialized leak surveying instruments and testing, a systematic investigation is undertaken on the system. The Survey Technician "listens" for leak sounds or frequencies by sounding the system at available access points such as valves, fire hydrants, services, blow offs, exposed piping, creek crossings, etc.
6. Throughout the course of the survey all leak sounds detected are marked and recorded for pinpointing using the leak noise correlation technique.
7. A Daily Worksheet is to be completed and submitted for each day of the survey itemizing the areas surveyed and their respective mileage, leaks pinpointed, location of leak sounds, and other pertinent information relative to the survey.

Leak Pinpointing

The objective of the Leak Pinpointing Phase is to provide the Town of Dover Water Department with the actual location of the leaks detected. Once a potential leak situation has been identified, the leak specialist must perform a series of tests utilizing sophisticated noise analyzing equipment to verify that the noise is undoubtedly a leak and pinpoint its exact position. This process is performed using a leak noise correlation computer where two highly sound sensitive sensors are affixed to water pipe appurtenances on either side of the suspected leak area to detect and transmit their respective leak noise information to a central correlation computer. The leak specialist must measure and enter various pipe parameters into the central computer unit that it will use to calculate the sound velocity of the noise received from the two transmitters. The accuracy of the measurements is very important to minimize error and to obtain reliable results.

The actual testing is comprised of a time delay calculation based on the sound velocity of the leak noise propagating through the pipe material. This time delay calculation is displayed in the form of a graph that represents only the amplitudes of the noises along the test section of pipe. The graph does not always clearly indicate which peak amplitude corresponds to the leak position, especially if multiple leaks or other noises are present along the section of pipe being tested. This leaves the results open to interpretation. The leak specialist must analyze the data from several tests and draw from past experiences dealing with similar situations to derive the most likely leak position. The interpretation of the data dictates where additional investigative testing will be focused.

Interpreting the leak noise correlation graphs and determining the most likely position for the leak only narrows the search to a general area. At this juncture, the leak specialist must assess the piping configuration at that particular location and consider all possible leakage scenarios. If service lines or other street laterals are present, then additional testing along those sections will be necessary to confirm or eliminate those sections as potential leakage locations.

Subsequently, once the most likely leakage position has been narrowed to a general area, that area must be sounded using an electronic leak noise enhancing ground microphone. Once again this instrument relies on the leak specialist's sense of hearing and enables him/her to actually hear the leakage through the overburden. During this phase the spray noise generated from the water striking the soil surrounding the pipe is identified to pinpoint the exact location of the leak. However, due to the sensitivity of the instrument, several noises are detected while this test is performed. The leak specialist must be able to differentiate the resonance noise associated with leakage from the actual spray noise at the leak site. Resonance of leak noise always occurs at specific points along a water pipe (i.e. joints, fitting, corporations, etc.) and may sometimes sound louder than the noise at the actual leak location. It is up to the judgement of the leak professional to determine which noise area delineates the exact position of the leakage.

Lastly, the leak professional must interpret the degree of severity of the leak based on the intensity of the noise detected along the water mains as well as the noise detected through the overburden. Additionally, a determination must be made as to whether the leak is originating from the main pipe, a service line, valve, hydrant, or other appurtenance associated with the water system. Again, these last two assessments are based on comparisons to previous leakage situations and the past experiences of the leak detection professional. Consequently, the accurate pinpointing of leakage results in economical, effective and rapid excavation to make appropriate repairs without the need to make several excavations "looking" for the leak.

The documentation of the Leak Pinpointing Phase is as follows:

1. During the pinpointing phase a separate leak report is prepared for each leak and the leak site is marked with a painted box on the pavement or curb using white excavation paint.
2. A detailed Water Leak Report will be submitted for each pinpointed leak location consisting of the following information:
 - a) Origin of the leakage (e.g. valve, hydrant, main, etc.)
 - b) Estimated rate of leakage.
 - c) Description of leak location.
 - d) Recommended action to address leakage.
 - e) Detailed diagram of leak location.
3. Each leak is classified into three separate classes: Type I, II, and III. Type I are leaks over 15 gpm which are hazardous or leaking a large amount to warrant immediate repair. Type II leaks are leaking between 5 to 15 gpm and are of a sufficient amount to be place in a repair schedule. Type III leaks between 1 and 5 gpm are small and can be repaired as time permits. By placing the leaks into classes the department of water can repair the worst leak conditions first.

Final Report and Recommendations

Once the leak detection survey is completed, all field reports and original copies of the leak reports are organized and checked for completeness and clarity. They are then summarized and bound into a complete volume with a copy returned to the Town of Dover Water Department.

The layout of the final report is as follows:

1. Introduction - an overview of the water system and its size.
2. Scope of work - a brief description outlining expedited procedures
3. Survey results - an in-depth review of the survey and the results obtained during the survey as to leakage, daily observation reports and other pertinent information relative to the survey.
4. System assessment - a written overall analysis of the distribution system as a result of the survey and field information.
5. Quantitative statistics - an itemized listing of all the survey data such as miles covered, distribution components sounded and checked, categorizing of the daily observation report codes, leakage statistics, revenue loss where possible and operating cost benefits related to leakage.
6. Field observation reports - the consultant field report regarding pertinent system conditions and operation procedures found during the survey.
7. Daily worksheets - from field survey.
8. Leak reports - from leak pinpointing phase
9. System asset condition report - itemizing missing, broken valves, hydrants and other water system assets.

Leak Detection Methodology

A water leak detection survey begins with a physical and acoustical examination of all available access points to the underground water pipe such as hydrants, valves, meter boxes and risers, etc. This acoustical examination is undertaken with the acoustic listening rods and electronic sound enhancing equipment. The purpose of this initial inspection is to isolate areas of suspected leakage for further intensive leak location testing. The leak detection tests and the actual leak pinpointing are made with an electronic leak noise computer known as a Leak Noise Correlator.

When a characteristic "leak noise" area is discovered using the listening instruments, further actions are taken to confirm the presence of a leak. This will be undertaken using the leak noise correlator. The location of the water line will first be determined using an electronic pipe locator.

Once this is determined, the suspected leak area is isolated between two access points. The correlator sensors are then placed on each of the two access points.

The distance between the two sensors is measured. This information along with the type of pipe material and pipe diameter is then entered into the correlator. The correlation computer automatically selects the correct velocity of sound in the pipe for the entered pipe material and diameter. The two sensors "listen" along the pipe for any leak noise, which may be occurring between them. A system of electronic filters is incorporated into the unit to eliminate any other noises on the pipe, which may cause interference during the testing.

Information from the sensors is then communicated back by a radio link to the correlator unit where it is displayed on an LCD screen in the form of a graph. The peaks on the screen represent the **magnitude** of any detected leak. The position of the leak on the screen is given as a linear measurement from the 'A' sensor.

Once the correlation process distinguishes a peak characteristic of a leak, the target area is then sounded with the electronic sound enhancing noise detector. A thorough sweep of the target area will confirm and pinpoint the presence and location of a leak. The process can also disprove the presence of a leak thus acting as a confirmation check on the other equipment.

Equipment

- Dantec Leak Noise Correlator - Leak Locator 10. Northeast Water Technology utilizes current models of the latest technology in leak correlation systems. The Leak Locator 10 features a sound frequency range of 4 Hz - 4000 Hz for use on low frequency noise conditions associated with large diameter pipes and non-metallic pipes. Capable of minimizing or eliminating the effects of background noise through adjustable filters. **At least one (1) correlator will be on site at all times during the project.**
- Dantec Hydrophonic Transducers
- Subsurface Leak Detection LD-10 Leak Locator
- Fuji Acoustic Listening Stick
- Subsurface PL2000 Pipe & Cable Tracer with Digital Depth Read Out
- Schonstedt GA-72Cd Box & Valve Locator
- Precimeter 45M Measuring Wheel and Assorted Tools

Duration for Contract Work & Night Work

It is anticipated that an average of 3.5 to 4.5 miles of leak surveying can be accomplished per day under normal conditions. Some night work may be required through the course of the survey. The Town of Dover Water Department and the survey technician will make an assessment of this requirement as the survey progresses. Night work is usually necessary in high noise areas and high traffic areas and generally in conditions that require the least interference of noise. Each water system differs in this regard. The leak detection survey will be put on the work schedule upon approval by the Town of Dover and execution of contract documents.

Qualifications

1. **George A. Walter, DBA Northeast Water Technology** is located at 19 Nee Avenue, New Windsor, NY 12553, whereby George A. Walter is the sole owner of the company. I, George A. Walter, will be the representative responsible for all aspects of the leak detection investigation set forth in this proposal.

Credentials: B.S. Water Resources and Environmental Science, State University of New York at Oneonta. Over 25 years of experience in specialized implementation and expedition of water loss reduction programs for municipal and private water distribution systems throughout tri-state area. Extensive investigation of unaccounted for water losses from distribution systems and the appropriate conservation programs necessary to address such losses.

Affiliations: Member of the American Water Works Association (AWWA) – National, New Jersey, New York Sections; and the North Jersey Water Conference.

2. There is no official licensure or certification process for water leak detection professionals in the State of New Jersey. There are very few entities that provide such a service, and the professional aptitude of effectively identifying and accurately pinpointing sources of water loss from underground water infrastructure that is not visible relies extensively on the experience and ability of the individual to interpret sonic measurements, verify the relevance of such measurements to a loss or usage situation, and to confirm a point of origin in conjunction with their knowledge of the hydraulic properties and operation of the water system. Additional specific and distinctive abilities that are necessary for the nature of work outlined in this proposal are described in detail in the Leak Detection Survey and Leak Pinpointing sections on pages 4 – 6 above.
3. I, George A. Walter, DBA Northeast Water Technology certify under penalty of perjury that I have never been suspended, or otherwise prohibited from professional practice by any federal, state, or local entity.

GEORGE WALTER

DBA NORTHEAST WATER TECHNOLOGY

19 Nee Avenue, New Windsor, NY 12553 • grgewalter1@aol.com

Professional Summary

Owner operated sole-proprietorship dedicated to quality service and continuous process improvement in a rapidly evolving and changing industry. Results-driven and proactive in addressing and resolving water loss challenges facing water utilities with ageing infrastructure.

Skills

- Experienced leakage assessment
- Accurate leak verification and pinpointing
- Water utilization analysis and hydraulics
- Water loss reduction education
- Conservation project management
- Leak reports for NJDEP compliance

History

Owner/Operator, February 1999 – Present

Northeast Water Technology – New Windsor, NY 12553

- Specialized implementation and execution of water loss reduction programs for municipal and private water distribution systems throughout New York, New Jersey and Connecticut.
- Extensive investigation of unaccounted-for/non-revenue water losses from distribution systems and the management of conservation programs necessary to address such losses.
- Implementation and customer transition to logger based leak detection programs for water utilities seeking daily leak monitoring and aggressive water loss reduction strategies.

Education

State University of New York at Oneonta – Oneonta, New York, 1995

Bachelor of Science – Water Resources and Environmental Science

Affiliations

- American Water Works Association (AWWA), Member Since 1996 - National, NY, NJ
- North Jersey Water Conference, Member Since 1996

References (Current & Past Leak Detection Projects)

- **TOWN OF BOONTON, NEW JERSEY**
Mr. Robert Ezzi, Director of Public Works
124 North Main Street
Boonton, NJ 07005. *Tel: 973-402-9460*
- **TOWNSHIP OF CEDAR GROVE, NEW JERSEY**
Mr. Michael Grasso, Supervisor
340 Little Falls Road
Cedar Grove, NJ 07009. *Tel: 973-239-1410*
- **RANDOLPH TOWNSHIP, NEW JERSEY**
Mr. Michael Sellari, Water Operator
502 Millbrook Avenue
Randolph, NJ 07869. *Tel: 973-989-7062 ext.15*
- **BOROUGH OF NETCONG, NEW JERSEY**
Mr. Timothy Hess, Water Operator
23 Maple Avenue
Netcong, NJ 07857. *Tel: 973-347-0252*
- **VILLAGE OF RIDGEWOOD, NEW JERSEY**
Mr. Ralph Ruggiero, Supervisor
131 North Maple Avenue
Ridgewood, NJ 07450. *Tel: 201-670-3371*
- **BOROUGH OF HO-HO-KUS, NEW JERSEY**
Mr. Dan Priestner, Water Operator
23 Hollywood Avenue
Ho-Ho-Kus, NJ 07423. *Tel: 201-445-8161*
- **TOWNSHIP OF DENVILLE, NEW JERSEY**
Mr. John Egbert, Director of Public Works
140 Morris Avenue
Denville, NJ 07834. *Tel: 973-625-8334*
- **BOROUGH OF FLEMINGTON, NEW JERSEY**
Mr. Josh Parks, Water Supervisor
38 Park Avenue
Flemington, NJ 08822. *Tel: 908-806-7214*
- **TOWNSHIP OF MAHWAH, NEW JERSEY**
Mr. Brian Vanderbeek, Superintendent
142 North Railroad Avenue
Mahwah, NJ 07430. *Tel: 201-529-4413*

Law Against Discrimination and Affirmative Action

George A. Walter, DBA Northeast Water Technology is in full compliance with N.J.S.A.10:5-1 and P.L. 1975, C.127. Exhibit A (Mandatory Equal Employment Opportunity Language) followed by a signed Affirmative Action Compliance Notice is included in the Forms and Disclosures on pages 15-17, and is considered part of this proposal submittal.

A copy of the Certificate of Employee Information Report as issued by the State of New Jersey in accordance with a completed Affirmative Action Employee Information Report is included in the Forms and Disclosures on page 18, and is considered part of this proposal submittal.

Affidavit of Non-Collusion

A completed and signed Affidavit of Non-Collusion as provided by the Town of Dover is included in the Forms and Disclosures on page 19, and is considered part of this proposal submittal.

Insurance

A Certificate of Liability Insurance naming the Town of Dover as a certificate holder is included in the Forms and Disclosures on page 20, and is considered part of this proposal submittal. The Town of Dover will be notified of any changes or renewals to the stated policies, which will be considered part of the contract documents for the duration of the project. The Insurance Requirements and Acknowledgement Form is included on Page 21, and is considered part of this proposal submittal.

Stockholder/Ownership Disclosure Certification

A completed Stockholder Disclosure Certification form as provided by the Town of Dover is included in the Forms and Disclosures on page 22, and is considered part of this proposal submittal.

Non-Conflict of Interest Disclosure

A completed and signed Non-Conflict of Interest Disclosure as provided by the Town of Dover is included in the Forms and Disclosures on pages 23, and is considered part of this proposal submittal.

Corrections, Additions and Deletions Form

A signed Acknowledgement of Corrections, Additions and Deletions form as provided by the Town of Dover is included in the Forms and Disclosures on page 26, and is considered part of this proposal submittal.

Disclosure of Investment Activities in Iran

A completed Disclosure of Investment Activities in Iran form as provided by the Town of Dover is included in the Forms and Disclosures on page 27, and is considered part of this proposal submittal.

New Jersey Business Registration

In accordance with P.L. 2004 c.57, a copy of the official New Jersey Business Registration Certificate is included in the Certificates and Disclosures on page 29, and is considered part of this proposal submittal.

Project Costs

- 1) The lump sum cost to perform a comprehensive water leak detection and pinpointing investigation of the entire Town of Dover water distribution system as outlined in this proposal is **\$18,800**.
- 2) Any additional authorized services will be added to the original scope of services outlined in this proposal on a per day basis at a cost of **\$900** per day for day work and **\$925** per night for work requiring night time investigation scheduled at least one day in advance.
- 3) The cost for all emergency response services is **\$985** per day with a minimum charge of **\$600** for appointments of 4 hours or less.

The above costs include all mobilization expenses, manpower, equipment and vehicles. There will be no other costs incurred by the Town of Dover Water Department unless further work is approved and authorized. The pricing contained in this proposal is valid through December 31, 2023.

If you have any questions concerning this information please contact me at (914) 213-0536. Thank you for this opportunity.

Sincerely yours,

George A. Walter
Owner

FORMS & DISCLOSURES

TOWN OF DOVER

EXHIBIT A

**MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE
N.J.S.A. 10:5-31 et seq. (P.L. 1975, C. 127)
N.J.A.C. 17:27**

GOODS, PROFESSIONAL SERVICE AND GENERAL SERVICE CONTRACTS

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the contractor will ensure that equal employment opportunity is afforded to such applicants in recruitment and employment, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such equal employment opportunity shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

The contractor or subcontractor will send to each labor union, with which it has a collective bargaining agreement, a notice, to be provided by the agency contracting officer, advising the labor union of the contractor's commitments under this chapter and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act.

The contractor or subcontractor agrees to make good faith efforts to meet targeted county employment goals established in accordance with N.J.A.C. 17:27-5.2.

The contractor or subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, and labor unions, that it does not discriminate on the basis of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

TOWN OF DOVER

The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

In conforming with the targeted employment goals, the contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The contractor shall submit to the public agency, after notification of award but prior to execution of a goods and services contract, one of the following three documents:

Letter of Federal Affirmative Action Plan Approval

Certificate of Employee Information Report

Employee Information Report Form AA302

(electronically provided by the Division and distributed to the public agency through the Division's website at www.state.nj.us/treasury/contract_compliance)

The contractor and its subcontractors shall furnish such reports or other documents to the Division of Public Contracts Equal Employment Opportunity Compliance as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Division of Public Contracts Equal Employment Opportunity Compliance for conducting a compliance investigation pursuant to Subchapter 10 of the Administrative Code at N.J.A.C. 17:27.

TOWN OF DOVER

AFFIRMATIVE ACTION REGULATIONS N.J.S.A. 10:5-31, et seq. (N.J.A.C. 17:27)

If awarded a contract, the Bidder will be required to comply with the requirements of N.J.S.A. 10:531, et seq., and N.J.A.C. 17:27 within five (5) days after receipt of the notification of intent to award the contract, the Bidder shall present one of the following:

1. Appropriate evidence that the Contractor is operating under an existing federally approved or sanctioned affirmative action program; or
2. A Certificate of Employee Information Report Approval issued in accordance with N.J.A.C. 17:27-4; or
3. An initial Employee Information Report consisting of forms provided by the Affirmative Action Office and completed by Contractor in accordance with N.J.A.C. 17:27-4.

The Bidder must submit no later than three (3) days after the signing of the Contract an Initial Project Manning Table consisting of forms provided by the Affirmative Action Office and completed by Contractor in accordance with N.J.A.C. 17:27-7.

NO BIDDER MAY BE ISSUED A CONTRACT UNLESS THEY COMPLY WITH THE AFFIRMATIVE ACTION REGULATIONS OF N.J.S.A. 10:5-31, et seq.

The following questions must be answered by all Bidders:

1. Do you have a federally approved or sanctioned Affirmative Action Program?

Yes _____ (If yes, submit a copy of such approval.) No X.

2. Do you have a State Certificate of Employee Information Report approval?

Yes X (If yes, submit a copy of such approval.) No _____.

The undersigned Bidder certifies that he is aware of the commitment to comply with the requirements of N.J.S.A. 10:5-31, et seq., and agrees to furnish the required documentation pursuant to the law.

George Albert Walter

COMPANY: DBA Northeast Water Technology NAME: George A. Walter

SIGNATURE: George A. Walter TITLE: Owner

NOTE: A bid must be rejected as non-responsive if a Bidder fails to comply with requirements of N.J.S.A. 10:5-31, et seq., within the time frame stipulated.

CERTIFICATE OF EMPLOYEE INFORMATION REPORT

RENEWAL

This is to certify that the contractor listed below has submitted an Employee Information Report pursuant to N.J.A.C. 17:27-1.1 et. seq. and the State Treasurer has approved said report. This approval will remain in effect for the period of 15-AUG-2020 to 15-AUG-2027

NORTHEAST WATER TECHNOLOGY
19 NEE AVENUE
NEW WINDSOR NY 12553



Elizabeth Maher Muoio
ELIZABETH MAHER MUOIO
State Treasurer

AFFIDAVIT OF NON-COLLUSION

The undersigned bidder of full age, being duly sworn according to law depose and hereby specifically certifies that:

- A. To the best of the bidder's knowledge and belief, the annexed bid proposal for this project has not been prepared in collusion with any other bidder of like item or services and the prices, discounts, terms and conditions thereof have not been directly or indirectly communicated by or on behalf of the bidder to any person other than *the* recipient of the bid and will not be communicated to *any* person prior to the official opening of the bid.
- B. The bidder fully understands that no premiums, rebates, or gratuities are permitted either with, prior to, or after signing of contract. Any violation will result in cancellation and removal from the bid list.
- C. The bidder further certifies that the undersigned has the necessary authority, to sign this stipulation stating that the bidder has not entered into any agreement, or otherwise taken any action in restraint of free competitive bidding in connection with this bid.

All references to the bidder are understood to include the undersigned and all principals, partners and officers of the bidder.

(Signature) George A. Walter

Subscribed and sworn to Pamela S. Stockton, notary
Before me this day 2nd January of 2023

AFFIANT George A. Walter

NOTARY PUBLIC OF New York County of Orange

MY COMMISSION EXPIRES: 2023

Pamela S. Stockton

PAMELA S STOCKTON
NOTARY PUBLIC-STATE OF NEW YORK
No. 01ST6393906
Qualified in Orange County
My Commission Expires 08-24-2023



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
12/27/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Kyle A. Walter 1987 State Route 52, Suite 7 Liberty, NY 12754	CONTACT NAME: Kyle A. Walter, Agent	
	PHONE (A/C, No, Ext): 845-747-4694	FAX (A/C, No): 845-747-4161
	E-MAIL ADDRESS: kyle.walter@american-national.com	
INSURED George Walter DBA Northeast Water Technology 19 Nee Avenue New Windsor, NY 12553	INSURER(S) AFFORDING COVERAGE	
	INSURER A: Farm Family Casualty Insurance Company	
	INSURER B: United Farm Family Insurance Company	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	
	NAIC #	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.


INSR LTR	TYPE OF INSURANCE	ADDITIONAL INSURED	SUBROGATION	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR			3136L6631	02/19/2022	02/19/2023	EACH OCCURRENCE \$ 1,000,000	
	GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC							DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000
	OTHER:							MED EXP (Any one person) \$ 5,000
								PERSONAL & ADV INJURY \$ 1,000,000
B	<input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			3101C2248	02/25/2022	02/25/2023	GENERAL AGGREGATE \$ 2,000,000	
								PRODUCTS - COMP/OP AGG \$ 2,000,000
								COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
								BODILY INJURY (Per person) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE			3101E2221	02/19/2022	02/19/2023	BODILY INJURY (Per accident) \$	
	DED <input type="checkbox"/> RETENTION \$ 10,000							PROPERTY DAMAGE (Per accident) \$
								EACH OCCURRENCE \$ 4,000,000
								AGGREGATE \$ 4,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input checked="" type="checkbox"/> N	N/A	3102W9720	02/09/2022	02/09/2023	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER	
								E.L. EACH ACCIDENT \$ 1,000,000
								E.L. DISEASE - EA EMPLOYEE \$ 1,000,000
								E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Water leak detection services

CERTIFICATE HOLDER

CANCELLATION

Town of Dover 37 North Sussex Street Dover, NJ 07801	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

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INSURANCE

REQUIREMENTS AND ACKNOWLEDGEMENT FORM

Certificate(s) of Insurance shall be filed with the Municipal Clerk's Office upon award of contract by the Mayor and Board of Aldermen.

The minimum amount of insurance to be carried by the Professional Service Entity shall be as follows:

PROFESSIONAL LIABILITY INSURANCE

Limits shall be a minimum of \$1,000,000.00 for each claim and \$1,000,000.00 aggregate each policy period.

Acknowledgement of Insurance Requirement:

<u>George A. Walter</u>	<u>1/3/23</u>
(Signature)	(Date)
<u>George A. Walter - Owner</u>	
(Printed Name and Title)	

This form must be completed, signed, and returned with response to RFQ.

STOCKHOLDER DISCLOSURE CERTIFICATION

I certify that the list below contains the names and home addresses of all stockholders holding 10% or more of the issued and outstanding stock of the undersigned. X

I certify that no one stockholder owns 10% or more of the issued and outstanding stock of the undersigned. _____

PLEASE CHECK TYPE OF BUSINESS ORGANIZATION:

Partnership _____ Limited Partnership _____ Limited Liability Corp _____

Corporation _____ Sole Proprietorship X Limited Liability Partnership _____

Subchapter S Corp _____

PLEASE CHECK APPROPRIATE BOXES AND SIGN BELOW

Name: George A. Walter - 100% ownership

Home Address: 19 Nee Avenue, New Windsor, NY 12553

Stockholders

Name: _____

Home Address: _____

Name _____

Home Address: _____

George A. Walter
Owner or Representative Signature

George A. Walter - Owner
Print Name & Title

State of New York County of Orange
NOTARY PUBLIC

Sworn before me this 2nd day of January 3 2020.

Pamela S. Stockton

PAMELA S STOCKTON
NOTARY PUBLIC-STATE OF NEW YORK
No. 01ST6393906
Qualified in Orange County
My Commission Expires 06-24-2023

NON-

CONFLICT OF INTEREST CERTIFICATION

REQUEST FOR QUALIFICATIONS

Request for Qualifications for Professional Services: Water System Leak Detection
(Title of RFQ)

The undersigned certifies to the Town of Dover, County of Morris, State of New Jersey that in performing services to the Town he/she is aware of no circumstance that would constitute a conflict of interest, financial or otherwise, between him/her (or his/her firm) and the interests of the Town.

The undersigned certifies that he/she has made a search of his/her firm's client base and has executed this certification subsequent to such search.

The undersigned acknowledges this a continuing certification and shall remain in effect for the term of the services contained in the solicited request for qualifications.

I certify that the foregoing statements made by me are true and accurate to my personal knowledge; I am making this certification in good faith. I am aware that if any of the foregoing statements made by me are false, the Town is free to terminate any professional service agreement entered into with the undersigned and/or his or her firm.

Certifying Official:

PRINT NAME: George A. Walter

SIGNED BY: *George A. Walter*

TITLE: Owner

DATE: 1/3/23

TOWN OF DOVER, NEW JERSEY

Professional Service Contract
Qualification and Costs Submission Form

Note: A separate resume can be attached.

1. Please provide the name and address of Names and roles of the individuals who will perform the services and description of their education, municipal experience, and experience with projects similar to the services contained herein including their education, degrees and certifications.

George A. Walter, 19 Nee Avenue, New Windsor, NY 12553

*Refer to pages 9-11 for Qualifications, Resume and References

2. References and record of success of same or similar service.

*Please refer to page 11 for references and contact information.

3. Description of ability to provide the services in a timely fashion (including staffing, familiarity, and location of key staff.

NJDEP required water leak detection services are provided through scheduling a survey of the infrastructure with the Water Superintendent, and on an as-needed basis for emergency and site specific situations.

I, George Walter, have 21 years of experience with the Dover Water System and I am regularly local for 12 other municipal clients in Morris County, which allows for prompt response during emergencies.

4. Cost details, including the hourly rates of each of the individuals who will perform services, and all expenses:

Cost of services is located on page 13.

Cost of services is provided on a project basis since the time to survey the distribution system and the time involved with the pinpointing process varies significantly dependent upon traffic influences, number of leaks detected, types of leaks detected, depth of pipe, type of pipe, soil conditions, water pressure, etc.

Authorized Representative George A. Walter (print name)

Authorized Representative  (signature)

Telephone # (914) 213-0536

FAX # (845) 569-1372

ACKNOWLEDGEMENT OF CORRECTIONS, ADDITIONS AND DELETIONS FORM

I, George A. Walter of the firm

George Albert Walter DBA Northeast Water Technology hereby acknowledge that any
corrections, additions and/or, deletions have been initialed and
dated in this Submission Package.

George A. Walter
(Signature)

1/3/23
(Date)

TOWN OF DOVER

DISCLOSURE OF INVESTMENT ACTIVITIES IN IRAN

Proposer: George Albert Walter DBA Northeast Water Technology

Pursuant to Public Law 2012, c. 25, any person or entity that submits a bid or proposal or otherwise proposes to enter into or renew a contract must complete the certification below to attest, under penalty of perjury, that the person or entity, or one of the person or entity's parents, subsidiaries, or affiliates, is not identified on a list created and maintained by the New Jersey Department of the Treasury as a person or entity engaging in investment activities in Iran. If the Director finds a person or entity to be in violation of the principles which are the subject of this law, s/he shall take action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring, declaring the party in default and seeking debarment or suspension of the person or entity.

I certify, pursuant to Public Law 2012, c. 25, that the person or entity listed above for which I am authorized to submit a proposal: Must check appropriate boxes

- ☒ Is not providing goods or services of \$20,000,000 or more in the energy sector of Iran, including a person or entity that provides oil or liquefied natural gas tankers, or products used to construct or maintain pipelines used to transport oil or liquefied natural gas, for the energy sector of Iran, and
- ☒ Is not a financial institution that extends \$20,000,000 or more in credit to another person or entity, for 45 days, or more, if that person or entity will use the credit to provide goods or services in the energy sector in Iran.

In the event that a person or entity is unable to make the above certification because it or one of its parents, subsidiaries, or affiliates has engaged in the above referenced activities, a detailed, accurate and precise description of the activities must be provided in part 2 below to the New Jersey Turnpike Authority under penalty of perjury. Failure to provide such will result in the proposal being rendered as non-responsive and appropriate penalties, fines and/or sanctions will be assessed as provided by law.


Part 2: PLEASE PROVIDE FURTHER INFORMATION RELATED TO INVESTMENT ACTIVITIES IN IRAN

You must provide a detailed, accurate and precise description of the activities of the proposer, or one of its parents, subsidiaries, or affiliates, engaging in the investment activities in Iran outlined above by completing the boxes below.

Name: _____	Relationship to Proposer: _____
Description of Activities: _____	_____
Duration of Engagement: _____	Anticipated Cessation Date: _____
Proposer Contact Name: _____	Contact Phone Number: _____

Certification: I, being duly sworn upon my oath, hereby represent and state that the foregoing information and any attachments thereto to the best of my knowledge are true and complete. I attest that I am authorized to execute this certification on behalf of the above referenced person or entity. I acknowledge that the Town of Dover, State of New Jersey is relying on the information contained herein and thereby acknowledge that I am under a continuing obligation from the date of this certification through the completion of any contracts with the Town to notify the Town in writing of any changes to the answers of information contained herein. I acknowledge that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I recognize that I am subject to criminal prosecution under the law and that it will also constitute a material breach of my agreement(s) with the Town of Dover, State of New Jersey and that the Town at its option may declare any contract(s) resulting from this certification void and unenforceable.

Full Name (Print): George A. Walter

Signature: 

Title: Owner

Date: 1/3/23

TOWN OF DOVER

CHECKLIST

PROFESSIONAL SERVICE TITLE: Water System Leak Detection

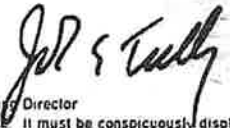
SUBMISSION DATE: Wednesday, January 4, 2023, by 4:00 P.M.

The following items are required to be included with the sealed submission:

- X Qualification Statement
- X Non-Collusion Affidavit
- X Disclosure of Ownership Form
- X Insurance Requirement Acknowledgement Form
- X Mandatory Equal Employment Opportunity Notice Acknowledgement (Exhibit A)
- X Acknowledgement of Corrections, Additions or Deletions Form
- X Non-Conflict of Interest Declaration
- X Iranian Disclosure Statement
- X Copy of NJ Business Registration Certificate

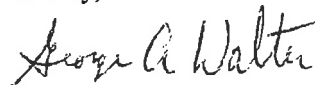
Reminder: Please submit one (1) original and one (1) additional set of submission. Include electronic copy via USB or disc.

Qualifications more than one profession service title may be submitted in one package, however separate packages are preferred.

STATE OF NEW JERSEY BUSINESS REGISTRATION CERTIFICATE		DEPARTMENT OF TREASURY/ DIVISION OF REVENUE PO BOX 252 TRENTON, N J 08646-0252
TAXPAYER NAME: WALTER, GEORGE A	TRADE NAME: NORTHEAST WATER TECHNOLOGY	
TAXPAYER IDENTIFICATION#: 141-811-749/000	SEQUENCE NUMBER: 1084309	
ADDRESS: 19 NEE AVENUE NEW WINDSOR NY 12553-7715	ISSUANCE DATE: 08/31/04	
EFFECTIVE DATE: 09/01/04		
FORM-BRC(08-01)	Acting Director	
This Certificate is NOT assignable or transferable. It must be conspicuously displayed at above address.		

Please file the above proof of business registration certificate with your Purchasing/Finance Department to be in compliance with New Jersey P.L. 2004 (Chapter 57) requirements. If additional information is necessary please contact at the business address listed on the certificate, or at (914) 213-0536.

Sincerely,



George A. Walter - Owner

SAMPLE SURVEY FORMS

**SURVEY PERIOD:** _____

CUSTOMER: _____

CONTACT: _____[illegible]

N = Night Work

TOTAL LEAKS FOR PERIOD: _____**TOTAL LEAKS YEAR-TO-DATE:**

Leak Codes:	M = Mains	S = Service	V = Valve	H = Hydrant	O = Other
Leak Class:	1 = >15 gpm	2 = 5-15 gpm	3 = < 5 gpm		





19 Nee Avenue • New Windsor, New York 12553
Phone: (914) 213-0536 Fax: (845) 569-1372

WATER LEAK REPORT

LEAK #: 1

CUSTOMER: _____

DATE: _____

CONTACT: _____

Leak Information:

Map Reference	Leak Code	Leak Class	Leak Location	Type of Action
Water Dist. Map				

Leak Location Diagram:

Leak Codes:	M = Mains	S = Service	V = Valve	H = Hydrant	O = Other
Leak Class:	1 = >15 gpm	2 = 5-15 gpm	3 = < 5 gpm		

W A T E R C O N S E R V A T I O N S E R V I C E S



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

RESOLUTION NO. 75-2023

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY AUTHORIZING THE PROCUREMENT OF STEEL STORAGE SHELVING FOR THE LIBRARY RENOVATION

WHEREAS, The Department Head of The Dover Free Public Library has determined that there is a need to procure Furnishings for the library; and

WHEREAS, The Item(s) being procured is/are required in order to upgrade aesthetics and functionality; and

WHEREAS, the cost(s) of the item(s) being procured from Creative Library Concepts (quote # 100712 Dated 9/30/22) is \$3591.34; and

WHEREAS, The Town of Dover Chief Financial Officer has determined that funds are available to pay the item(s) being procured; and

WHEREAS, The Town of Dover Qualified Purchasing Agent has determined that this procurement, as specified herein and/or attached, was performed in compliance with the State of New Jersey Public Contracts law using a State Contract, Contract # A81642 process; and

WHEREAS, The Town of Dover Business Administrator has determined that this procurement provides an effective and efficient use of taxpayer dollars.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Board of Aldermen of the Town of Dover, County of Morris, State of New Jersey authorizes the procurement identified and described herein.

NOW, THEREFORE BE IT FURTHER RESOLVED, that a copy of this Resolution be sent to Timothy Domick in the Dover Library.

ATTEST:

TOWN OF DOVER, COUNTY OF MORRIS

Reynaldo Julve, Acting Municipal Clerk

Carolyn Blackman, Mayor

ADOPTED: _____

I, John Gross as the Town of Dover Chief Financial Officer, do hereby certify that funds are available to meet the Town of Dover's obligation specified by this resolution.

John O. Gross, M.P.A., C.M.F.O.

Amount

Account #

CERTIFICATION

I, Reynaldo Julve, Acting Municipal Clerk of the Town of Dover in the County of Morris, State of New Jersey, do hereby Certify that the foregoing Resolution 75-2023 is a true copy of the Original Resolution duly passed and adopted by the Mayor and Board of Aldermen of the Town of Dover at its meeting on January 24, 2023.

Reynaldo Julve
Acting Municipal Clerk