

RESOLUTION NO. 63-2020 BILL LIST RESOLUTION

WHEREAS, the Mayor and Board of Aldermen of the Town of Dover have examined all bills presented for payment; and

WHEREAS, the Chief Financial Officer has certified that there are sufficient funds in the account(s) to which respective bills have been charged.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Board of Aldermen of the Town of Dover do hereby approve the bills as listed; and

BE IT FURTHER RESOLVED that the proper officials are hereby authorized to sign the checks for payment of same.

CURRENT APPROPRIATIONS RESERVE ACCT claims in the amount of:	\$17,509.30
CURRENT APPROPRIATIONS ACCT claims in the amount of:	\$1,335,133.27
GENERAL CAPITAL ACCT claims in the amount of:	\$86,891.00
WATER UTILITY RESERVE ACCT claims in the amount of:	\$28,066.90
WATER UTILITY ACCT claims in the amount of:	\$2,651.41
WATER CAPITAL ACCT claims in the amount of:	\$238,990.99
PARKING UTILITY RESERVE ACCT claims in the amount of:	\$345.54
PARKING UTILITY ACCT claims in the amount of:	\$0.00
PARKING CAPITAL ACCT claims in the amount of:	\$0.00
ANIMAL CONTROL TRUST ACCT claims in the amount of:	\$1.20
EVIDENCE TRUST ACCT claims in the amount of:	\$0.00
RECYCLING TRUST ACCT claims in the amount of:	\$0.00
COUNTY FORFEITED ASSETS TRUST ACCT claims in the amount of:	\$0.00
FEDERAL FORFEITED ASSETS ACCT claims in the amount of:	\$0.00
TRUST/OTHER ACCT claims in the amount of:	\$1,352.25
COAH TRUST ACCT claims in the amount of:	\$0.00
TOTAL CLAIMS TO BE PAID	\$1,710,941.86

BE IT FURTHER RESOLVED that the following claims have been paid prior to the Bill List Resolution in the following amounts:

TRUST/OTHER ACCT claims in the amount of:	\$0.00
CURRENT APPROPRIATIONS ACCT claims in the amount of:	\$352.13
GENERAL CAPITAL ACCT claims in the amount of:	\$0.00
WATER UTILITY OPERATING claims in the amount of:	\$552.72
TOTAL CLAIMS PAID	\$904.85

TOTAL BILL LIST RESOLUTION

ATTEST:

John P. Schmidt, Acting Municipal Clerk

Cawlyn Blackman major
Carolyn Blackman, Mayor

ADOPTED 2-11-2020

\$1,711,846.71



RESOLUTION NO. 64-2020

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER APPOINTING TAX AND ASSESSMENT SEARCHER

WHEREAS, Resolution 27-2020 appointed Kelly N. Toohey TAX SEARCHER and ASSESSMENT SEARCHER via Resolution 27; and

WHEREAS, Kelly N. Toohey recently retired and the Town is in need of appointing an individual to the perform the functions of TAX SEARCHER and ASSESSMENT SEARCHER

NOW THERFORE BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris, NJ that **Ashley Wilson** be and hereby is appointed **TAX SEARCHER** and **ASSESSMENT SEARCHER** for the Town of Dover for balance of the year 2020.

ATTEST:

TOWN OF DOVER, COUNTY OF MORRIS

John P. Schmidt, Acting Municipal Clerk

Carolyn Blackman, Mayor

ADOPTED:2-//-2020



RESOLUTION NO. 65-2020

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER APPOINTING ASSISTANT TOWN TREASURER

WHEREAS, Chapter 49, Article V of the Code of the Town of Dover allows the Town to appointment an Assistant Treasurer.

NOW THERFORE BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris, NJ that **Ashley Wilson** be and hereby is appointed **Assistant Town Treasurer** for the Town of Dover for a term commencing January 1, 2020 and ending February 11, 2020.

ATTEST:

TOWN OF DOVER, COUNTY OF MORRIS

John P. Schmidt, Acting Municipal Clerk

Carolyn Blackman, Mayor

ADOPTED: 21-2020



RESOLUTION NO. 66-2020

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER CHANGING CUSTODIAN OF PETTY CASH FUND PURSUANT TO N.J.S.A. 40A:5-21

WHEREAS, Kelly N. Toohey is the custodian of the Town of Dover Petty Cash Fun Fund; and

WHEREAS, Kelly N. Toohey recently retired and is no longer employed with the Town of Dover effective January 31, 2020; and

WHEREAS, In accordance with N.J.S.A. 40A:5-21, the Town of Dover, County of Moris, State of New Jersey is changing the custodian of the Town of Dover Petty Cash Fund to Ashley Wilson; and

WHEREAS, Ashley Wilson is bonded in the amount of \$1,000.00, by virtue of surety bond;

NOW THERFORE BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris, State of New Jersey hereby authorizes such action and two copies of this resolution be filed with the Division of Local.

ATTEST:

TOWN OF DOVER, COUNTY OF MORRIS

John P. Schmidt, Acting Municipal Clerk

avolm Blackman rolyn Blackman, Mayor

ADOPTED: 2-//-2020



RESOLUTION NO. 68-2020

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY ENDORSING APPLICATION FOR TREATMENT WORKS APPROVAL FOR THE CONSTRUCTION OF A SANITARY SEWER LATERAL TO BE CONSTRUCTED AT 100 RICHBOYNTON ROAD, BLOCK 606, LOT 18 ON THE OFFICIAL TAX MAP OF THE TOWN OF DOVER

WHEREAS, the Town of Dover has received a request to endorse a Treatment Works Application for the construction of a privately owned sanitary sewer lateral to be connected to the Town of Dover Sanitary Sewer System located within the Richboynton Road right-of-way; and

WHEREAS, the applicant must apply to the New Jersey Department of Environmental Protection for the Treatment Works Approval for the discharge of sewer gallonage into the Town of Dover sanitary sewer collection system by way of a sanitary sewer lateral; and

WHEREAS, the Estate of Dimitrios Paliatsas has submitted an application to the Town of Dover for endorsement; and

WHEREAS, in order for the New Jersey Department of Environmental Protection (NJDEP) to consider the application, the same must me endorsed by the Town of Dover among others; and

WHEREAS, the request and supporting documents has been reviewed by the Engineering staff which find the information provided acceptable and satisfactory; and

WHEREAS, the Town of Dover desires to authorize the execution of the endorsement of the said application.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Board of Alderman of the Town of Dover, County of Morris, State of New Jersey;

- 1. The Town hereby endorses a request for Treatment Works Approval the Estate of Dimitrios Paliatsas located on Block 606, Lot 18 on the official tax map of the Town of Dover.
- 2. The Deputy Town Administrator is hereby authorized and directed to execute the appropriate endorsements for the Treatment Works Approval, together with other appropriate officers and employees of the Town of Dover, and hereby authorized to take all actions necessary to effectuate the purpose.
- 3. This resolution shall take effect immediately.

ATTEST:

TOWN OF DOVER, COUNTY OF MORRIS

John P. Schmidt, Acting Municipal Clerk

Carolyn Blackman, Mayor

ADOPTED: 2-//-2020



RESOLUTION NO. 69-2020

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER APPOINTING INTERIM CFO / INTERIM TREASURER

WHEREAS, Kelley N. Toohey who served as CFO and Treasurer of the Town of Dover recently retired effective January 31, 2020; and

WHEREAS, the governing body after careful review and upon recommendation from administration and professionals believes it is in the best interest of the Town of Dover to appoint an Interim CFO / Interim Treasurer to assume those responsibilities; and

WHEREAS, the Mayor of the Town of Dover also believes it is in the best interest of the Town of Dover to appoint an Interim CFO / Interim Treasurer to assume those responsibilities; and

NOW THERFORE BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris, NJ that **Ashley Wilson** be and hereby is appointed Interim CFO / Interim Treasurer of the Town of Dover.

ATTEST:

TOWN OF DOVER, COUNTY OF MORRIS

John P. Schmidt, Acting Municipal Clerk

<u>Cawlyn Blackman</u> Carolyn Blackman, Mayor

ADOPTED: 2-//-2020



RESOLUTION NO. 70-2020

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER APPROVING THE SETTLEMENT BEWTEEN PBA LOCAL #107 AND THE TOWN OF DOVER AND TOWN OF DOVER POLICE DEPARTMENT.

WHEREAS, an action was brought before the Public Employment Relations Commission by PBA LOCAL #107 (the "Union") against the Town of Dover Police Department and the Town of Dover (collectively referred to as the "Town") alleging an Unfair Practice Charge, by way of an Order to Show Cause bearing Docket No. CO-2020-004; and

WHEREAS, the Parties wish to avoid the expense and uncertainties of litigation, and wish to resolve and settle all disputes and claims relating to the Unfair Practice Charge and Order to Show Cause; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey as follows:

- 1. The Parties have negotiated a Settlement Agreement, which provides in pertinent part as follows:
 - a. Rescission of the May 6, 2019 Order;
 - b. Acknowledgement that the document entitled "Internal Affairs Confidentiality Agreement," does not restrict a Union member from speaking to his/her authorized Union representative about Union business, which includes potential and actual disciplinary actions.
 - c. Modification of the Town's "Internal Affairs Complaint Notification" form, and acknowledgment that this document does not restrict a Union member from speaking to his/her authorized union representative about Union business.
 - d. Acknowledgment that the Town shall continue to utilize its "Administrative Advisement Form" in compliance with New Jersey Attorney General Guidelines.
 - e. Acknowledgement that the Town shall continue to utilize its "Witness Acknowledgment Form" in compliance with New Jersey Attorney General Guidelines.
 - f. Acknowledgment that the forms described hereinabove are not the only forms utilized by the Town related to Internal Affairs investigations.
 - g. Acknowledgement that the Town agrees to limit the use of no-contact orders in the

future to those related to active internal affairs investigations and those for which the Town has a legitimate purpose, which shall be made available to the Union upon request.

- h. Acknowledgement that the Union shall voluntarily withdraw its unfair practice charge with the New Jersey Public Employment Relations Commission, Docket No.: CO-2020-004 and will provide all such documents and take such actions necessary to effectuate the withdrawal of same.
- 2. The Public Safety Director is hereby authorized to execute the Settlement Agreement on behalf of the Town of Dover and Town of Dover Police Department upon the terms set forth above.

ATTEST:

TOWN OF DOVER, COUNTY OF MORRIS

John P. Schmidt, Acting Municipal Clerk

Carolyn Blackman, Mayor

ADOPTED: 7-1-2020



RESOLUTION NO. 71-2020

AUTHORIZING EXECUTIVE SESSION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Mayor and Board of Aldermen of the Town of Dover to be held in public, N.J.S.A. 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend, and

WHEREAS, the Mayor and Board of Aldermen have determined that 4 issues are permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance shall be discussed during an Executive Session to be held on February 11, 2020 at \(\cdot \cdo

WHEREAS, the nine (9) exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which <u>the number</u> of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception shall be written.

of court sl	natter which, by express provision of Federal law, State statut all be rendered confidential or excluded from public discussion to the provision(s) at issue is:	on." The
nature of the need for co	on to the provision(s) at issue is:a e matter, described as specifically as possible without undermining employers as a possible without undermining as possible without undermining as possible without undermining as	ng the
	;	
receive fu	natter in which the release of information would impair a right desired the federal government." The nature of the matter, desired as possible without undermining the need for confidentiality	
individual personal 1 custodial, relocation body pert	aterial the disclosure of which constitutes an unwarranted in privacy such as any records, data, reports, recommendations aterial of any educational, training, social service, medical, he hild protection, rehabilitation, legal defense, welfare, housing insurance and similar program or institution operated by a pining to any specific individual admitted to or served by such or program, including but not limited to information relative	, or other ealth, 5, oublic
	s personal and family circumstances, and any material pertai	

	ity is
	;
are propose negotiation employees o	llective bargaining agreement, or the terms and conditions of ved for inclusion in any collective bargaining agreement, including of terms and conditions with employees or representatives of the public body" The collective bargaining contract(s) discusses Board and
	:
	The nature of the matter, described as specifically as possible with the need for confidentiality is
	the need for confidentiality is
"(6) Any tac the public p	tics and techniques utilized in protecting the safety and proper provided that their disclosure could impair such protection. An ans of violations or possible violations of the law." The nature of the disclosure specifically as possible without undermining the need for
"(6) Any tac the public p investigation matter, descri	tics and techniques utilized in protecting the safety and proper provided that their disclosure could impair such protection. An ans of violations or possible violations of the law." The nature of the disclosure specifically as possible without undermining the need for
"(6) Any tac the public p investigation matter, descri	tics and techniques utilized in protecting the safety and proper provided that their disclosure could impair such protection. An ans of violations or possible violations of the law." The nature of the disclosure specifically as possible without undermining the need for

	ure of the discussion, described as specifically as possible without undermining d for confidentiality is Discussion of both cases will be about current case
	strategy, settlement and to receive legal guidance from Attorney(s)
;	
	y matter involving the employment, appointment, termination of
	ment, terms and conditions of employment, evaluation of the
	nance, promotion or disciplining of any specific prospective public
	or employee or current public officer or employee employed or
	ted by the public body, unless all individual employees or appointees whose ould be adversely affected request in writing that such matter or matters be
	ed at a public meeting." Subject to the balancing of the public's interest and
	ployee's privacy rights under South Jersey Publishing Co. v. New Jersey
Express	sway Authority, 124 N.J. 478, the employee(s) and nature of the discussion,
describ	ed as specifically as possible without undermining the need for confidentiality
are <u>pers</u>	onnel status as it relates to employee(s) in the Recreation Department
	;
	y deliberation of a public body occurring after a public hearing that may
	n the imposition of a specific civil penalty upon the responding party or
	pension or loss of a license or permit belonging to the responding party as t of an act of omission for which the responding party bears
	sibility." The nature of the matter, described as specifically as possible withou
	ining the need for confidentiality
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No. MRS-L-2448-19 & Schmidt, Hollenbeck and Valencia v. Dover Board of

Aldermen and Mayor James P. Dodd – Docket No. MRS-L-2499-19

WHEREAS, the length of the Executive Session is estimated to be <u>40</u> minutes after which the public meeting of the Mayor and Board of Aldermen shall reconvene and proceed with business.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Board of Aldermen of the Town of Dover will go into Executive Session for only the above stated reasons;

BE IT FURTHER RESOLVED that the Mayor and Board of Aldermen hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure. For each of the above items, the estimated date by which such disclosure can be made and/or the occurrence that needs to take place before disclosure can be made are listed below (attach separate sheet if necessary)

Subject of Discussion	Estimated Date	Necessary Occurrence
MRS-L-2448-19	6/30/2020	When litigation is concluded
MRS-L-2499-19	4/1/2020	When litigation is concluded
Personnel status of employees	2/29/2020	When final action is taken
in the Recreation Department		

BE IT FURTHER RESOLVED that the Clerk at the present public meeting, shall read aloud enough of this resolution so that members of the public in attendance can understand, as precisely as possible, the nature of the matters that will privately discussed.

BE IT FURTHER RESOLVED that the Clerk, on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

Carolyn Blackman, Mayor

I HEREBY CERTIFY THAT THIS IS ATRUE COPY OF THE RESOLUTION APPROVED BY THE MAYOR AND BOARD OF ALDERMEN AT ITS PUBLIC MEETING

John P. Schmidt, Acting Municipal Clerk



RESOLUTION NO. 72-2020

RESOLUTION OF THE MAYOR AND BOARD OF THE TOWN OF DOVER APPOINTING THE CHIEF LAW ENFORCEMENT OFFICER AS CUSTODIAN OF RECORDS OF THE POLICE DEPARTMENT

WHEREAS, the Municipal Clerk currently serves as the Custodian of Records of the Police Department; and

WHEREAS, there are certain records within the Police Department that a civilian employee is prohibited from reviewing; and

WHEREAS, to be in conformance with laws, rules and regulations the Mayor and Board of Aldermen believe it is in the best interest to designate the Chief Law Enforcement Officer as Custodian of Records for the Police Department; and

NOW THERFORE BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris, New Jersey designates Captain Jonathan Delaney, Chief Law Enforcement Officer as Custodian of Records of the Police Department of the Town of Dover.

ATTEST:

John P. Schmidt, Acting Municipal Clerk

TOWN OF DOVER, COUNTY OF MORRIS

Carolyn Blackman Mayor

Carolyn Blackman, Mayor

ADOPTED: 2-11-2020



ORDINANCE NO. 06-2020

AN ORDINANCE AMENDING CHAPTER 68 (DEPARTMENT OF RECREATION) OF THE CODE OF THE TOWN OF DOVER TO UPDATE THE ADMINISTRATION OF THE RECREATION DEPARTMENT

WHEREAS, the governing body of a municipality may make, amend, repeal, and enforce ordinances to adopt policies and procedures for the protection of public health, safety and welfare; and

WHEREAS, the Recreation Department has undergone changes which have reduced personnel within the Department; and

WHEREAS, such personnel changes have streamlined the operations of the Recreation Department, which allows for the elimination of supervisory staff within the Department that can be incorporated into another position within the Town's Administration; and

WHEREAS, the Town desires to amend the Code of the Town of Dover to update the administration of the Recreation Department to eliminate the position of Recreation Director / Director of Economic Development and Community Affairs; and

NOW, THEREFORE, BE IT ORDAINED by the Mayor and the Board of Aldermen of the Town of Dover, County of Morris, State of New Jersey, that Chapter 68 of the Town Code entitled, "Department of Recreation" is hereby added to read as follows:

SECTION 1.

Chapter 68, Section 2 (Establishment; general duties) of the Dover Code hall be amended to read in its entirety as follows:

§68-2. Establishment; general duties

The Department of Recreation shall:

- A. Administer, operate and formulate programs for indoor and outdoor recreational programs and activities for children and adults
- B. Administer and operate facilities, functions and activities relating to public recreation
- C. Use Town and public school property and buildings by agreement with the Dover Board of Education, to the extent that such property and building may be adaptable and available for the use in recreational programs and purposes.
- D. Plan and develop public recreational areas and facilities.

E. (Deleted in its entirety).

SECTION 2.

Chapter 68, Section 3

§68-3. Director of Recreation of the Dover Code shall be amended to delete all references to the "Recreation Director" and "Director of Economic Development and Community Affairs".

§68-3 Shall be amended to read in its entirety as follows:

§68-3. Management of Recreation Department. The Recreation Department staff shall report to the Deputy Town Administrator who shall supervise all full-time and part-time employees in the Recreation Department as such employees may be appointed by the Mayor and Board of Alderman.

SECTION 3.

Chapter 63, Section 4

§68-4 Power and Duties of Director of Recreation of the Dover Code shall be amended to read in its entirety as follows:

868-4 Administration of the Recreation Department; powers and duties. The Deputy Town Administrator shall carry out the policies established by the Mayor and Board of Aldermen and Town Administrator for community recreation; plan, promote, organize and administer a comprehensive recreation service for the entire community; establish administrative procedures to assure maximum service provided at a reasonable cost; check the effectiveness of the recreation service; study community recreation needs to develop immediate and long-range plans to meet these needs; interpret the recreation organization, its philosophy, and objective; establish and maintain cooperative planning and working relationships with all other local community agencies and interested individuals; organize, train, and supervise subordinates and provide them with needed advice and assistance when difficult and unusual problems arise; recommend budget estimates to the Mayor and Board of Aldermen and Towns Administrator and keep appropriate records of receipts and expenditures; recommend the acquisition, design and construction of facilities; direct the operation of recreation facilities in areas and arrange for their proper maintenance and operation; prepare suitable and comprehensive reports; interpret and stimulate public interest in recreation activities; direct the establishment and maintenance of complete records of recreation activities and services, correspondence, personnel and property; and perform such other duties as may be assigned by the Mayor and Board of Aldermen and/or Town Administrator.

SECTION 4.

§68-5 through §68-7 shall remain unchanged.

<u>SECTION 5.</u> If any Chapter, Article, Section or Subsection, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid by any court of competent jurisdiction such decisions shall not effect the remaining portions of this Ordinance.

SECTION 6: All ordinances or rules or regulations of the Town of Dover, which are inconsistent with the provisions of this ordinance are hereby repealed to the extent of such inconsistency.

SECTION 7: This ordinance shall take effect upon passage and publication according to law.

Carolyn Blackman, Mayor

Attest:

John P. Schmidt, Acting Municipal Clerk

INTRODUCED: 1-28-2020

ADOPTED: 2-11-2020



ORDINANCE NO. 07-2020

AN ORDINANCE OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS AND THE STATE OF NEW JERSEY AUTHORIZING THE MAYOR AND THE DEPUTY TOWN ADMINISTRATOR TO TAKE ALL STEPS NECESSARY TO PURCHASE BLOCK 1207, LOT 1 ALSO KNOWN AS 15 NORTH SUSSEX STREET

WHEREAS, the Mayor and Board of Aldermen of the Town of Dover (the "Town"), pursuant to N.J.S.A. 40A:12-1, et seq., have determined to purchase certain real estate for public purposes in the Town; and

WHEREAS, the Town has negotiated with the record owner(s) of the property, including any successor-in-interest (the "Seller"), which is identified as Block 1207, Lot 1 on the Tax Map of the Town of Dover (the "Property"); and

WHEREAS, the Town and the Seller, have negotiated the material terms of the sale and have agreed to the conditions of such sale subject to governmental approval; and

WHEREAS, the Town wishes to purchase the Property for \$650,000.00;

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Board of Aldermen of the Town of Dover as follows:

- 1. The Mayor and the Town Administrator be and are hereby authorized, directed and empowered to execute the Letter of Intent and the Contract of Sale and all other necessary and required documents in order to effectuate this purchase;
- 2. That all ordinances or parts of ordinances inconsistent herewith repealed to the extent of such inconsistencies and should any section, clause, sentence or provision of any item in this Ordinance be declared unconstitutional or invalid by a Court of competent jurisdiction, such decision shall not affect the remaining portions of this Ordinance.
- 3. This Ordinance shall take effect upon its final passage and publication as provided by law.

Carolyn Blackman, Mayor

Attest:

John P. Schmidt, Acting Municipal Clerk

INTRODUCED: 1-28-2020

ADOPTED: 2-11-2020