



**TOWN OF DOVER**  
COUNTY OF MORRIS  
37 North Sussex Street, Dover N.J. 07801  
(201) 366-2200

**LAND USE APPLICATION**

**FOR TOWN USE ONLY**

**For Action By :** ☐ **Planning Board** ☐ **Zoning Board of Adjustment**  
**Application No.:** \_\_\_\_\_ **Date Filed:** \_\_\_\_\_  
**Application Fees:** \_\_\_\_\_ **Initial Escrow Deposit:** \_\_\_\_\_  
**Taxes Paid To :** \_\_\_\_\_ **Meeting Date:** \_\_\_\_\_  
**Referrals:** ☐ **Police** ☐ **Fire** ☐ **Tax Assessor** ☐ **Shade Tree** ☐ **MCPB** ☐ **Other :** \_\_\_\_\_

**APPLICANT**

**Name:** \_\_\_\_\_  
**Address:** \_\_\_\_\_ **Email:** \_\_\_\_\_  
\_\_\_\_\_ **Telephone Number:** \_\_\_\_\_

**Applicant is a :** ☐ **Corporation** ☐ **Partnership** ☐ **Individual**

Pursuant to NJSA 40:55D-48.1, the names and addresses of all persons owning at least 10% of the stock in a corporate applicant or 10% interest in any partnership applicant must be disclosed. In accordance with NJSA 40:55D-48.2 that disclosure requirement applies to any corporation or partnership which owns at least 10% interest in the applicant followed up the chain of ownership until the names and addresses of the non-corporate stockholders and partners exceeding the 10% ownership criterion have been disclosed. **Attach pages as necessary to fully comply**

	<b>Name</b>	<b>Address</b>	<b>Interest</b>
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____

**SUBJECT PROPERTY**

**Location/Address:** \_\_\_\_\_  
**Block:** \_\_\_\_\_ **Lot(s):** \_\_\_\_\_

**APPLICATION TYPE**

**SUBDIVISION:**

☐ **Minor Subdivision** ☐ **Preliminary Major Subdivision** ☐ **Final Major Subdivision**  
☐ **Amended or Revised Minor Subdivision** ☐ **Amended or Revised Preliminary Major Subdivision**  
☐ **Amended or Revised Final Major Subdivision**

**Number of lots to be created (including remainder):** \_\_\_\_\_

**Number of proposed dwelling units (if applicable):** \_\_\_\_\_

**SITE PLAN:**

☐ **Expedited Waiver of Site Plan Approval (EWSP)** ☐ **Waiver of Site Plan Approval** ☐ **Minor Site Plan**  
☐ **Preliminary Major Site Plan** ☐ **Final Major Site Plan** ☐ **Amended or Revised Site Plan**

**Area to be disturbed:** \_\_\_\_\_ **Number of proposed dwelling units (if applicable):** \_\_\_\_\_

**Existing Use(s):** \_\_\_\_\_  
\_\_\_\_\_

**Proposed Use(s):** \_\_\_\_\_  
\_\_\_\_\_

**VARIANCE(S) / OTHER:**

<input type="checkbox"/> <b>Informal Review of Concept Development Plan</b>	<input type="checkbox"/> <b>Variance Relief - "Expansion of Non-Conforming Use"</b> (NJSA 40:55D-70d(2))
<input type="checkbox"/> <b>Appeal Decision of an Administrative Officer</b> (NJSA 40:55D-70a)	<input type="checkbox"/> <b>Variance Relief - "Conditional Use Standard Deviation"</b> (NJSA 40:55D-70d(3))
<input type="checkbox"/> <b>Map or Ordinance Interpretation or Special Question</b> (NJSA 40:55D-70b)	<input type="checkbox"/> <b>Conditional Use Permit (NJSA 40:55D-67)</b>
<input type="checkbox"/> <b>Variance Relief - "hardship" (NJSA 40:55D-70c(1))</b>	<input type="checkbox"/> <b>Direct issuance of a permit for a structure in a bed of a mapped street, public drainage way, or flood control basin</b> (NJSA 40:55D-34)
<input type="checkbox"/> <b>Variance Relief - "substantial benefit" (NJSA 40:55D-70c(2))</b>	<input type="checkbox"/> <b>Direct issuance of a permit for a lot lacking street frontage</b> (NJSA 40:55D-35)
<input type="checkbox"/> <b>Variance Relief - "Use" (NJSA 40:55D-70d(1))</b>	

**PROPERTY OWNER** Property Owner is:

Same as Applicant ☐

Other Than Applicant ☐

If property owner is other than the applicant, provide the following information on the property owner(s):

Name of Property Owner: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

**SUBJECT PROPERTY**

Location: \_\_\_\_\_

Block: \_\_\_\_\_ Lot(s): \_\_\_\_\_

Dimensions: Frontage \_\_\_\_\_ Depth \_\_\_\_\_ Total Area \_\_\_\_\_

Last Previous Occupancy: \_\_\_\_\_

Prop. Lot Coverage: \_\_\_\_\_ % Prop. Building Coverage: \_\_\_\_\_ % Prop. Height of Building: \_\_\_\_\_

<u>Yard</u>	<u>Required</u>	<u>Existing</u>	<u>Proposed</u>
Front	_____	_____	_____
Rear	_____	_____	_____
Side	_____	_____	_____

Prevailing setback of adjacent buildings within subject block: \_\_\_\_\_

**ZONING DISTRICT(S)**

RESIDENTIAL

☐ R-1 (Single-Family-7,500 SF)

☐ R-1S (Single-Family- Steep Slope)

☐ R-2 (Single-Family-5,000 SF)

☐ R-3 (Double Family-7,500SF)

☐ R-3A (Double Family/Rooming House)

☐ R-4 (Multifamily Garden Apt)

NON-RESIDENTIAL

☐ C-2 (General Commercial)

☐ C-3 (Commercial - Lt. Ind.-Com.)

☐ RAD (Redevelopment Area Distr.)

☐ IND (Industrial)

☐ IND/OP (Industrial/Office Park)

DOWNTOWN DISTRICTS

☐ C-1 (Retail Commercial)

☐ D1 (Station Area)

☐ D2 (Blackwell St. Historic)

☐ D3 (E. Blackwell Bus.)

☐ D4 (S. Downtown)

☐ BHRPA (Bassett Hwy. Redev. Plan Area)

Access Location(s): \_\_\_\_\_

Does the subject property contain restrictions, covenants, easements, association by-laws, existing or proposed on the property?

Existing: ☐ Yes (attach copies) ☐ No

Proposed: ☐ Yes (attach copies) ☐ No

**VARIANCES, DEVELOPMENT STANDARDS WAIVERS & CHECKLIST SUBMITTAL WAIVERS**

Section(s) of Ordinance from which a variance is requested (attach additional pages as necessary):

\_\_\_\_\_

Section(s) of Ordinance from which Development Standards waiver is requested (attach additional pages as necessary):

\_\_\_\_\_

Waiver(s) Requested of Checklist Submittal Requirements (attach additional pages as necessary):

\_\_\_\_\_

**DESCRIPTION OF APPLICATION**

Explain in detail the exact nature of the application and the changes to be made at the premises, including the proposed use(s) of the premises (attach pages as needed):

\_\_\_\_\_

\_\_\_\_\_

Describe all on-site, off-site and off tract improvements proposed:

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Describe any prior applications to the Planning or Zoning Board for this property, including date, applicant, nature of application and Board action:

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### **SUBMITTALS**

List of plats and other material being submitted in support of your application (attach pages as needed):

<i>Title</i>	<i>No. of Copies</i>	<i>Prepared By</i>
<hr/>	<hr/>	<hr/>
<hr/>	<hr/>	<hr/>
<hr/>	<hr/>	<hr/>
<hr/>	<hr/>	<hr/>
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*Propose  
To Testify?  
(Yes/No)*

*Applicant's Attorney*(Required for Corporations) 

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Address 

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Telephone 

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 Fax 

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Email 

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*Applicant's Engineer* 

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Address 

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Telephone 

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 Fax 

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Email 

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*Applicant's Planning Consultant* 

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Address 

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Telephone 

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 Fax 

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Email 

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*Other Professional* 

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Field of Expertise 

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Address 

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Telephone 

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 Fax 

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Email 

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**CERTIFICATIONS****Applicant's Certification**

*I certify that the foregoing statements and the materials submitted are true. I further certify that I am the individual applicant or that I am an Officer of the Corporate applicant and that I am authorized to sign the application for the corporation or that I am a general partner of the partnership applicant.*

(If the applicant is a corporation this must be signed by an authorized corporate officer. If the applicant is a partnership, this must be signed by a general partner.)

Sworn to and subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

APPLICANT:

\_\_\_\_\_  
NOTARY PUBLIC

\_\_\_\_\_  
(Printed Name)

\_\_\_\_\_  
(Signature of Applicant)

**Owner Certification**

*I certify that I am the Owner of the property which is the subject of this application, and that I have authorized the applicant to make this application and that I agree to be bound by this application, the representations made and the decision in the same manner as if I were the applicant. I further certify that I am the individual Owner or that I am an Officer of the Corporate Owner and that I am authorized to sign the application for the Corporation or that I am a general partner of the partnership Owner.*

(If the applicant is a corporation this must be signed by an authorized corporate officer. If the applicant is a partnership, this must be signed by a general partner.)

Sworn to and subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

OWNER:

\_\_\_\_\_  
NOTARY PUBLIC

\_\_\_\_\_  
(Printed Name)

\_\_\_\_\_  
(Signature of Applicant)

**Approval to Enter Premises**

*This Applicant and Owner hereby grant(s) permission to members of the various town government boards and agencies involved with this application to enter upon the subject premises for inspection and study pertaining to this application until the application is either granted or denied.*

Sworn to and subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

OWNER:

\_\_\_\_\_  
NOTARY PUBLIC

\_\_\_\_\_  
(Printed Name)

\_\_\_\_\_  
(Signature of Applicant)

Sworn to and subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

APPLICANT:

\_\_\_\_\_  
NOTARY PUBLIC

\_\_\_\_\_  
(Printed Name)

\_\_\_\_\_  
(Signature of Applicant)

**Escrow**

*I understand that the sum of \$\_\_\_\_\_ has been deposited in an escrow account in accordance with the Code of the Town of Dover. I further understand that the escrow account is established to cover the cost of professional services including engineering, planning, legal and other expenses associated with the review of submitted materials. Sums not utilized in the review process shall be returned. If additional sums are deemed necessary, I understand that I will be notified of the additional amount and shall add that sum to the escrow account within fifteen (15) days.*

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Applicant