

Town of Dover Historic Preservation Commission

- Paul Mc Dougall Chairman
- Stanley Schoonmaker Vice
- Robert Wagner
- Richard Gratacos
- Eric Berg

COUNTY OF MORRIS
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- Rafael Rivera – Alternate I
- George Laurie – Alternate II
- Michael Hantson – Administrative Officer
- Roger Thomas - Commission Attorney
- Regina Nee - Clerk/Secretary

Meeting Minutes Regular Meeting of the HISTORIC PRESERVATION COMMISSION February 25, 2008 at 7:00 PM

The meeting was called to order at 7:14 PM by Vice-Chairman Schoonmaker

ROLL CALL

Present: Commissioners, Wagner, Gratacos, Laurie, Vice Chairman Schoonmaker, also present was Administrative Officer Michael Hantson, and Board Attorney Roger Thomas.

Absent Commissioner Rivera, Chairman McDougall

PLEDGE OF ALLEGIANCE was recited by all.

ADEQUATE NOTICE was read by Clerk Nee

Approval of minutes of Reorganization meeting of 1/28/2008 approved

Approval of minutes of regular meeting 1/28/2008 approved

Applications none

Referral from the Planning Board

SP-01-08 Alvaro Leal Block 1210 Lot 5, also known as 25 E. Blackwell St located in the C-1 zone. The application is a Minor Site Plan to change the first floor from a photography supply store to a bakery/deli, and to construct a fire escape and loading dock on the rear of the building, and any other variances and waivers that may be required.

Administrative officer Michael Hantson explained pictures he took of the front and rear of the building.

After discussing this application the board concurred that since a fire escape is required by code, it should be located in the rear of the building. They have no issues with the loading dock which will be located in the rear of the building. The applicant will have to make an application to this board and obtain a Certificate of Historic review prior to obtaining a building permit.

Commissioner Laurie made a motion to send their comments to the Planning Board

Seconded by Commissioner Gratacos and followed by a roll call vote.

Roll Call: Ayes: Commissioner Gratacos, Wagner, Laurie, and Vice-Chairman Schoonmaker

Nays: none

At this time 7:54 PM Commissioner Gratacos excused himself from the meeting.

Old Business Set yearly meeting dates.

After discussing various dates it was decided on the fourth Monday of the month. With the exception of May 26th due to the Memorial day holiday.

Commissioner Wagner made a motion to approve

Seconded by Commissioner Laurie and followed by a roll call vote.

Roll Call Ayes Commissioner Wagner, Laurie, Vice Chairman Schoonmaker

Nays: none

New Business

Vice Chairman Schoonmaker reported a meeting to go over the budget for the year had taken place on February 8th with Chairman McDougall, Administrative officer, Michael Hantson and Clerk Ginger Nee. He explained the budget and asked for a motion to approve, as amended

Commissioner Laurie made the motion to approve,

Seconded by Commissioner Wagner

Roll Call Ayes Commissioner Laurie, Wagner, Vice Chairman Schoonmaker

Nays- none

Administrative Officer Michael Hantson reviewed the reference material handout and answered any questions the board had. He also reminded the board the Historic Preservation workshop was being held on March 1st at Drew University for any member that is attending.

The next regular meeting is set for March 24, 2008, 7:00 PM.

ADJOURNMENT

Commissioner Wagner made a motion to adjourn at 8:21 PM seconded by Commissioner Laurie with all in favor

**REGULAR MEETING OF THE
HISTORIC PRESERVATION COMMISSION
January 28, 2008 (Immediately Following Organizational Meeting)**

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

ADEQUATE NOTICE

APPLICATIONS - None

OLD BUSINESS

NEW BUSINESS

- **Review of reference material handout**
- **Review and Adoption of proposed Application Form**
- **Discussion of Expedited Process for signs, canopies and/or other minor changes**
- **Discussion of Historic Preservation Consultant**
- **Presentation by Administrative Officer & Attorney of Commissions Responsibilities**
- **Next month's agenda items**
- **Other New Business**

ADJOURNEMENT