

**Dover Health Department**  
**973-366-2200 ext. 2120    fax 973-366-6167**  
**email: [doverregistrar@dover.nj.us](mailto:doverregistrar@dover.nj.us)**

### **Required Documents to Apply for a Marriage/Civil Union License**

**Please make sure that marriage ceremony arrangements are made with an officiant BEFORE you schedule an appointment to apply for a marriage license. Schedule your appointment at least 3 to 4 weeks prior the marriage date to avoid last minute problems. For an appointment call: 973-366-2200, ext. 2120.**

- Bride and Groom must apply for the license in the town where they live (as per tax map).  
If both applicants are from out of state; then they need to apply in the town where the marriage is going to take place.
- One valid form of ID for both applicants is required (driver's license or passport).
- Proof that either applicant is a Dover resident (utility bill, lease, bank statement or notarized letter from the owner of property).
- Social Security numbers of both applicants or Tax ID unless applicant is a non-US citizen.
- One witness; must be at least 18 years old or older.
- Name, address and phone number of person performing the ceremony; date of the ceremony and municipality.
- Birth Certificates (notarized and translated into English if necessary).
- If divorce; copy of the final divorce court judgment.
- If widowed; copy of death certificate.

### **The fee for a Marriage License is \$28; cash or money order only**

The marriage license is valid **ONLY** in New Jersey.

If either applicant is under 18 years of age; the applicant must obtain parental consent from both parents. If either applicant is under 16, the applicant must obtain parental consent from both parents plus approval from the Superior Court from the county in which he/she resides.

If only one parent has sole custody of the minor; he/she must bring custody papers and consent form to the registrar's office.

After the application is completed, there is a minimum of 3 days waiting period before the license can be issued. License expires 30 days after the issue date.