



Town of Dover Free Public Library

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Board of Trustees of the Dover Free Public Library Minutes of the Regular Meeting – April 14, 2011

Regular Monthly Meeting:

Board President Alan Bocchino called the April 14, 2011 meeting of the Board of Trustees to order at 7:08 PM.

Roll call:

Present: Irene Hansen, Sherry Lenox, Alan Bocchino, Carolyn Bishop, Krista Seanor, Carol Walker, Helen Pennella, Heather Carlton - Dover School's representative

Absent: Frank Poolas – Mayor's representative

Also present: Rob Tambini - Library Director

Previous Meeting Minutes: The minutes of the March 10, 2011 regular meeting of the Board of Trustees were submitted and approved by the Board. Motion to approve: Carolyn Bishop, seconded by Carol Walker.

All ayes, no nays.

Treasurer's Report:

- Checking account balance is \$12,789.82. CD balance \$59,250.94.

Director's Report:

- Director's report submitted to the Board via email prior to the meeting.
- Krista questioned whether we could offer more programs in the library. Rob stated that we do not have sufficient staff to increase the number of programs.
- It was suggested that we do a brain-storming session for ways to let people know what the Library has to offer.
 - More publicity at Town Hall
 - Table at the Dover Fair coming up in June
 - Make up a flyer to be sent out via each of the schools
 - Send out a flyer to Dover homeowners; use 3rd class bulk rate mail

Old Business:

- Books and DVDs have been donated to us by other libraries
- Helen suggested having a fishing program
 - Knee Deep Club may be a good group to do the program
 - Irene to provide Rob with the contact information
- Alan checked on the rates for our CD at Sovereign Bank

- 18 month CD may be worth looking into as the rate is higher than for a 12 month CD
 - Will also look into transferring our checking account to Sovereign Bank
- Alan suggested that we have an election for Secretary and Treasurer
 - Currently 2 people on the board hold 2 positions each
 - Next meeting we will have elections for Secretary and Treasurer
 - Motion to hold elections next meeting:
 - Heather Carlton, seconded by Helen Pennella
- Rob reiterated the announcement of a new countywide ILS
 - All actions will be different
 - Staff will be trained
 - Installation to begin in October
 - Changeover will be completed by end of 2011
 - There may be 6 – 8 weeks disruption during the changeover period
- Budget
 - Krista created a spreadsheet showing the spending so far for the year; 2011 Budget, YTD, Over/Under
 - Goal is to make it easier to view our total spending
- Attendance by members of the public
 - Seating away from the board table will be provided at all future meetings
- Budget Approval
 - Motion to approve the 2011 budget as proposed:
 - Carolyn Bishop, seconded by Irene Hansen
 - All ayes, no nays

New Business:

- No new business.

Approval of Bills and Checks:

- Motion to approve by Irene Hansen, seconded by Carolyn Bishop
- All ayes, no nays

Public Portion:

- No one present

Meeting adjournment:

- Motion to adjourn by Heather Carlton, seconded by Krista Seanor.
- All ayes, no nays.
- Meeting adjourned at 8:20 PM.

Next Library Board meeting: Thursday May 12, 2011 at 7:00 PM.

Record of minutes submitted by Irene Hansen, Acting Board Secretary