



TOWN OF DOVER
MAYOR AND BOARD OF ALDERMEN
CAUCUS MEETING MINUTES
February 24, 2011 7:00 PM

The Caucus Meeting of the Mayor and Board of Aldermen was held in council chambers, 37 N. Sussex Street, Dover, New Jersey.

Mayor Dodd called the meeting to order at 7:00 pm

All joined in the Pledge of Allegiance to the Flag and prayer was given asking for guidance and strength to do what is right for our town and our citizens.

ROLL CALL:

Present: Aldermen Delaney, Poolas, Visioli, Picciallo, Timpani, Blackman, Downs and Mayor Dodd

Absent: Alderwoman Romaine

Also present were Administrator Close, Attorney Pennella and Clerk Verga

Clerk Verga stated adequate notice was given to the official newspaper.

MUNICIPAL CORRESPONDENCE:

1. Resolution from the Township of Mine Hill recommending the appointment of Chief Prosecutors & Prosecutors of the Joint Court of Dover
2. Resolution from the Township of Mine Hill recommending the appointment of Chief Public Defender & Public Defender of the Joint Court of Dover
3. Resolution from the Borough of Stanhope re: Opposing Assembly Bill No. 2095 which revises requirements for medical service delivery
4. Resolution from the Borough of Hamburg re: Request to conduct a study to determine both long-term and short-term safety improvements along Route 23
5. Resolution from the Township of Rockaway re: opposing Assembly Bill No. 2095 which revises requirements for medical service delivery
6. Ordinance from the Township of Rockaway re: amending Chapter LIV, Land Use and development, Section 54-4, definitions and word usage
7. Potable Well Water Analyses from the NJ Dept. of Environmental Protection for 5 Mt. Pleasant Avenue
8. Membership Advisory from the NJ State League of Municipalities Professional Development Program "Interest Arbitration Reform: The 2% Cap, Rocket Docket and More"
9. Membership Advisory from the NJ State League of Municipalities Professional Development Program "A Look at Personnel Manuals, Policies, Procedures, and the Impact of Social Networking
10. Membership Advisory from the NJ State League of Municipalities Professional Development Program "E-mail Retention and Security"
11. Women in Municipal Government Presents 3rd Annual Women in Municipal Government Day, Friday March 11th
12. Membership Advisory from the NJ State League of Municipalities Professional Development Program "Ethics & Conflicts of Interest"
13. Morris County Park Commission – Tackle the Trail 5K –Sunday, April 3
14. Brochure from Rutgers, Center of Government Services – Elected Officials Courses for New Jersey Local Government
15. The Arc/Morris Spring Membership Meeting – Understanding Challenging Behaviors in the Home on March 30, 2011
16. Fax from Cablevision re: Launch of Sportsman Channel
17. Resignation letter from Connie Sibona Foster from Board of Health, Municipal Alliance of Director and the liaison to the Mayor's Labor Assistance

Mayor Dodd added correspondence #17 to the agenda

CONSENT AGENDA

1. Resolution Approving Limo Licenses – Schedule A
2. Resolution Approving Tax Redemption – Block 1008, Lot 1 – 49 Fred Terrace

ORDINANCE(S) FOR INTRODUCTION

1. Ordinance # 02-2011 – Repealing Handicapped Parking Space at 25 First Street

AGENDA ITEMS:

RESOLUTIONS

1. Approving Bills List
2. Approving Volunteer Fire Department Member – Edward Diaz & Evan Ridner
3. Authorizing Application for a loan from the NJ Environmental Infrastructure Financing Program
4. Approving Raffle License – New Jersey Latino Foundation, Inc.

REGULAR MEETING MINUTES
February 24, 2011

The Regular Meeting of the Mayor and Board of Aldermen was held in council chambers, 37 N. Sussex Street, Dover, New Jersey.

The meeting was called to order by Mayor Dodd at 7:08 pm

ROLL CALL

Present: Aldermen Delaney, Poolas, Visioli, Picciallo, Timpani, Blackman, Downs and Mayor Dodd
Absent Alderwoman Romaine

Also present were Administrator Close, Attorney Pennella and Clerk Verga

Clerk Verga stated adequate notice was given to the official newspaper.

Mayor Dodd opened this portion of the meeting to the public for agenda items only.

Seeing no hands or hearing no voices, Mayor Dodd closed the meeting to the public.

MAYOR'S REPORT –

- Mayor Dodd commented that Ramp A (Blackwell St.) in the Route 46/Route 15 project is scheduled to open at the end of March and Pequannock Street is scheduled to open at the end of April. Local business signs have been installed. Two police officers will be directing traffic at no expense to Dover, and it seems to have improved the traffic flow.
- He commended everyone involved with the repairs of the East Dover area water main break.
- Mayor Dodd noted that the Joint Municipal Court Advisory Committee have been meeting to discuss the pros and cons on the movement from a joint court to a shared court.
- Alderman Visioli, Alderwoman Blackman and Mayor Dodd attended the GEM Meeting regarding shared services with police departments. Mayor Dodd mentioned some highlights of the meeting.
- The Public Relation Committee held its 1st constituents meeting on Saturday and noted that they will continue to have the Mayor's office open on the third Saturday of each month from 8am-12pm for the residents of the community.
- Mayor Dodd congratulated Alderwoman Blackman on being honored for Black History Month by the Morris County Prosecutor's Office.
- Mayor Dodd expressed his thoughts and prayers to Belinda Lorenzo's family on her unexpected passing.

ATTORNEY'S REPORT – Attorney Pennella noted that there has been no change in status of any litigation in the Town of Dover.

CONSENT AGENDA

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER
APPROVING TAXIS/LIMOS TO BE LICENSED IN THE TOWN OF DOVER

WHEREAS, the following companies, have applied for a license to operate the vehicle(s) listed below on Schedule A hereto and made a part hereof as taxicab(s)/limo(s) in the Town of Dover; and

WHEREAS, the appropriate municipal departments have reviewed the application(s) as required and have no objections to same being licensed as taxicabs/limos;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey that the taxicab(s)/limo(s) listed below are hereby approved for taxi/limo license(s) in the Town of Dover.

Schedule A

ELITE LIMO & TAXI SERVICE, LLC

- | | | | | |
|------------------------|----------------------|---------------------|--------------------|-----------------------|
| 1. 1998 Dodge (LIMO) | Passengers: 7 | Color: Black | VIN: 522577 | Plate# OL3454H |
| 2. 2003 Lincoln (LIMO) | Passengers: 5 | Color: Black | VIN: 653827 | Plate# OL3453H |

CITY LIMO & TAXI SERVICE, LLC

- | | | | | |
|-------------------------|----------------------|---------------------|--------------------|-----------------------|
| 1. 2002 Chrysler (LIMO) | Passengers: 6 | Color: Black | VIN: 774264 | Plate# OL3442H |
| 2. 2003 Lincoln (LIMO) | Passengers: 5 | Color: Black | VIN: 690869 | Plate# OL9789G |

Alderman Visioli has moved the foregoing resolution be adopted and duly seconded by Alderwoman Blackman and passed by the following roll call vote.

**Ayes: Aldermen Delaney, Poolas, Visioli, Picciallo, Timpani, Blackman, Downs and Mayor Dodd
Nays: None Absent: Alderwoman Romaine Abstained: None**

RESOLUTION

WHEREAS, at the Municipal Tax Sale held on December 6, 2010, a lien was sold on Block 1008 Lot 1 also known as 49 Fred Terrace, Dover, New Jersey for delinquent 2009 taxes; and,

WHEREAS, this lien, known as Tax Sale Certificate 09-00005 was sold to US Bank CUST for Pro Capital I and,

WHEREAS, redemption fees for Certificate No.09-00005 have been received.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen, Town of Dover, County of Morris, State of New Jersey that the Treasurer be authorized to issue a check in the amount of \$7,682.22 for Redemption and Premium, payable to US Bank Custodian for Pro Capital I, US Bank TLSG, 50 S 16th Street, Suite 1950, Philadelphia, PA 19102.

BE IT FURTHER RESOLVED that two certified copies of this resolution be returned to the Tax Collector.

Alderman Visioli has moved the foregoing resolution be adopted and duly seconded by Alderwoman Blackman and passed by the following roll call vote.

**Ayes: Aldermen Delaney, Poolas, Visioli, Picciallo, Timpani, Blackman, Downs and Mayor Dodd
Nays: None Absent: Alderwoman Romaine Abstained: None**

ORDINANCE FOR INTRODUCTION

ORDINANCE NO. 02-2011

AN ORDINANCE OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER AMENDING AND SUPPLEMENTING ARTICLE XXVII OF THE REVISED GENERAL CODE OF THE TOWN OF DOVER ENTITLED "PARKING" HANDICAPPED PARKING "SPACES" BY REPEALING HANDICAPPED PARKING SPACE AT 25 FIRST STREET

BE IT ORDAINED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris, State of New Jersey as follows:

SECTION 1. The following location which was designated as a Handicapped parking space by Ordinance No. 16-2007 is hereby repealed:

HANDICAPPED PARKING SPACE FOR 25 FIRST STREET

SECTION 2. This ordinance shall take effect in accordance with law.

Alderman Visioli has moved the foregoing resolution be adopted and duly seconded by Alderwoman Blackman and passed by the following roll call vote.

**Ayes: Aldermen Delaney, Poolas, Visioli, Picciallo, Timpani, Romaine, Blackman, Downs and Mayor Dodd
Nays: None Absent: Alderwoman Romaine Abstained: None**

AGENDA ITEMS

BILLS LIST

WHEREAS, the Mayor and Board of Aldermen of the Town of Dover have examined all bills presented for payment; and

WHEREAS, the Chief Financial Officer has certified that there are sufficient funds in the account(s) to which respective bills have been charged.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Board of Aldermen of the Town of Dover do hereby approve the bills as listed; and

BE IT FURTHER RESOLVED that the proper officials are hereby authorized to sign the checks for payment of same.

| | |
|---|-----------------------|
| RESERVE ACCT claims in the amount of: | \$ 26,831.86 |
| CURRENT ACCT claims in the amount of: | \$1,404,279.18 |
| CAPITAL ACCT claims in the amount of: | \$ 1,807.80 |
| WATER UTILITY ACCT claims in the amount of: | \$ 103,653.33 |
| WATER UTILITY RESERVE ACCT claims in the amount of: | \$ 89,000.03 |
| WATER CAPITAL ACCT claims in the amount of: | |
| PARKING UTILITY ACCT claims in the amount of: | \$ 124.60 |
| PARKING UTILITY RESERVE ACCT claims in the amount of: | \$ 91.12 |
| PARKING CAPITAL ACCT claims in the amount of: | |
| ANIMAL CONTROL TRUST ACCT claims in the amount of: | \$ 323.28 |
| EVIDENCE TRUST ACCT claims in the amount of: | |
| RECYCLING TRUST ACCT claims in the amount of: | |
| COUNTY FORFEITED ASSETS TRUST ACCT claims in the amount of: | \$ 3,095.00 |
| FEDERAL FORFEITED ASSETS ACCT claims in the amount of: | |
| TRUST/OTHER ACCT claims in the amount of: | \$ 16,135.00 |
| COAH TRUST Acct claims in the amount of: | \$ 1,942.00 |
| DOVER MARKETPLACE INC TRUST ACCT claims in the amount of: | |
| TOTAL CLAIMS TO BE PAID | \$1,647,283.20 |

BE IT FURTHER RESOLVED that the following claims have been paid prior to the Bill List Resolution in the following amounts:

| | |
|--|----------------------|
| CURRENT ACCT claims in the amount of: | \$ 653,561.44 |
| WATER UTILITY ACCT claims in the amount of: | \$ 44,537.00 |
| PARKING UTILITY ACCT claims in the amount of: | \$ 8,383.37 |
| PAYROLL AGENCY ACCT claims in the amount of: | \$ 256,399.78 |
| UNEMPLOYMENT TRUST ACCT claims in the amount of: | \$ 664.61 |
| TOTAL CLAIMS PAID | \$ 963,546.20 |

TOTAL BILL LIST RESOLUTION **\$2,610,829.40**

Alderman Timpani has moved the foregoing resolution be adopted and duly seconded by Alderwoman Blackman and passed by the following roll call vote.

Ayes: Aldermen Delaney, Poolas, Visioli, Picciallo, Timpani, Blackman and Mayor Dodd
Nays: None Absent: Alderwoman Romaine Abstained: Alderman Downs

RESOLUTION APPROVING VOLUNTEER FIRE DEPARTMENT MEMBER

WHEREAS, the Town of Dover Fire Department has received an application for membership in the Dover Emergency Squad from Edward Diaz & Evan Ridner; and

WHEREAS, they have met all the requirements as stated in Chapter 20-4, Volunteer Fire Department; and

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Board of Aldermen of the Town of Dover approve the membership of Edward Diaz & Evan Ridner to the Volunteer Fire Department as a member of the Dover Emergency Squad.

Alderman Visioli has moved the foregoing resolution be adopted and duly seconded by Alderwoman Blackman and passed by the following roll call vote.

Ayes: Aldermen Delaney, Poolas, Visioli, Picciallo, Blackman, Downs and Mayor Dodd
Nays: None Absent: Alderwoman Romaine Abstained: Alderman Timpani

**RESOLUTION AUTHORIZING APPLICATION FOR A LOAN FROM THE
NEW JERSEY ENVIRONMENTAL INFRASTRUCTURE FINANCING PROGRAM**

WHEREAS, the Town of Dover intends to file an application with the New Jersey Department of Environmental Protection and the New Jersey Environmental Infrastructure Trust for interior and exterior rehabilitation of a 1.5 million gallon steel water storage tank.

NOW, THEREFORE, BE IT RESOLVED that William Close, Town Administrator be authorized to act as the Authorized Representative to represent the Town of Dover in all matters relating to the project undertaken pursuant to the above referenced New Jersey Environmental Infrastructure Loan to be executed with the New Jersey Department of Environmental Protection and the New Jersey Environmental Infrastructure Trust. The Authorized Representative may be contacted at 37 North Sussex Street, Dover, New Jersey 07801, 973-366-2200.

Alderman Visioli has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo and passed by the following roll call vote.

**Ayes: Aldermen Delaney, Poolas, Visioli, Picciallo, Timpani, Blackman, Downs and Mayor Dodd
Nays: None Absent: Alderwoman Romaine Abstained: None**

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN
OF THE TOWN OF DOVER APPROVING OF RAFFLE LICENSES**

WHEREAS, the below listed organizations have applied for a Raffle/Bingo License; and

WHEREAS, such licenses have been reviewed by the appropriate departments and found to meet with all of the requirements and conditions of the municipality;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey as follows:

The below listed raffles for the date set forth following their names are hereby approved:

NEW JERSEY LATINO FOUNDATION, INC
to be held on Thursday, April 21, 2011 at 7:00 pm
(Merchandise Raffle)

Alderman Timpani has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo and passed by the following roll call vote.

**Ayes: Aldermen Delaney, Poolas, Visioli, Picciallo, Timpani, Blackman, Downs and Mayor Dodd
Nays: None Absent: Alderwoman Romaine Abstained: None**

Alderman Poolas commented that, about 4 months ago, a letter was sent to Mr. Close in reference to the removal of Constance Sibona-Foster for remarks made during a town meeting. Mayor Dodd referred the comment to Attorney Pennella specifically because as an employee of the town, the employee should've been provided a rice notice. Attorney Pennella noted that it's a paid position and a rice notice must be provided to the employee, if the discussion is about the employee's position.

Alderman Poolas provided the board with copies of lyrics to a song that is playing in a video showing clips of the (Thompson Ave) house fire. He noted that the video can be found on a Facebook site titled Town of Dover Fire Department. Alderman Poolas expressed it's a disgrace to the town and fire department. He wanted to know the legality of the Facebook page and also if the insurance company would cover the people at the scene who are running around within the boundaries of the fire.

Mayor Dodd expressed that the town certainly doesn't condone any type of behavior that would reflect badly on the community. There's the possibility of one or two bad apples, which certainly doesn't put the whole image of the fire department in that position. Mayor Dodd will have the matter looked into.

PUBLIC COMMENTS – Three Minutes per Person

Paula Meyers – 120 Baker Street – Ms. Myer expressed her concerns with the speeding through the fire lane located behind the homes on Baker Street facing the Dover Garden Apartments. She expressed that people use the fire lane as a cut through to avoid school traffic. Mayor Dodd asked Mr. Close to forward the comment to the Engineering Department

for their review and suggestions to correct the situation, as well as input from the Fire Department. Alderman Poolas commented there was a study done three (3) years ago and most of the traffic was during school hours, the engineering department looked into it and speed bumps are not an option, he suggested making it one-way. Mayor Dodd suggested other alternatives such as the bump-outs done on Chestnut Street.

Jim Bocchino – 147 Park Heights Ave – Mr. Bocchino thanked the Department of Public Works (DPW) for the snow plowing. He wanted to know the location of the 1.5 million dollar steel water tank (item on the agenda). Mr. Close noted that it's located in the first ward. Mr. Bocchino commented on the opening of Ramp A and the traffic it will cause. Mayor Dodd and Mr. Close noted that the opening of Ramp A would alleviate traffic throughout.

Edward Correa – 88A E. Blackwell St – Mr. Correa praised the Mayor for opening town hall on the third Saturday of each month. He asked the Mayor to improve the transparency of the town and asked for several documents to be placed on the website. Mr. Correa referenced the Local Best Practices in Government Survey sent by Governor Christie's administration. Mayor Dodd would be pleased to provide the information however he doesn't think it's appropriate to spend taxpayers' dollars on a situation that is, clearly, for political motivation. Mayor Dodd expressed that there's an "open door" policy and transparency does exist, records can be obtained through the proper process. Mayor Dodd noted the additional expense that would be incurred to place certain documents on the website. He expressed that the administrative office remains open and friendly, if anyone would like to request any information. Mr. Correa responded that he's been asking for the information for the past three (3) years and it's not a personal or political agenda.

Seeing no hands or hearing no voices, Mayor Dodd closed the meeting to the public.

Mayor Dodd appointed William (Bill) Hann as liaison to the Mayor's Labor Assistance Program.

**Motion to adjourn made by Alderman Visioli at 7:53 p.m.,
and duly seconded by Alderman Picciallo passed by the following voice vote.**

**Ayes: Aldermen Delaney, Poolas, Visioli, Picciallo, Timpani, Blackman, Downs and Mayor Dodd
Nays: None Absent: Alderwoman Romaine Abstained: None**

Respectfully submitted,

Margaret J. Verga, Municipal Clerk