

TOWN OF DOVER <u>Mayor and Board of Aldermen</u> caucus meeting minutes

June 14, 2011 7:00 PM

The Caucus Meeting of the Mayor and Board of Aldermen was held in council chambers, 37 N. Sussex Street, Dover, New Jersey.

Mayor Dodd called the meeting to order at 7:00 pm

All joined in the Pledge of Allegiance to the Flag and prayer was given asking for guidance and strength to do what is right for our town and our citizens.

ROLL CALL:

Present: Aldermen Visioli, Timpani, Romaine, Blackman, Downs and Mayor Dodd Absent: Aldermen Delaney, Poolas, Picciallo

Also present were Attorney Pennella, Administrator Close and Clerk Verga

Clerk Verga stated adequate notice was given to the official newspaper.

Mayor Dodd personally thanked the finance committee who spent countless hours preparing the 2011 budget. He explained that the majority of the increase, for this year's budget, is driven by pension obligations, health insurance and debt services. Mayor Dodd explained that most of the budget items were eliminated with the exception of the senior picnic and the annual fireworks which have received an approximate 50% donation from local businesses.

Mayor Dodd noted that the budget reflects a \$9.42 per month increase on an average home assessed at \$290,025. He expressed that the Town of Dover is compliant with the levy cap and expenditure cap which was another difficult task. He recognized Administrator William Close, representatives of Nisivoccia & Company and CFO Kelly Toohey. Mayor Dodd introduced Mr. Dave Evans of Nisivoccia & Company.

Mr. Evans provided an explanation on the three (3) actions that the Mayor & Board of Aldermen will vote on tonight. He thinks that town did an admirable job of keeping the tax increase as low as possible and he's cautiously optimistic that the town should be in fairly good shape in 2012. He urges the board to take action on the three (3) items.

Alderwoman Romaine reiterated Mayor Dodd's sentiment about the hours spent on the budget and thanked Mr. Close.

Mr. Close thanked Dave Evans and his staff.

MUNICIPAL BUDGET PRESENTION

- 1. Resolution to approve self-examination of the annual budget
- 2. Ordinance #10-2011 First Reading: To exceed the municipal budget appropriation limits & establish a CAP Bank
- 3. Introduction of the 2011 Municipal Budget

SELF EXAMINATION OF BUDGET RESOLUTON

WHEREAS, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination; and

WHEREAS, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997; and

WHEREAS, pursuant to N.J.A.C. 5:30-7.2 through 7.5 the Town of Dover has been declared eligible to participate in the program by the Division of Local Government Services, and the Chief Financial Office has determined that the local government meets the necessary conditions to participate in the program for the 2011 budget year.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen, Town of Dover, that in accordance with N.J.S.C. 5:30-7.6a & 7.6b and based upon the Chief Financial Officer's certification, the governing body has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:

- a. Payment of interest and debt redemption charges
- b. Deferred charges and statutory expenditures
- c. Cash deficit of preceding year
- d. Reserve for uncollected taxes
- e. Other reserves and non-disbursement items
- f. Any inclusions of amounts required for school purposes

2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at N.J.S.A. 40A:4-45.3 et seq., are fully met (complies with CAP law).

3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.

- 4. That pursuant to the Local Budget Law:
 - a. All estimates of revenue are reasonable, accurate, and correctly stated
 - b. Items of appropriation are properly set forth
 - c. In itemization, form, arrangement and content, the budget will permit the exercise of the comptroller function within the municipality.

5. The budget and associated amendments have been introduced and publicly advertised in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.

6. That all other applicable statuary requirements have been fulfilled.

BE IT FURTHER RESOLVED that a copy of this resolution will be forwarded to the Director of the Division of Local Government Services upon adoption.

Alderman Visioli has moved the foregoing resolution be adopted and duly seconded by Alderwoman Blackman and passed by the following roll call vote.

Ayes: Aldermen Visioli, Timpani, Romaine, Blackman, Downs and Mayor DoddNays: NoneAbsent: Aldermen Delaney, Poolas & PiccialloAbstained: None

ORDINANCE NO. 10-2011

CALENDAR YEAR 2011 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK N.J.S.A. 40a:4-45.14)

WHEREAS, the Local Government Cap Law, N,J.S.40A"4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to 2% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A:4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and

WHEREAS, the Mayor and Board of Aldermen of the Town of Dover in the County of Morris finds it advisable and necessary to increase its CY 2011 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and

WHEREAS, the Mayor and Board of Aldermen hereby determines that a 3.5% increase in the budget for said year, amounting to \$212,430 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and

WHEREAS, the Mayor and Board of Aldermen hereby determine that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Board of Aldermen of the Town of Dover, in the County of Morris, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2011 budget year, the final appropriations of the Town of Dover shall, in accordance with this ordinance and N.J.S.A. 40A:4-45.14, be increased by 3.5%, amounting to \$495,671 and that the CY 2011 municipal budget for the Town of Dover be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon; be filed with said Director within 5 days after such adoption.

Alderwoman Romaine has moved the foregoing ordinance be adopted and duly seconded by Alderman Visioli and passed for first reading by the following roll call vote.

Ayes: Aldermen Visioli, Timpani, Romaine, Blackman, Downs and Mayor DoddNays: NoneAbsent: Aldermen Delaney, Poolas & PiccialloAbstained: None

INTRODUCTION OF THE 2011 MUNICIPAL BUDGET (SEE ATTACHED)

Alderwoman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderwoman Blackman and passed by the following roll call vote.

Ayes: Aldermen Visioli, Romaine, Blackman, Downs and Mayor DoddNays: Alderman TimpaniAbsent: Aldermen Delaney, Poolas & PiccialloAbstained: None

HABITAT FOR HUMANITY DISCUSSION

Attorney Pennella was notified of an issue with the provision in the ordinance. He explained that, in most cases, the town must go through a bid process when selling town property. However, there's a statue that allows for that to be circumvented for certain organizations or for a certain purpose. The provision in the ordinance, item "J", allows for any profits from the resale of the property shall be applied by the non-profit organization to the costs of acquiring and rehabilitating other residential property in need of rehabilitation owned by the county or municipality. Morris Habitat would like to see the provision changed to item "L" which doesn't have the provision that the moneys or profit are to be used in the Town of Dover.

Liz Decoursey explained that item "L" is a little bit more generic, that the exemption to sell the property to a non-profit is for the use of affordable housing.

Mayor Dodd would like to see item "J" stay in the ordinance because should there be profit they should be reinvested in the Town of Dover.

Attorney Pennella provided a clarification on the statue.

SUBURBAN CONSULTING

Andrew Holt from Suburban Consulting provided an explanation on resolutions 16, 17 & 18 concerning the Environmental Infrastructure Trust Program, which is being used for the water tank rehabilitation.

MUNICIPAL CORRESPONDENCE:

- 1. Resolution from the Township of Hardyston Re: Seeking State Intervention to Increase Safety & Public Awareness on State Highway Route 23
- 2. Resolution from the Township of Washington Re: Supporting a Modification of the Open Public Records Act (OPRA)
- 3. Resolution from the Board of Chosen Freeholders Re: Closing of E. Blackwell St from Carrol St. to So. Salem St. from May 16 through June 17, 2011
- 4. Ordinance from the Township of Randolph Re: Amending Section 15-91.3-Fees
- 5. Ordinance from the Township of Randolph (15-11) Re: Amending Sections of the Land Development Ordinance
- 6. Ordinance from the Township of Randolph (16-11) Re: Amending Sections of the Land Development Ordinance
- 7. Ordinance from the Borough of Rockaway Re: Amending Chapter 172, Zoning
- 8. Notice of Hearing, Board of Adjustment: Application from 164 W. Chrystal St. to construct an addition to the existing single family home
- 9. Letter from Federal Energy Regulatory Commission Re: Reliable Storage 2, LLC filed an preliminary application permit proposing to study the feasibility of the Rockaway Pumped Storage Hydroelectric Project
- 10. Letter from Federal Energy Regulatory Commission Re: Acceptance Letter for Preliminary Permit Application for the Rockaway Pumped Storage Hydroelectric Project
- 11. Letter from Assemblyman Bucco Re: Resolution of concerning opposition to S1351 (OPRA)

- 12. Letter from Senator Loretta Weinberg Re: Resolution concerning opposition to S1351 (OPRA)
- No Further Action Letter from the State of NJ Department of Environmental Protection Re: 419 Rt. 46 aka 341 Route 46
- 14. Letter from Cablevision Re: Launch of Fight Now
- 15. Letter from Cablevision Re: Deletion of Wedding Central
- 16. Invitation to the NJ League of Municipalities Professional Development Program "Email Retention & Security"
- 17. Invitation to the NJ League of Municipalities' Annual Business Meeting November 17, 2011
- 18. Thank you letter from Donald Costanzo
- 19. Thank you letter from the Carnevale Family
- 20. May 2011-Fire Department Report

Mayor Dodd noted that there's a request to go into executive session for personnel related matters.

<u>RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN</u> <u>OF THE TOWN OF DOVER FOR EXECUTIVE SESSION</u>

WHEREAS, the Open Public Meeting Act, P.L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist; and

WHEREAS, The Mayor and Board of Aldermen of the Town of Dover wish to discuss:

PERSONNEL ISSUES such as: any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific prospective public office officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

Minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.

NOW, THEREFORE, BE IT RESOLVED that the public be excluded from this meeting.

Alderwoman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderwoman Blackman and passed by the following roll call vote.

Ayes: Aldermen Visioli, Timpani, Romaine, Blackman, Downs and Mayor DoddNays: NoneAbsent: Aldermen Delaney, Poolas & PiccialloAbstained: None

MAYOR & BOARD OF ALDERMEN RETURN FROM EXECUTIVE SESSION (7:38PM)

Alderwoman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman Visioli and passed by the following roll call vote.

> Ayes: Aldermen Visioli, Timpani, Romaine, Blackman, Downs and Mayor Dodd Nays: None Absent: Aldermen Delaney, Poolas & Picciallo Abstained: None

CONSENT AGENDA

- 1. Resolution Approving Raffle License Schedule A
- 2. Resolution Approving Taxicab Driver Licenses Schedule A
- 3. Resolution Approving Limos Schedule A
- 4. Resolution Approving Mobile Retail Food Establishment Lincoln Soft Ice Cream, LLC

AGENDA ITEMS:

ORDINANCES FOR FIRST READING

1. Ordinance # 09-2011 Authorizing Conveyance of Lot 14, Block 514 to Morris Habitat for Humanity

ORDINANCES FOR SECOND READING

- 1. Ordinance # 07-2011 Amending and supplementing Town of Dover Code Section 113-36
- 2. Ordinance # 08-2011 Amending and supplementing Town of Dover Code Section 162-37

RESOLUTIONS

- 1. Resolution Approving Temporary Budget
- 2. Resolution Approving Bills List

- 3. Resolution Approving Amusement Device License(s) Mero's Lounge & Bassett Pub
- 4. Resolution Approving Annual Dance Licenses Su Casa Colombia, Mero's Lounge & Pancho Villa Rodeo
- 5. Resolution Approving a Billiard Hall License Su Casa Colombia
- 6. Resolution Approving a Billiard Hall License Pancho Villa Rodeo
- 7. Resolution Approving Theater License Baker Theater
- 8. Resolution Approving Volunteer Fire Department Member Scott Warner
- 9. Resolution Approving Mayor & Board of Aldermen Meeting Minutes 5/24/11
- 10. Resolution Authorizing the contract for continuation of services to administer the 2010 Housing Rehabilitation Grant to Housing & Community Development Services, Inc.
- 11. Resolution Approving Tax Redemption for 120 E. Blackwell St. Block 1902, Lot 6
- 12. Resolution Approving Tax Redemption for 30 William St Block 1106, Lot 13
- 13. Resolution Authorizing a Memorandum of Understanding with the Paterson Division of Health
- 14. Resolution Renewal of Liquor Licenses 2011-2012 Year
- 15. Resolution Rejecting Bids for the Rehabilitation of the Low Service Area Reservoir
- 16. Resolution Authorizing Application to the Local Finance Board for Participation in the Environmental Infrastructure Program
- 17. Resolution Authorizing the form and details of the Town's Note to the Environmental Infrastructure Trust Program
- 18. Resolution Authorizing Reimbursement for Project Costs in connection with its participation in the NJ Environmental Infrastructure Trust Financing Program

REGULAR MEETING MINUTES June 14, 2011

The Regular Meeting of the Mayor and Board of Aldermen was held in council chambers, 37 N. Sussex Street, Dover, New Jersey.

The meeting was called to order by Mayor Dodd at 7:38 pm

ROLL CALL

Present: Aldermen Visioli, Timpani, Romaine, Blackman, Downs and Mayor Dodd Absent: Aldermen Delaney, Poolas & Picciallo

Also present were Attorney Pennella, Administrator Close and Clerk Verga

Clerk Verga stated adequate notice was given to the official newspaper.

Mayor Dodd opened the meeting to the public for agenda items only. Seeing no hands and hearing no voices Mayor Dodd closed the meeting to the public.

MAYOR'S REPORT – Mayor Dodd made the following comments:

- Town employees continue to meet with representatives of NJ Department of Transportation for updates on the Route 46 bridge project. He noted that the opening of the Route 15/46 project has been delayed to the end of August and they anticipate Pequannock Street to open in mid to end of August.
- Fireworks display will be held on Friday, July 1st with a rain date of Friday, July 8th. "Dr. J" will provide music entertainment for the guest. Tickets will not be sold in advance.
- The town will go out to bid for the improvements of the municipal parking lots.
- He thanked Judy Marcus for her efforts in planning Discover Dover Day. He expressed it was a well attended event and it was an excellent way to show case the Town of Dover.

Mayor Dodd noted that a "movie night" at JFK Park is in the planning stages. Alderwoman Blackman is planning the event for July 22nd and noted that the equipment has been secured at no cost. She is for looking for volunteers to assist with the event.

Alderwoman Romaine asked for everyone to come and support the July 1st fireworks display which is recognizing Dennis Ray for his many years of service to the community.

ATTORNEY'S REPORT – Attorney Pennella received motion for judgment from Briad's attorney, he will provide a memo to the board with further details.

CONSENT AGENDA

<u>RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN</u> <u>OF THE TOWN OF DOVER APPROVING OF RAFFLE LICENSES</u>

WHEREAS, the below listed organizations have applied for a Raffle/Bingo License; and

WHEREAS, such licenses have been reviewed by the appropriate departments and found to meet with all of the requirements and conditions of the municipality;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey as follows:

The below listed raffles for the date set forth following their names are hereby approved:

Schedule A

WILLIAM H BAKER POST #27, THE AMERICAN LEGION

to be held on Mondays thru Sundays starting July 7, 2011 to July 6, 2012 from 12:00 pm to 2:00 am

(pull-tabs)

MILLPOND TOWERS RESIDENTS ASSOC.

to be held on Friday, July 8, 2011 from 10:00 am to 3:00 pm

(50/50)

Alderwoman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman Visioli and passed by the following roll call vote.

Ayes: Aldermen Visioli, Timpani, Romaine, Blackman, Downs and Mayor DoddNays: NoneAbsent: Aldermen Delaney, Poolas & PiccialloAbstained: None

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER APPROVING TAXICAB DRIVER LICENSES

WHEREAS, applications for taxicab drivers licenses have been made by the people listed on Schedule A attached hereto and made a part hereof; and

WHEREAS, the Police Department of the Town of Dover has reviewed their applications and has advised that there is no prohibition to the issuance of their license; and,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey that the taxi driver licenses for those people listed on Schedule A attached hereto and made a part hereof are hereby approved.

Schedule A

AXEL'S EXPRESS LIMO & TAXI, INC.

Axel Acevedo Yuri Bustamante Remberto A. De La Cruz Jorge Jimenez Wilson Molina Osvaldo Navaro

ELITE LIMO TAXI SERVICE, LLC

Laura Caravalho Maximo De La Cruz Eugenio Vazquez

FIRST CLASS TAXI & LIMO

Jorge Zuzunaga Israel Arteaga Carlos Cabarca Miguel Caraballo Rafael A. Gonzales Ramon Matos-Feliz Jose Reyes

CITY TAXI & LIMO

Oscar Coreas

Alderwoman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman Visioli and passed by the following roll call vote.

Ayes: Aldermen Visioli, Timpani, Romaine, Blackman, Downs and Mayor DoddNays: NoneAbsent: Aldermen Delaney, Poolas & PiccialloAbstained: None

<u>RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER</u> <u>APPROVING TAXIS/LIMOS TO BE LICENSED IN THE TOWN OF DOVER</u>

WHEREAS, the following companies, have applied for a license to operate the vehicle(s) listed below on Schedule A hereto and made a part hereof as taxicab(s)/limo(s) in the Town of Dover; and

WHEREAS, the appropriate municipal departments have reviewed the application(s) as required and have no objections to same being licensed as taxicabs/limos;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris

and State of New Jersey that the taxicab(s)/limo(s) listed below are hereby approved for taxi/limo license(s) in the Town of Dover.

Schedule A

YEAR/MAKE/MODEL	Vehicle Identification #	Plate #
'01 Mercury SAB (LIMO)	1MEFM 50U81 A6159 54	OL6120H
'03 Dodge CRV (LIMO)	1D4GP 24393 B2418 22	OL6129H

Elite Limo & Taxi Service, LLC

Alderwoman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman Visioli and passed by the following roll call vote.

Ayes: Aldermen Visioli, Timpani, Romaine, Blackman, Downs and Mayor DoddNays: NoneAbsent: Aldermen Delaney, Poolas & PiccialloAbstained: None

<u>RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE</u> TOWN OF DOVER APPROVING A MOBILE RETAIL FOOD ESTABLISMENT

WHEREAS, Maria Paguay of Lincoln Soft Ice Cream, LLC, has filed for a Class III Mobile Retail Food Establishment License; and

WHEREAS, a Class III license is for the sale of frozen dairy products and frozen snacks from a motorized vehicle. The licensee may sell in any zone, provided that no sale stops shall be for more than ten (10) minutes in any residential zone and thirty (30) minutes in any other zone.

WHEREAS, they have provided proof of insurance, sales tax certificate, physician certificate(s), photograph(s) of employees, proof of citizenship and proof of payment of sales tax; and

WHEREAS, the appropriate fees have been paid.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey as follows:

- 1. That the application of Lincoln Soft Ice Creamfor a Mobile Retail Food Establishment, Class 3 License be approved.
- 2. This approval is conditioned upon approval of the Health Officer's satisfactory inspection of the vehicle for said license.

Alderwoman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman Visioli and passed by the following roll call vote.

Ayes: Aldermen Visioli, Timpani, Romaine, Blackman, Downs and Mayor DoddNays: NoneAbsent: Aldermen Delaney, Poolas & PiccialloAbstained: None

AGENDA ITEMS: ORDINANCES FOR FIRST READING

ORDINANCE 09-2011

OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY AUTHORIZING CONVEYANCE OF LOT 14, BLOCK 514 TO MORRIS HABITAT FOR HUMANITY, INC. PURSUANT TO N.J.S.A. 40A:12-21 (J)

WHEREAS, the Town of Dover, hereinafter "Dover," owns property on Spring Street designated as Lot 14, Block 514 as shown on the Town of Dover, Morris County, New Jersey Tax Map; and

WHEREAS, the dimensions of this property are approximately 100 feet by 125 feet; and

WHEREAS, the Mayor and Board of Aldermen have determined that this property is no longer needed for municipal purposes; and

WHEREAS, the property is located in an R-3 double family zone; and

WHEREAS, <u>N.J.S.A.</u> 40A:12-21 permits private sales to certain organizations upon nominal consideration upon determination by the governing body that the property is no longer needed for municipal purposes; and

WHEREAS, Morris Habitat for Humanity, Inc., a New Jersey Non-Profit Corporation, hereinafter "Morris Habitat," qualifies under <u>N.J.S.A.</u> 40A:12-21 (j) which states:

(j) Any duly incorporated non-profit organization for the purpose of building or rehabilitating residential property for resale. Any profits from the resale of the property shall be applied by the non-profit organization to the costs of acquiring and rehabilitating other residential property in need of rehabilitation owned by the county or municipality, and

WHEREAS, Morris Habitat provides home ownership opportunities to low-income families in the Morris County area; and

WHEREAS, Morris Habitat has made a proposal for the Spring Street parcel as follows: a) Morris Habitat will purchase the lot from the Town of Dover for \$40,000.00; b) Morris Habitat would be the project lead for the duration of the project; c) the homes will be two-bedroom, townhouse style, each with a garage, to be built without the need for variances or approval by the Board of Adjustment; d) a total of approximately \$220,000.00 of federal grant dollars will be reinvested in the Town of Dover through the use of Morris County Community Development Home Funds; e) the Town will have the choice of securing Council on Affordable Housing Credits or requiring the two units to be sold to low income people who already work or live in the Town of Dover; and

WHEREAS, Morris Habitat presented a concept plan for Spring Street; and

WHEREAS, the Town of Dover will require final approval of the architectural design of the parcel; and

WHEREAS, Morris Habitat will have to comply with all zoning requirements of the Town of Dover and obtain approval of all development plans from the Town of Dover municipal engineer and zoning officer; and

WHEREAS, Morris Habitat agrees that the property shall be used only for the purposes of the organization, i.e. to provide housing ownership opportunities to low-income families, and not for commercial business, trade or manufacturing; and that unless waived, released or modified or subordinated pursuant to <u>N.J.S.A.</u> 40:60-51.2, if said property is not used in accordance with said limitation, title thereto shall revert to the municipality without any entry or reentry made thereon on behalf of the municipality pursuant to <u>N.J.S.A.</u> 40:12-21; and

WHEREAS, approval of transfer will be subject to a contract to be executed between the Town of Dover and Morris Habitat in a form acceptable to the administrator, municipal engineer and Town attorney;

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Board of Aldermen of the Town of Dover as follows:

1. There is hereby approved pursuant to <u>N.J.S.A.</u> 40A:12-21 (j) conveyance of Block 514, Lots 14.01, 14.02 and 14.03 located on Spring Street, Dover, New Jersey to Morris Habitat for Humanity, Inc., a New Jersey Non-Profit Corporation.

2. This conveyance is subject to a contract being executed between the Town of Dover and Morris Habitat in a form to be approved by the administrator, municipal engineer and Town attorney; and

3. This conveyance is made subject to the property continuing to be used in the future for "ownership opportunities to low-income families in the Morris County area."

4. Any profits from the re-sale of the property by Morris Habitat shall be applied by the non-profit organization to the costs of acquiring and rehabilitating other residential properties in need of rehabilitation owned by Dover.

5. Transfer of title shall be conditioned upon approval by the Mayor and Board of Aldermen of the architectural design of the premises.

6. The Mayor and Clerk are authorized to execute a contract and deed of conveyance to accomplish the above.

7. All ordinances or parts of ordinances inconsistent with this within ordinance are hereby repealed to the extent of such inconsistencies.

7. If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent

provision, and such holding shall not affect the validity of the remaining portions hereof.

9. The Ordinance shall take effect in accordance with law.

Mayor Dodd has moved the foregoing ordinance be adopted and duly seconded by Alderman Timpani and passed for first reading by the following roll call vote.

Ayes: Aldermen Visioli, Timpani, Romaine, Blackman, Downs and Mayor DoddNays: NoneAbsent: Aldermen Delaney, Poolas & PiccialloAbstained: None

ORDINANCES FOR SECOND READING

ORDINANCE NO. 07-2011

OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY AMENDING AND SUPPLEMENTING TOWN OF DOVER CODE SECTION 113-36

BE IT ORDAINED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey, as follows:

1. Article IV, entitled "Dogs Running at Large," Section 113-36, entitled "Enforcement," is hereby amended and supplemented to provide that Section 113-1 *et. seq.* of the Code of the Town of Dover is enforceable by the Dover Police Department, the Health Officer and Health Inspectors of the Town of Dover, Animal Control Officers, Code Enforcement Officers and any other official assigned or designated by the Town of Dover; and

2. All ordinances or parts of ordinances inconsistent with this within ordinance are hereby repealed to the extent of such inconsistencies.

3. If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions hereof.

4. The Ordinance shall take effect in accordance with law.

Alderwoman Romaine has moved the foregoing ordinance be adopted and duly seconded by Alderman Visioli and passed for second reading by the following roll call vote.

Alderwoman provided a brief explanation of the ordinance. Mayor Dodd opened the meeting to the public for public hearing. Seeing no hands and hearing no voices Mayor Dodd closed the hearing to the public.

Ayes: Aldermen Visioli, Timpani, Romaine, Blackman, Downs and Mayor DoddNays: NoneAbsent: Aldermen Delaney, Poolas & PiccialloAbstained: None

ORDINANCE NO. 08-2011 OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY AMENDING AND SUPPLEMENTING TOWN OF DOVER CODE SECTION 162-37

BE IT ORDAINED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey, as follows:

1. Section 162-37 of the Code of Dover is amended and supplemented to add a new Section F as follows: Section 162-37 is enforceable by the Dover Police Department, the Health Officer and Health Inspectors of the Town of Dover, Animal Control Officers, Code Enforcement Officers and any other officers assigned by the Town of Dover.

2. All ordinances or parts of ordinances inconsistent with this within ordinance are hereby repealed to the extent of such inconsistencies.

3. If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions hereof.

4. The Ordinance shall take effect in accordance with law.

Alderwoman Romaine has moved the foregoing ordinance be adopted and duly seconded by Alderman Visioli and passed for second reading by the following roll call vote.

Alderwoman provided a brief explanation of the ordinance.

Mayor Dodd opened the meeting to the public for a hearing. Seeing no hands and hearing no voices Mayor Dodd closed the meeting to the public.

Ayes: Aldermen Visioli, Timpani, Romaine, Blackman, Downs and Mayor DoddNays: NoneAbsent: Aldermen Delaney, Poolas & PiccialloAbstained: None

TOWN OF DOVER TEMPORARY BUDGET 2011

WHEREAS, N.J.S.A. 40A:4-19 provides for the making of temporary appropriations to finance the operations of municipal government between the first day of the budget year and the date of the adoption of the budget for such year;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover that there be and is hereby appropriated as follows:

CURRENT FUND	14,007,986.00
WATER UTILITY	1,883,287.00
PARKING UTILITY	167,474.00

as temporary appropriations for the year 2011

FCOA GENERAL GOVERNMENT 20-100 Administrative & Executive Salaries & Wages 121,000.00 Other Expenses 75,000.00 Mayor & Board of 20-110 Aldermen Salaries & Wages 38,243.00 Other Expenses 21,000.00 20-125 Town Clerk Salaries & Wages 85,400.00 Other Expenses 15,500.00 20-130 Salaries & Wages **Financial Administration** 98,500.00 Other Expenses 37,000.00 20-135 Annual Audit Other Expenses 30,000.00 20-145 Collection of Taxes Salaries & Wages 40,900.00 Other Expenses 7,500.00 20-150 Assessment of Taxes Salaries & Wages 38,000.00 Other Expenses 15,500.00 20-155 Legal Services & Costs Other Expenses 75,000.00 **Engineering Services** Salaries & Wages 20-165 106,260.00 Other Expenses 23,000.00 20-167 Planning Consultant Other Expenses 20-175 Historic Preservation Salaries & Wages 5,643.00 Other Expenses 4,420.00 21-180 Planning Board Salaries & Wages 5,930.00 Other Expenses 4,485.00 21-185 Board of Adjustment Salaries & Wages 5,930.00 Other Expenses 3,650.00 22-195 Construction Salaries & Wages 90.000.00 Other Expenses 4,600.00 22-200 Code Enforcement Salaries & Wages 218,300.00 Other Expenses 4,810.00 23-210 Other Insurance 200,000.00 23-215 Workers Compensation 215,926.00

23-220	Group Insurance		2,250,000.00
25-240	Police	Salaries & Wages	2,720,000.00
		Other Expenses	114,000.00
25-252	Office of Emergency Mgmt.	Salaries & Wages	1,165.00
		Other Expenses	1,780.00
25-265	Fire	Salaries & Wages	273,000.00
		Other Expenses	53,000.00
25-266	Uniform Fire Safety Act	Salaries & Wages	71,700.00
		Other Expenses	5,166.00
25-275	Municipal Prosecutor	Salaries & Wages	66,500.00
26-290	Streets & Roads	Salaries & Wages	472,000.00
		Other Expenses	72,000.00
26-292	Snow & Ice Removal	Salaries & Wages	36,500.00
		Other Expenses	100,000.00
26-295	Solid Waste & Recycling	Salaries & Wages	41,675.00
		Other Expenses	850,000.00
26-300	Sewer	Salaries & Wages	146,500.00
		Other Expenses	5,400.00
26-310	Public Buildings & Grounds	Salaries & Wages	51,000.00
		Other Expenses	34,500.00
27-330	Health	Salaries & Wages	83,500.00
		Other Expenses	79,000.00
27-347	Sr. Citizen Services	Salaries & Wages	26,750.00
		Other Expenses	7,400.00
28-370	Parks & Playgrounds	Salaries & Wages	40,000.00
		Other Expenses	20,000.00
28-375	Shade Tree	Other Expenses	16,000.00
	Maintenance of Free Public	-	
29-390	Library	Salaries & Wages	200,000.00
		Other Expenses	200,000.00
30-419	Lease Agreement	Other Expenses	28,724.00
31-430	Utilities & Bulk Purchases	Other Expenses	1,100,000.00
37-480	Judgements	-	93,750.00
42-330	ILSA - Health Services		25,800.00
42-490	ILSA - Municipal Court		270,000.00
43-490	Municipal Court	Salaries & Wages	240,000.00
	-	Other Expenses	45,000.00
43-495	Public Defender	Other Expenses	30,000.00
	STATUTORY EXPENDIT	URES	
36-471	Public Employees Retirement		
36-474	Consolidated Police & Firemo	-	
36-475	Police & Firemen's Retiremen		
36-472	Social Security/medicare		250,000.00
36-477	DCRP		3,000.00
	OTHER OPERATIONS		
	Safe & Secure Neighborhood	s/Local	
	Safe & Secure Neighborhood		
	H1N1 Corrective Actions	o, o tulo	10,000.00
	Municipal Alliance Grant/Loo	ra1	6,000.00
	Municipal Alliance Grant/Loc		21,000,00

SUB TOTAL 13,099,561.00

21,000.00

330,957.00 10,700.00 1,004,597.00

Municipal Alliance Grant/County

45-920	Debt Service - Payment of Bonds	Principal	775,000.00	
45-930	-	Interest	130,519.00	
45-935	Debt Service - Interest on Notes	Interest	2,906.00	
	TOTAL GENERAL APPROPRI	ATIONS		14,007,986.00
	WATER UTILITY			
55-500		Salaries & Wages	495,000.00	
55-500		Other Expenses	900,000.00	
55-508		Social Security	33,000.00	
55-511		Capital Imp Fund		
55-540		PERS	74,818.00	
		SUB TOTAL	1,502,818.00	
55-520	Debt Service - Payment of Bonds	Principal	215,000.00	
55-522	-	Interest	128,931.00	
55-524	NJEIT		36,538.00	
	TOTAL WATER APPROPRIATIONS		1,883,287.00	
	PARKING UTILITY			
55-500		Salaries & Wages		70,000.00
55-500		Other Expenses		69,000.00
55-503		Social Security		4,725.00
55-540		PERS		19,921.00
55-523	Debt Service - Interest on Notes	Interest		3,828.00
	TOTAL PARKING APPROPRIA	ATIONS		167,474.00

Alderwoman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderwoman Blackman and passed by the following roll call vote.

Ayes: Aldermen Visioli, Timpani, Romaine, Blackman, Downs and Mayor DoddNays: NoneAbsent: Aldermen Delaney, Poolas & PiccialloAbstained: None

BILLS LIST

WHEREAS, the Mayor and Board of Aldermen of the Town of Dover have examined all bills presented for payment; and

WHEREAS, the Chief Financial Officer has certified that there are sufficient funds in the account(s) to which respective bills have been charged.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Board of Aldermen of the Town of Dover do hereby approve the bills as listed; and

BE IT FURTHER RESOLVED that the proper officials are hereby authorized to sign the checks for payment of same.

RESERVE ACCT claims in the amount of:	\$465.38
CURRENT ACCT claims in the amount of:	\$527,698.62
CAPITAL ACCT claims in the amount of:	\$2,658.70
WATER UTILITY ACCT claims in the amount of:	\$79,957.63
WATER UTILITY RESERVE ACCT claims in the amount of:	
WATER CAPITAL ACCT claims in the amount of:	\$1,412.50
PARKING UTILITY ACCT claims in the amount of:	\$2,368.46
PARKING UTILITY RESERVE ACCT claims in the amount of:	
PARKING CAPITAL ACCT claims in the amount of:	
ANIMAL CONTROL TRUST ACCT claims in the amount of:	\$57.00
EVIDENCE TRUST ACCT claims in the amount of:	

RECYCLING TRUST ACCT claims in the amount of:	
COUNTY FORFEITED ASSETS TRUST ACCT claims in the amount of:	
FEDERAL FORFEITED ASSETS ACCT claims in the amount of:	
TRUST/OTHER ACCT claims in the amount of:	\$9,229.29
COAH TRUST Acct claims in the amount of:	
DOVER MARKETPLACE INC TRUST ACCT claims in the amount of:	
TOTAL CLAIMS TO BE PAID	\$623,847.58

BE IT FURTHER RESOLVED that the following claims have been paid prior to the Bill List Resolution in the following amounts:

CURRENT ACCT claims in the amount of:	\$323,337.31
WATER UTILITY ACCT claims in the amount of:	\$19,701.46
PARKING UTILITY ACCT claims in the amount of:	\$2,495.93
PAYROLL AGENCY ACCT claims in the amount of:	\$36,872.79
UNEMPLOYMENT TRUST ACCT claims in the amount of:	\$119.26
TOTAL CLAIMS PAID	\$382,526.75

TOTAL BILL LIST RESOLUTION

Alderman Timpani has moved the foregoing resolution be adopted and duly seconded by Alderwoman Blackman and passed by the following roll call vote.

Ayes: Aldermen Visioli, Timpani, Romaine, Blackman, Downs and Mayor DoddNays: NoneAbsent: Aldermen Delaney, Poolas & PiccialloAbstained: None

<u>RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE</u> TOWN OF DOVER APPROVING AMUSEMENT DEVICE LICENSE(S)

WHEREAS, applications for amusement device licenses have been made by the people listed on Schedule A attached hereto and made a part hereof; and

WHEREAS, the appropriate fees have been paid and the license shall be prominently displayed by attaching the same on each device, and

WHEREAS, the placement of each and every amusement game within an establishment must have the approval of the chief of police of the Town of Dover.

WHEREAS, no amusement device shall be installed within two (200) hundred feet of any school or church.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey that the coin operated amusement device licenses for those people listed on Schedule A attached hereto and made a part hereof are hereby approved.

SCHEDULE A

- 1. Bassett Pub 8 Bassett Hwy. (1)
- 2. Mero's Lounge 337 E. Blackwell St. (1)

Alderman Timpani has moved the foregoing resolution be adopted and duly seconded by Alderwoman Romaine and passed by the following roll call vote.

Ayes: Aldermen Visioli, Timpani, Romaine, Blackman, Downs and Mayor DoddNays: NoneAbsent: Aldermen Delaney, Poolas & PiccialloAbstained: None

<u>RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE</u> TOWN OF DOVER APPROVING RENEWAL OF ANNUAL DANCE LICENSE(S)

WHEREAS, Su Casa Colombia located at 112 E. Blackwell St, Dover, NJ & Mero's Lounge located at 337 E. Blackwell St, Dover, NJ have applied for renewal of their Annual Dance License(s) for the period July 1, 2011 - June 30, 2012; and

\$1.006.374.33

WHEREAS, all the applicant(s) have submitted appropriate licensing fee; and,

WHEREAS, the appropriate municipal departments have reviewed the renewal request and have no objections thereto; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey as follows:

1. An annual dance license is hereby granted for the period July 1, 2011 - June 30, 2012 to the following establishments:

- A. Su Casa Colombia, 112 E. Blackwell St, Dover
- B. Mero's Lounge, 337 E. Blackwell St, Dover
- C. Pancho Villa Rodeo, 142 E. Blackwell St, Dover

Alderman Timpani has moved the foregoing resolution be adopted and duly seconded by Alderwoman Romaine and passed by the following roll call vote.

Ayes: Aldermen Visioli, Timpani, Romaine, Blackman, Downs and Mayor DoddNays: NoneAbsent: Aldermen Delaney, Poolas & PiccialloAbstained: None

<u>RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE</u> <u>TOWN OF DOVER APPROVING A BILLIARD HALL LICENSE</u>

WHEREAS, an application for a Billiard Hall license has been made by Su Casa Colombia located at 112 E. Blackwell Street; and

WHEREAS, the applicant is requesting a license for one (1) pool table; and

WHEREAS, the appropriate fees have been paid and the license shall be prominently displayed; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey that the Billiard Hall License for one (1) pool table is hereby approved.

Alderman Timpani has moved the foregoing resolution be adopted and duly seconded by Alderwoman Romaine and passed by the following roll call vote.

Ayes: Aldermen Visioli, Timpani, Romaine, Blackman, Downs and Mayor DoddNays: NoneAbsent: Aldermen Delaney, Poolas & PiccialloAbstained: None

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER APPROVING A BILLIARD HALL LICENSE

WHEREAS, an application for a Billiard Hall license has been made by Pancho Villa Rodeo located at 142 E. Blackwell Street; and

WHEREAS, the applicant is requesting a license for two (2) pool tables; and

WHEREAS, the appropriate fees have been paid and the license shall be prominently displayed; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey that the Billiard Hall License for two (2) pool tables is hereby approved.

Alderman Timpani has moved the foregoing resolution be adopted and duly seconded by Alderwoman Romaine and passed by the following roll call vote.

Ayes: Aldermen Visioli, Timpani, Romaine, Blackman, Downs and Mayor DoddNays: NoneAbsent: Aldermen Delaney, Poolas & PiccialloAbstained: None

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER APPROVING A THEATER LICENSE FOR THE BAKER THEATER

WHEREAS, application for a Theater License has been made by the Baker Theater located at 41 West Blackwell Street; and

WHEREAS, the appropriate fees have been paid and the license shall be prominently displayed at the location; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey that the theater license for the Baker Theater is hereby approved.

Alderman Visioli has moved the foregoing resolution be adopted and duly seconded by Alderman Timpani and passed by the following roll call vote.

Ayes: Aldermen Visioli, Timpani, Romaine, Blackman, Downs and Mayor DoddNays: NoneAbsent: Aldermen Delaney, Poolas & PiccialloAbstained: None

RESOLUTION APPROVING VOLUNTEER FIRE DEPARTMENT MEMBER

WHEREAS, the Town of Dover Fire Department has received an application for membership in the Town of Dover Volunteer Fire Department from Scott Warner; and

WHEREAS, he has met all the requirements as stated in Chapter 20-4, Volunteer Fire Department; and

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Board of Aldermen of the Town of Dover approve the membership of Scott Warner to the Volunteer Fire Department as a member of Engine Company No. 2.

Alderwoman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderwoman Blackman and passed by the following roll call vote.

Ayes: Aldermen Visioli, Timpani, Romaine, Blackman, Downs and Mayor DoddNays: NoneAbsent: Aldermen Delaney, Poolas & PiccialloAbstained: Alderman Timpani

<u>RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN</u> <u>OF THE TOWN OF DOVER FOR APPROVAL OF MINUTES</u>

WHEREAS, In accordance with the provisions set forth in the Open Public Meeting Law, annual notice has been provided for all Mayor and Board of Aldermen meetings; and

WHEREAS, The Mayor and Board of Aldermen of the Town of Dover held their Public Meetings, and minutes of those meetings were transcribed.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey for approval the minutes for the following meetings:

May 24, 2011 - Caucus & Regular

Alderman Timpani has moved the foregoing resolution be adopted and duly seconded by Alderwoman Romaine and passed by the following roll call vote.

Ayes: Aldermen Visioli, Timpani, Romaine, Blackman, Downs and Mayor DoddNays: NoneAbsent: Aldermen Delaney, Poolas & PiccialloAbstained: None

RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR CONTINUATION OF SERVICES TO ADMINISTER THE 2010 HOUSING REHABILITATION GRANT

WHEREAS, the Town of Dover has qualified and been approved for receipt of a Small Cities Housing Cities Housing Rehabilitation Grant for 2010 under the State of New Jersey Community Development Block Grant Program administered by the Department of Community Affairs as a non-fair and open contract pursuant to the provisions of <u>N.J.S.A.</u> 19:44A-20.5

WHEREAS, the services required are specialized and require special expertise in the Federal Government Housing Rehabilitation program, extensive training in grant administration and compliance and require a proven reputation in such field rendering this as an extraordinary unspecifiable service; and

WHEREAS, he Town of Dover has a need to acquire services to administer the Small Cities Housing Rehabilitation Grant for 2010 as a non-fair and open contract pursuant to the provisions of <u>N.J.S.A.</u> 19:44A-20.5

WHEREAS, the Administrator has determined and certified in writing that the value of the acquisition will exceed \$17,500; and,

WHEREAS, the anticipated term of this contract is one year; and

WHEREAS, Housing & Community Development Services, Inc. has submitted a proposal dated April 28, 2011indicating they will provide the services for an amount not to exceed the following:

- 1. The consultant agrees to render services in connection with a Small Cities Community Development Grant for the town as follows:
 - A. Establishment of fiscal and related administrative systems.
 - B. Provision for Citizen Participation.
 - C. Provision for compliance with Fair Housing and Civil Rights Requirements.
 - D. Monitoring assistance.
 - E. General administrative services for implementation of housing rehabilitation projects.
- 2. The Town will pay the consultant the maximum of Thirty thousand dollars (\$30,000.00) as set forth in the proposal; and

WHEREAS, Housing & Community Development Services, Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that Housing & Community Development Services, Inc. has not made any reportable contributions to a political or candidate committee in the Town of Dover in the previous one year, and that the contract will prohibit the Housing & Community Development Services, Inc. from making any reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer has certified that there are sufficient funds to make this award;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Board of Aldermen of the Town of Dover authorizes the Mayor and Municipal Clerk to enter into a contract with Housing & Community Development Services, Inc. as described herein; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

Alderman Timpani has moved the foregoing resolution be adopted and duly seconded by Alderman Visioli and passed by the following roll call vote.

Ayes: Aldermen Visioli, Timpani, Romaine, Blackman, Downs and Mayor DoddNays: NoneAbsent: Aldermen Delaney, Poolas & PiccialloAbstained: None

RESOLUTION

WHEREAS, at the Municipal Tax Sale held on December 1, 2009, a lien was sold on Block 1902 Lot 6 also known as 120 E Blackwell Street, Dover, New Jersey for delinquent 2008 taxes; and,

WHEREAS, this lien, known as Tax Sale Certificate 08-00044 was sold to Phoenix Funding, Inc; and,

WHEREAS, redemption fees for Certificate No.08-00044 were received in full.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen, Town of Dover, County of Morris, State of New Jersey that the Treasurer be authorized to issue a check in the amount of \$112,109.00 for redemption payment, payable to US Bank CUST for Phoenix, 2 Liberty Place, - TLSG, 50 South 16th Street, Suite 1950, Philadelphia, PA. 19102.

BE IT FURTHER RESOLVED that two certified copies of this resolution be returned to the Tax Collector.

Alderman Timpani has moved the foregoing resolution be adopted and duly seconded by Alderwoman Romaine and passed by the following roll call vote.

Ayes: Aldermen Visioli, Timpani, Romaine, Blackman, Downs and Mayor DoddNays: NoneAbsent: Aldermen Delaney, Poolas & PiccialloAbstained: None

RESOLUTION

WHEREAS, At the Town Tax Sale held on June 15, 1998, a lien was sold by former Tax Collector, Frances B. Luke, and

WHEREAS, This lien was sold on property owned by Wrisberg E. and Bertha Hinestrosa, also known as Block 1106, Lot 13, located at 30 William Street, and

WHEREAS, This lien know as Tax Title Lien No. 98-9 was sold to Elizabeth & Bruce Baird, for eighteen percent (18%) redemption fee, and

WHEREAS, This lien was redeemed by Wrisberg and Bertha Hinestrosa, with all monies paid to the Town of Dover, and

WHEREAS, Elizabeth and Bruce Baird were paid in full on TTL No. 98-9 as authorized by Resolution of the Governing Body on April 13, 1999

WHEREAS, Delivery of the cancelled certificate was sent by certified mail however the homeowners never cancelled the certificate, cannot find it, and are now in the process of selling their home.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen, Town of Dover, County of Morris, State of New Jersey that the current Tax Collector issue a Redemption Certificate, to enable those interested parties to cancel of record this lien as paid on the Morris County records.

BE IT FURTHER RESOLVED that two certified copies of this resolution are returned to the Tax Collector.

Alderman Timpani has moved the foregoing resolution be adopted and duly seconded by Alderwoman Romaine and passed by the following roll call vote.

Ayes: Aldermen Visioli, Timpani, Romaine, Blackman, Downs and Mayor DoddNays: NoneAbsent: Aldermen Delaney, Poolas & PiccialloAbstained: None

RESOLUTION AUTHORIZING A MEMORANDUM OF UNDERSTANDING FOR PUBLIC HEALTH NURSE CASE MANAGEMENT AND ENVIRONMENTAL INVESTIGATION SERVICES FOR CHILDHOOD LEAD POISONING BETWEEN THE PATERSON DIVISION OF HEALTH AND THE DOVER HEALTH DEPARTMENT

WHEREAS, the Town of Dover recognizes that lead poisoning in children is a major public health concern; and

WHEREAS, local health departments are charged with ensuring that children under six years of age are appropriately screened and followed up with case management for lead poisoning in accordance with N.J.A.C. 8:51; and

WHEREAS, the Paterson Division of Health, a New Jersey Department of Health & Senior Service grant funded agency, has agreed to provide nurse case management and environmental investigation services at no cost to the Town of Dover;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Board of Aldermen of the Town of Dover authorize the Mayor and Municipal Clerk to enter into a Memorandum of Understanding with the Paterson Division of Health as described herein.

Alderman Timpani has moved the foregoing resolution be adopted and duly seconded by Alderwoman Romaine and passed by the following roll call vote.

Ayes: Aldermen Visioli, Timpani, Romaine, Blackman, Downs and Mayor DoddNays: NoneAbsent: Aldermen Delaney, Poolas & PiccialloAbstained: None

RESOLUTION

WHEREAS, the herein named duly filed applications for renewal of their Alcoholic Beverage Licenses for their respective premises as shown on Schedule A for July 1, 2011 to June 30, 2012; and

WHEREAS, no objections have been received from the public; and

WHEREAS, the required fees have been paid and all premises have been inspected and approved by the Police Department, Board of Health and the Bureau of Fire Prevention.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover that said applications be approved and that the respective licenses be granted; and

BE IT FURTHER RESOLVED that the Town Clerk or Director in the case of a conflict license be and hereby is authorized to issue license certificates accordingly as listed below.

2011/2012 LIQUOR LICENSES

PLACE LOUNGE, INC BASKET OF CHEER LTD.	JAI ALAI RESTAURANT 73-75 W. BLACKWELL ST. AMANDEEP INC. 380 U.S. HIGHWAY 46, P.O. Box 542	1409-33-001-006 1409-44-003-003
BASKET OF CHEER LTD.		1409-44-003-003
A BAR CORP	LOS ARRIEROS BAR 9 W. CLINTON ST.	1409-33-004-006
OIT CORP.	UNIQUE BAR & GRILL 97 E. BLACKWELL ST.	1409-33-005-006
ANGIE LLC	CELEBRITY BAR & LIQUORS LLC. 260 ROUTE 46 EAST	1409-33-006-006
CKWELL STREET CAFE, INC.	MURRAY'S 111 E. BLACKWELL ST.	1409-33-008-004
IEDA LLC KET	DAVID RUEDA 399 KAPLAN AVE. HACKENSACK, NJ 07601	1409-33-009-003
ASA COLOMBIA INC	SU CASA COLOMBIA RESTAURANT 112 E. BLACKWELL ST.	1409-33-012-004
N F. CORPORATION	MAMBO'S BAR CAFE RT. 46 & BELMONT AVE.	1409-33-014-003
NTIVAN LIQUORS, INC.	NEIGHBORHOOD DELI 263 E. BLACKWELL ST	1409-44-015-006
ET MAN INC., THE	QUIET MAN, THE 62-64 E. McFARLAN ST.	1409-33-016-003
LIO'S TAVERN LLC	ATTILIO'S TAVERN 80 E. McFARLAN ST.	1409-33-017-005
T JR, CORP	DOVER LIQUORS 10 W. BLACKWELL ST.	1409-44-018-006
AR ENTERPRISES INC. KET	TSIDRO TOVAR 26B WAYNE ST.	1409-33-019-006
E HOPATCONG CLASSICS, L.L.C.	BASSETT PUB 8 BASSETT HWY.	1409-33-021-006
ASSETT CORP.	SABOR LATINO RESTAURANT 19 BASSETT HWY	1409-33-023-005
' LIQUOR LLC	SAM'S LIQUOR WINE & DELI 325 W. CLINTON ST.	1409-44-026-005
ASHA JR CORP.	THOMAS LIQUORS 26 S. MORRIS ST.	1409-44-027-007
HE HOP INC.	AT THE HOP 14 N. MORRIS ST.	1409-33-030-005
K MONT INC.	CHARLOTTE'S WEB 39 W. CLINTON ST.	1409-33-031-003
LIAM HEDGES BAKER	AMERICAN LEGION POST #27	1409-31-032-001
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POST #27 AMER. LEGION	2 LEGION PLACE	
CASA PUERTO RICO INC	CASA PUERTO RICO 50 W. BLACKWELL ST P.O. BOX 486	1409-31-033-002
DOVER HILLTOP ATHLETIC CLUB INC.	DOVER HILLTOP A.C. 17 GRANT ST.	1409-31-034-001
ROCKAWAY TWP. DOVER LODGE LODGE 541 LOYAL ORDER OF MOOSE	DOVER MOOSE LODGE 541 21 SAMMIS AVE.	1409-31-039-001

Alderman Timpani has moved the foregoing resolution be adopted and duly seconded by Alderman Visioli and passed by the following roll call vote.

Ayes: Aldermen Visioli, Timpani, Romaine, Blackman, Downs and Mayor DoddNays: NoneAbsent: Aldermen Delaney, Poolas & PiccialloAbstained: None

<u>RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER CONCURRING IN</u> <u>THE REJECTION OF ALL BIDS FOR THE REHABILITATION OF THE LOW SERVICE AREA RESERVOIR</u>

WHEREAS, Suburban Consulting Engineers, Inc. identified potential catastrophic failure of the Low Service Area Reservoir operated by the Town of Dover Water Commission, hereinafter "Commission"; and

WHEREAS, the Commission solicited bids for repair/replacement of Low Service Area Reservoir; and

WHEREAS, bids were received from Utility Services Co., Inc.; Corrosion Control Corp. and US Tank Painting, Inc.; and

WHEREAS, a review of the bids determined that there were material, non-waivable defects with the bids submitted by Corrosion Control Corp. and Utility Services Co., Inc.; and

WHEREAS, the bid of US Tank Painting, Inc. was found to exceed the funds available for this project; and

WHEREAS, pursuant to <u>N.J.S.A.</u> 40A:11-13.2, a contracting unit may reject all bids if the lowest bid substantially exceeds the cost estimates for the goods or services;

WHEREAS, the Commission by resolution dated May 11, 2011 rejected all bids; and

WHEREAS, the Town of Dover provides the Commission with bonding capability; and

WHEREAS, the Town of Dover bonded for the cost of rehabilitation of the Low Service Area Reservoir;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey that the three bids submitted for the rehabilitation of the Low Service Area Reservoir by the Commission which were rejected by them for the above set forth reasons are hereby concurrently rejected by the Town for the reasons set forth above.

Alderwoman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman Timpani and passed by the following roll call vote.

Ayes: Aldermen Visioli, Timpani, Romaine, Blackman, Downs and Mayor DoddNays: NoneAbsent: Aldermen Delaney, Poolas & PiccialloAbstained: None

RESOLUTION AUTHORIZING APPLICATION TO THE LOCAL FINANCE BOARD PURSUANTTO N.J.S.A. 40A:2-26(e) and, N.J.S.A. 58:11B-9(a)

WHEREAS, the Town of Dover, Morris County, New Jersey (the "Municipality"), desires to make application to the Local Finance Board for its approval of for waiver of the maturity limitations of N.J.S.A. 40A:2-26(e) of the Local Bond Law (N.J.S.A. 40A:2-1 *et seq.*, the "Law") and participation in the New Jersey Environmental Trust Financing Program pursuant to N.J.S.A. 58:11B-9(a); and

WHEREAS, the governing body has or will introduce an ordinance on first reading; and

WHEREAS, the governing body of the Municipality believes:

(a) it is in the public interest to accomplish such purpose; and

- (b) said purpose or improvements are for the health, welfare, convenience or betterment of the inhabitants of the Municipality; and
- (c) the amounts to be expended for said purpose or improvements are not unreasonable or exorbitant; and
- (d) the proposal is an efficient and feasible means of providing services for the needs of the inhabitants of the Municipality and will not materially impair the credit of the Municipality, substantially reduce its ability to pay punctually, principal and interest on its debts nor reduce its ability to supply other essential public services and improvements, nor will it create an undue financial burden to be placed upon the Municipality,

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Municipality that:

(1) The application of the Local Finance Board is hereby approved.

(2) The Administrator of the Municipality is hereby directed to prepare and file a copy of this resolution with the Local Finance Board.

(3) The Local Finance Board is hereby respectfully requested to consider such application and to record its approval as provided in the Local Bond Law.

Alderwoman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman Timpani and passed by the following roll call vote.

Ayes: Aldermen Visioli, Timpani, Romaine, Blackman, Downs and Mayor DoddNays: NoneAbsent: Aldermen Delaney, Poolas & PiccialloAbstained: None

RESOLUTION OF THE TOWN OF DOVER, IN THE COUNTY OF MORRIS, NEW JERSEY, DETERMINING THE FORM AND OTHER DETAILS OF ITS "NOTE RELATING TO THE INTERIM FINANCING TRUST LOAN PROGRAM OF THE NEW JERSEY ENVIRONMENTAL INFRASTRUCTURE TRUST", TO BE ISSUED IN THE PRINCIPAL AMOUNT OF UP TO \$257,645, AND PROVIDING FOR THE ISSUANCE AND SALE OF SUCH NOTE TO THE NEW JERSEY ENVIRONMENTAL INFRASTRUCTURE TRUST, AND AUTHORIZING THE EXECUTION AND DELIVERY OF SUCH NOTE BY THE [NAME OF LOCAL UNIT] IN FAVOR OF THE NEW JERSEY ENVIRONMENTAL INFRASTRUCTURE TRUST, ALL PURSUANT TO THE NEW JERSEY ENVIRONMENTAL INFRASTRUCTURE TRUST, ALL PURSUANT TO THE NEW JERSEY

WHEREAS, the Town of Dover (the "Local Unit"), in the County of Morris, New Jersey, has determined that there exists a need within the Local Unit to construct a project consisting of the rehabilitation of the low service area reservoir (the "Project"), and it is the desire of the Local Unit to obtain financing for such Project through participation in the State Fiscal Year 2012 financing program (the "SFY 2012 Environmental Infrastructure Financing Program") of the New Jersey Environmental Infrastructure Trust (the "Trust");

WHEREAS, the Local Unit has determined to temporarily finance the construction of the Project prior to the closing with respect to the SFY 2012 Environmental Infrastructure Financing Program (scheduled to occur on May 3, 2012), and to undertake such temporary financing with the proceeds of an interim loan to be made by the Trust (the "Interim Loan") to the Local Unit, pursuant to the Interim Financing SFY 2012 Trust Loan Program of the Trust (the "Interim Financing Program");

WHEREAS, in order to (i) evidence and secure the repayment obligation of the Local Unit to the Trust with respect to the Interim Loan and (ii) satisfy the requirements of the Interim Financing Program, it is the desire of the Local Unit to issue and sell to the Trust the "Note Relating to the Interim Financing SFY 2012 Trust Loan Program of the New Jersey Environmental Infrastructure Trust" in an aggregate principal amount of up to \$257,645 (the "Note");

WHEREAS, it is the desire of the Local Unit to authorize, execute, attest and deliver the Note to the Trust pursuant to the terms of the Local Bond Law of the State of New Jersey, constituting Chapter 2 of Title 40A of the Revised Statutes of the State of New Jersey (the "Local Bond Law"), and other applicable law; and

WHEREAS, Section 28 of the Local Bond Law allows for the sale of the Note to the Trust, without any public offering, and N.J.S.A. 58:11B-9 allows for the sale of the Note to the Trust without any public offering, all under the terms and conditions set forth herein.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Local Unit as follows:

Section 1. In accordance with Section 28 of the Local Bond Law and N.J.S.A. 58:11B-9, the Local Unit hereby

authorizes the issuance, sale and award the Note in accordance with the provisions hereof. The obligation represented by the Note has been appropriated and authorized by Bond Ordinance No. 3-2011 of the Local Unit, which bond ordinance is entitled: "BOND ORDINANCE PROVIDING A SUPPLEMENTAL APPROPRIATION FOR WATER UTILITY IMPROVEMENTS, APPROPRIATING THE SUM OF \$275,000 THEREFOR, AND AUTHORIZING THE ISSUANCE OF \$261,250 OF BONDS OR NOTES FOR THE PURPOSES SET FORTH HEREIN AUTHORIZED AND REAUTHORIZED TO BE UNDERTAKEN IN AND BY THE TOWN OF DOVER, IN THE COUNTY OF MORRIS, STATE OF NEW JERSEY" and was finally adopted by the Local Unit at a meeting duly called and held on April, 12, 2011 at which time a quorum was present and acted throughout, all pursuant to the terms of the Local Bond Law and other applicable law.

Section 2. The Chief Financial Officer of the Local Unit (the "Chief Financial Officer") is hereby authorized to determine, in accordance with the Local Bond Law and pursuant to the terms and conditions hereof, (i) the final principal amount of the Note (subject to the maximum limitation set forth in Section 4(a) hereof), and (ii) the dated date of the Note.

Section 3. Any determination made by the Chief Financial Officer pursuant to the terms hereof shall be conclusively evidenced by the execution and attestation of the Note by the parties authorized pursuant to Section 4(h) hereof.

Section 4. The Local Unit hereby determines that certain terms of the Note shall be as follows:

- (a) the principal amount of the Note to be issued shall be an amount up to \$257,645;
- (b) the maturity of the Note shall be May 3, 2012;
- (c) the interest rate of the Note shall be 0.0% per annum;
- (d) the purchase price for the Note shall be par;
- (e) the Note shall be subject to prepayment prior to its stated maturity in accordance with the terms and conditions of the Note;
- (f) the Note shall be issued in a single denomination and shall be numbered "IFP-11-01";
- (g) the Note shall be issued in fully registered form and shall be payable to the registered owner thereof as to both principal and interest in lawful money of the United States of America; and
- (h) the Note shall be executed by the manual or facsimile signatures of the Mayor and the Chief Financial Officer under official seal or facsimile thereof affixed, printed, engraved or reproduced thereon and attested by the manual signature of the Local Unit Clerk.

Section 5. The Note shall be substantially in the form attached hereto as Exhibit A.

Section 6. The law firm of Law Office of John G. Hudak, Esq. LLC is hereby authorized to arrange for the printing of the Note, which law firm may authorize McCarter & English, LLP, bond counsel to the Trust for the Interim Financing Program, to arrange for same.

Section 7. The Authorized Officers of the Local Unit are hereby further severally authorized to (i) execute and deliver, and the Local Unit Clerk is hereby further authorized to attest to such execution and to affix the corporate seal of the Local Unit to, any document, instrument or closing certificate deemed necessary, desirable or convenient by the Authorized Officers or the Secretary of the Local Unit, as applicable, in their respective sole discretion, after consultation with counsel and any advisors to the Local Unit and after further consultation with the Trust and its representatives, agents, counsel and advisors, to be executed in connection the issuance and sale of the Note and the participation of the Local Unit in the Interim Financing Program, which determination shall be conclusively evidenced by the execution of each such certificate or other document by the party authorized hereunder to execute such certificate or other document, and (ii) perform such other actions as the Authorized Officers deem necessary, desirable or convenient in relation to the execution and delivery of the Note and the participation of the Local Unit in the Interim Financing Program.

Section 8. This resolution shall take effect immediately.

Section 9. Upon the adoption hereof, the Local Unit Clerk shall forward certified copies of this resolution to John G. Hudak, Esq. LLC, bond counsel to the Local Unit, David Zimmer, Executive Director of the Trust, and Richard T. Nolan, Esq., McCarter & English, LLP, bond counsel to the Trust.

Alderman Timpani has moved the foregoing resolution be adopted and duly seconded by Alderman Visioli and passed by the following roll call vote.

Ayes: Aldermen Visioli, Timpani, Romaine, Blackman, Downs and Mayor DoddNays: NoneAbsent: Aldermen Delaney, Poolas & PiccialloAbstained: None

FORM OF RESOLUTION OF THE TOWN OF DOVER DECLARING ITS OFFICIAL INTENT TO REIMBURSE <u>EXPENDITURES FOR PROJECT COSTS FROM THE PROCEEDS OF DEBT OBLIGATIONS IN</u> <u>CONNECTION WITH ITS PARTICIPATION IN THE STATE FISCAL YEAR 2012 NEW JERSEY</u> <u>ENVIRONMENTAL INFRASTRUCTURE TRUST FINANCING PROGRAM</u>

WHEREAS, the Town of Dover (the "Borrower") intends to acquire, construct, renovate and/or install the environmental infrastructure project more fully described in **Exhibit A** attached hereto (the "Project");

WHEREAS, the Borrower intends to finance the Project with debt obligations of the Borrower (the "Project Debt Obligations") but may pay for certain costs of the Project (the "Project Costs") prior to the issuance of the Project Debt Obligations with funds of the Borrower that are not borrowed funds;

WHEREAS, the Borrower reasonably anticipates that obligations, the interest on which is excluded from gross income under Section 103 of the Internal Revenue Code of 1986, as amended (the "Code"), will be issued by the New Jersey Environmental Infrastructure Trust (the "Issuer") to finance the Project on a long-term basis by making a loan to the Borrower with the proceeds of the Issuer's obligations (the "Project Bonds"); and

WHEREAS, the Borrower desires to preserve its right to treat an allocation of proceeds of the Project Debt Obligations to the reimbursement of Project Costs paid prior to the issuance of the Project Debt Obligations as an expenditure for such Project Costs to be reimbursed for purposes of Sections 103 and 141 through 150, inclusive, of the Code.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borrower as follows:

Section 1. The Borrower reasonably expects to reimburse its expenditure of Project Costs paid prior to the issuance of the Project Debt Obligations with proceeds of its Project Debt Obligations.

Section 2. This resolution is intended to be and hereby is a declaration of the Borrower's official intent to reimburse the expenditure of Project Costs paid prior to the issuance of the Project Debt Obligations with the proceeds of a borrowing to be incurred by the Borrower, in accordance with Treasury Regulations §150-2.

Section 3. The maximum principal amount of the Project Debt Obligations expected to be issued to finance the Project is \$257,645.

Section 4. The Project Costs to be reimbursed with the proceeds of the Project Debt Obligations will be "capital expenditures" in accordance with the meaning of Section 150 of the Code.

Section 5. No reimbursement allocation will employ an "abusive arbitrage device" under Treasury Regulations §1.148-10 to avoid the arbitrage restrictions or to avoid the restrictions under Sections 142 through 147, inclusive, of the Code. The proceeds of the Project Bonds used to reimburse the Borrower for Project Costs, or funds corresponding to such amounts, will not be used in a manner that results in the creation of "replacement proceeds", including "sinking funds", "pledged funds" or funds subject to a "negative pledge" (as such terms are defined in Treasury Regulations §1.148-1), of the Project Debt Obligations or another issue of debt obligations of the Borrower, other than amounts deposited into a "bona fide debt service fund" (as defined in Treasury Regulations §1.148-1).

Section 6. All reimbursement allocations will occur not later than 18 months after the later of (i) the date the expenditure from a source other than the Project Debt Obligations is paid, or (ii) the date the Project is "placed in service" (within the meaning of Treasury Regulations §1.150-2) or abandoned, but in no event more than 3 years after the expenditure is paid.

Section 7. This resolution shall take effect immediately.

Alderman Timpani has moved the foregoing resolution be adopted and duly seconded by Alderwoman Romaine and passed by the following roll call vote.

Ayes: Aldermen Visioli, Timpani, Romaine, Blackman, Downs and Mayor DoddNays: NoneAbsent: Aldermen Delaney, Poolas & PiccialloAbstained: None

PUBLIC COMMENTS – Three Minutes per Person

Elizabeth Only – Dover, NJ – She agreed with Mayor Dodd's comments on Discover Dover Day and thought it's was a fantastic event. She appreciates the diversity in the town and noted that we can benefit from community events. Ms. Only suggested a community garden area in the Town of Dover.

Mark Jaeger – 19 Winthrop Pl. – Mr. Jaeger expressed his concern with the recreation fields being used by the adults without permission. Mr. Jaeger noted that the Board of Education will start limiting the use of the field to the soccer program because of the damages. He requested the assistance from the board to help with policing the problem. Mayor Dodd noted that as a Recreation Commissioner, he has an obligation of field use in the community, not the Board of Aldermen. Mayor Dodd understands his comments about enforcement and the town will assist with the request but the proper procedure is to notify the Recreation Commission.

George Laurie – 10 Hillside Avenue – Thanked that board for approving the theater license to the Baker Theater.

Motion to adjourn made by Alderwoman Romaine at 8:03 p.m., and duly seconded by Alderman Timpani passed by the following voice vote.

Ayes: Aldermen Visioli, Timpani, Romaine, Blackman, Downs and Mayor DoddNays: NoneAbsent: Aldermen Delaney, Poolas & PiccialloAbstained: None

Respectfully submitted,

Margaret J. Verga, Municipal Clerk