

# TOWN OF DOVER Health Department Vital Statistics Office 973-366-2200 ext. 1120 / 1116 Fax 973-366-6167 doverregistrar@dover.nj.us / tayala@dover.nj.us

## **Marriages Licenses Information**

Description:

It is the applicant's responsibility to hire an officiant for the marriage ceremony, whether religious or civil. For this reason, make sure you have a confirmed officiant and marriage date BEFORE requesting an appointment for your marriage license.

### To apply in the Town of Dover:

Marriage license applications are by appointments. To avoid last-minute conflicts, call the Dover Health Department Office ahead of time at 973-366-2200 ext. 1120 and 1116 (at least2 weeks before you get married to schedule your appointment). When your appointment is confirm, we will give you instructions on how to fill out the application. You can find the application on our website ww.dover.nj.us / Popular Links / Forms & Applications / Department of Health / Vital Statistics / Marriage License Application].

• Applicants **must** apply for a license in the municipality where they reside (where property taxes are paid).

One of the applicants must be a resident of Dover.

If both applicants reside outside the state of New Jersey, then they must apply for a license in the municipality where the ceremony will be held.

## ON THE DAY OF YOUR APPOINTMENT, YOU NEED TO BRING THE FOLLOWING:

#### A valid ID for each applicant:

- Driver's License
- Passport
- \* Motor and Vehicle ID, Identification issued by the state, county, or federal government.

## • **Proof of residency**:

- Utility account water, electricity, telephone, cellular, etc. not to exceed 90 days of issue
- Bank statement, credit card statement, not to exceed 90 days of issue
- \* Notarized letter from the owner of the property in which the applicant(s) reside
- Rental agreement

## WE CANNOT ACCEPT PERSONAL MAIL OR JUNK MAIL AS PROOF OF RESIDENCY

- **One witness**; not less than 18 years of age.
- \$28 cash exact change or money order payable to the Town of Dover.
- Social Security number for both applicants. If any of the applicants do not have Social Security, a U.S. Non-Resident notation will be written on the marriage application and license.

## Additional information:

The marriage license is valid in New Jersey **ONLY**.

The marriage license can **ONLY** be issue after the 72-hour waiting period has been fulfill (by law). The marriage license expires 30 days after the date of issuance.