



TOWN OF DOVER
MAYOR AND BOARD OF ALDERMEN
CAUCUS MEETING MINUTES
September 25, 2012 7:00 PM

The Caucus Meeting of the Mayor and Board of Aldermen was held in council chambers, 37 N. Sussex Street, Dover, New Jersey.

Mayor Dodd called the meeting to order at 7:00 pm

All joined in the Pledge of Allegiance to the Flag.

ROLL CALL:

Present: Aldermen Visioli, Picciallo, Timpani, Romaine, Blackman, Downs, Rutan, Noriega and Mayor Dodd

Also present were Attorney Downs, Administrator Close and Municipal Clerk Verga

Clerk Verga stated adequate notice was given to the official newspaper.

DISCUSSION – BEST PRACTICES INVENTORY

Mayor Dodd commented that the Town of Dover is currently at an 86% on the best practices survey. He explained that the blue category needs to be worked on which is the perspective answers to the questions. He's reviewed the survey and believes the town has done a pretty good job. He thanked the staff for their hard work. Mayor Dodd opened the topic up for discussion to the board and Alderman Visioli commented that the N/A response doesn't affect the percentage.

MUNICIPAL CORRESPONDENCE:

1. Ordinance from the Borough of Wharton, Amending Chapter 196, Schedule XI-1 Schedule of District Use Regulation
2. Resolution from the Township of Montville, Flood Mitigation Initiatives for the Passaic River Basin Communities
3. Letter from the Rockaway Valley Regional Sewerage Authority announcing the new executive director
4. Thank you letter from Ms. Harriet Buono for the annual senior picnic
5. Invitation from Morris County Prosecutor's Office – Hispanic Heritage Month Celebration
6. Letter from Dover Area Historical Society – Dover Dog Statues

CONSENT AGENDA

1. Resolution Approving Mayor & Board of Aldermen Meeting Minutes for August 28, 2012
2. Resolution Approving Limo(s) – Schedule A
3. Resolution Approving a One Day Special Permit for a Social Affair for Casa Puerto Rico on October 26, 2012 from 7pm to 2am

ORDINANCES FOR FIRST READING

1. Ordinance #16-2012 – Amending Ord. 11-2009 Public Parking System/Ald. Visioli
2. Ordinance #17-2012 – Limiting and Restricting Parking Chestnut Street/Ald. Visioli

Alderman Visioli provided details on both ordinances.

ORDINANCE FOR SECOND READING/PUBLIC HEARING

1. Ordinance #15-2012 – Establishing a Stop Sign on Sussex Street & Roswell Street/Ald. Noriega

AGENDA ITEMS:

RESOLUTIONS

1. Resolution Approving Bills List
2. Resolution Approving Mayor & Board of Aldermen Meeting Minutes for September 11, 2012
3. Resolution Amending Policy Governing the Use of Municipal Vehicles by Employees
4. Resolution Approving Seasonal Hires for the Department of Public Works

Alderman Picciallo abstained from item #12-01920 on the bills list.

Alderman Timpani asked several questions regarding the Public Safety Director's (PSD) position and the use of municipal vehicles by employees.

Alderman Timpani was concerned with the lack of police vehicles that were available for patrol during a football game. Mayor Dodd explained that the distribution of vehicles fall under day to day operations of the chief. Mr. Close also noted that a school football game is considered outside services.

Mayor Dodd noted that there's a new vehicle in the budget for this year and there's been discussion to trade in the older vehicles for new ones. Discussion continued on the town vehicles.

Alderman Timpani wanted to know if there were any exceptions made to the Municipal Use Policy. Mayor Dodd noted that the board has the authority to change the policy. He noted an occasion that the fire chief used the town vehicle to attend an event with his spouse. Mayor Dodd explained two different scenarios when a town vehicle can be used when traveling with a spouse.

Alderwoman Noriega abstained from item #12-01183 on the bills list.

REGULAR MEETING MINUTES
September 25, 2012

The Regular Meeting of the Mayor and Board of Aldermen was held in council chambers, 37 N. Sussex Street, Dover, New Jersey.

The meeting was called to order by Mayor Dodd at 7:32 pm

ROLL CALL

Present: Aldermen Visioli, Picciallo, Timpani, Romaine, Blackman, Downs, Rutan, Noriega and Mayor Dodd

Also present were Attorney Downs, Administrator Close and Clerk Verga

Clerk Verga stated adequate notice was given to the official newspaper.

Mayor Dodd opened the meeting to public.

Seeing no hands and hearing no voices, Mayor Dodd closed the meeting to the public.

MAYOR'S REPORT – A meeting was held with NJ Department of Transportation's (NJDOT) officials on the Route 46/Route 15 project to discuss the punch list that consisted of twenty-seven (27) items. NJDOT will continue to have discussions with the contractor for a completion date on the items. There will be a follow up meeting in two weeks and Mayor Dodd hopes to have answers. Mayor Dodd announced the 1st Annual Trunk or Treat event that will take place on October 27th at the Crescent Field Lot. Mayor Dodd continues to meet with the Public Safety Director and noted that ideas are coming forward.

ATTORNEY'S REPORT – Mr. Downs thanked Ms. Verga, Mr. Close and Mr. Hantson for their assistance with tonight's ordinances.

CONSENT AGENDA

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN
OF THE TOWN OF DOVER FOR APPROVAL OF MINUTES

WHEREAS, In accordance with the provisions set forth in the Open Public Meeting Law, annual notice has been provided for all Mayor and Board of Aldermen meetings; and

WHEREAS, The Mayor and Board of Aldermen of the Town of Dover held their Public Meetings, and minutes of those meetings were transcribed.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey for approval the minutes for the following meetings:

August 28, 2012 – Caucus & Regular

Alderwoman Romaine has moved the foregoing resolution be tabled and duly seconded by Alderman Visioli and passed by the following roll call vote.

Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, Downs, Rutan, Noriega and Mayor Dodd

Nays: None Absent: None Abstained: Alderman Timpani

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER
APPROVING TAXIS/LIMOS TO BE LICENSED IN THE TOWN OF DOVER

WHEREAS, the following companies, have applied for a license to operate the vehicle(s) listed below on Schedule A hereto and made a part hereof as taxicab(s)/limo(s) in the Town of Dover; and

WHEREAS, the appropriate municipal departments have reviewed the application(s) as required and have no objections to same being licensed as taxicabs/limos;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey that the taxicab(s)/limo(s) listed below are hereby approved for taxi/limo license(s) in the Town of Dover.

Schedule A

Axel's Express Taxi & Limo LLC

Year/Model/Make	Vehicle Identification Number	Plate #
2005 Toyota Sienna	5TDBA 22C05 S051690	OL8113H

Alderman Romaine has moved the foregoing resolution be tabled and duly seconded by Alderman Visioli and passed by the following roll call vote.

**Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, Downs, Rutan, Noriega and Mayor Dodd
Nays: None Absent: None Abstained: Alderman Timpani**

RESOLUTION

WHEREAS, Casa Puerto Rico, Inc., filed an application for their **seventh** Special Permit for a Social Affair to be held at the 50 W. Blackwell Street; and

WHEREAS, Casa Puerto Rico, Inc., a non-profit organization is permitted to have twenty-five events per year; and

WHEREAS, the Police Chief will determine what special conditions if any are needed.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey that the following applications for Alcoholic Beverage Social Affair Permit(s) be approved:

1. Casa Puerto Rico is approved for an event to be held on Friday, October 26, 2012 (#7) from 7:00 pm through 2:00 am.
2. This approval is conditioned upon security satisfactory to the Town of Dover Chief of Police being in place for this event.

Alderman Romaine has moved the foregoing resolution be tabled and duly seconded by Alderman Visioli and passed by the following roll call vote.

**Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, Downs, Rutan, Noriega and Mayor Dodd
Nays: None Absent: None Abstained: Alderman Timpani**

ORDINANCE FOR FIRST READING

ORDINANCE 16-2012
OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER AMENDING AND
SUPPLEMENTING REVISED ORDINANCES 1969 ENTITLED, "PARKING" CHAPTER A,
"PUBLIC PARKING SYSTEM" OF THE REVISED ORDINANCES OF THE TOWN OF DOVER 1969, SAVED
FROM REPEAL AMENDING ORDINANCE 11-2009

Be it ORDAINED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey, as follows:

Article 28, "Parking" Chapter A, "Public Parking System" of the revised Ordinances of 1969, saved from repeal under the Code of the Town of Dover, is hereby amended and supplemented as follows:

1. Operating Plan. The Town of Dover hereby adopts the Dover Public Parking Lots Operating Plan which is attached hereto and made a part hereof.
2. Resident Senior Citizen Exemption. There is hereby implemented a senior citizen decal program for exemption from all parking fees for all those lots governed by pay stations. Application may be made by any Dover resident senior citizen to the Town of Dover for a parking decal, which decal will exempt them from the requirement of making payment at pay stations in Lot A through Lot H. Decal holders can only park in said lots during the designated operating hours of the lot. The fee for filing the application will be \$5.00 per year, and applications shall be made at the office of the Town Clerk. Decals shall be valid for a period of one (1) year from the date of issuance, and shall expire immediately upon change of residency status. Decals shall be issued to no more than one passenger vehicle per resident senior citizen and

shall apply only to the person to whom it is issued and shall not be transferable. A senior citizen shall be a person 65 years of age or older. Proof of residency must be provided in the form of the applicant's driver's license and a utility bill or lease agreement which establishes the applicant's residency in the Town of Dover.

3. Non-Profit Reduction. Non-profit organization as defined herein may apply for a parking permit for their employees to park in municipal lot D only for the following amounts per month:

- a. Monthly Permit Fee of \$20.00

A non-profit organization is defined to be an entity organized under the laws of the State of New Jersey pursuant to N.J.S.A. 16-1 et .seq. and which entity has qualified as a tax exempt organization under Section 501 (c) (3) of the Internal Revenue Code. Proof of employment must accompany the application for a permit. The non-profit corporation must advise the Town if the employee ceases employment, at which time the permit shall no longer be valid. The Town shall not be obligated to pay a refund if an employee leaves or is terminated. Permits shall be issued on a monthly or quarterly basis.

4. Town of Dover Business Reduction. Town of Dover Businesses may apply for a monthly parking permit in Lot C only. Proof of employment must accompany the application for a permit. The business must advise the Town if the employee ceases employment, at which time the permit shall no longer be valid. The Town shall not be obligated to pay a refund if an employee leaves or is terminated. Permits shall be issued on a monthly or quarterly basis.

- a. Monthly permit fee of \$30.00

5. Operating Hours. All public parking lots shall be closed to parking between the hours of 2:00 a.m. and 5:00 a.m. for valid night time permit holders in designated spaces.

6. Penalty. Any person, firm or corporation who shall violate any section of this Ordinance shall, upon conviction, pay a fine of \$ 25.00.

7. Repeal. All ordinances or parts of ordinances inconsistent with this within ordinance are hereby repealed to the extent of such inconsistencies.

8. Validity. If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions hereof.

9. Effective Date. The Ordinance shall take effect in accordance with law, but not sooner than 5:00 a.m. Thursday, November 1, 2012.

Alderman Visioli has moved the ordinance be adopted and duly seconded by Alderwoman Blackman and passed for first reading by the following roll call vote.

**Ayes: Aldermen Visioli, Picciallo, Timpani, Romaine, Blackman, Downs, Rutan, Noriega and Mayor Dodd
Nays: None Absent: None Abstained: None**

ORDINANCE NO.17-2012

AN ORDINANCE OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS AND STATE OF NEW JERSEY AMENDING AND SUPPLEMENTING ORDINANCE, ENTITLED AN ORDINANCE LIMITING AND RESTRICTING PARKING ON VARIOUS STREETS WITHIN THE TOWN OF DOVER (No. 27-1980)

BE IT ORDAINED, by the Mayor and Board of Aldermen of the Town of Dover that Ordinance No. 12-1980 providing for TWO (2) Hour Limitation on parking between certain hours be hereby amended and supplemented to read as follows:

SECTION 1. Ordinance No. 27-1980 entitled "An ordinance limiting and restricting parking on various streets within the Town of Dover as follows:

LOCATION	DESCRIPTION
Chestnut Street; North Side	For the full length between Prospect St. and Thompson Ave. For the full length between Thompson Ave. and Orchard St. Beginning at the Easterly intersection of Orchard St. in an Easterly direction for a distance of 592 feet

Chestnut Street; South Side

For the full length between Prospect St. and Thompson Ave.
Beginning at the Easterly intersection of Thompson Ave. in an Easterly
direction for a distance of 742 feet.

SECTION 2. The two hour parking limit on the above described street shall only be in effect from 8:00 a.m. through 6:00 p.m.

SECTION 3. The effectiveness of this Ordinance is contingent upon signs being erected as required by law.

SECTION 4. To the extent that this ordinance repeals, amends or alters any or all of the Town Code, the language of this ordinance shall be controlling and in full force and effect. All ordinances or rules or regulations of the Town of Dover, which are inconsistent with the provisions of this ordinance, are hereby repealed to the extent of such inconsistency.

SECTION 5. If any Chapter, Article, Section or Subsection, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid by any court of competent jurisdiction such decisions shall not effect the remaining portions of this Ordinance.

SECTION 6. This Ordinance shall take effect in accordance with law.

Alderman Visioli has moved the ordinance be adopted and duly seconded by Alderwoman Romaine and passed for first reading by the following roll call vote.

Ayes: Aldermen Visioli, Picciallo, Timpani, Romaine, Blackman, Downs, Rutan, Noriega and Mayor Dodd

Nays: None Absent: None Abstained: None

ORDINANCE FOR SECOND READING/PUBLIC HEARING

ORDINANCE NO. 15-2012

ORDINANCE OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER **ESTABLISHING STOP SIGNS ON SUSSEX STREET AND ROSWELL STREET**

Be it ORDAINED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey as follows:

1. Pursuant to N.J.S.A. 39:4-8b(1)c, there is hereby established a stop intersection at the Dover Municipal Public Works Facility at its intersection with Sussex Street. The proposed stop sign shall be located at the exit to the Public Works Facility at its intersection with Sussex Street.
2. Pursuant to N.J.S.A. 39:4-8b(1)c, the established stop intersection on Roswell Street at its intersection with North Sussex Street is hereby abolished.
3. This ordinance shall be submitted to the Municipal Engineer and he shall, under his seal as a licensed professional engineer, certify to the governing body of Dover that the signs and their placement have been approved by the engineer after investigation of the circumstances, and that it appear to the engineer to be in the interest of safety and expedition of traffic on the public highways and conforms to the current standards prescribed by the manual of the uniform traffic control devices for streets and highways as adopted by the Commissioner of Transportation, all as required by N.J.S.A. 39:4-8.
4. A certified copy of the adopted ordinance shall be transmitted by the Clerk of the Town of Dover to the Commissioner of Transportation within 30 days of adoption together with the certification of the Municipal Engineer, requesting the Commissioner's approval of the Ordinance. Upon approval of the Commissioner, the Dover DPW is hereby authorized to install said signage pursuant to this ordinance.
5. All ordinances or parts of ordinances inconsistent with this within ordinance are hereby repealed to the extent of such inconsistencies.
6. If any section, subsection, sentence, clause, phrase, or portion of the ordinance is for any reason held invalid or unconstitutional by a court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions hereof.
7. The Ordinance shall not take effect until it is approved by the Commissioner of Transportation of the State of New Jersey.

Alderwoman Noriega has moved the ordinance be adopted and duly seconded by Alderman Picciallo and passed for second reading by the following roll call vote.

Mayor Dodd opened the meeting to the public for public hearing on Ord. #15-2012.
Seeing no hands and hearing no voices, Mayor Dodd closed the meeting to the public.

**Ayes: Aldermen Visioli, Picciallo, Timpani, Romaine, Blackman, Downs, Rutan, Noriega and Mayor Dodd
Nays: None Absent: None Abstained: None**

RESOLUTIONS

BILL LIST RESOLUTION

WHEREAS, the Mayor and Board of Aldermen of the Town of Dover have examined all bills presented for payment; and

WHEREAS, the Chief Financial Officer has certified that there are sufficient funds in the account(s) to which respective bills have been charged.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Board of Aldermen of the Town of Dover do hereby approve the bills as listed; and

BE IT FURTHER RESOLVED that the proper officials are hereby authorized to sign the checks for payment of same.

RESERVE ACCT claims in the amount of:	\$0.00
CURRENT ACCT claims in the amount of:	\$1,249,694.28
GENERAL CAPITAL ACCT claims in the amount of:	\$31,354.98
WATER UTILITY ACCT claims in the amount of:	\$6,702.29
WATER UTILITY RESERVE ACCT claims in the amount of:	\$0.00
WATER CAPITAL ACCT claims in the amount of:	\$0.00
PARKING UTILITY ACCT claims in the amount of:	\$138.17
PARKING UTILITY RESERVE ACCT claims in the amount of:	\$0.00
PARKING CAPITAL ACCT claims in the amount of:	\$0.00
ANIMAL CONTROL TRUST ACCT claims in the amount of:	\$24.00
EVIDENCE TRUST ACCT claims in the amount of:	\$0.00
RECYCLING TRUST ACCT claims in the amount of:	\$851.25
COUNTY FORFEITED ASSETS TRUST ACCT claims in the amount of:	\$0.00
FEDERAL FORFEITED ASSETS ACCT claims in the amount of:	\$0.00
TRUST/OTHER ACCT claims in the amount of:	\$779.05
COAH TRUST Acct claims in the amount of:	\$0.00
TOTAL CLAIMS TO BE PAID	\$1,289,544.02

BE IT FURTHER RESOLVED that the following claims have been paid prior to the Bill List Resolution in the following amounts:

CURRENT ACCT claims in the amount of:	\$308,994.57
WATER UTILITY ACCT claims in the amount of:	\$20,301.41
PARKING UTILITY ACCT claims in the amount of:	\$2,680.42
PAYROLL AGENCY ACCT claims in the amount of:	\$100,219.74
UNEMPLOYMENT TRUST ACCT claims in the amount of:	\$33.52
TOTAL CLAIMS PAID	\$432,229.66

TOTAL BILL LIST RESOLUTION **\$1,721,773.68**

Alderwoman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman Visioli and passed by the following roll call vote.

Alderman Picciallo abstained from item #12-01920 on the bills list.
Alderwoman Noriega abstained from item #12-01183 on the bills list.

Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, Downs, Rutan and Noriega
Nays: None Absent: None Abstained: Alderman Timpani & Mayor Dodd

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER
FOR APPROVAL OF MINUTES

WHEREAS, In accordance with the provisions set forth in the Open Public Meeting Law, annual notice has been provided for all Mayor and Board of Aldermen meetings; and

WHEREAS, The Mayor and Board of Aldermen of the Town of Dover held their Public Meetings, and minutes of those meetings were transcribed.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey for approval the minutes for the following meetings:

September 11, 2012 – Caucus & Regular

Alderman Rutan has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo and passed by the following roll call vote.

Ayes: Aldermen Visioli, Picciallo, Blackman, Downs, Rutan, Noriega and Mayor Dodd
Nays: None Absent: None Abstained: Alderman Timpani & Romaine

AMENDING A POLICY GOVERNING THE USE OF MUNICIPAL VEHICLES BY EMPLOYEES

WHEREAS, on November 22, 2011, the Mayor and Board of Alderman of the Town of Dover, adopted a resolution pursuant to Chapter 2, §2-3(b) of the Dover Town Ordinances, setting forth a Policy Governing the Use of Municipal Vehicles by Employees to be effective on January 1, 2012;

WHEREAS, pursuant to aforesaid Resolution and Policy, the Mayor and Board of Aldermen retained the sole discretion to modify that Policy;

WHEREAS, the Mayor and Board of Aldermen wish to modify and supplement the aforesaid Policy to make it more comprehensive to meet the interests of fiscal responsibility and public safety; and

NOW, THEREFORE, BE IT RESOLVED that pursuant to Chapter 2 § 2-3(B) of the Dover Town Ordinances, by the Mayor and Board of Aldermen of the Town of Dover, the policy is hereby adopted:

1. The Policy established by Resolution dated November 22, 2011 establishing use of municipal vehicles by Town Employees was amended on February 28, 2012 to include a Paragraph 2 e., said policy shall be amended further with section 2 f. which shall provide as follows:

2.e. One municipal vehicle shall be designated for emergency response in the Police Department, Fire Department, Department of Public Works, and the Bureau of Fire Prevention. That designated vehicle shall be assigned to the Department Head or his/her municipal employee designee, for use as the first responder for that Department to respond to emergency or crisis situations under the jurisdiction of that Department. Said employee shall be identified in writing to the Town Administrator, and shall comply with all policies adopted by the Mayor and Board of Aldermen for the use and operation of municipal vehicles, except that said employee may take the designated vehicle home for the limited purpose of fulfilling the duties of emergency response.

2.f. One municipal vehicle shall be designated for emergency response to the Public Safety Director's Position. Said employee shall be identified in writing to the Town Administrator, and shall comply with all policies adopted by the Mayor and Board of Aldermen for the use and operation of municipal vehicles, except that said employee may take the designated vehicle home for the limited purpose of fulfilling the duties of emergency response.

2. The Policy established by Resolution dated November 22, 2011 is hereby supplemented by the “Town of Dover Official Driver Policy and Procedures for Use and Operation of Municipal Vehicles Effective March 1, 2012,” which consists of five (5) pages, and is attached to this Resolution and is incorporated herein.

3. The “Town of Dover Official Driver Policy and Procedures for Use and Operation of Municipal Vehicles Effective March 1, 2012,” shall be distributed to each municipal employee in the form attached hereto.

4. This resolution shall be effective immediately.

Alderman Visioli has moved the foregoing resolution be adopted and duly seconded by Alderwoman Romaine and passed by the following roll call vote.

Ayes: Aldermen Visioli, Romaine, Blackman, Downs, Rutan, Noriega and Mayor Dodd

Nays: Aldermen Picciallo & Timpani Absent: None Abstained: None

RESOLUTION APPROVING PERSONNEL ACTIONS

BE IT RESOLVED that the Mayor and Board of Aldermen of the Town of Dover, upon the recommendation of the Business Administrator, approve the following personnel actions subject to applicable N.J. Department of Personnel regulations:

New Hire(s)/ Seasonal Employees:

Lawrence Chang Laborer (Hourly Rate \$12.00)

Alderwoman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo and passed by the following roll call vote.

Ayes: Aldermen Visioli, Picciallo, Timpani, Romaine, Blackman, Downs, Rutan, Noriega and Mayor Dodd

Nays: None Absent: None Abstained: None

PUBLIC COMMENTS

Mayor Dodd opened the meeting to the public for public comments.

Seeing no hands and hearing no voices, Mayor Dodd closed the meeting to the public.

**Motion to adjourn made by Alderwoman Romaine at 7:42 pm,
and duly seconded by Alderman Rutan passed by the following voice vote.**

Ayes: Aldermen Visioli, Picciallo, Timpani, Romaine, Blackman, Downs, Rutan, Noriega and Mayor Dodd

Nays: None Absent: None Abstained: None

Respectfully submitted,

Margaret J. Verga, Municipal Clerk