



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

REGULAR MEETING AGENDA
DOVER TOWN HALL
37 N. SUSSEX ST., DOVER, NJ 07801
JANUARY 28, 2020 7:00 P.M.

This Agenda is in Accordance with Town Code §2-8 D (3)

A) CALL MEETING TO ORDER / SUNSHINE STATEMENT – Mayor Carolyn Blackman to call meeting to order and read the Sunshine Statement:

“This meeting is being held in accordance with the Open Public Meetings Act, also known as the Sunshine Law, N.J.S.A. 10:4-6. Notice of the meeting was sent to the Daily Record and Star Ledger on January 4, 2020 and published in the Record and Ledger on January 10, 2020. Notice was also posted on the Bulletin Board in Town Hall. I also would like to advise you that under State Law that there is a no smoking in this public building. Please take notice of the emergency exits in the rear of the room and also there are exits behind the Governing Body and on the front left side of the room.”

B) FLAG SALUTE – Mayor Carolyn Blackman to lead those in attendee in the Pledge of Allegiance to the Flag

C) ROLL CALL – Acting Municipal Clerk to Conduct Roll Call:

Name	Present	Absent	Excused
Alderman Correa			
Alderman Tapia			
Alderman Ballesteros			
Alderwoman Rugg			
Alderwoman Cruz			
Alderman Valencia			
Alderman Quinones			
Alderwoman Wittner			
Mayor Blackman			

D) APPROVAL OF MINUTES

a) January 14, 2020 Regular Monthly Meeting

	A.M. Correa	A.M. Tapia	A.M. Ballesteros	A.M. Rugg	A.M. Cruz	A.M. Valencia	A.M. Quinones	A.M. Wittner	Mayor Blackman
Motion									
Second									
Yes									
No									
Abstain									

b) January 14, 2020 Executive (Closed) Session Minutes

	A.M. Correa	A.M. Tapia	A.M. Ballesteros	A.M. Rugg	A.M. Cruz	A.M. Valencia	A.M. Quinones	A.M. Wittner	Mayor Blackman
Motion									
Second									
Yes									
No									
Abstain									

E) REPORT OF COMMITTEES

F) PRESENTATIONS OF COMMUNICATIONS, PETITIONS, ETC.

- a) Notification of Mayoral Appointments
- b) Notification of Special Committee
- c) Communications Re: Blackwell Street Bridge (Deputy Admin. Sanchez)
- d) Communications Re: Rep. Malinowski Office Hours (Deputy Admin. Sanchez)
- e) Police Body Camera Presentation (Public Safety Director DeGroot)

G) PUBLIC COMMENT ON AGENDA ITEMS ONLY

The Town of Dover highly values the input of residents in making important decisions that affect the residents of our community. We also believe in the rights of residents to observe Governing Body Meetings. To ensure that all of our residents have the opportunity to attend our Meetings and offer comment, and to ensure that the Governing Body can conduct the important business of the Town, we ask that speakers follow these guidelines for making public comments.

Please respect the following procedures:

1. The Mayor will recognize those individuals in the audience who wish to make comment.
2. All members of the public attending Mayor and Board of Aldermen Meetings must treat each other and the Mayor and Board of Aldermen with respect.
3. State your full name and address for the record and also print your name and physical address on the sign in sheet so that the Clerk can record it properly in the minutes.
4. Please limit your comments to three (3) minutes. This public comment period is for agenda items only. A second public portion will be held later in the meeting for comment on any issue.
5. Individuals offering comments are not permitted to make personal attacks on any Town Employees, the Mayor or any Member of Town Government, other testifiers or members of the public.

H) APPROVAL OF VOUCHERS

- a) Approval of Bills List (Res. 55-2020)

	A.M. Correa	A.M. Tapia	A.M. Ballesteros	A.M. Rugg	A.M. Cruz	A.M. Valencia	A.M. Quinones	A.M. Wittner	Mayor Blackman
Motion									
Second									
Yes									
No									
Abstain									

I) APPROVAL OF RESOLUTIONS

a) CONSENT AGENDA RESOLUTIONS

- 1) Res. 56-2020 – Authorizing the Discharge of Mortgage under the Rehabilitation Program
- 2) Res. 57 -2020 – Appointment of Uniform Construction Code Officer – Greg Chontow
- 3) Res. 58-2020 – Authorizing contract with O’Connor & Davies, LLP for interim CFO Services.
- 4) Res. 59-2020 – Fund Transfer Resolution

Resolutions 56-2020 to 59-2020

	A.M. Correa	A.M. Tapia	A.M. Ballesteros	A.M. Rugg	A.M. Cruz	A.M. Valencia	A.M. Quinones	A.M. Wittner	Mayor Blackman
Motion									
Second									
Yes									
No									
Abstain									

b) RESOLUTIONS FOR DISCUSSION AND CONSIDERATION

Res. 60-2020 – Appointing Fire Department Officers for the Year 2020.

Res. 60-2020

	A.M. Correa	A.M. Tapia	A.M. Ballesteros	A.M. Rugg	A.M. Cruz	A.M. Valencia	A.M. Quinones	A.M. Wittner	Mayor Blackman
Motion									
Second									
Yes									
No									
Abstain									

Acting Municipal Clerk Schmidt will Administer the Oath of Office to the Following

*Chief Jon Filosa
Deputy Chief Robert Sperry
Engine Captain Jon Sperry Sr.*

*Rescue Captain William Gilbert
EMS Captain Thomas Bartku*

Res. 61-2020 – Approving Volunteer Fire Department Members

Res. 61-2020

	A.M. Correa	A.M. Tapia	A.M. Ballesteros	A.M. Rugg	A.M. Cruz	A.M. Valencia	A.M. Quinones	A.M. Wittner	Mayor Blackman
Motion									
Second									
Yes									
No									
Abstain									

Res. 62-2020 – Setting the BID Threshold at \$17,500.00 and authorizing the Deputy Administrator to end any and all employment relationships with Donald J. Travisano as Qualified Purchasing Agent.

Res. 62-2020

	A.M. Correa	A.M. Tapia	A.M. Ballesteros	A.M. Rugg	A.M. Cruz	A.M. Valencia	A.M. Quinones	A.M. Wittner	Mayor Blackman
Motion									
Second									
Yes									
No									
Abstain									

J) ORDINANCES FOR SECOND READING/ADVERTISED HEARINGS

- Ord. 01-2020** – Ordinance of the Town of Dover, County of Morris and State of New Jersey establishing a new chapter of the Code of the Town of Dover Titled Wage Theft Protection Act.

Motion to Open Public Hearing

	A.M. Correa	A.M. Tapia	A.M. Ballesteros	A.M. Rugg	A.M. Cruz	A.M. Valencia	A.M. Quinones	A.M. Wittner	Mayor Blackman
Motion									
Second									
Yes									
No									

Abstain									
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Motion to Close Public Hearing

	A.M. Correa	A.M. Tapia	A.M. Ballesteros	A.M. Rugg	A.M. Cruz	A.M. Valencia	A.M. Quinones	A.M. Wittner	Mayor Blackman
Motion									
Second									
Yes									
No									
Abstain									

Ordinance 01-2020

	A.M. Correa	A.M. Tapia	A.M. Ballesteros	A.M. Rugg	A.M. Cruz	A.M. Valencia	A.M. Quinones	A.M. Wittner	Mayor Blackman
Motion									
Second									
Yes									
No									
Abstain									

- Ord. 02-2020** – Ordinance of the Town of Dover, County of Morris and State of New Jersey establishing a new chapter of the Code of the Town of Dover Titled Community Project Labor Agreement Act.

Motion to Open Public Hearing

	A.M. Correa	A.M. Tapia	A.M. Ballesteros	A.M. Rugg	A.M. Cruz	A.M. Valencia	A.M. Quinones	A.M. Wittner	Mayor Blackman
Motion									
Second									
Yes									
No									
Abstain									

Motion to Close Public Hearing

	A.M. Correa	A.M. Tapia	A.M. Ballesteros	A.M. Rugg	A.M. Cruz	A.M. Valencia	A.M. Quinones	A.M. Wittner	Mayor Blackman
Motion									

Second									
Yes									
No									
Abstain									

Ordinance 02-2020

	A.M. Correa	A.M. Tapia	A.M. Ballesteros	A.M. Rugg	A.M. Cruz	A.M. Valencia	A.M. Quinones	A.M. Wittner	Mayor Blackman
Motion									
Second									
Yes									
No									
Abstain									

3. **Ord. 03-2020** – Ordinance of the Town of Dover, County of Morris and State of New Jersey amending the Code of the Town of Dover to Create the Position of Ombudsman

Motion to Open Public Hearing

	A.M. Correa	A.M. Tapia	A.M. Ballesteros	A.M. Rugg	A.M. Cruz	A.M. Valencia	A.M. Quinones	A.M. Wittner	Mayor Blackman
Motion									
Second									
Yes									
No									
Abstain									

Motion to Close Public Hearing

	A.M. Correa	A.M. Tapia	A.M. Ballesteros	A.M. Rugg	A.M. Cruz	A.M. Valencia	A.M. Quinones	A.M. Wittner	Mayor Blackman
Motion									
Second									
Yes									
No									
Abstain									

Ordinance 03-2020

	A.M. Correa	A.M. Tapia	A.M. Ballesteros	A.M. Rugg	A.M. Cruz	A.M. Valencia	A.M. Quinones	A.M. Wittner	Mayor Blackman
Motion									

Second									
Yes									
No									
Abstain									

4. **Ord. 04-2020** – Ordinance of the Town of Dover, County of Morris and State of New Jersey Accepting the Dedication of a Portion of Property Known as Block 1201, Lot 6.03 in the Town of Dover

Motion to Open Public Hearing

	A.M. Correa	A.M. Tapia	A.M. Ballesteros	A.M. Rugg	A.M. Cruz	A.M. Valencia	A.M. Quinones	A.M. Wittner	Mayor Blackman
Motion									
Second									
Yes									
No									
Abstain									

Motion to Close Public Hearing

	A.M. Correa	A.M. Tapia	A.M. Ballesteros	A.M. Rugg	A.M. Cruz	A.M. Valencia	A.M. Quinones	A.M. Wittner	Mayor Blackman
Motion									
Second									
Yes									
No									
Abstain									

Ordinance 04-2020

	A.M. Correa	A.M. Tapia	A.M. Ballesteros	A.M. Rugg	A.M. Cruz	A.M. Valencia	A.M. Quinones	A.M. Wittner	Mayor Blackman
Motion									
Second									
Yes									
No									
Abstain									

5. **Ord. 05-2020** – Ordinance of the Town of Dover, County of Morris and State of New Jersey amending Chapter 57 (Police Department) of the Code of the Town of Dover to add Article I (Organization and Membership) and Article V (Table of Organization)

Motion to Open Public Hearing

	A.M. Correa	A.M. Tapia	A.M. Ballesteros	A.M. Rugg	A.M. Cruz	A.M. Valencia	A.M. Quinones	A.M. Wittner	Mayor Blackman
Motion									
Second									
Yes									
No									
Abstain									

Motion to Close Public Hearing

	A.M. Correa	A.M. Tapia	A.M. Ballesteros	A.M. Rugg	A.M. Cruz	A.M. Valencia	A.M. Quinones	A.M. Wittner	Mayor Blackman
Motion									
Second									
Yes									
No									
Abstain									

Ordinance 05-2020

	A.M. Correa	A.M. Tapia	A.M. Ballesteros	A.M. Rugg	A.M. Cruz	A.M. Valencia	A.M. Quinones	A.M. Wittner	Mayor Blackman
Motion									
Second									
Yes									
No									
Abstain									

K) INTRODUCTION OF ORDINANCES:

- 1) **Ord. 06-2020** Ordinance of the Town of Dover, County of Morris and State of New Jersey amending Chapter 68 (Department of Recreation) of the Code of the Town of Dover to update the Administration of the Recreation Department.

Ordinance 06-2020

	A.M. Correa	A.M. Tapia	A.M. Ballesteros	A.M. Rugg	A.M. Cruz	A.M. Valencia	A.M. Quinones	A.M. Wittner	Mayor Blackman
Motion									
Second									
Yes									

No									
Abstain									

- 2) **Ord. 07-2020** Ordinance of the Town of Dover, County of Morris and State of New Jersey Authorizing the Mayor and Deputy Business Administrator to take all steps necessary to Purchase Block 1207, Lot 1 also known as 15 North Sussex Street

Ordinance 07-2020

	A.M. Correa	A.M. Tapia	A.M. Ballesteros	A.M. Rugg	A.M. Cruz	A.M. Valencia	A.M. Quinones	A.M. Wittner	Mayor Blackman
Motion									
Second									
Yes									
No									
Abstain									

- 3) **Ord. 08-2020** Ordinance of the Town of Dover, County of Morris and State of New Jersey amending the Code of the Town of Dover creating the position of Constituent Affairs Coordinator.

Ordinance 08-2020

	A.M. Correa	A.M. Tapia	A.M. Ballesteros	A.M. Rugg	A.M. Cruz	A.M. Valencia	A.M. Quinones	A.M. Wittner	Mayor Blackman
Motion									
Second									
Yes									
No									
Abstain									

L) UNFINISHED OR NEW BUISNESS / ALDERMEN COMMENTS

M) PUBLIC COMMENT:

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Please respect the following procedures:

1. The Mayor will recognize those individuals in the audience who wish to make comment.
2. All members of the public attending Mayor and Board of Aldermen Meetings must treat each other and the Mayor and Board of Aldermen with respect.

3. State your full name and address for the record and also print your name and address on the sign in sheet so that the Clerk can record it properly in the minutes.
4. Please limit your comments to three (3) minutes.
5. If you have a question that we are unable to answer at the Meeting, feel free to submit your questions to the Town Clerk and/or Town Administrator, in writing, and include your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
6. Individuals offering comments are not permitted to make personal attacks on any Town Employees, the Mayor or any Member of Town Government, other testifiers or members of the public.

N) ADJOURN