



# CERTIFICATE OF COMPLIANCE APPLICATION –NON-RESIDENTIAL

## TOWN OF DOVER

Office: 100 Princeton Avenue

Mailing Address: 37 North Sussex Street, Dover N.J. 07801 (973) 366-2200 Ext. 2114

**NOTE:** The Town of Dover Code is available on the internet at: [www.dover.nj.us](http://www.dover.nj.us)

### FOR TOWN USE ONLY

Date Filed: \_\_\_\_\_ Application Fee: \$125.00 Paid By:  Cash  Check No. \_\_\_\_\_ Receipt No. \_\_\_\_\_  
Review By:  Zoning  UCC  Fire  Code Enforcement  Other : \_\_\_\_\_

Initial/Date \_\_\_\_\_

### APPLICANT

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Applicant is:

Proposed Tenant  Property Owner  Other \_\_\_\_\_

Certificate is requested for property transaction as a result of a: SALE  RENTAL

### PROPERTY OWNER

Property Owner is:

Same as Applicant  Other Than Applicant

*If property owner is other than the applicant, provide the following information on the property owner(s):*

Name of **Current** Property Owner: \_\_\_\_\_

Address: \_\_\_\_\_ Tel.No. (Home): \_\_\_\_\_

Tel.No. (Work): \_\_\_\_\_

Email: \_\_\_\_\_ Tel.No. (Cell): \_\_\_\_\_

Name of **Proposed** Property Owner: \_\_\_\_\_

Address: \_\_\_\_\_ Tel.No. (Home): \_\_\_\_\_

Tel.No. (Work): \_\_\_\_\_

Email: \_\_\_\_\_ Tel.No. (Cell): \_\_\_\_\_

### SUBJECT PROPERTY

Location/Address: \_\_\_\_\_

Block: \_\_\_\_\_ Lot(s): \_\_\_\_\_

Building Number: \_\_\_\_\_ Unit Number: \_\_\_\_\_

### PROPOSED SPACE & USE(S)

Does property contain more than one (1) tenant? Yes  No

Does property have a current "Certificate(s) of Compliance"? Yes  No

Does property have a Site Plan approval? Yes  No

Is any construction work planned? Yes  No  (A Building Permit may be Required)

If Yes, Explain: \_\_\_\_\_

Name of **Proposed** Tenant: \_\_\_\_\_

Name of **Proposed** Tenant's Business: \_\_\_\_\_

**Proposed** Tenant's Home Address: \_\_\_\_\_

**Proposed** Tenant's Home Phone: \_\_\_\_\_ Business Phone \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Emergency Phone: \_\_\_\_\_

Email: \_\_\_\_\_

**Proposed** Tenant's Total Square Footage to be occupied: \_\_\_\_\_

Which of the following best describes the Principal Use of the space as **proposed**:

Office  Retail  Other Commercial  Industrial/Manufacturing

Further Describe: \_\_\_\_\_

Name of **Previous** Tenant \_\_\_\_\_

