



CERTIFICATE OF COMPLIANCE APPLICATION - RESIDENTIAL TOWN OF DOVER

Mail: 37 North Sussex Street / Office: 100 Princeton Ave.
Dover N.J. 07801 (973) 366-2200 Ext. 2114

NOTE: The Town of Dover Code is available on the internet at: www.dover.nj.us

FOR TOWN USE ONLY

Date Filed: _____

Fee: Residential detached Single Family dwelling:\$75.00 per dwelling unit
Residential Two (2) Family or Multi-Family dwelling:\$75.00 for the first dwelling unit plus \$35.00 per additional dwelling unit
Rooming or Boarding House:\$75.00 for the dwelling unit plus \$15.00 per rooming/boarding unit
Lead Hazard Assistance Fee\$20.00 per dwelling unit (for rental units only)

Paid By: ☐ Cash ☐ Check No. _____ Receipt No. _____

Review By: ☐ Zoning ☐ UCC ☐ Fire ☐ Code Enforcement ☐ Other _____

Initial/Date _____

APPLICANT

Name: _____
Address: _____ Tel. No. (Home): _____
_____ Tel. No. (Cell): _____
_____ (Email): _____

Applicant is:

Proposed Tenant ☐ Property Owner ☐ Other _____ ☐

Certificate is requested as a result of a: Sale ☐ Rental ☐ New Construction ☐

PROPERTY OWNER

Property Owner is:

Same as Applicant ☐ Other Than Applicant ☐

If property owner is other than the applicant, provide the following information on the property owner(s):

Name of Current Property Owner: _____
Address: _____ Tel. No. (Home): _____
_____ Tel. No. (Cell): _____
_____ (Email): _____

Name of **Proposed** Property Owner: _____
Address: _____ Tel. No. (Home): _____
_____ Tel. No. (Cell): _____
_____ (Email): _____

Name of **Proposed** Property Tenant: _____
Address: _____ Tel. No. (Home): _____
_____ Tel. No. (Cell): _____
_____ (Email): _____

Note: If owner's address is other than the property location, the owner must file a "Non-Owner Occupied Premises" form

SUBJECT PROPERTY

Location/Address: _____

Block: _____ Lot(s): _____ Building Number: _____ Unit Number: _____

Does property contain three (3) or more units Yes ☐ No ☐

If "Yes" provide State Multi-Dwelling Registration Number: _____

CERTIFICATIONS

I certify that the statements and the information submitted are true. I further certify that I am the individual applicant or that I am an Officer of the Corporate applicant and that I am authorized to sign the application for the corporation or that I am a general partner of the partnership applicant. I also certify that if I am not the property owner, that I have the consent of the property owner to make this application and that the property owner has full knowledge of the details of the application herewith being submitted.

NOTE: (If the applicant is a corporation this must be signed by an authorized corporate officer. If the applicant is a partnership, this must be signed by a general partner.) *I also understand that the above fees include the cost of the initial inspection plus one (1) re-inspection. Additional re-inspections, whether due to non-compliance or inability to gain access for a scheduled re-inspection, will be charged \$50.00 per re-inspection visit. The cost for all inspections relating to the issuance of a Certificate of Compliance shall be paid in full no less than 24 hours prior to the scheduled re-inspection.*

(Printed Name of Applicant)

(Signature of Applicant)

(Date)