

# State of New Jersey Local Government Services

Year:	2019	Municipal	<b>User Friendly</b>	Budget	
MUNICIPALITY:	0001 Select your Local G	Sovernment	, , , , , , , , , , , , , , , , , , ,	Adopted	V
Municode:	0001		Filenam	e: 0001 fba 2019.xlsm	
	Website	: www.dover.nj.us			
	Phone Number	•	973-366-2200		
	Mailing Address	•	37 N. Sussex Stre	eet	
Email the UFB if no	ot using Outlook	Mur	nicipality: Dover	State: NJ Zip: 07801	
general contraction.	Mayor		<ul> <li>Ecological Control of Control o</li></ul>	The analysis of the second sec	SERVICE
First Name	Middle Name	Last Name	Term Expires	Business Email	
James	<b>P.</b>	Dodd	12/31/2019	jdodd@dover.nj.us	
	<b>Chief Administ</b>	rative Officer	The state of the s		100000000000000000000000000000000000000
Donald		Travisano		dtravisano@dover.nj.us	
	Chief Financial	Officer			
Kelly	N.	Toohey		ktoohey@dover.nj.us	
	Municipal Clerl	k			100000000000000000000000000000000000000
Tara		Pettoni		tpettoni@dover.nj.us	
	Registered Mu	nicipal Accounta	nt		
John	J.	Mooney		јтоопеу@nisivoccia.com	
	Governing Bod	ly Members	-		
First Name	Middle Name	Last Name	Term Expires	Business Email	
William		O!Connor	12/31/2019	woconnor@dover.nj.us	
Cynthia		Romaine	12/31/2019	cromaine@dover.nj.us	
Sandra		Wittner	12/31/2020	swittner@dover.nj.us	
Humberto		Quinones	12/31/2020	hquinones@dover.nj.us	
James		Visioli	12/31/2019	jvisioli@dover.nj.us	
Carolyn		Blackman	12/31/2020	cblackman@dover.nj.us	
Steven		Toth	12/31/2019	stoth@dover.nj.us	
Carlos		Valencia	12/31/2020	cvalencia@dover.nj.us	

## USER FRIENDLY BUDGET SECTION - PROPERTY TAX BREAKDOWN

2018 Calendar Year Proper	<u>rty Tax Levies - ALL e</u>				Current Year 2019 Bud	<del></del>	
	Calendar Year	Calendar Year	% of	Avg Residential	<u>Taxes</u>	Actual/Estimated	Tax Levy
	Tax Rate	Tax Levy	<b>Total Levy</b>	Taxpayer Impact			
Municipal Purpose Tax	1.162	\$15,105,878.03	46.15%	\$0.00	Municipal Purpose Tax		\$15,826,314.00
Municipal Library	0.034	\$451,552.39	1.38%	\$0.00	Municipal Library		\$458,127.00
Municipal Open Space	0.010		0.00%	\$0.00	Municipal Open Space		
Fire Districts (avg. rate/total levies)			0.00%	\$0.00	Fire Districts (total levies)		
Other Special Districts (total levies)			0.00%	\$0.00	Other Special Districts (total levies)		
Local School District	1.104	\$13,650,000.00	41.70%	\$0.00	Local School District		\$13,650,000.0
Regional School District			0.00%	\$0.00	Regional School District		
County Purposes			0.00%	\$0.00	County Purposes		
County Library			0.00%	\$0.00	County Library		
County Board of Health			0.00%	\$0.00	County Board of Health		
County Open Space			0.00%	\$0.00	County Open Space		
Other County Levies (total)	0.267	\$3,525,000.00	10.77%	\$0.00	Other County Levies (total)		\$3,525,000.0
Total (Calendar Year 2018 Budget)	2.577	\$32,732,430.42	100.00%	\$0.00	Total ESTIMATED amount to be raised by taxe	es	\$33,459,441.00
Total Taxable Valuation as of	October 1, 2018	\$1,299,474,000.00		:	Revenue Anticipated, Excluding Tax Levy		9,137,306.90
(To be used to calculate the current year tax ra	ite)				Budget Appropriations, before Reserve for Unc	ollected Taxes	24,643,755.54
Current Year Average Residential As	sessment	\$238,900.00			Total Non-Municipal Tax Levy		\$17,175,000.00
Current Law 111010Bo 110010011111111111	=				Amount to be Raised by Taxes - Before RUT		\$32,681,448.64
	Prior V	ear to Current Year C	'omparison		Reserve for Uncollected Taxes (RUT)		\$616,002.8
	<u> </u>	car to current rear c	OHIPATISON		Total Amount to be Raised by Taxes		\$33,297,451.49
	<i>a</i> .	7.	70 D. 4.		Total Land Co.		<b>400</b> ,-00,000
	The second of th	ı - Municipal Purposes Current Year		7	% of Tax Collections used to Calculate RUT		98.159
	Prior Year	Current Year	% Change (+/-)	4	% of Tax Collections used to Calculate RO 1		70.13
	1.162		-100.00%	1	TOAZ 1 1 41 4 1 11 2  07 21		
					If % used exceeds the actual collection % then		
	<u>Comparison</u>	- Municipal Purposes	Tax Levy		reference the statutory exception used		
	Prior Year	Current Year	% Change (+/-)	\$ Change (+/-)			
	\$15,105,878.03	\$15,826,314.00	4.77%		Tax Collections - ACTUAL as of Prior Year		
					Total Tax Revenue, Collections CY 2018		32,931,256.0
	Comparison - Impact	on Avg. Residential T	'ax Payment (Mun	nicipal Purposes Onl	Total Tax Levy, CY 2018		33,494,634.0
	Prior Year	Current Year	% Change (+/-)	\$ Change (+/-)	% of Taxes Collected, CY 2018		98.329
	\$0.00	\$0.00	#DIV/0!	\$0.00			
	\$0.00	Φυ.υυ	πD1 V/U!	1 40.00	Delinquent Taxes - December 31, 2018		
					Definiquent raxes - December 51, 2016		
				Sheet UFB-1			

#### USER FRIENDLY BUDGET SECTION - ANTICIPATED REVENUE SUMMARY (ALL OPERATING FUNDS)

FCOA		% Difference Current vs. Prior Year	\$ Difference Current vs. Prior Year	Total Realized Revenue (Prior Year)	Total Anticipated Revenue (Current Year)	General Budget	Open Space Budget	Water Utility	Parking Utility	Utility	Utility	Utility	Utility
08	Surplus	45.14%	\$654,495.56	\$1,450,000.00	\$2,104,495.56	\$1,600,000.00		\$500,000.00	\$4,495,56				
08	Local Revenue	131,23%	\$4,047,721.34	\$3,084,529.66	\$7,132,251.00	\$3,320,241.00		\$3,500,000.00	\$312,010,00				
09	State Aid (without offsetting appropriation)	0.29%	\$3,620.00	\$1,261,002.00	\$1,264,622.00	\$1,264,622.00							
08	Uniform Construction Code Fees	-0.88%	(\$3,576.00)	\$408,576.00	\$405,000.00	\$405,000.00							
	Special Revenue Items w/ Prior Written Consent												
11	Shared Services Agreements	247.11%	\$146,970.24	\$59,475.76	\$206,446.00	\$206,446.00							
08	Additional Revenue Offset by Appropriations	#DIV/0!	\$0.00	(50) (60) (60) (60) (60) (60)	\$0.00								
10	Public and Private Revenue	-7.95%	(\$71,974.95)	\$904,874.85	\$832,899.90	\$832,899.90							
08	Other Special Items	-42.11%	(\$700,671.64)	\$1,663,769.64	\$963,098.00	\$963,098.00							
15	Receipts from Delinquent Taxes	-9.91%	(\$59,973.74)	\$604,973.74	\$545,000.00	\$545,000.00							
	Amount to be raised by taxation												
07	Local Tax for Municipal Purposes	4.77%	\$720,436.21	\$15,105,878.03	\$15,826,314.24	\$15,826,314.24							
07	Minimum Library Tax	1.46%	\$6,574.43	<b>\$</b> 451,552.39	\$458,126,82	\$458,126.82							
54	Open Space Levy Tax	#DIV/0!	\$0,00		\$0.00								
07	Addition to Local District School Tax	#DIV/0!	\$0,00		\$0.00								
08	Deficit General Budget	#DIV/0!	\$0.00		\$0.00								
	Total	18.98%	\$4,743,621.45	\$24,994,632.07	\$29,738,253.52	\$25,421,747.96	\$0,00	\$4,000,000.00	\$316,505.56	\$0.00	\$0.00	\$0.00	\$0.00

Sheet UFB-2

### USER FRIENDLY BUDGET SECTION STRUCTURAL BUDGET IMBALANCES

Line Item.  Put "X" in cell to the left that corresponds to the type of imbalance.				Amount	Comment/Explanation
			11 11 11 11 11 11 11 11 11 11 11 11 11		

# USER FRIENDLY BUDGET SECTION Long Term Tax Exemptions

Prior Budget Year'	's Payments in Lieu	of Tax (PILOT) -	Long Term Tax E	xemptions	Prior Budget Year	s Payments in Lie	u of Tax (PILO)	F) - Long Term Ts	x Exemptions	Prior Budget Ye	ar's Payments in Lie	u of Tax (PILOT	- Long Term Ta	x Exemptions	Prior Budget '	Year's Payments in Li	eu of Tax (PILOT	- Loug Term Tax E	<u>xemptious</u>
Project Name	Type of Project (use drop-down for data entry)	PILOT Billing	Assessed Value	Taxes if Billed In Full 2018 Total Tax Rate	Project Name	Type of Project (use drop-down for data entry)		Assessed Value	Taxes if Billed In Full 2018 Total Tax Rate	Project Name	Type of Project (use drop-down for data entry)	PILOT Billing	Assessed Value	Taxes if Billed In Full 2018 Total Tax Rate	Project Name	Type of Project (use drop-down for data entry)	PILOT Billing	Assessed Value	Taxes if Billed In Full 2018 Total Tax Rate
Tilipond Towers Senior Citizen Apartaine	Other	\$181,232.00	\$8,485,000.00	\$208,731.00			germanian de mag								16 6 6 6 6 6 6 6 6 6 6 6 6 6 6 6 6 6 6	1 50 50 40 50 10 50 50 50 50 50 50 50 50 50 50 50 50 50			
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Total Long Term Exemptions - C	Column Total	181 232 00 1	8,485,000.00	208 731 00	Total Long Term Exemptions	- Column Total	\$0,00	\$0.00	S0.00	Total Long Term Exemption	ıs - Column Total	\$0,00	\$0,00	\$0.00	Total Long Term Exemption	s - Column Total	\$0,00	\$0.00	0 \$0.00
	COMMIN TOTAL	131,232,00 ]	0,100,000.00	200,731.00	1 July 2 July 1 July 1 Liver priorie	1	45,00	1	1						Total Long Term Exempti		\$181 232 (V)	\$8,485,000.00	
Mark "X" if Grand Total	<ul> <li>If we discount with I</li> </ul>					II	I					II .			TOTAL TOOR TOUR EXCHIBIT	ONS - GRAND IVIA	3191,232.00	\$0,487,000.00	3206,731.00

Sheet UFB-6 Sheet UFB-6C

#### USER FRIENDLY BUDGET SECTION BUDGETED PERSONNEL COSTS

Organization / Individuals Eligible for Benefit	# of Full-Time Employees	# of Part-Time Employees	Total Personnel Cost	Base Pay	Overtime and other Compensation	Pension (Estimate)	Health Benefits Net of Cost Share	Employment Taxes and Other Benefits
Governing Body	0.00	9.00	287,690.00	\$260,000.00		\$7,800.00	\$0.00	\$19,890.00
Supervisory Staff (Department Heads & Managers)	11.00	2.00	1,511,426.83	\$1,160,871.00		\$144,670.00	\$117,079.20	\$88,806.63
Police Officers (Including Superior Officers)	36.00	2.00	4,254,824.67	\$3,067,431.00		\$904,558.00	\$238,357.92	\$44,477.75
Fire Fighters (Including Superior Officers)	14.00	1.00	1,403,649.46	\$972,900.00		\$286,915.05	\$119,727.36	\$24,107.05
All Other Union Employees not listed above	42.00	9.00	3,267,238.25	\$2,167,888.00		\$281,419.77	\$606,150.48	\$211,780.00
All Other Non-Union Employees not listed above	29.00	11.00	1,442,953.03	\$1,161,847.00		\$92,110.34	\$89,223.68	\$99,772.01
Totals	132.00	34.00	12,167,782.24	\$8,790,937.00	\$0.00	\$1,717,473.16	\$1,170,538.64	\$488,833.44

Is the Local Government required to comply with NJSA 11A (Civil Service)? - YES or NO

YES

Note - <u>Base Pay</u> is the annualized rate of pay to which overtime (if eligible) and/or pension is calculated. Either calculation is fine at the discretion of the Local Unit. Overtime and other compensation is any other item that is charged as a salary and wage expense but not included in Base Pay.

### **USER FRIENDLY BUDGET SECTION - HEALTH BENEFITS**

	Current Year # of	Current Year		D-:	D	
	Covered Members	Annual Cost Estimate per	Total Current	Prior Year # of Covered Members	Prior Year Annual Cost per Employee	Total Prior Year
	(Medical & Rx)	Employee	Year Cost	(Medical & Rx)	(Average)	Cost
Active Employees - Health Benefits - Annual Cost						
Single Coverage	33.00	\$11,101.82	\$366,360.06			\$0.00
Parent & Child	12.00	\$17,049.00	\$204,588.00			\$0.00
Employee & Spouse (or Partner)	12.00	\$23,963.20	\$287,558.40			\$0.00
Family	35.00	\$31,128.00	\$1,089,480.00			\$0.00
Employee Cost Sharing Contribution (enter as negative - )			(\$432,877.44)			
Subtotal	92.00		\$1,515,109.02	0.00		\$0.00
Elected Officials - Health Benefits - Annual Cost	1950,000					
Single Coverage	0		\$0.00			\$0.00
Parent & Child	0		\$0.00			\$0.00
Employee & Spouse (or Partner)	0		\$0.00			\$0.00
Family	0		\$0.00			\$0.00
Employee Cost Sharing Contribution (enter as negative - )						
Subtotal	0.00		\$0.00	0.00		\$0.00
Retirees - Health Benefits - Annual Cost						
Single Coverage	25	\$12,513.12	\$312,828.00			\$0.00
Parent & Child	3	\$11,264.00	\$33,792.00			\$0.00
Employee & Spouse (or Partner)	36	\$28,875.67	\$1,039,524.12			\$0.00
Family	14	\$29,975.20	\$419,652.80			\$0.00
Employee Cost Sharing Contribution (enter as negative -)						
Subtotal	78.00		\$1,805,796.92	0.00		\$0.00
GRAND TOTAL	170.00		\$3,320,905.94	0.00		\$0.00

Note - other health insurances such as dental and vision are not included in this analysis unless included in the employees total premium. Therefore, the total from this sheet may not agree with the budgeted appropriation.

Is medical coverage provided by the SHBP (Yes or No)? Is prescription drug coverage provided by the SHBP (Yes or No)?

NO NO

# USER FRIENDLY BUDGET SECTION ACCUMULATED ABSENCE LIABILITY

Legal basis for benefit (check applicable items)

		(check applicable items)				
Organization/Individuals Eligible for Benefit	Gross Days of Accumulated Absence	Dollar Value of Compensated Absences	Approved Labor Agreement	Local Ordinance	Individual Employment Agreement	
Totals	0.00	\$0.00		•		
Total Funds Reserved Total Funds App	as of end of 2018					
Total Funds App		ated Absence Liability				

# USER FRIENDLY BUDGET SECTION - OUTSTANDING DEBT; PER CAPITA AND BUDGET IMPACT

	Gross	<del></del>	Net		Current Year	2020	2021	All Additional Future
	Debt	Deductions	Debt		Budget	Budget	Budget	Years' Budgets
Local School Debt	\$4,825,000.00	\$4,825,000.00	\$0.00	Utility Fund - Principal	\$625,650.04	\$594,112.04	\$669,157.04	
Regional School Debt			\$0.00	11 *	\$159,968.96	Contract Con	\$132,678.02	
				Bond Anticipation Notes - Principal			V102,070,00	
Utility Fund Debt				Bond Anticipation Notes - Interest				
Water	\$11,012,295.94	\$11,012,295.94	\$0.00	11	\$865,000,00	\$880,000.00	\$960,000.00	
Parking	\$928,000.00	\$928,000.00	\$0.00	Bonds - Interest	\$180,060.00	\$159,772.50	\$136,972.50	
0			\$0.00	Loans & Other Debt - Principal				
0			\$0.00	Loans & Other Debt - Interest				
0	-		\$0.00					
0			\$0.00	Total	\$1,830,679.00	\$1,779,931.98	\$1,898,807.56	\$0.00
Municipal Purposes						MI-1		
Debt Authorized			\$0.00	Total Principal	\$1,490,650.04	\$1,474,112.04	\$1,629,157.04	\$0.00
Notes Outstanding			\$0.00	Total Interest	\$340,028.96	\$305,819.94	\$269,650.52	\$0.00
Bonds Outstanding	\$40,964,582.52		\$40,964,582.52	% of Total Current Year Budget	6.16%			W. W.
Loans and Other Debt			\$0.00		)			
				Description		Debt Not Lis	sted Above	
Total (Current Year)	\$57,729,878.46	\$16,765,295.94	\$40,964,582.52	Total Guarantees - Governmental				
				Total Guarantees - Other				
				Total Capital/Equipment Leases				
Population (2010 census)	18,157			Total Other				
Per Capita Gross Debt	\$3,179.48			Bond Rating	Moody's	Standard & Poors	Fitch	
Per Capita Net Debt	\$2,256.13			Rating		AA AA	<u> </u>	
				Year of Last Rating		A 17 Table 1 (17 T		
3 Yr. Average Property Valuation		\$1,353,035,410.67		i cai oi last Rating	\$ [	2018		
				Mark "X" if Municipality has	s no bond rating			
Net Debt as % of 3 Year Avg Prope	erty Valuation	3.03%					**************************************	
				Sheet UFB-10				

## USER FRIENDLY BUDGET SECTION - LIST OF AUTHORITIES AND FIRE DISTRICTS

Please set forth below the	names of all authorities a	and fire districts that s	erve your municipain	. <u>y</u>

#### **USER FRIENDLY BUDGET SECTION - Notes**

Press ALT-Enter to go to a new line in each cell)	