



TOWN OF DOVER

COUNTY OF MORRIS
37 North Sussex Street, Dover N.J. 07801
(201) 366-2200

Waiver of Site Plan (WSP) APPLICATION

FOR TOWN USE ONLY

For Action By : EWSP Committee

Referred to Planning Board:

Application No.: _____

Date Filed: _____

Application Fees: _____

Initial Escrow Deposit: _____

Taxes Paid To : _____

Meeting Date: _____

APPLICANT

Name: _____

Address: _____

Telephone Number: _____

Applicant is a : Corporation Partnership Individual

Pursuant to NJSA 40:55D-48.1, the names and addresses of all persons owning at least 10% of the stock in a corporate applicant or 10% interest in any partnership applicant must be disclosed. In accordance with NJSA 40:55D-48.2 that disclosure requirement applies to any corporation or partnership which owns at least 10% interest in the applicant followed up the chain of ownership until the names and addresses of the non-corporate stockholders and partners exceeding the 10% ownership criterion have been disclosed. **Attach pages as necessary to fully comply**

	Name	Address	Interest
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____

PROPERTY OWNER

Property Owner is:

Same as Applicant Other Than Applicant

If property owner is other than the applicant, provide the following information on the property owner(s):

Name of Property Owner: _____

Address: _____

Telephone Number: _____

SUBJECT PROPERTY

Location: _____

Block: _____ Lot(s): _____

Last Previous Occupancy: _____

ZONING DISTRICT(S)

RESIDENTIAL

- R-1 (Single-Family) R-2 (Single-Family) R-3 (Two-Family)
 R-3A (Two-Family/Rooming House) R-4 (Multifamily Garden Apt)

NON-RESIDENTIAL

- C-1 (Retail Commercial) C-2 (General Commercial) C-3 (Commercial - Lt. Ind.)
 D1 (Station Area) D2 (Blackwell St. Historic) D3 (E. Blackwell Business)
 D4 (South Downtown) BHRPA (Bassett Hwy Redevelopment Plan Area)
 IND (Industrial) IND/OP (Industrial/Office Park) RAD (Redevelopment Area Distr.)

Access Location(s): _____

Does the subject property contain restrictions, covenants, easements, association by-laws, existing or proposed on the property?

Existing: Yes (attach copies) No

Proposed: Yes (attach copies) No

EWSP APPLICATION (cont.)

DESCRIPTION OF APPLICATION

Explain in detail the exact nature of the application and the changes to be made at the premises, including the proposed use(s) of the premises (attach pages as needed):

Describe any prior applications to the Planning or Zoning Board for this property, including date, applicant, nature of application and Board action

Applicant's Attorney

(Required for Corporations)Address _____

Telephone _____

Fax _____

SUBMITTALS

Chapter 236-53.H.requires that the following items are required to be submitted with your completed application form (attach pages as needed) Six (6) copies of all submittals are required:

<u>Item</u>	<u>Description</u>	<u>Submitted</u>	
		<u>Yes</u>	<u>No</u>
1.	Property survey. – one (1) sealed original and six(6) copies.	<input type="checkbox"/>	<input type="checkbox"/>
2.	A sketch of the proposed development with dimensions and distances to adjacent structures and property lines. The sketch shall include all existing and proposed uses on the property.	<input type="checkbox"/>	<input type="checkbox"/>
3.	A copy of the deed of the property and any deed restrictions, easements and/or covenants.	<input type="checkbox"/>	<input type="checkbox"/>
4.	A copy of all current required Certificate(s) of Compliance for the property in question. A "Board Certificate" shall be required if existing Certificate(s) of Compliance are dated more than 60 days prior to the filing of this application.	<input type="checkbox"/>	<input type="checkbox"/>

CODE CRITERIA

Chapter 236-47.D. requires that an applicant seeking approval of a permitted change in use or modification of an existing conforming use may apply for a waiver of site plan review, provided that such change in use or modification of an existing conforming use would not involve any of one or more of the following:

- (a) Any structural alteration to the exterior of the building.
- (b) Any anticipated increase in the number of occupants beyond four.
- (c) Any storm drainage installation or need for the same as determined by the Town Engineer.
- (d) An increase of stormwater runoff of more than one cubic foot per second during a twenty-five-year rainfall event.
- (e) Redirecting of stormwater runoff.
- (f) A change in any vehicular traffic circulation patterns.

Does the proposal meet conditions (a) thru (f) above

Yes

No

CERTIFICATIONS

Applicant's Certification

I certify that the foregoing statements and the materials submitted are true. I further certify that I am the individual applicant or that I am an Officer of the Corporate applicant and that I am authorized to sign the application for the corporation or that I am a general partner of the partnership applicant.

(If the applicant is a corporation this must be signed by an authorized corporate officer. If the applicant is a partnership, this must be signed by a general partner.)

Sworn to and subscribed before me this _____ day of _____, 20____

APPLICANT:

NOTARY PUBLIC

(Printed Name)

(Signature of Applicant)

Owner Certification

I certify that I am the Owner of the property which is the subject of this application, and that I have authorized the applicant to make this application and that I agree to be bound by this application, the representations made and the decision in the same manner as if I were the applicant. I further certify that I am the individual Owner or that I am an Officer of the Corporate Owner and that I am authorized to sign the application for the Corporation or that I am a general partner of the partnership Owner.

(If the applicant is a corporation this must be signed by an authorized corporate officer. If the applicant is a partnership, this must be signed by a general partner.)

Sworn to and subscribed before me this _____ day of _____, 20____

OWNER:

NOTARY PUBLIC

(Printed Name)

(Signature of Applicant)

Approval to Enter Premises

This Applicant and Owner hereby grant(s) permission to members of the various town government boards and agencies involved with this application to enter upon the subject premises for inspection and study pertaining to this application until the application is either granted or denied.

Sworn to and subscribed before me this _____ day of _____, 20____

OWNER:

NOTARY PUBLIC

(Printed Name)

(Signature of Applicant)

Sworn to and subscribed before me this _____ day of _____, 20____

APPLICANT:

NOTARY PUBLIC

(Printed Name)

(Signature of Applicant)

Escrow

I understand that the sum of \$_____ has been deposited in an escrow account in accordance with the Code of the Town of Dover. I further understand that the escrow account is established to cover the cost of professional services including engineering, planning, legal and other expenses associated with the review of submitted materials. Sums not utilized in the review process shall be returned. If additional sums are deemed necessary, I understand that I will be notified of the additional amount and shall add that sum to the escrow account within fifteen (15) days.

Date

Signature of Applicant

